ORIGINAL

FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page of
U.S. Election Assistance Commission	Title II, Section 251	0348-0039	1 of 1 pages

3. Recipient Organization (Name and complete address, including ZIP code)
State of Alaska, Division of Elections, 240 Main Street, Suite 400, Juneau, Alaska 99811-0017

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
[redacted]	CDFA #90.401	☐ Yes ☒ No	☐ Cash ☒ Accrual

8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
5/19/2005		5/19/2005	9/30/2006

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	0.00	2,759,051.00	2,759,051.00
b. Refunds, rebates, etc.			0.00
c. Program income used in accordance with the deduction alternative			0.00
d. Net outlays *(Line a, less the sum of lines b and c)*	0.00	2,759,051.00	2,759,051.00
Recipient's share of net outlays, consisting of: e. Third party (in-kind) contributions	0.00	0.00	0.00
f. Other Federal awards authorized to be used to match this award	0.00	0.00	0.00
g. Program income used in accordance with the matching or cost sharing alternative	0.00	0.00	0.00
h. All other recipient outlays not shown on lines e, f or g	0.00	767,760.00	767,760.00
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	0.00	767,760.00	767,760.00
j. Federal share of net outlays *(line d less line i)*	0.00	1,991,291.00	1,991,291.00
k. Total unliquidated obligations			2,718,559.00
l. Recipient's share of unliquidated obligations			0.00
m. Federal share of unliquidated obligations			2,718,559.00
n. Total Federal share *(sum of lines j and m)*			4,709,850.00
o. Total Federal funds authorized for this funding period			12,223,728.00
p. Unobligated balance of Federal funds *(Line o minus line n)*			7,513,878.00
Program income, consisting of: q. Disbursed program income shown on lines c and/or g above			0.00
r. Disbursed program income using the addition alternative			0.00
s. Undisbursed program income			0.00
t. Total program income realized *(Sum of lines q, r and s)*			0.00

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

Interest earned on Requirements Payment during reporting period: $525,070; cumulative interest earned: $626,925. Total appropriated for 5% match: $767,760; 5% match interest: $19,711. State MOE FY06 and FY07: $1,310,225.

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (Area code, number and extension)
Sean Parnell, Lt. Governor	
Signature of Authorized Certifying Official	**Date Report Submitted**
Sean Parnell	March 29, 2007

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STATE OF ALASKA
Division of Elections
Office of the Lieutenant Governor

March 30, 2007

State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, NW – Suite 1100
Washington, DC 20005

Re: Narrative for Title II, Section 251
Reporting Period: October 1, 2005 through September 30, 2006

Dear Election Assistance Commissioners:

The State of Alaska is pleased to submit this narrative report to document Alaska's use of Help America Vote Act (HAVA) Title II, Section 251 funds during the period October 1, 2005 through September 30, 2006. The associated SF269 report is enclosed.

The State of Alaska's Title II, Section 251 expenditures are consistent with the activities described for the permissible use of funds to meet the requirements of Title III. The State's use of Title II, Section 251 funds has allowed the Division of Elections to progress towards the goals established in the State HAVA Plan developed in 2003. Specifically, Title II, Section 251 funds were used to carry out the following activities during this reporting period:

MEETING REQUIREMENTS OF TITLE III

- **Voter Registration System $327,049**
  (Alaska HAVA Plan pages 12-13)

  During this reporting period the Division of Elections purchased hardware and software necessary to implement the new voter registration system. New computers and screens were purchased for all eight offices statewide; a new server was purchased for the Absentee Office and a switch and software for Region II's new server was also installed.

  HAVA funds were spent on server space to house the main statewide servers required for the new voter registration system.

  The Division secured the services of a contractor to provide IT consulting. The State of Alaska required individuals capable of assisting State technicians with the installation of the new voter registration application as well as maintenance and support of the current application while the implementation to the new system is in progress and until the migration to the new system is

complete. The State is not using HAVA funds to pay for the services necessary to maintain and support the current application.

Travel to attend training on the new voter registration system was paid for with HAVA funds. A training session was held in Anchorage in March of 2006 and was attended by the Director, four Regional Supervisors, four regional Administrative Assistants, the HAVA Systems Manager, and the Elections Program Manager. In addition, the Elections Program Manager attended further training in Austin, Texas in April of 2006.

HAVA funds were used to pay employee time when they were devoted to working on voter registration system tasks and when attending training regarding the voter registration system.

- **Accessibility for Voters $2,194,636**
  (Alaska's HAVA Plan pages 7-9)

In November of 2005 the State of Alaska purchased 405 touch screen voting units (TSX) for use in the 2006 Primary and General Elections. This purchase brought the total number of touch screen units purchased to 505. The State purchased 55 units in August of 2003, and an additional 45 were purchased in October of 2003 utilizing Title I funds.

To adequately house the TSX units, additional space was required in several regional offices. The Region I and Region IV Offices used HAVA funds to secure storage space for their TSX equipment, and the Region III Office had their space remodeled to accommodate the addition of the touch screen equipment. Shelving units were also required by the regional offices to store the TSX equipment and HAVA funds were used to purchase the necessary shelving.

Since the TSX units would need to be shipped throughout Alaska, it was necessary to secure shipping cases to safely transport the new equipment. The cases provided had to be extremely durable and waterproof as they will be shipped by various means and may be transported via snow machine or other unconventional delivery methods used in rural Alaska. The Division sought custom made portable cases that were made of aluminum and issued a bid to secure a contractor to provide 467 TSX cases, and 255 TSX printer module cases. The resulting TSX cases are wheeled with a telescoping handle, have a closable access port for a 110 plug (for battery charging while the unit is in the case), and provide custom foam inserts to protect the equipment during potentially turbulent shipping conditions. After utilizing the cases for the 2006 election cycle, the Division experienced problems with damage to the externally mounted wheels and telescoping handles. The Division is considering how to best remedy these design flaws.

HAVA funds were used to ship the TSX units to the polling locations and return them to the appropriate Regional Office.

In order to accommodate the increase in election materials mailed to polling locations due to the implementation of the TSX units, transportation bags were purchased for all four regional offices to provide adequate containers for shipping the necessary supplies.

HAVA funds were also utilized to provide TSX training related travel. A TSX training session

was held in Anchorage in January of 2006 and was attended by the Director, four Regional Supervisors, four regional Administrative Assistants, the HAVA Systems Manager, and the Elections Program Manager. A TSX "Train the Trainer" session was held in June of 2006 and was attended by the Director, four Regional Supervisors, four regional Administrative Assistants, the HAVA Systems Manager, and the Elections Program Manager. In addition, due to the implementation of the TSX units, many regions increased their election boards from one chairperson to two. A portion of travel training for election board workers was coded to HAVA.

Revisions were required for many of the Division's existing handbooks, forms, and envelopes because of the TSX units. New forms were also created as needed to provide TSX instruction. For instance, a Touch Screen Voting Instruction Poster and handbook were designed with photographs and instructional text.

A variety of TSX supplies were required in order to use the TSX units in the election cycle. For example, heavy-duty extension cords, disposable headphone covers, wrist coil key rings, screen cleaning cloths, lanyards to hold instructions, lithium encoder batteries, and zippered vinyl pockets for mailing supplies were purchased to facilitate the use of the TSX.

HAVA funds were spent to advertise public demonstrations of the new touch screen voting units to be used in the Primary and General Elections. Demonstrations were advertised and held in Anchorage, Fairbanks and Juneau.

Funds were used to pay employee time when they were devoted to working on touch screen related tasks and when attending training regarding the TSX.

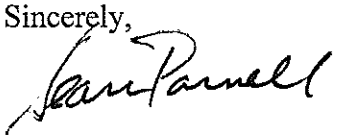
- **Language Accessibility $3,893**

  The Division of Elections secured a contractor to provide the translation of a variety of forms, handbooks, and documents from English to Tagalog. More than 5 percent of the total voting age citizens of the Kodiak Island Borough speak Tagalog.

Interest accrued during this reporting period: $525,070; $626,925 cumulative interest.

Thank you for the opportunity to provide this information on the work the State of Alaska has done and continues to do in order to meet the requirements of HAVA. Please let me know if you require any further information.

Sincerely,



Sean Parnell
Lieutenant Governor

Enclosure