STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

March 30, 2006

ORIGINAL

State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, N.W., Suite 1100
Washington, DC 20005

To Whom It May Concern:

Enclosed please find a financial status report (SF269) and a narrative report for Help America Vote Act (HAVA), Title II, Section 251 funds. These reports reflect the activities funded, by category, to meet HAVA requirements and how such activities conform to the State Plan.

If you have any questions regarding this report, please contact Carri Simon, Michigan Department of State, Grants Management Section at (517) 373-7941.

Sincerely,

Brian DeBano
Chief of Staff and Chief Operating Officer

Enclosures

pc: Christopher Thomas
Joseph Pavona
Gena Hyde
Peggy Sims

FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

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1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page	of
U.S. Election Assistance Commission	HAVA CFDA 90.401, Title II, Section 251	0348-0039	1	1 pages

3. Recipient Organization (Name and complete address, including ZIP code)

State of Michigan, Michigan Department of State, Treasury Building, 4th Floor, 430 West Allegan, Lansing, MI 48918

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
38-6000134	Account 21500	☐ Yes ☒ No	☐ Cash ☒ Accrual

8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
8/19/2004	Until Spent	10/1/2004	9/30/2005

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	56,774.00	12,189,263.57	12,246,037.57
b. Refunds, rebates, etc.	0.00	0.00	0.00
c. Program income used in accordance with the deduction alternative	0.00	0.00	0.00
d. Net outlays *(Line a. less the sum of lines b and c)*	56,774.00	12,189,263.57	12,246,037.57
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions	0.00	0.00	0.00
f. Other Federal awards authorized to be used to match this award	0.00	0.00	0.00
g. Program income used in accordance with the matching or cost sharing alternative	0.00	0.00	0.00
h. All other recipient outlays not shown on lines e, f or g	2,838.70	609,463.24	612,301.94
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	2,838.70	609,463.24	612,301.94
j. Federal share of net outlays *(line d less line i)*	53,935.30	11,579,800.33	11,633,735.63
k. Total unliquidated obligations			4,819,429.15
l. Recipient's share of unliquidated obligations			240,971.51
m. Federal share of unliquidated obligations			4,578,457.64
n. Total Federal share *(sum of lines j and m)*			16,212,193.27
o. Total Federal funds authorized for this funding period			44,061,070.68
p. Unobligated balance of Federal funds *(Line o minus line n)*			27,848,877.41
Program income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			0.00
r. Disbursed program income using the addition alternative			0.00
s. Undisbursed program income			0.00
t. Total program income realized *(Sum of lines q, r and s)*			0.00

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☒ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share
	17.02%	180,800.45	30,772.24	29,233.62

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

Line o includes $1,026,070.68 in interest income. Line 11b reflects the preliminary indirect rate. This rate is still under negotiation.

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (Area code, number and extension)
Joseph P. Pavona, Chief Financial Officer, Michigan Department of State	517-241-4500
Signature of Authorized Certifying Official	**Date Report Submitted**
	March 30, 2006

Michigan Department of State
Report on HAVA, Title II, Section 251 Requirements Payments
Activity for the Period of October 1, 2004 through September 30, 2005

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In fiscal year 2005, the Michigan Department of State ("Department") expended $12,158,491.33 in HAVA, Title II, Section 251 funds. This amount included $607,924.62 funded by the State as part of the 5% State match. These funds were expended to purchase voting systems, comply with Title III requirements, educate voters, train election officials and perform other HAVA related activities. Following is a list of expenditures by category and descriptions of the activities funded to meet HAVA requirements and conform to Michigan's State Plan:

Voting System Purchases	**$11,977,690.88**

The State has contracts with three vendors: Election Systems and Software, Inc. (ES&S), Diebold Election Systems, Inc., and Sequoia Voting Systems, Inc. to purchase optical scan voting systems. The following optical scan voting systems were purchased in accordance with Michigan's State Plan:

Vendor	Model of New Equipment Purchased	Quantity Purchased
Diebold	Accuvote – OS Optical Scan Precinct Tabulator	189
	Absentee Voter Counting Board Tabulator	7
ES&S	M100 Precinct Count Optical Scan Tabulator	1,785
	Absentee Voter Counting Board Tabulator	346
Sequoia	Insight Optech Precinct Count Optical Scan Tabulator	290
	Absentee Voter Counting Board Tabulator	22
Total Tabulators		**2,639**

If the voting system being replaced was formerly a punch card or mechanical lever machine, a portion of the cost ($3,192.22/tabulator) was paid from HAVA Title I, Section 102 funds.

Complying with Title III Requirements	**$37,008.41**

In accordance with Michigan's State Plan, the Department took the following actions to comply with Title III requirements:

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- **State Plan Objective:**
  Exploration of the potential for providing Michigan's smaller jurisdictions with additional methods of electronically accessing the Qualified Voter File (QVF) system.

  Description of the Activity Relating to the State Plan Objective:
  The Department is creating a secondary version of the QVF system designed for municipalities that have fewer than 5,000 voters. This new system will allow the QVF to be extended to virtually any jurisdiction that meets minimum system specifications. The Department expects to complete the testing phase of this system in Spring 2006, allowing the system to become available in the Summer of 2006.

- **State Plan Objective:**
  Use digitized signatures in the QVF database, which are already on the Department's driver's license file.

  Description of the Activity Relating to the State Plan Objective:
  The Department began a project to allow the QVF system to make use of digitized signatures maintained in the Department's license system. Using digitized signatures in the QVF will allow system users to easily verify signatures on absentee ballot applications and petitions. It will ultimately eliminate the need for most hardcopy voter registration applications. The Department has created a process to move approximately 7,000,000 signatures from the driver license system to the corresponding voter records in the QVF system. A gradual implementation will begin in 2006.

- **State Plan Objective:**
  Development of a process that permits the QVF system to electronically remove voters who have not responded to notices pursuant to the National Voter Registration Act:

  Description of the Activity Relating to the State Plan Objective:
  The Department purchased a nationwide database of deceased individuals from the SSA. The records were purchased to match them against the QVF system to identify voters who may be deceased. This will improve the accuracy of the QVF database and help ensure the integrity of the electoral process. The Department will continue purchasing Social Security information to supplement and speed up the processes already in place to identify and cancel deceased voters.

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- **State Plan Objective:**
  Development of new capabilities that permit the Qualified Voter File (QVF) system to store the last four digits of a voter's social security number.

  Description of the Activity Relating to the State Plan Objective:
  The Department began enhancing the QVF system by enabling QVF to maintain the last four digits of the social security number for mail-in registrants. When this program is in place, mail-in registrants will be verified by matching the last four digits of their social security number against the Social Security Administration (SSA) database. Programming will be complete in fiscal year 2006.

Voter Education	**$93,162.85**

In accordance with Michigan's State Plan, the Department took the following actions to educate voters:

- **State Plan Objective:**
  Expand and improve upon the use of the Internet-based Voter Information Center and the voter instruction posters provided for display in the polls.

  Description of the Activity Relating to the State Plan Objective:
  The Department contracted with the Center for Geographic Information (CGI) to design the Michigan Voter Information Center (MVIC). MVIC is an easy to use, web-based source for a variety of information on Michigan elections and the State election process. This website allows people to find their election information quickly and easily. Visitors to the website can find requirements for voting in Michigan, Michigan election law, and links to other election-related information. For Michigan registered voters, this site provides registration status, the address of the voter's polling location, and a map to the polling site.

- **State Plan Objective:**
  Develop educational outreach initiatives designed to instruct voters on the operation of the voting equipment selected for the implementation of Michigan's uniform voting system.

Description of the Activity Relating to the State Plan Objective:
The Department produced and distributed a Michigan Votes Video that was created to educate the voting population on the utilization of the new optical scan voting systems, Michigan's uniform voting system.

- **State Plan Objective:**
  Double the current efforts made to ensure that all voter outreach materials produced through the Department reflect and meet the needs of Michigan's diverse voting populations.

  Description of the Activity Relating to the State Plan Objective:
  The Department produced and distributed the following voter education items focused on educating and informing Michigan's diverse voting populations:

  - Braille voting instructions to provide the blind community a more accessible voting experience.
  - Voting procedure audio tapes to heighten the awareness and sensitivity of election workers to the special needs of elderly voters and voters with disabilities.
  - A Voters Rights and Responsibilities video, palm cards and posters were created as outreach materials to inform voters of Michigan's procedures for registering and participating in elections.
  - Voter registration forms were printed in a Spanish version.

Train Election Officials	**$1,515.41**

In accordance with Michigan's State Plan, the Department took the following actions to train election officials:

- **State Plan Objective:**
  Develop education programs designed to instruct election officials on the operation of the voting equipment selected for the implementation of Michigan's statewide, uniform voting system.

Michigan Department of State
Report on HAVA, Title II, Section 251 Requirements Payments
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Description of the Activity Relating to the State Plan Objective:
Test deck preparation materials were created to assist election officials with voting system setup on Election Day.

Other Activities	**$49,113.78**

In accordance with Michigan's State Plan, the Department took the following actions:

State Plan Objective:
Other Activities – Polling place supplements to HHS Grants.

Description of the Activity Relating to the State Plan Objective:
The Department produced voting access grant packets.

Also, funds have been set aside to cover the costs specific to HAVA for the Department's Single Audit.

Indirect Expenses	**$30,772.24**

Federal - Title II Expenditures	**$11,579,800.33**
State (5% Match) – Title II Expenditures	**609,463.24**
Total Title II Expenditures	**$12,189,263.57**