MONTANA SECRETARY OF STATE

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Cover Sheet

ORIGINAL

To: Peggy Sims, (202) 566-3127

From: Alan Miller, Montana Secretary of State's Office, work# (406) 444-5346 Alan Miller

Date: April 25, 2005

Re: Section 251 Report **No. of pages, including cover:** 5

Peggy --

Thanks so much for your patience with the attached report. We appreciate your friendly reminder as well.

Have a nice day and let me know if you have any questions or need anything else.

H42605.946

FINANCIAL STATUS REPORT
(*Long Form*)
(*Follow Instructions on previous pages and next page*)

ORIGINAL

1. Federal Agency and Organizational Element to Which Report is Submitted.	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page 1 of
Election Assistance Commission	**39.011 Section 251**	**0348-0039**	**3 Pages**

3. Recipient Organization (*Name and complete address, including ZIP codes*

Montana Secretary of State/PO Box 202801/Helena, MT 59620-2801

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
81-0302402	**03715**	__Yes _X_No	__Cash _X_Accrual

8. Funding Grant Period (*See instructions*) From: (Month, Day, Year)	To (Month, Day, Year)	9. Period Covered by This Report From: (Month, Day, Year)	To: (Month, Day, Year)
6/17/04	**Open**	**June 17, 2004**	**September 30, 2004**

10. Transactions:	I Previously Reported	II This Period	III Cumulative
a. Total outlays		$593,385.85	**$593,385.85**
b. Refunds, rebates, etc.			**0.00**
c. Program income used in accordance with the deduction alternative			**0.00**
d. Net outlays (Line a, less the sum of lines b and c)		$593,385.85	**$593,385.85**
Recipient's share of net outlays, consisting of: e. Third party (in-kind) contributions			**0.00**
f. Other Federal awards authorized to be used to match this award			**0.00**
g. Program income used in accordance with the **matching or cost sharing alternative**			**0.00**
h. All other recipient outlays not shown on lines e, f, or g.		$216,480.00	**216,480.00**
i. Total recipient share of net outlays (sum of lines e, f, g, and h)		$216,480.00	**216,480.00**
j. Federal share of net outlays (line d less line i)		$376,905.85	**$376,905.85**
k. Total unliquidated obligations			**0.00**
l. Recipient's share of unliquidated obligations			**0.00**
m. Federal share of unliquidated obligations			**0.00**
n. Total Federal share (sum of lines j and m)			**$376,905.85**
o. Total Federal funds authorized for this funding period			**$4,153,705.00**
p. Unobligated balance of Federal funds (Line o minus line n)			**$3,776,799.15**
Program income consisting of: q. Disbursed program income shown on lines c and/or g above			**0.00**
r. Disbursed program income using the addition alternative			**0.00**
s. Undisbursed program income			**0.00**
t. Total program income realized (Sum of lines q, r, and s)			**0.00**

11. Indirect Expenses	a. Type of Rate (Place "X" in appropriate box) __ Provisional	__ Predetermined	__ Final	__ Fixed
	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. Remarks: *Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation*
The 5% match was paid by Missoula County on February 23, 2004 for precinct counters that cost $432,960.00. Our office reimbursed the county for $216,480.00, leaving an amount of $216,480.00 paid by the county for matching. This amount was more than the federal match requirement of $207,500 (5%) for the $4,150,000.00 outlay. This match is included as part of the total outlay on Line 10d. and Line 10h. All of the match was expended before the requirements payment was received.

Line 10o. includes interest earned of $3705.00.

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (area code, number and extension)
Elaine Graveley, Elections Deputy	**(406) 444-5376**
Signature of Authorized Certifying Official	Date Report Submitted
x Elaine Graveley, Elections Deputy x	4-25-05

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Standard Form 269 (Rev. 7-97)
Prescribed by OMB Circulars A-102 and A-110

State of Montana EAC HAVA Section 251 Report for 2004

ORIGINAL

1) A list of expenditures made with respect to each category of activities described for the use of funds.

Title III, Section 301: The expenditures during the applicable period were mainly for precinct counters for Flathead, Missoula, Rosebud, Valley, Broadwater, and Dawson counties.

Amount: **$376,760.75.**

Title III, Section 303: The expenditures under this section were to pay a county election administrator for expenses for meetings related to the implementation of the computerized statewide voter registration list.

Amount: **$145.10.**

2) The number and type of articles of voting equipment obtained with the funds.

Counties purchased approximately 163 M100 precinct counters with the funds spent during this reporting period. The counties provided a 50% match. Dawson County was paid part of the state's 50% share during this reporting period and part during the next reporting period.

3) An analysis and description of:

The activities funded to meet HAVA requirements:

The precinct counters were funded to meet the Title III, Section 301 requirement that a voting system (including any lever voting system, optical scanning voting system, or direct recording electronic system) shall, if the voter selects votes for more than one candidate for a single office, notify the voter that the voter has selected more than one candidate for a single office on the ballot, notify the voter before the ballot is cast and counted of the effect of casting multiple votes for the office, and provide the voter with the opportunity to correct the ballot before the ballot is cast and counted.

The precinct counters are being provided in addition to extensive educational efforts under HAVA including establishing a voter education program specific to each county voting system that notifies each voter of the effect of casting multiple votes for an office, and providing the voter with instructions on how to correct the ballot before it is cast and counted (including instructions on how to correct the error through the issuance of a replacement ballot if the voter was otherwise unable to change the ballot or correct any error).

The payments to the county election administrator for travel to initial meetings on the computerized statewide voter registration list were of a small amount, but will increase in the next reporting period and will include additional individuals and groups. These meetings are necessary to successfully implement the voter registration list with maximum input from as many interested individuals and groups as possible.

How such activities conform to the submitted State plan:

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Precinct Counter Purchases:

Statement from 2003 Montana HAVA Plan: The state of Montana currently meets the private and independent provision for verifying votes, the opportunity for voters to change their ballot or correct any errors, and our voting systems preserve the privacy of the voter and confidentiality of the ballot (except for the visually impaired). These high standards will not waiver under HAVA.

Implementation: The Secretary of State continues the procedures above and has strengthened its policies by the purchasing of precinct counters and through education programs.

Payment of Expenses for Meetings to Implement Computerized Statewide Voter Registration List:

Partial Statement from 2003 Montana HAVA Plan: Section 303 of HAVA requires states to implement a "single, uniform, official, centralized, interactive, computerized statewide voter registration list that is defined, maintained, and administered at the state level." The list must contain the name and registration information of every legally registered voter in the state and must assign a unique identifier to each voter in the state.

Montana currently has a central database but not all of the information required under HAVA is in our database. In addition, official voter registration records are created and maintained at the county level. Each county election official updates and separately maintains voter registration records. Software and vendors differ from county to county. . . .

Implementation: The state's payment of a county election administrator for travel expenses for meetings is consistent with the State Plan goal to ensure that all county level voter registration records are successfully converted to state level voter registration lists.

orig	Date	Voucher or Journal ID	Vendor/Recipient	comments	fund	category	Amount	Account	Vendor ID
295	9/21/2004	00004504	Multi-Vendor Voucher	precinct counters for Flathead, Missoula, Rosebud, Valley, Broadwater, & Dawson counties	251	Equipment	$376,760.75	62245	MLTVNDVCHR
280	8/24/2004	00004469	VICKIE M ZEIER		251	SVRS	$58.85	62498	0000088326
281	8/24/2004	00004469	VICKIE M ZEIER		251	SVRS	$86.25	62497	0000088326

Total Expenditures from Receipt of $4,150,000 Requirements Payment on June 17, 2004, to September 30, 2004 (not including match): **$376,905.85**

Total Match (from Missoula County): **$216,480.00**

Total Expenditures During Applicable Period: **$593,385.85**

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