RON THORNBURGH
Secretary of State

RECEIVED

Memorial Hall, 1st Floor
120 S.W. 10th Avenue
Topeka, KS 66612-1594
(785) 296-4564

STATE OF KANSAS

ORIGINAL

February 28, 2005

To Whom It May Concern:
State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, NW – Suite 1100
Washington, DC 20005

HAVA Title I, Sections 101 and 102 report, February 28, 2005

This is to certify the State of Kansas' Title I expenditures with respect to the categories of activities described for the permissible use of funds in HAVA sections 101(b) and 102 (a)(2).

Attached are the following documents:

1. Standard Form 269 (Long Form)
2. HAVA Calendar Year 2004 Expenditures – A detailed breakdown of expenditures
3. Breakdown of HAVA Title I Section 101 expenditures and how they meet requirements of HAVA and the State plan
4. State Plan Table of Contents – to reflect money spent to conform with state plan

Brian Henson
HAVA Coordinator
Kansas Secretary of States Office
785-296-0080
brianh@kssos.org

H20205121

ORIGINAL

FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page of
Election Assistance Commission	Help America Vote Act - Title I Funding	0348-0039	pages

3. Recipient Organization (Name and complete address, including ZIP code)

Kansas Secretary of State, 1st Floor, Memorial Hall, 120 SW 10th Avenue, Topeka, KS 66612

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
[redacted]	[redacted]	☑ Yes ☐ No	☐ Cash ☐ Accrual

8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
4/29/2003		1/1/2004	12/31/2004

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	47,182.37	270,643.79	317,826.16
b. Refunds, rebates, etc.			0.00
c. Program income used in accordance with the deduction alternative			0.00
d. Net outlays *(Line a, less the sum of lines b and c)*	47,182.37	270,643.79	317,826.16
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions			0.00
f. Other Federal awards authorized to be used to match this award			0.00
g. Program income used in accordance with the matching or cost sharing alternative			0.00
h. All other recipient outlays not shown on lines e, f or g			0.00
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	0.00	0.00	0.00
j. Federal share of net outlays *(line d less line i)*	47,182.37	270,643.79	317,826.16
k. Total unliquidated obligations			
l. Recipient's share of unliquidated obligations			
m. Federal share of unliquidated obligations			
n. Total Federal share *(sum of lines j and m)*			317,826.16
o. Total Federal funds authorized for this funding period			4,952,817.70
p. Unobligated balance of Federal funds *(Line o minus line n)*			4,634,991.54
Program Income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			
r. Disbursed program income using the addition alternative			
s. Undisbursed program income			
t. Total program income realized *(Sum of lines q, r and s)*			0.00

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

Supporting documents attached.

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (Area code, number and extension)
Brian Henson HAVA Coordinator	785-296-0080
Signature of Authorized Certifying Official	**Date Report Submitted**
Brian Henson	February 25, 2005

ORIGINAL

HAVA Calendar Year 2004 Expenditures

Title I Section 101

Description	Expended	
Improving Elections Admin. Office	**Sec 101(b)(1)(B)**	
Travel	$9,074.07	
Postage	$289.75	
Consulting Fees	$53,610.00	
Salaries	$78,995.23	
Other	$660.13	
	$142,629.18	**Category Total**
Public Postings	**Title III Sec 302(b)**	
Polling place poster - Engilsh	1083.96	
Polling place poster - Spanish	284.9	
	$1,368.86	**Category Total**
CVR	**Title III Sec 303(a)(1)(A)**	
Travel	$3,577.09	
Meals	$1,827.84	
Vendor expenses	$8,781.64	
Other	$2,067.00	
	$16,253.57	**Category Total**
Voter Education/Outreach	**Title I Sec 101(b)(1)©**	
Guide to voting in KS	$2,238.05	
Guide to provisional voting in KS	$2,152.28	
Guide to accessible voting in KS	$1,035.55	
Guide to Admin complaint process	$1,030.11	
TV Ads	$65,000.00	
	$71,455.99	**Category Total**
HAVA CEO Training	**Title I Sec 101(b)(1)(D)**	
Training Materials	$14,265.52	
Travel	$970.11	
Meals	$4,324.34	
	$19,559.97	**Category Total**
Polling Place Accessibility	**Title I Sec 101(b)(1)(G)**	
Accessibility products	$16,032.44	
Travel	$993.78	
	$17,026.22	**Category Total**
Spanish Translations	**Title I Sec 101(b)(1)(G)**	
spanish voter reg cards	$250.00	
spanish voter outreach forms	$2,100.00	
	$2,350.00	**Category Total**

$270,643.79 Total All Categories

ORIGINAL

HAVA Title 1 Section 101 Expenditures January 1 – December 31, 2004.
Breakdown of HAVA sections requiring report.

Complying with the requirements under Title III
-Title III Sec 301(a)(1)(B)(i) - No money expended
-Title III Sec 301(a)(1)(B)(ii)– No money expended
-Title III Sec 301(a)(1)(B)(iii)- No money expended
-Title III Sec 301(a)(1) – Sub paragraph (B) – No money expended
-Title III Sec 301(a)(2) – No money expended
-Title III Sec 301(a)(3)– No money expended
-Title III Sec 301(a)(4)– No money expended
-Title III Sec 301(a)(5) - No money expended
-Title III Sec 301(a)(6) – No money expended

-Title III Sec 302(a) – No money expended (provisional voting in place prior to HAVA

-Title III Sec 302(b) - Public Postings – The State spent some HAVA dollars to purchase Voter's Rights and Responsibilities Posters that are placed in all polling places on Election Day. Some jurisdictions in Kansas require Spanish translations as well. (See HAVA Calendar Year 2004 Expenditures document for actual dollars spent)

-Title III Sec 302(c) – No money expended

-Title III Sec 303(a)(1)(A) – The State has spent some HAVA dollars on the computerized statewide voter registration database. (See HAVA Calendar Year 2004 Expenditures document for actual dollars)

-Title III Sec 303(a)(1)(B)(2) – No money expended (do not have HAVA compliant CVR in place at this time)

-Title III – No other Title III expenditures

HAVA Section 101(b)(1)(B)
Improving the Administration of elections for Federal Office- The State has spent HAVA dollars to generally improve the administration of Federal Elections. (See HAVA Calendar Year 2004 Expenditures document)

HAVA Section 101(b)(1)(C)
Educating voters concerning voting procedures, voting rights, and voting technology – The State has spent money to educate voters on procedures, responsibilities, rights. Brochures, TV commercials were produced for the 2004 Presidential Election to promote voting in Kansas. (See HAVA Calendar Year 2004 Expenditures document)

HAVA Section 101(b)(1)(D)
Training election officials, poll workers, and election volunteers- The State spent HAVA Dollars for printing training materials for CEO training which occurred in May of 2004. The

ORIGINAL

State conducted 8 hours of training and provided training manuals to all attendees. The State held one training session and one make-up session. All 105 counties were represented (which was required) and over 250 county representatives attended the training classes. It was our pleasure also to have EAC commissioner Paul DeGregorio present to our county election officers. (See HAVA Calendar Year 2004 Expenditures document)

HAVA Section 101(b)(1)(E)

Developing the state plan for requirements payments to be submitted under part 1 of subtitle D of Title II. – No money expended

HAVA Section 101(b)(1)(F)

Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes. – No money expended

HAVA Section 101(b)(1)(G)Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, Providing….. – The State spent HAVA dollars to ensure all polling places in Kansas are accessible. In addition to the grant funding received from the US Department of Health and Human Services, the State spent Title I money to ensure all voters can access all polling locations. – In addition to physical access, money was spent to provide access to materials in alternate formats such as Spanish voter registration and voter outreach documents - (See HAVA Calendar Year 2004 Expenditures document)

HAVA Section 101(b)(1)(H)

Toll-free hotline – No money expended (counties are responsible for free-access to provisional voters)

HAVA Section 102 – N/A – Kansas did not have punch card or lever systems.

<u>How these expenditures meet requirements of State plan:</u>

The State plan directly correlates with HAVA. Therefore, the sections stated above are part of the State plan. See attached State plan table of contents. Highlighted sections indicate those on which HAVA dollars have been spent.

ORIGINAL

TABLE OF CONTENTS

Overview of Kansas Elections 6

Section 1: How will Kansas use the requirements payments to meet the requirements of title III, and if applicable, to carry out other activities to improve the administration of elections? 7

1.1: Voting System Standards Requirements – Section 301 7
Second Chance Voting (Section 301(a)(1)) 7
Audit Capacity (Section 301(a)(2)) 8
Accessibility for Individuals with Disabilities (Section 301(a)(3)) 8
Alternative Language Accessibility (Section 301(a)(4)) 8
Error Rates (Section 301(a)(5)) 8
Uniform Definition of What Constitutes a Vote (Section 301(a)(6)) 8

None Spent For reporting period

1.2: Provisional Voting Requirements – Section 302 8
Notification of the right to cast a provisional ballot (Section 302(a)(1)) 8
Affidavit for all provisional voters attesting to registration, eligibility (Section 302(a)(2)) 9
Written information regarding how to determine the outcome of a provisional ballot 9
(Section 302(a)(5)(A)) 9
Free access system for publication of provisional vote results (Section 302(a)(5)(B)) 9

None spent for reporting period

1.3: Voting Information Requirements – Section 302 9
Public posting at polling places (Section 302(b)(2)) 9
Provisional ballots for individuals who vote pursuant to a court or other order extending polling place hours; ballots must be separated from other provisional ballots (Section 302(c)) 10

$1,368.86 →

16,253.57 → **1.4: Computerized Statewide Voter Registration List Requirements – Section 303(a)** 10

1.5: Requirements for Voters Who Register by Mail – Section 303(b) 11
Identification Requirements 11
Fail-Safe Voting. 11
Contents of Mail-In Registration Form 11

None spent or reporting period

Section 2: How will Kansas distribute and monitor the distribution of the requirements payment to units of local government or other entities in Kansas for carrying out activities to improve the administration of elections? 12

2.1: Criteria to be used to determine the eligibility of units or entities for receiving the payment (Section 254(a)(2)(A)) 12

2.2 : Methods to be used to monitor the performance of the units or entities to whom the payment is distributed (Section 254(a)(2)(B)) 12

N/A for Kansas

Section 3: How will Kansas provide programs for voter education, election official education/training, and poll worker training which will assist the state in meeting the requirements of title III? 13

71,455.99 → **3.1: Voter Education** 13
Voter Outreach 13
Voting Instruction 13

1,559.97 → **3.2: Election Official Education and Training** 14

includes poll worker manual

ORIGINAL

Includes CEO manual

19,559.97 → 3.3: Poll Worker Training 15

None spent for reporting period
Section 4: How will the state adopt voting system guidelines consistent with the requirements of section 301? 16

None spent for reporting period
Section 5: How will Kansas establish a fund for purposes of administering the state's activities, including information on fund management? 17
5.1: Fund establishment 17
5.2: Fund management 17

Section 6: Kansas' proposed budget for HAVA activities based on the state's best estimates of the costs of such activities and the amount of funds to be made available. 18

Section 7: How will Kansas, in using the requirements payments, maintain the expenditures of the state for activities funded by the payments at a level that is not less than the level of such expenditures maintained by the state for the fiscal year ending prior to November 2000? 19

Section 8: How will Kansas adopt performance goals and measures to determine its success and the success of units of local government in carrying out the plan? 20

11,455.99 not voter threat cost → Section 9: A description of the uniform, nondiscriminatory state-based administrative complaint procedure in effect under section 402. 24

None spent for reporting period
Section 10: A description of how Kansas will use the title I payment to carry out proposed activities in this plan. 27

Section 11: How will Kansas conduct ongoing management of the plan? 28

Section 12: A description of the committee which participated in development of the state plan. 29