GUAM ELECTION COMMISSION

Kumision Ileksion Guåhan

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February 27, 2006

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Peggy Sims
Election Research Specialist
State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, NW – Suite 1100
Washington, DC 20005

Dear Ms. Sims,

This is a narrative report submitted by the Guam Election Commission (GEC) as required by Title II, Section 251 of the Help America Vote Act.

The GEC's grant information is as follows:

CFDA	EIN #	Fiscal Year	Allotment	Action	Cumulative
90.401	1-980018947-HC	2005	$1,000,000	$1,000,000	$1,000,000

The summary of GEC's expenditures is as follows:

1.	§101 Management of State Plan §101 (1.H) State Plan Technology (Planning/Improvements) §101 (1.H) Polling Place Accessibility	$ 6,181.19
2.	§254 Voter Education	$ 14,771.71
3.	§301 Voting System Improvements	$ 23,256.98
4.	§302 Provisional Voting & Voting Information Requirements	$ 9,905.00
5.	§303 Computerized statewide voter registration list requirements and requirements for voters who register by mail.	$ 13,204.34
6.	§402 Administrative Complaint Procedure	$ 3,208.00
7.	Personnel Cost to Include Benefits	$124,098.47
	TOTAL	**$194,625.69**

Table 1 gives a description of expenditures incurred by GEC during the FY05

The Guam Election Commission will continue its efforts to assure that all HAVA requirements are fully implemented by the deadlines seat by the Election Assistance Commission. Please do not hesitate to call me if you have any questions.

Respectfully,

GERALD A. TAITANO
Executive Director and
Chief State Election Official

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Attachment (SF269)

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FINANCIAL STATUS REPORT

(Short Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted Election Assistance Commission	2. Federal Grant or Other Identifying Number Assigned By Federal Agency Title II, Section 251 - CFDA#90.401	OMB Approval No. 0348-0039	Page of pages
3. Recipient Organization (Name and complete address, including ZIP code) Guam Election Commission PO Box BG, Hagatna, GU 96910			
4. Employer Identification Number [redacted]	5. Recipient Account Number or Identifying Number [redacted]	6. Final Report ☐ Yes ☑ No	7. Basis ☑ Cash ☐ Accrual
8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year) 10/1/2003	To: (Month, Day, Year) 9/30/2008	9. Period Covered by this Report From: (Month, Day, Year) 10/1/2004	To: (Month, Day, Year) 9/30/2005

10. Transactions:	I Previously Reported	II This Period	III Cumulative
a. Total outlays	53,276.04	647,039.05	700,315.09
b. Recipient share of outlays	0.00	0.00	0.00
c. Federal share of outlays	53,276.04	647,039.05	700,315.09
d. Total unliquidated obligations			0.00
e. Recipient share of unliquidated obligations			0.00
f. Federal share of unliquidated obligations			0.00
g. Total Federal share *(Sum of lines c and f)*			700,315.09
h. Total Federal funds authorized for this funding period			2,400,000.00
i. Unobligated balance of Federal funds *(Line h minus line g)*			1,699,684.91

11. Indirect Expense				
a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed				
b. Rate	c. Base	d. Total Amount	e. Federal Share	

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title Gerald A. Taitano, Executive Director	Telephone (Area code, number and extension) 671-477-9791/2
Signature of Authorized Certifying Official Gerald A. Taitano	Date Report Submitted February 27, 2006

NSN 7540-01-218-4387 269-202 Standard Form 269A (Rev. 7-97)
Prescribed by OMB Circulars A-102 and A-110

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TABLE 1 – HAVA Fiscal Year 2005

Category	Purpose	Cost
§101 Management of State Plan §101 (1.H) State Plan Technology (Planning/Improvements) §101 (1.H) Polling Place Accessibility	In FY05, the GEC monies were spent on updating the Guam HAVA State Plan. The GEC, in FY04, had experienced its first HAVA driven federal election and was preparing for the general election. Majority of the monies were spent on payments towards Legal Counsel who in preparation for the primary election reviewed and readied himself in the event of any complaints and objections to HAVA procedures being implemented. Monies were also spent on updating the GEC on any new matters regarding HAVA.	$6,181.19
§254 Voter education, election official education and training and poll worker training which will assist the State in meeting the requirements of Title III	With the initial implementation of HAVA driven procedures in the primary election of FY04, the GEC continued with its focus on educating the public and the poll workers for the general election of FY05. The focus on educating the public included but was not limited to advertisements that focused on election days, ballot awareness, and election procedures and options. The focus on training the poll workers once again included but was not limited to educating the poll worker in how to instruct and communicate with voters and proper procedures to ensure the each voter's rights were not violated during the election process. To ensure that the education process was efficient and successfully the GEC acquired the necessary supplies to educate the poll workers and provide materials during election day.	$14,771.71
§301 Voting System Improvements	The introduction of the DRE units in FY04's primary election was met with both excitement and concerns. In FY05's general election, the GEC continued its efforts to familiarize the general voting population with the DRE units. Monies were also spent in updating the audio portion of the DRE units for the general election. The GEC also continued its efforts toward developing and maintaining its website. The usefulness of the website was especially evident during the FY04 primary election. The GEC received may inquiries and hits regarding absentee voting. In FY05, the GEC focused on ensuring that the website was still readily available to all eligible voters of Guam.	$23,256.98
§302 Provisional voting and voting information requirements	In FY04's primary election, the GEC was successful in its introduction of provisional voting and no voter was denied the right to vote. The GEC continued with educating the voting population and the poll workers with provisional voting. In its efforts to continue the education process, the GEC acquired necessary supplies and materials that needed to be replenished for the FY05 general election. This supplies and materials were used during the FY04 primary election.	$9,905.00

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§303 Computerized statewide voter registration list requirements and requirements for voters who register by mail.	In FY05. the GEC continued towards its goal of acquiring and implementing its centralized voter registration system. Staff members diligently researched and prepared themselves to convert from the current registration to the centralized voter registration. They communicated with the various government agencies required by HAVA in order to complete the criteria fro the acquisition of the centralized voter registration system. The GEC also prepared the workspace that would accommodate the server.	$13,204.34
§402 Establishment of state based administrative complaint procedures to remedy grievances.	In the 2004 Elections (FY04 Primary Election and FY05 General Election), the GEC updated its current administrative complaint forms. The GEC forwarded the administrative complaint forms to the Election Assistance Commission. The last step in finalizing the administrative complaint forms, which incorporated the HAVA requirements. was to process it through the Guam law making procedures. The GEC spent monies in FY05 in finalizing the procedures itself and modifying the forms. The GEC then published the form and procedures in a media of general circulation and conducted a public hearing to give the voting population a chance to voice any opinions, recommendations, or concerns. The GEC then forwarded the form and procedures to its legislative body for approval.	$3,208.00
Personnel Cost to Include Benefits	Fiscal Year 2005 was the GEC's second complete and successfully fiscal year implementing and expending HAVA funds. The personnel cost were incurred in the following areas: (1) For the Legal Counsel and the GEC staff in preparation for the any objection during the elections and updating themselves with any new HAVA information: (2) The GEC staffs continuing commitment to educate the voting population and the poll worker of HAVA procedures and requirements; (3) Voting system improvements – the GEC continued with its commitment to familiarize and ready the voting population for the full implementation of the DRE units in the 2006 elections and it's ongoing commitment to provide a useful website for voters both on and off-island; (4) The GEC's staff continued efforts to ensure that no eligible voter is denied the right to vote; (3) The GEC's continued commitment to prepare for it's the acquisition of its computerized voter statewide registration system; and (4) The GEC's efforts to finalized the administrative complaint procedures and form.	$124,098.47
	TOTAL	**$194,625.69**