FINANCIAL STATUS REPORT
(Short Form)
(Follow instructions on the back)

ORIGINAL

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned by Federal Agency	OMB Approval No. 0348-0039	PAGE 1 of 1
U.S. Election Assistance Commission	**39.011, Election Reform Payment**		

3. Recipient Organization (Name and complete address, including ZIP code)
Vermont Secretary of State
26 Terrace Street, Drawer 09
Montpelier, VT 05609

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
036000264		[ ] Yes [X] No	[X] Cash [ ] Accrual

8. Funding/Grant Period (See Instructions) From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From:	To:
04/15/03	**open**	**01/01/04**	**12/31/2004**

10. Transactions:	I Previously Reported	II This Period	III Cumulative
a. Total outlays	11,841.44	$636,829.88	$648,671.32
b. Recipient share of outlays			
c. Federal share of outlays	11,841.44	$636,829.88	$ 648,671.32
d. Total unliquidated obligations	$0.00	$0.00	
e. Recipient share of unliquidated obligations	$0.00	$0.00	
f. Federal share of unliquidated obligations	$0.00	$0.00	
g. Total federal share (sum of lines c and f)	$11,841.44	$636,829.88	
h. Total federal funds authorized for this funding period	$5,000,000.00	$5,000,000.00	$5,000,000.00
i. Unobligated balance of federal funds (Line h minus line g)	$4,988,158.56	$4,363,170.12	$ 4,351,328.68

11. Indirect Expense	a. Type of Rate (Place "X" in appropriate box)			
	[ ] Provisional	[ ] Predetermined	[ ] Final	[ ] Fixed
	b. Rate	c. Base	d. Total Amount	e. Federal Share
			$0.00	$0.00

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation

Supplemental information is included in separate memorandum

13. Certification **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents**

Typed or Printed Name and Title	Telephone (area code, number and extension)
Paul T. Daley Director of Administrative Services	(802) 828-2477
Signature of Authorized Certifying Official	**Date Report Submitted**
	28 February 2005

RECEIVED

269-201 Standard Form 269A (REV 4-88)
NSN 7540-01-218-4387 Prescribed by OMB Circular A-102 and A-110

H30305.723

February 28, 2005

MEMORANDUM

ORIGINAL

TO: Peggy Sims
U.S. Election Assistance Commission

FR: Kathy DeWolfe, Director of Elections
KSD Office of the Vermont Secretary of State

RE: Calendar year 2004 HAVA Title I financial status report—Additional Information

The following information is provided as a supplement to the **SF 269** that accompanies this memorandum. This information covers the reporting period January 1 – December 31, 2004.

1. **List of expenditures made with respect to each category of activities described for the use of funds in HAVA section 101:**

Complying with the requirements under Title III (uniform and nondiscriminatory election technology and administration requirements).	$ 0.00
Improving the administration of elections for Federal office.	$ 50,696.79
Educating voters concerning voting procedures, voting rights, and voting technology.	$ 72,079.39
Training election officials, poll workers, and election volunteers	$ 2,018.88
Developing the State plan for requirements payments to be submitted under part 1 of subtitle D of title II.	$ 0.00
Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes.	$ 454,534.82
Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing non-visual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language.	$ 57,500.00
Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information.	$ 0.00

2. **The number and type of articles of voting equipment obtained with the funds:**

76 vote tabulating machines, Diebold Accuvote ES 2000
3 software upgrades for existing Diebold Accuvote ES 2000 machines

The Vermont State Plan adopted in July 2003 explained, at page 3, that Vermont planned to designate one voting system for all municipalities that use a machine. This conversion has been very successful and has shortened the time necessary to have ballots prepared for all of our jurisdictions. We anticipate that a small number of towns may vote to use tabulating machines in the next year and we have early out money still available to make such purchases.

ORIGINAL

3. An analysis and description of the activities funded to meet HAVA requirements and how such activities conform to the submitted State plan:

Vermont has spent a total of $636,829.88 during this period and a cumulative total of $648,671.32 of the early out money which Vermont received. During this period the following activities were funded to meet HAVA requirements in conformance with our Vermont State Plan, promulgated July 28, 2003:

A. Page 3, Vermont State Plan: $454,434,82 was used to purchase of 76 vote tabulating machines and 3 software upgrades for existing Diebold Accuvote ES 2000 machines so that instead of 4 different types of optic scan tabulating machines, Vermont jurisdictions now all use the same tabulating machine and ballot style. This improves administration of federal elections by allowing our office to shorten the time necessary to prepare and deliver ballots to jurisdictions throughout the state especially for military and overseas voters.

B. Pages 12 and 13, Vermont State Plan: Improve privacy and independence for disabled voters by providing 2 accessible voting stations to some jurisdictions in Vermont with an expenditure of $57,500. This is a continuing program and additional accessible voting stations were provided with funds in the next reporting period, and some may be provided in future years as needed.

C. Pages 8 and 9, Vermont State Plan: A total reporting period expenditure of $72,079.39 was used to educate voters concerning voting procedures, voting rights and voting technology through the production and distribution of a voter video available on our website and run on local access TV stations throughout Vermont; an updated Voter Rights Poster; radio public service announcements for voting procedures and deadlines; distribution of our candidate information guide in new ways for persons with disabilities; continuation of our voter telephone hotline; and print materials for voter registration campaigns.

D. Pages 3,10,11,and 14, Vermont State Plan: $50,696.79 was spent in this reporting period to improve the administration of elections for federal office by purchasing hardware, software, and training for state information technology staff to begin development and testing of the statewide checklist for voters, to provide information to election officials and voters regarding use of provisional ballots; to print provisional ballot envelopes with affidavits; bumper stickers and other printed materials distributed to voters to promote participation in the federal election.

E. Page 10, Vermont State Plan: $2,018.88 was spent in this reporting period along with state general election funds to do election official and poll worker education and training. The Vermont Secretary of State and the Director of Elections presented over 25 workshops in various locations throughout the state to detail all of the new HAVA requirements such as provisional voting, ID requirement for first time registrants by mail, overvoting procedures and voter education, and detailed memorandum to local municipal clerks regarding all changes in the law to comply with HAVA.

Kathy DeWolfe

(Hard copy also being mailed today—2/28/05)