ORIGINAL

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
302 North Office Building
Harrisburg, PA 17120

PEDRO A. CORTÉS
Secretary of the Commonwealth

Telephone: (717) 787-8727
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February 26, 2007

Edgardo Cortés
Election Research Specialist
U.S. Election Assistance Commission
1225 New York Avenue, N.W., Suite 1100
Washington, DC 20005

RE: Report on Expenditures of Title I Funds during Calendar Year 2006

Dear Mr. Cortés:

Per your request dated February 8, 2007 enclosed please find the Commonwealth's HAVA Title I, Sections 101 and 102, reports on funds used during calendar year 2006.

Should you require additional information, please contact Patricia Antelitano, Director, Bureau of Finance and Operations at (717) 787-3945 or via email at pantelitan@state.pa.us.

Sincerely,

Pedro A. Cortés

Pedro A. Cortés

Enclosures

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FINANCIAL STATUS REPORT
(Long Form)
(Follow instructions on the back)

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1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page	of
U.S. Election Assistance Commission	Help America Vote Act of 2002	0348-0039	1	1 pages

3. Recipient Organization (Name and complete address, including ZIP code)
Commonwealth of PA
Department of State
302 North Office Building
Harrisburg, PA 17120

4. Employer Identification Number	5. Recipient Account Number of Identifying Number	6. Final Report	7. Basis
23-6003081	19-S80710071000 (Section 101)	☐ Yes ☒ No	☒ Cash ☐ Accrual

8. Funding/Grant Period (*See Instructions*) From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
04/15/2003	Until Disbursed	01/01/06	12/31/2006

10. Transactions	I Previously Reported	II This Period	III Cumulative
a. Total outlays	7,292,797.67	2,392,635.89	9,685,433.56
b. Refunds, rebates, etc.	0.00	0.00	0.00
c. Program income used in accordance with the deduction alternative	0.00	0.00	0.00
d. Net outlays (*Line a, less the sum of lines b and c*)	7,292,797.67	2,392,635.89	9,685,433.56
Recipient's share of net outlays, consisting of: e. Third party (in-kind) contributions	0.00	0.00	0.00
f. Other Federal awards authorized to be used to match this Award	0.00	0.00	0.00
g. Program income used in accordance with the matching or cost sharing alternative	0.00	0.00	0.00
h. All other recipient outlays not shown on lines e, f, or g	0.00	0.00	0.00
i. Total recipient share of net outlays (*Sum of lines e, f, g, and h*)	0.00	0.00	0.00
j. Federal share of net outlays (*Line d less line i*)	7,292,797.67	2,392,635.89	9,685,433.56
k. Total unliquidated obligations			1,252,527.80
l. Recipient's share of unliquidated obligations			0.00
m. Federal share of unliquidated obligations			1,252,527.80
n. Total Federal share (*Sum of lines j and m*)			10,937,961.36
o. Total Federal funds authorized for this funding period			12,411,470.46
p. Unobligated balance of Federal funds (*Line o minus line n*)			1,473,509.10
Program income, consisting of: q. Disbursed program income shown on lines c and/or g above			0.00
r. Disbursed program income using the addition alternative			0.00
s. Undisbursed program income			0.00
t. Total program income realized (*Sum of lines q, r and s*)			0.00

11. Indirect Expense	a. Type of Rate (*Place "X" in appropriate box*) ☐ Provisional ☐ Predetermined ☐ Final ☒ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share
	N/A	N/A	0.00	0.00

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PENNSYLVANIA DEPARTMENT OF STATE
HAVA TITLE I, SECTION 101
ANNUAL REPORT
FOR THE PERIOD ENDING 12/31/2006

Funds provided to Pennsylvania under Title I of the Help America Vote Act of 2002 (HAVA) are held in a restricted account pursuant to the requirements of HAVA. All funds were expended in a manner consistent with the Pennsylvania State Plan as amended.

A Summary of Expenditures for this reporting period has been provided on the preceding page. The following narrative describes the expenditures made with respect to each category of activity (Cost Center) shown on the summary.

COPA/NOT ASSIGNED
$1,305,265.05

The costs shown in this category were posted, but had not been warranted by the ending date of this report.

BCEL
Cost Center No. 1936001000 - ($289,740.05)
The costs shown were charged to the incorrect cost centers. The Commonwealth transferred these costs to the appropriate HAVA cost center, leaving a credit at the end of this reporting period.

DOS COST CENTER
Cost Center No. 1936001026 - ($111.99)

The costs shown were charged to the incorrect cost centers. The Commonwealth has transferred these costs to the appropriate HAVA cost center, leaving a credit at the end of this reporting period.

VOTER REGISTRATION
Cost Center No. 1936020000 - ($243,747.00)
The costs shown were charged to the incorrect cost centers. The Commonwealth has transferred these costs to the appropriate HAVA cost center, leaving a credit at the end of this reporting period.

ELECTIONS DIVISION
Cost Center No. 1936030000 - $30,903.78

The costs shown were charged to the incorrect cost center. The Commonwealth has transferred these costs to the appropriate HAVA cost center; however the changes were posted after the ending date of this reporting period.

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COMPUTERIZED STATEWIDE VOTER REGISTRATION LIST
Cost Center No. 1936021026 - $279,426.56

The Statewide Uniform Registry of Electors (SURE) is the statewide central voter registration system for all sixty-seven counties in the Commonwealth of Pennsylvania. All HAVA Title I funds expended under this category were for maintenance, support, updates and implementation of the SURE system.

VOTER EDUCATION/OUTREACH
Cost Center Nos. 1936030626 and 1936030637 - $831,721.79

The Department procured the services of Neiman Group, Inc. and Harmelin Media from the statewide advertising and media contract to provide creative services and media buys for the "Ready. Set. Vote." voter education campaign for both the Primary and General Elections. The campaign included, but was not limited to, the following: electronic voting machine demonstrations, an interactive website that allowed voters to become educated about the voting systems used in their particular county and to participate in virtual elections, various printed publications with election related information, and grassroots outreach efforts to minority populations for the purpose of educating voters regarding the electronic machines. The media was encouraged to attend voter education events and the campaign was successful in reaching voters throughout the state.

Various counties also utilized these funds for voter education programs that included machine demonstrations and information programs which aired on local television stations or news programs.

POLL WORKER/COUNTY ELECTION OFFICIAL TRAINING
Cost Center No. 1936030627 - $25,565.04

The Department of State uses funds from this category to employ two full-time HAVA staff within the Division of HAVA. The primary responsibility of these staff people is to educate election officials about all election related programs, with a focus on best practices for HAVA implementation. These employees are also responsible for providing training and certification of the training per county request.

In addition to the training conducted by the Commonwealth, the counties also expensed funds from this category for poll worker/election official training. The majority of the county training was conducted by the new voting system vendors.

POLLING PLACE ACCESSIBILITY
Cost Center No. 1936030640 -$22,185.11

Funds expended under the category of polling place accessibility were allocated to the counties for updating, upgrading and/or changing polling place locations to make all polling places accessible. These upgrades included wheelchair ramps, door handles, cones to mark off parking spaces, and call buttons/doorbells. Many counties also funded

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physical improvements at polling places, including construction of permanent ramps, paving parking lots, replacing doors, and installing elevators. A number of counties chose to hire a consultant to aid them in the evaluation of their polling places. These consultants helped the counties complete their polling place survey and made recommendations to the county about possible improvements.

ALTERNATIVE LANGUAGE ASSISTANCE
Cost Center Nos. 1936030630 and 1936030642- $42,922.92

A portion of the Alternative Language funds was expended for "Ready.Set.Vote." A voter education/outreach campaign that provided publications printed in Spanish, commercials targeted to the Latino population and grassroots outreach in Latino communities.

Funds from this category were also used to pay a full-time staff member in the Department of State's Division of HAVA. This employee is responsible for alternative language program development and implementation, which includes answering the Spanish telephone hotline. This employee also aids the counties in language accessibility projects and translations.

Counties have used these funds to support other alternative language initiatives, including translating signs and hiring interpreters to assist on Election Day.

ADMINISTRATION AND IMPLEMENTATION
Cost Center No. 1936030631 - $23,781.05

Funds under this category include salaries and travel costs for HAVA staff. Also included in this section are printing, freight costs, subscriptions and other miscellaneous administration costs.

PROVISIONAL VOTING
Cost Center Nos. 1936030632 and 1936030642 - $2,265.55

Funds under this category were used by the counties to purchase provisional ballot equipment and by the Department of State to fund a provisional ballot hotline. The hotline allowed voters to call with questions regarding the status of their ballot.

MISCELLANEOUS/STATE PLAN
Cost Center No. 19360633 - $60,901.06

Funds from this category were used to pay for two full-time employees, one to serve as Chief for the Division of HAVA and one to serve as the HAVA Federal Grant Administrator. The Chief of the Division of HAVA oversees the HAVA program and the distribution and spending of funds. The HAVA Federal Grant Administrator administers the federal fiscal reporting requirements especially as it relates to HAVA.

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This funding source is also used to cover conference registration fees and travel expenses related to HAVA.

COMPLYING WITH TITLE III REQUIREMENTS
Cost Center No. 1936030635 - $19,555.20

Funds from this category were allocated to the counties to aid them in complying with Title III of HAVA. Counties could use these funds to defray the cost of printing provisional ballots and other equipment necessary for the use of provisional ballots. The County was also allowed to use these funds to defray costs of election administration, including technical support, purchase of materials to aid in training or Election Day administration, and costs incurred as a result of using the new machines.

IMPROVING THE ADMINISTRATION OF FEDERAL ELECTIONS
Cost Center No. 1936030636 - $25,295.53

Funds from this category were allocated to the counties and used for election administration, training of rovers, technical assistance from the voting system vendors, and other related Election Day costs. Many counties opted to use technical assistance provided by the vendor. This allowed the vendors to send representatives to each county for the Primary and General Elections. The technical support provided by the vendor helped with setting everything up for Election Day, provided support throughout Election Day and, for many counties, stayed several days after the Election to help with problems arising during manual counts and recounts. Many counties also employed rovers. Rovers are election officials who are trained by the vendor to solve problems at the polling place. In most cases, rovers were assigned a certain number of precincts they were responsible for and it was their duty to respond to any problems or concerns at these polling places throughout the day. For example, Allegheny County had 4-5 technical support personnel provided by the vendor and nearly 250 rovers to address problems at the polling places. In addition to these costs, there were additional costs incurred by the counties due to the new machines, including instruction guides and other informational materials.

IMPROVING/ACQUIRING VOTING SYSTEMS–
Cost Center No. 1936030639 - $207,672.22

The counties spent $207,672.22 from Section 101 funds to replace lever and punch card systems in 2006. Voting system costs include purchasing, leasing or acquiring compliant voting systems, privacy shields, stands, cases and maintenance and training services. The total number of machines purchased by the counties is 20,597. The breakdown by vendor and machine type is: ES&S Model 100, 620; ES&S Automark, 352; ES&S Model 650, 1; ES&S iVotronic, 11,543; Diebold TSX, 3277; Danaher 1242, 1800; Advanced Winvote, 1225; Hart eSlate, 771; Hart eScan, 308; and Sequoia Edge, 700. A few counties that had previously purchased DRE's were required to upgrade their voting system software only. The majority of counties bought privacy shields, stands and cases

equal to the number of machines they purchased. Many counties opted to purchase long-term warranties as additional protection for the machines.

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Summary of Expenditures by Activity

Reporting Period Ending 12/31/2006

Cost center			G/L Account		Actual Expends (D)
HELP AMERICA VOTE, Section 101	#	COPA/Not assigned	2100100	Accrued Payables	$470,911.01
			6111000	Salaries-Reg Hours	$94,942.21
			6111010	Salaries-Annual Lv	$4,565.63
			6111020	Salaries-Sick Lv	$1,962.41
			6111030	Salaries-Sick Bereav	$633.22
			6111040	Salaries-Sick Family	$867.98
			6111050	Salaries-Personal Lv	$2,443.81
			6111060	Salaries-Holiday Lv	$4,321.51
			6111120	Sal-Comp Time Used	$570.61
			6113000	Sal-Higher Class Pay	$354.11
			6131000	OT Hrs-Straight Time	$284.89
			6132000	OT Hrs-Time&1/2	$1,653.55
			6142000	SS-Hosp Insurance	$18,480.00
			6143000	SS-Social Security	$6,924.15
			6144000	SS-Medicare	$1,619.37
			6145000	SS-Retirement	$2,668.66
			6146000	SWIF	$1,774.80
			6147000	SS-Emp Group Life	$318.77
			6148000	SS-Health Benefits	$21,175.00
			6311010	Travel - Lodging	$0.00
			6311020	Travel - Subsistence	$127.16
			6311030	Travel - Mileage	$375.58
			6311040	Travel - Transport	$1,421.60
			6311999	Travel - Other	$36.50
			6331110	Telec Recurring Chg	$107,313.16
			6331130	Telec Usage Charges	$259.77
			6331160	Toll Free Telephone	$72.43
			6331210	Telec Non-Recur Chg	$180.00
			6342100	Legal Services/Fees	$1,193.78
			6343117	Other Spec Svc	$ (6,314.40)
			6343119	Public Relations	$0.00
			6351220	Rent of Buildings	$0.00
			6372010	Computer & Peripherl	$29.98
			6380110	Materials & Supplies	$3,037.52
			6391020	Freight	$9.81
			6391030	Printing	$138.40
			6600300	Fed Pay-Govt Subrec	$560,462.81
			9161059	Media Svc-Video (59)	$449.26
			Result		**$1,305,265.05**
	1936001000	BCEL	6111000	Salaries-Reg Hours	$6,357.38
			6111010	Salaries-Annual Lv	$ (1,054.95)

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			6111020	Salaries-Sick Lv	$ (1,846.04)
			6111030	Salaries-Sick Bereav	$ (121.34)
			6111040	Salaries-Sick Family	$ (195.22)
			6111050	Salaries-Personal Lv	$ (178.20)
			6111060	Salaries-Holiday Lv	$ (1,653.12)
			6111070	Salaries - Civil Lv	$ (6.41)
			6111080	Salaries-Admin Lv	$ (1.01)
			6111100	Salaries-Military Lv	$ (33.15)
			6111110	Sal-Comp Time Earned	$ (109.08)
			6111120	Sal-Comp Time Used	$ (1,157.93)
			6113000	Sal-Higher Class Pay	$ (0.50)
			6143000	SS-Social Security	$0.35
			6144000	SS-Medicare	$0.08
			6145000	SS-Retirement	$0.03
			6146000	SWIF	$ (61.55)
			6162010	Annual Leave Payout	$ (28.09)
			6162020	Sick Leave Payout	$ (1.25)
			6311010	Travel - Lodging	$ (1.63)
			6311020	Travel - Subsistence	$ (0.67)
			6311030	Travel - Mileage	$ (1.66)
			6311999	Travel - Other	$ (72.77)
			6342100	Legal Services/Fees	$ (11.57)
			6343117	Other Spec Svc	$21.80
			6344100	Cont EDP Svc-Vendor	$ (46.71)
			6351140	EDP EDP Eq Rent-Comp	$ (181.76)
			6351520	Rentals - Other	$ (0.69)
			6361100	Office Supplies	$ (1.33)
			6391020	Freight	$ (0.86)
			6391030	Printing	$ (7.22)
			6391040	Subscriptions	$ (69.20)
			6391050	Membership Dues	$5.52
			6399998	Graphic Services	$ (0.44)
			6600300	Fed Pay-Govt Subrec	$ (289,259.06)
			9161046	Civil Svc-St Agn(46)	$ (18.42)
			9161092	Cont Leg Ed-OGC(92)	$ (0.51)
			9161098	Mng for Gov Resp(98)	$ (2.87)
			Result		**$ (289,740.05)**
	1936001026	DOS COST CENTER	6331110	Telec Recurring Chg	$ (66.84)
			6331160	Toll Free Telephone	$ (45.15)
			Result		**$ (111.99)**
	1936020000	Voter Registration D	6344100	Cont EDP Svc-Vendor	$ (243,747.00)
	1936021026	Statewide Uniform	6331110	Telec Recurring Chg	$35,467.26
		Registry of Electors	6331130	Telec Usage Charges	$212.30
			6344100	Cont EDP Svc-Vendor	$243,747.00

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			Result		**$279,426.56**
	1936030000	Elections Div	6343117	Other Spec Svc	$30,881.40
			6391020	Freight	$22.38
			Result		**$30,903.78**
	1936030626	STATE-Voter Edu/Outreach	2100100	Accrued Payables	$714,705.74
			6331160	Toll Free Telephone	$45.15
			6343117	Other Spec Svc	$ (12,059.68)
			6343119	Public Relations	$510.82
			6343200	Advertising	$1,000.00
			6391020	Freight	$ (22.38)
			Result		**$704,179.65**
	1936030627	STATE-Poll Worker Training	1301001	Payroll Rec-Salary	$114.15
			6111000	Salaries-Reg Hours	$10,613.47
			6111010	Salaries-Annual Lv	$1,498.99
			6111020	Salaries-Sick Lv	$681.53
			6111040	Salaries-Sick Family	$210.02
			6111050	Salaries-Personal Lv	$114.15
			6111060	Salaries-Holiday Lv	$1,283.99
			6113000	Sal-Higher Class Pay	$ (179.37)
			6131000	OT Hrs-Straight Time	$123.83
			6132000	OT Hrs-Time&1/2	$892.31
			6142000	SS-Hosp Insurance	$3,044.91
			6143000	SS-Social Security	$976.96
			6144000	SS-Medicare	$228.49
			6145000	SS-Retirement	$607.85
			6146000	SWIF	$227.09
			6147000	SS-Emp Group Life	$38.13
			6148000	SS-Health Benefits	$4,324.85
			6311010	Travel - Lodging	$190.80
			6311020	Travel - Subsistence	$101.16
			6311030	Travel - Mileage	$56.96
			6311999	Travel - Other	$3.00
			9115001	SHARED SERVICES BILL	$295.23
			9171024	Tort Claims (24)	$2.82
			9171031	Employ Liab Ins (31)	$113.72
			Result		**$25,565.04**
	1936030630	STATE-Alternative Language	2100100	Accrued Payables	$9,880.84
			6111000	Salaries-Reg Hours	$15,925.98
			6111010	Salaries-Annual Lv	$1,029.60
			6111020	Salaries-Sick Lv	$70.40
			6111050	Salaries-Personal Lv	$228.80
			6111060	Salaries-Holiday Lv	$792.00
			6111120	Sal-Comp Time Used	$43.07
			6113000	Sal-Higher Class Pay	$115.87

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			6142000	SS-Hosp Insurance	$3,775.71
			6143000	SS-Social Security	$1,058.16
			6144000	SS-Medicare	$247.45
			6145000	SS-Retirement	$578.89
			6146000	SWIF	$283.96
			6147000	SS-Emp Group Life	$60.85
			6148000	SS-Health Benefits	$4,780.13
			6311010	Travel - Lodging	$270.30
			6311020	Travel - Subsistence	$90.93
			6311030	Travel - Mileage	$73.87
			6331160	Toll Free Telephone	$204.88
			6343117	Other Spec Svc	$29.47
			6351220	Rent of Buildings	$120.00
			6351320	Rent-Other Motor Eq	$287.00
			9115001	SHARED SERVICES BILL	$147.61
			9161030	Payroll Oper (30)	$16.59
			9161091	Comp Svc Bill (91)	$121.41
			9161101	SEAP (101)	$20.88
			9171024	Tort Claims (24)	$1.41
			9171031	Employ Liab Ins (31)	$56.86
			Result		**$40,312.92**
	1936030631	STATE-Administration	6111000	Salaries-Reg Hours	$5,135.53
		and Implementation	6111010	Salaries-Annual Lv	$1,856.07
			6111020	Salaries-Sick Lv	$2,376.97
			6111030	Salaries-Sick Bereav	$121.34
			6111040	Salaries-Sick Family	$372.11
			6111050	Salaries-Personal Lv	$498.59
			6111060	Salaries-Holiday Lv	$2,298.88
			6111070	Salaries - Civil Lv	$6.41
			6111080	Salaries-Admin Lv	$1.01
			6111100	Salaries-Military Lv	$33.15
			6111110	Sal-Comp Time Earned	$109.08
			6111120	Sal-Comp Time Used	$1,157.93
			6113000	Sal-Higher Class Pay	$0.50
			6131000	OT Hrs-Straight Time	$7.18
			6132000	OT Hrs-Time&1/2	$129.18
			6142000	SS-Hosp Insurance	$3,120.00
			6143000	SS-Social Security	$874.12
			6144000	SS-Medicare	$204.43
			6145000	SS-Retirement	$455.51
			6146000	SWIF	$278.70
			6147000	SS-Emp Group Life	$44.07
			6148000	SS-Health Benefits	$4,030.00
			6162010	Annual Leave Payout	$28.09

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			6162020	Sick Leave Payout	$1.25
			6311010	Travel - Lodging	$81.13
			6311020	Travel - Subsistence	$51.13
			6311030	Travel - Mileage	$1.66
			6311999	Travel - Other	$72.77
			6342100	Legal Services/Fees	$11.57
			6343117	Other Spec Svc	$ (21.80)
			6344100	Cont EDP Svc-Vendor	$46.71
			6351140	EDP EDP Eq Rent-Comp	$181.76
			6351220	Rent of Buildings	$120.00
			6351520	Rentals - Other	$0.69
			6361100	Office Supplies	$1.33
			6391020	Freight	$0.86
			6391030	Printing	$7.22
			6391040	Subscriptions	$69.20
			6391050	Membership Dues	$ (5.52)
			6399998	Graphic Services	$0.44
			9161046	Civil Svc-St Agn(46)	$18.42
			9161092	Cont Leg Ed-OGC(92)	$0.51
			9161098	Mng for Gov Resp(98)	$2.87
			Result		**$23,781.05**
	1936030632	STATE-Provisional	2100100	Accrued Payables	$171.00
		Ballot	6331160	Toll Free Telephone	$204.55
			Result		**$375.55**
	1936030633	STATE-Miscellaneous	6111000	Salaries-Reg Hours	$53,824.33
		State Plan Expenses	6111010	Salaries-Annual Lv	$4,316.11
			6111020	Salaries-Sick Lv	$1,779.82
			6111040	Salaries-Sick Family	$398.87
			6111050	Salaries-Personal Lv	$239.33
			6111060	Salaries-Holiday Lv	$2,321.10
			6113000	Sal-Higher Class Pay	$75.13
			6142000	SS-Hosp Insurance	$8,299.38
			6143000	SS-Social Security	$3,870.39
			6144000	SS-Medicare	$905.16
			6145000	SS-Retirement	$1,924.03
			6146000	SWIF	$972.90
			6147000	SS-Emp Group Life	$164.60
			6148000	SS-Health Benefits	$10,425.02
			6311010	Travel - Lodging	$528.72
			6311020	Travel - Subsistence	$54.47
			6311030	Travel - Mileage	$478.38
			6311999	Travel - Other	$81.00
			6343117	Other Spec Svc	$ (30,881.40)
			6343200	Advertising	$250.00

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			9161059	Media Svc-Video (59)	$873.72
			Result		**$60,901.06**
	1936030635	COUNTY-Title III Compliance	6600300	Fed Pay-Govt Subrec	$19,555.20
	1936030636	COUNTY-Improv. Admin. Federal Elec	6600300	Fed Pay-Govt Subrec	$25,295.53
	1936030637	COUNTY-Voter Ed/Outreach	6600300	Fed Pay-Govt Subrec	$127,542.14
	1936030638	COUNTY-Election Official Training	6600300	Fed Pay-Govt Subrec	$48,774.07
	1936030639	COUNTY-Voting Systems	6600300	Fed Pay-Govt Subrec	$207,672.22
	1936030640	COUNTY-Polling Place Access	6600300	Fed Pay-Govt Subrec	$22,185.11
	1936030641	COUNTY-Alternative Language	6600300	Fed Pay-Govt Subrec	$2,610.00
	1936030642	COUNTY-Provisional Ballot	6600300	Fed Pay-Govt Subrec	$1,890.00
	Result				**$2,392,635.89**

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