STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

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APR 04 2005
BY:

March 30, 2005

State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, NW, Suite 1100
Washington, DC 20005

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To Whom It May Concern:

Enclosed please find a financial status report (SF269) for the Help America Vote Act (HAVA), Title II, Section 251 funds. This report reflects activity from August 19, 2004 (the date the funds were disbursed) through September 30, 2004.

A narrative report detailing the activities funded to meet HAVA requirements, and how such activities conform to the State Plan, will be submitted under a separate cover.

If you have any questions regarding this financial report, please contact Carri Simon, Department of State, Financial Services Division, at (517) 373-7941.

Sincerely,

Brian DeBano
Chief of Staff and Chief Operating Officer

Enclosure

c: Christopher Thomas
Joseph Pavona
Gena Hyde
Carri Simon
Peggy Sims

440405-896

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FINANCIAL STATUS REPORT
(Long Form)
(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page	of
U.S. Election Assistance Commission	HAVA-CFDA 39.xxx,Title II,Section 251 Requirement Pmnts	0348-0039	1	1 pages

3. Recipient Organization (Name and complete address, including ZIP code)
State of Michigan, Michigan Department of State
Treasury Building, Fourth Floor, 430 W. Allegan, Lansing, MI 48918

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
[redacted]	[redacted]	☐ Yes ☒ No	☐ Cash ☒ Accrual

8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
8/19/2004	Until Spent	8/19/2004	9/30/2004

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	0.00	56,774.00	56,774.00
b. Refunds, rebates, etc.	0.00	0.00	0.00
c. Program income used in accordance with the deduction alternative	0.00	0.00	0.00
d. Net outlays *(Line a, less the sum of lines b and c)*	0.00	56,774.00	56,774.00
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions	0.00	0.00	0.00
f. Other Federal awards authorized to be used to match this award	0.00	0.00	0.00
g. Program income used in accordance with the matching or cost sharing alternative	0.00	0.00	0.00
h. All other recipient outlays not shown on lines e, f or g	0.00	2,838.70	2,838.70
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	0.00	2,838.70	2,838.70
j. Federal share of net outlays *(line d less line i)*	0.00	53,935.30	53,935.30
k. Total unliquidated obligations			0.00
l. Recipient's share of unliquidated obligations			0.00
m. Federal share of unliquidated obligations			0.00
n. Total Federal share *(sum of lines j and m)*			53,935.30
o. Total Federal funds authorized for this funding period			28,303,047.43
p. Unobligated balance of Federal funds *(Line o minus line n)*			28,249,112.13
Program income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			0.00
r. Disbursed program income using the addition alternative			0.00
s. Undisbursed program income			0.00
t. Total program income realized *(Sum of lines q, r and s)*			0.00

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share
	To be Decided			

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*
Line o includes $46,469.43 in interest income.

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (Area code, number and extension)
Joseph P. Pavona, Chief Financial Officer, Michigan Department of State	(517) 241-4500
Signature of Authorized Certifying Official: Joseph P. Pavona	Date Report Submitted: March 30, 2005

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269-104

Standard Form 269 (Rev. 7-97)
Prescribed by OMB Circulars A-102 and A-110

200-498 P.O. 139 (Face)

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STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

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March 31, 2005

State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, NW, Suite 1100
Washington, DC 20005

To Whom It May Concern:

Enclosed please find a narrative report for the Help America Vote Act (HAVA), Title II, Section 251 funds for the period of August 19, 2004 (the date the funds were disbursed) through September 30, 2004. This report details the activities funded, by category, to meet HAVA requirements and how such activities conform to the State Plan.

If you have any questions regarding this report, please contact Carri Simon, Department of State, Financial Services Division, at (517) 373-7941.

Sincerely,

Brian DeBano
Chief of Staff and Chief Operating Officer

Enclosure

c: Christopher Thomas
Joseph Pavona
Gena Hyde
Carri Simon
Peggy Sims

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Michigan Department of State
Report on HAVA, Title II, Section 251 Requirements Payments
Activity for the Period of October 1, 2003 through September 30, 2004

In fiscal year 2004, Michigan Department of State expended $56,774.00 in HAVA, Title II, Section 251 funds. This amount included $2,838.70 funded by the State as part of the 5% State match. These funds were expended to comply with Title III requirements, educate voters, and train election officials. Following is a list of expenditures by category and descriptions of the activities funded to meet HAVA requirements and conform to Michigan's State Plan:

Complying with Title III Requirements	$5,840.00

In accordance with Michigan's State Plan, Michigan Department of State made the following improvements to Michigan's Qualified Voter File (QVF) to comply with Title III Requirements:

- Developed new capabilities that permit the QVF system to store the last four digits of a voter's Social Security Number.

- Developed an optional Electronic Precinct List (EPL). This feature creates an electronic version of the paper precinct list used to identify residents who are eligible to vote in each precinct. The EPL can be loaded on any standard PC or laptop computer. This enhancement improves the QVF, the statewide voter registration system mandated by HAVA. It improves the system by allowing precinct workers to scan the driver license of any voter and immediately find the voter's name. (Voter name can also be entered manually.) If the voter is in the proper precinct, voting history will be automatically updated for the voter, relieving election officials of a labor-intensive manual task. If the voter is registered in the proper jurisdiction, but is in the wrong precinct, the EPL automatically directs the voter to the proper precinct. This functionality also simplifies and streamlines the provisional ballot process mandated by HAVA by providing precinct workers an easy method of identifying voters who are in the incorrect precinct.

Voter Education	$47,808.00

In accordance with Michigan's State Plan, Michigan Department of State took the following actions to train and educate voters:

- Partially funded the production of a 23-minute voter education video entitled Michigan Votes. The video has a fast paced, upbeat format and provides general information on the registration and voting process in Michigan. An additional 1,200 copies of this video were distributed to schools (many of which used the video as part of their "student mock election" programs), libraries, municipalities and public access television stations.

Michigan Department of State
Report on HAVA, Title II, Section 251 Requirements Payments
Activity for the Period of October 1, 2003 through September 30, 2004

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- Produced television and radio public service announcements (PSAs) designed to increase voter participation and turnout in Michigan. Michigan Department of State partnered with the Michigan Association of Broadcasters to complete this project. The PSAs were aired throughout the state on public/private radio and television stations targeting voters for both the August and General 2004 elections. The first phase of the PSA campaign targeted voter registration and voter education; the second phase was designed to encourage participation and informed voting. Voters were directed to an online Voter Information Center that explained the process for registering to vote, how to vote absentee, and how to find their polling location. It also allowed the voters to become familiar with the candidates and ballot issues prior to Election Day.

Train Election Officials	**$3,126.00**

In accordance with Michigan's State Plan, Michigan Department of State took the following actions to train election officials:

- Printed training materials for Regional HAVA mini-conferences. These mini-conferences were held throughout the state to inform city, township and county officials of procedural and legislative changes due to HAVA legislation that affected mail-in voter registration procedures, absentee voting procedures and absentee voting for military and overseas citizens.

- Reproduced and mailed informational videos and voting instructions to city, township and county clerks to assist both the clerks and the voters in preparation of the 2004 elections.

Federal - Title II Expenditures	**$53,935.30**
State (5% Match) – Title II Expenditures	**2,838.70**
Total Title II Expenditures	**$56,774.00**