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STATE OF MISSISSIPPI
SECRETARY OF STATE
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February 25, 2005

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Ms. Gracia Hillman, Chair
Elections Assistance Commission
United States Election Assistance Commission
1225 New York Avenue N.W., Suite – 1100
Washington, DC 20005

RE: 2004 Financial and Narrative Reports

Dear Ms. Hillman:

I am pleased to present Mississippi's compliance reports for the Help America Vote Act of 2002. Enclosed please find our narrative and financial reports for Section 101 and 102 for calendar year 2004. Many of the costs incurred for compliance activities were absorbed by the state and are not reflected in the costs charged to federal HAVA funds.

If you should have any questions or concerns, please do not hesitate to call my office at (601) 359-1350. Thank you.

Sincerely,

Eric Clark

ERIC CLARK
Secretary of State

Enclosures

H22805.106

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FINANCIAL STATUS REPORT
(Long Form)
(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page of
Election Assistance Commission	39.011 Election Reform Payments Sec. 101	0348-0039	1 of 1 pages

3. Recipient Organization (Name and complete address, including ZIP code)
Secretary of State, PO Box 136, Jackson, MS 39205-0136

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
64-0897726	3115 - HAVA Election Fund	☐ Yes ☒ No	☒ Cash ☐ Accrual

8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
8/1/2003		1/1/2004	12/31/2004

10. Transactions:	I Previously Reported	II This Period	III Cumulative
a. Total outlays		51,483.12	51,483.12
b. Refunds, rebates, etc.			0.00
c. Program income used in accordance with the deduction alternative			0.00
d. Net outlays *(Line a, less the sum of lines b and c)*	0.00	51,483.12	51,483.12
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions			0.00
f. Other Federal awards authorized to be used to match this award			0.00
g. Program income used in accordance with the matching or cost sharing alternative			0.00
h. All other recipient outlays not shown on lines e, f or g			0.00
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	0.00	0.00	0.00
j. Federal share of net outlays *(line d less line i)*	0.00	51,483.12	51,483.12
k. Total unliquidated obligations			
l. Recipient's share of unliquidated obligations			
m. Federal share of unliquidated obligations			
n. Total Federal share *(sum of lines j and m)*			51,483.12
o. Total Federal funds authorized for this funding period			3,673,384.00
p. Unobligated balance of Federal funds *(Line o minus line n)*			3,621,900.88
Program Income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			
r. Disbursed program income using the addition alternative			
s. Undisbursed program income			77,560.15
t. Total program income realized *(Sum of lines q, r and s)*			77,560.15

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share
			0.00	0.00

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (Area code, number and extension)
Eric Clark, Secretary of State	601-359-1350
Signature of Authorized Certifying Official	Date Report Submitted
	February 23, 2005

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Status Report on Mississippi's 2004 Help America Vote Act Compliance Activities
Secretary of State Eric Clark's Office
Elections Division

2004 Milestones

The State of Mississippi embarked on the 2004 Federal Election Cycle with great anticipation to improve elections administration and voting opportunities for all Mississippians. With the adoption of Mississippi's HAVA compliance plan in August 2003, the Secretary of State's Office launched efforts to bring all elections into HAVA compliance not simply federal elections. We reached several major milestones in 2004, including:

- ✓ Passed the State Help America Vote Act Compliance Law (Senate Bill 2857, 2004 Regular Session)
- ✓ Implemented an Administrative Complaint Procedure as required by §§ 254(a)(9) and 402
- ✓ Modified our state's affidavit balloting procedure to become fully compliant with HAVA's provisional balloting procedures
- ✓ Conducted polling place accessibility surveys for most counties in Mississippi
- ✓ Finalized procurement of the statewide voter registry and elections management system
- ✓ Conducted targeted poll manager training sessions for local elections officials
- ✓ Secured required state match funds for federal HAVA funds
- ✓ Implemented a fax/e-mail balloting procedure by administrative rule for military personnel overseas
- ✓ Developed a voter verification process with our state Department of Public Safety
- ✓ Launched a public awareness media campaign to introduce voters to Help America Vote Act requirements
- ✓ Developed alternative language materials for Choctaw-speaking Native Americans
- ✓ Created voter education posters for each polling place in Mississippi
- ✓ Published a quarterly newsletter (Eye on Elections) on current events in elections administration
- ✓ Provided training opportunities for local elections officials on federal and state compliance activities and best practices.

Most of these activities were absorbed by existing staff and resources and are not reflected in the following costs assigned to the HAVA funds.

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2004 Status Report on Section 101(b) Help America Vote Act Compliance Activities
State of Mississippi, Secretary of State Eric Clark

Fund Administration §101(b)(1)(B)		$13.14
Training §101(b)(1)(D)		
	NASS: HAVA Assessment	$2,000.00
	Poll Worker Video	$38,494.98
	Poll Managers Guide	$6,237.00
	Contractual Training Services	$4,440.00
	Poll Manager Quick Reference Card	$298.00
Total		$51,483.12

Explanations:

Fund Administration—The Mississippi Treasurer's Office charges periodic administration and maintenance fees to every account under its management.

Training—The Secretary of State's Office created new local election official training guides and videos to assist with poll manager preparations. These included the development and publishing of an eighty-one (81) page Poll Manager's Guide, Poll Manager Training Video, and Quick Reference Card for Challenged Ballots. Additionally, our office used Section 101 funds to assist with HAVA training efforts provided by the National Association of Secretaries of States.

Status Report on Section 102(a)(2) 2004 Help America Vote Act Compliance Activities
State of Mississippi
Secretary of State Eric Clark

The State of Mississippi obtained a waiver from the 2004 requirement for voting machine replacements until January 1, 2006. The Secretary of State's Office has been aggressively moving forward to meet all Help America Vote Act requirements including passage of Mississippi's HAVA Compliance Law.

During 2004, the State of Mississippi focused its compliance efforts on purchasing a statewide voter registry, voter education efforts, election official training, and other compliance requirements.

In 2005, the State of Mississippi will purchase voting devices to comply with HAVA requirements. Specifically, as provided in the state plan, the state will used 102(a)(2) funds to replace the state's ten (10) punch card systems and eight (8) lever systems with HAVA compliant voting devices.