JAY DARDENNE
SECRETARY OF STATE

Secretary of State
State of Louisiana

P.O. BOX 94125
BATON ROUGE, LA 70804-9125
www.sos.louisiana.gov

May 11, 2007

Thomas R. Wilkey
Executive Director
U.S. Election Assistance Commission
1225 New York Ave., NW, Suite 1100
Washington, D.C. 20005

Attention: Edgardo Cortés

RE: Narrative Report for Title 1, Section 101 for 2006

Dear Mr. Wilkey:

Enclosed herewith is the narrative report for Title 1, Section 101 for the year ended December 31, 2006.

Please feel free to call me at (225) 922-0900 Ext. #614 if you should have any questions.

Sincerely,

Carol H. Guidry

Carol H. Guidry
Director of HAVA

Enclosure

STATE OF LOUISIANA

SECRETARY OF STATE

HELP AMERICA VOTE ACT OF 2002

TITLE I, SECTION 101 NARRATIVE AND FINANCIAL REPORT

AS OF DECEMBER 31, 2006

PRESENTED TO: U.S. ELECTION ASSISTANCE COMMISSION

Jay Dardenne
Secretary of State

TITLE I, SECTION 101
PAYMENTS TO STATES FOR ACTIVITIES TO IMPROVE ADMINISTRATION OF ELECTIONS

NARRATIVE REPORT
AS OF DECEMBER 31, 2006

Title I, Section 101 of the Help America Vote Act of 2002 (HAVA) was implemented to provide funds to states for activities to improve the administration of elections. Under the provisions of the Act, Section 101 funds may be used for the following activities:

- Complying with the requirements under Title III;
- Improving the administration of elections for Federal office;
- Educating voters concerning voting procedures, voting rights, and voting technology;
- Training election officials, poll workers, and election volunteers;
- Developing the state plan for requirements payments to be submitted under the Act;
- Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes;
- Improving the accessibility and quantity of polling places, including physical access for individuals with disabilities, providing nonvisual access for individuals with visual impairments, and providing assistance to individuals with limited proficiency in the English language; and
- Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information.

Prior to January of 2004, the election management functions for the State of Louisiana were divided between the Department of Elections and Registration and the Department of State. With the passage of Act 451 of the 2001 Regular Session of the Louisiana Legislature, the two departments were merged into the Department of State (Department) under the direction of the Secretary of State effective on January 12, 2004. As the Chief Election Officer of the State of Louisiana, the Secretary of State is now overseeing the management and implementation of Louisiana's State Plan.

On June 18, 2003, Louisiana received $4,911,421 in Title I, Section 101 funds. On August 1, 2003, the original State Plan for Louisiana was adopted. On November 10, 2006, Secretary of State Jay Dardenne amended Louisiana's State Plan to make significant modifications to the existing State Plan and it provides that Title I, Section 101 funds would be used for the following purposes:

1) Replacement of paper ballot voting system for early voting in person with new voting system, including installation, implementation, and training ($1,538,759);
2) Statewide voter registration database ($3,322,662), including the following:
   (a) Statewide voter registration database, including software and hardware, and services to upgrade/replace obsolete software and hardware for Clerks of Court, Registrars of Voters, and Secretary of State to provide access to ERIN and improve voter registration, ballot preparation, and voting system programming; and
   (b) Implementation of technology to significantly enhance and improve voter registration, absentee and election day voting, and reporting of activities (These improvements will require significant investments in hardware, software, and services both at the state and local level. Initiatives will be focused on reducing manual data entry and processing, insuring the integrity of the process through more automated records retention, development of more secure, direct, interactive and integrated connections between local, state, and federal agencies to insure proper list maintenance, web enabling functions making it easier for the citizenry to update their records and providing stakeholders with significantly enhances statistical and reporting capabilities.); and
3) Remaining Section 101 funds to be used for purposes outlined in Section 101 ($50,000).

All current and future interest collections will be used for the statewide voter registration database.

Before the Help America Vote Act of 2002 became law, Louisiana had already implemented a significant number of reforms and efficiencies that are now required by HAVA. Therefore, this narrative report covers all improvements required under Title I, Section 101 in Louisiana's State Plan through December 31, 2006. In addition, when possible, the Department has provided information on reforms undertaken since December 31, 2006 and those that are currently in the process of being implemented.

In 2005, Louisiana certified voting systems for seven vendors for use in Louisiana. On August 9, 2005, a request for proposal was issued to six vendors for the procurement of a new statewide voting system. On October 31, 2005, Louisiana announced that Sequoia Voting Systems, Inc. was selected to replace all lever-operated voting machines with AVC Advantage Full Face DRE Voting Units for Election Day voting. On December 13, 2005, the Louisiana Department of State entered into a contract with Sequoia Voting Systems, Inc., and all HAVA compliant AVC Advantage Full Face DRE Voting Units have been installed for use in various parishes to replace lever-operated voting machines.

The Department is responsible for preparing all narrative and financial reports. The required SF-269 financial reports for Title I, Section 101 were completed and submitted to the U.S. Government Services Administration (GSA) for the period ending December

31, 2003 and to the U.S. Election Assistance Commission for the periods ending December 31, 2004 and December 31, 2005. On January 24, 2007, amended SF 269 forms were forwarded to the U.S. Election Assistance Commission for the periods ending December 31, 2003, December 31, 2004, and December 31, 2005 utilizing new reporting procedures approved by the U.S. Election Assistance Commission. For the period ending December 31, 2006, the SF-269 financial report for Title I, Section 101 was submitted to the U.S. Election Assistance Commission on January 24, 2007 with an expenditure summary. A copy of this report is enclosed. Please note that narrative reports were not required until after December 31, 2004.

The Department has been monitoring all performance goals required under HAVA. In addition, the Department has continually managed all election activities affected by HAVA to ensure that all requirements of Louisiana's State Plan are being met. This is an on-going process that will continue through the completion of all goals established in the State Plan. Fiscal management has proven to be extremely important to guarantee that all federal and state funds are expended in accordance with the directives and estimates detailed in the State Plan. The Department has been and will continue to monitor all fiscal activities to ensure that the Department is complying with the requirements of OMB Circular A-87, the GSA Common Rule, and state law.

Early Voting:

In December 2005, Louisiana purchased 551 AVC Edge Touch Screen Voting Units at a cost of $2,400 per unit for early voting in person. The funding for the AVC Edge Touch Screen Voting Units were procured through Title I, Section 101 at a cost of $1,322,477. These voting units were purchased to replace the iVotronics which were previously purchased by the Department of Elections and Registration. The Department of State has received all AVC Edge Touch Screen Voting Units and the system was used statewide for the September 30, 2006 election. Therefore, all early voting systems were purchased and installed prior to the November 7, 2006 election. All of these voting systems are accessible to individuals with disabilities.

ORIGINAL

FINANCIAL STATUS REPORT
(Long Form)
(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted U.S. Election Assistance Commission	2. Federal Grant or Other Identifying Number Assigned By Federal Agency Title I, 101	OMB Approval No. 0348-0039	Page 1 of 1 pages
3. Recipient Organization (Name and complete address, including ZIP code) State of Louisiana, Department of State, P.O. Box 94125, Baton Rouge, LA 70804-9125			
4. Employer Identification Number [redacted]	5. Recipient Account Number or Identifying Number CDFA #39.011	6. Final Report ☐ Yes ☒ No	7. Basis ☒ Cash ☐ Accrual
8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year) 6/18/2003	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year) 1/1/2006	To: (Month, Day, Year) 12/31/2006

10. Transactions:	I Previously Reported	II This Period	III Cumulative
a. Total outlays	393,975.23	1,131,985.50	1,525,960.73
b. Refunds, rebates, etc.	0.00	0.00	0.00
c. Program income used in accordance with the deduction alternative	0.00	0.00	0.00
d. Net outlays *(Line a, less the sum of lines b and c)*	393,975.23	1,131,985.50	1,525,960.73
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions	0.00	0.00	0.00
f. Other Federal awards authorized to be used to match this award	0.00	0.00	0.00
g. Program income used in accordance with the matching or cost sharing alternative	0.00	0.00	0.00
h. All other recipient outlays not shown on lines e, f or g	0.00	0.00	0.00
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	0.00	0.00	0.00
j. Federal share of net outlays *(line d less line i)*	393,975.23	1,131,985.50	1,525,960.73
k. Total unliquidated obligations			0.00
l. Recipient's share of unliquidated obligations			0.00
m. Federal share of unliquidated obligations			0.00
n. Total Federal share *(sum of lines j and m)*			1,525,960.73
o. Total Federal funds authorized for this funding period			5,230,755.00
p. Unobligated balance of Federal funds *(Line o minus line n)*			3,704,794.27
Program income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			0.00
r. Disbursed program income using the addition alternative			0.00
s. Undisbursed program income			0.00
t. Total program income realized *(Sum of lines q, r and s)*			0.00

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*
Interest earned during reporting period $202,590.84 (Total $319,334.00)

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title Carol H. Guidry, Director of HAVA	Telephone (Area code, number and extension) (225) 922-0900 Ext. #614
Signature of Authorized Certifying Official Carol H. Guidry	Date Report Submitted January 24, 2007

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LOUISIANA DEPARTMENT OF STATE
HELP AMERICA VOTE ACT OF 2002 (HAVA)
SUMMARY OF TITLE I, SECTION 101
AS SPECIFIED IN AMENDED STATE PLAN

REVISED

EXPENDITURES	*FEDERAL BUDGET ALLOCATION*	*INTEREST ALLOCATION*	*ACTUAL EXPENSES, AS OF 12/31/03*	*ACTUAL EXPENSES, AS OF 12/31/04*	*ACTUAL EXPENSES, AS OF 12/31/05*	*ACTUAL EXPENSES, 12/31/06*	*BUDGET BALANCE, 12/31/06*
Replacement of non-compliant lever-operated voting systems and upgrade of existing electronic voting systems to meet disability access requirements, including installation, implementation and training	1,538,759.00	0.00	0.00	0.00	393,975.23	1,122,605.79	22,177.98
Statewide voter registration database, including software and hardware, and services to upgrade/replace obsolete software and hardware for Clerks of Court, Registrars of Voters and Secretary of State to provide access to ERIN and improve voter registration, ballot preparation and voting system programming. Implementation of technology to significantly enhance and improve voter registration, absentee and election day voting and reporting of activities. These improvements will require significant investments in hardware, software and services both at the state and local level. Initiatives will be focused on reducing manual data entry and processing, insuring the integrity of the process through more automated records retention, development of more secure, direct, interactive and integrated connections between local, state and federal agencies to insure proper list maintenance, web enabling functions making it easier for the citizenry to update their records and providing stakeholders with significantly enhanced statistiscal and reporting capabilities.	3,322,662.00	319,334.00	0.00	0.00	0.00	8,813.10	3,633,182.90
Remaining Section 101 funds to be used for purposes outlined in Section 101	50,000.00	0.00	0.00	0.00	0.00	566.61	49,433.39
TOTAL	4,911,421.00	319,334.00	0.00	0.00	393,975.23	1,131,985.50	3,704,794.27

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COMMISSION
2007 JAN 26 PM 4:46

STATE OF LOUISIANA

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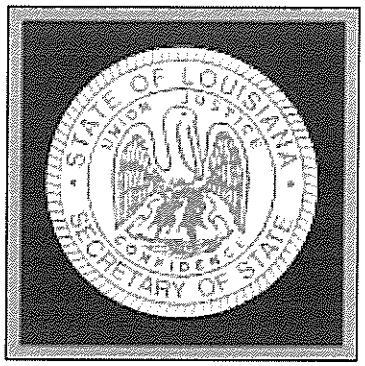

SECRETARY OF STATE

HELP AMERICA VOTE ACT OF 2002

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