ORIGINAL

FINANCIAL STATUS REPORT
(Long Form)
(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted Election Assistance Commission	2. Federal Grant or Other Identifying Number Assigned By Federal Agency 47-0601-0-1-808	OMB Approval No. 0348-0039	Page 1 of 1 pages
3. Recipient Organization (Name and complete address, including ZIP code) Secretary of the Commonwealth, 1 Ashburton Place, Room 1705, Boston, MA 02108			
4. Employer Identification Number 046-002-284	5. Recipient Account Number or Identifying Number 05210700	6. Final Report ☐ Yes ☒ No	7. Basis ☒ Cash ☐ Accrual
8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year) 2/18/2003	To: (Month, Day, Year) OPEN	9. Period Covered by this Report From: (Month, Day, Year) 1/1/2004	To: (Month, Day, Year) 12/31/2004

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	0.00	1,433,306.78	1,433,306.78
b. Refunds, rebates, etc.	0.00	0.00	0.00
c. Program income used in accordance with the deduction alternative	0.00	0.00	0.00
d. Net outlays *(Line a, less the sum of lines b and c)*	0.00	1,433,306.78	1,433,306.78
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions	0.00	0.00	0.00
f. Other Federal awards authorized to be used to match this award	0.00	0.00	0.00
g. Program income used in accordance with the matching or cost sharing alternative	0.00	0.00	0.00
h. All other recipient outlays not shown on lines e, f or g	0.00	0.00	0.00
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	0.00	0.00	0.00
j. Federal share of net outlays *(line d less line i)*	0.00	1,433,306.78	1,433,306.78
k. Total unliquidated obligations	0.00	0.00	0.00
l. Recipient's share of unliquidated obligations	0.00	0.00	0.00
m. Federal share of unliquidated obligations	0.00	0.00	0.00
n. Total Federal share *(sum of lines j and m)*	0.00	1433306.78	1,433,306.78
o. Total Federal funds authorized for this funding period	1519497.00	0.00	1,519,497.00
p. Unobligated balance of Federal funds *(Line o minus line n)*	1519497.00	86,190.22	86,190.72
Program income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			
r. Disbursed program income using the addition alternative			
s. Undisbursed program income			
t. Total program income realized *(Sum of lines q, r and s)*			0.00

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
N/A	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*
Expenditures of Monies Distributed Under HAVA Section 102

13. Certification: I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.

Typed or Printed Name and Title Michelle K. Tassinari, Legal Counsel, Elections Division	Telephone (Area code, number and extension) 617-727-2828
Signature of Authorized Certifying Official Michelle K. Tassinari	Date Report Submitted February 24, 2005

Standard Form 269 (Rev. 7-97)
Prescribed by OMB Circulars A-102 and A-110

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200-498 P.O. 139 (Face)

ORIGINAL

Section 102—Replacement of Punch Card and Lever Voting Machines $3,192.22 per precinct:

Date	City/Town	Precincts (2000)	Amount	New Equipment
3/23/04	Boston	254	$810,823.88	Accu-Vote
4/1/04	Newton	31	$98,958.82	Accu-Vote
4/12/04	Oxford	4	$12,768.88	Accu-Vote
4/12/04	Sturbridge	2	$6,384.44	Accu-Vote
4/15/04	Granby	1	$3,192.22	Accu-Vote
4/15/04	Lenox	1	$3,192.22	Accu-Vote
4/16/04	Everett	18	$57,459.96	Accu-Vote
4/27/04	Otis	1	$3,192.22	Accu-Vote
4/27/04	West Springfield	8	$25,537.76	Accu-Vote
5/24/04	Agawam	7	$22,345.54	Accu-Vote
5/24/04	Fairhaven	6	$19,153.32	Accu-Vote
5/24/04	Milton	11	$35,114.42	Accu-Vote
8/23/04	Lanesborough	1	$3,192.22	Accu-Vote
8/23/04	Pittsfield	14	$44,691.08	Accu-Vote
8/30/04	Bedford	4	$12,768.88	Accu-Vote
9/8/04	Southbridge	5	$15,961.10	Accu-Vote
9/9/04	Waltham	18	$57,459.96	Accu-Vote
9/13/04	Franklin	6	$19,153.32	Accu-Vote
9/21/04	Brookline	16	$51,075.52	Accu-Vote
9/28/04	Amherst	10	$31,922.20	Accu-Vote
10/1/04	Dighton	1	$3,192.22	Accu-Vote
10/8/04	Wilmington	6	$19,153.32	Accu-Vote
11/16/04	Lawrence	24	$76,613.28	Accu-Vote
		TOTAL	**$1,433,306.78**	

2. Number and type of articles of voting equipment obtained with the funds. Section 101(b)(1)(F).

- Used 102 and 101 funds: Per Precinct used $3,192.22 of Section 102 and $2607.78 of Section 101
- Municipalities were reimbursed for a total of 484 new pieces of equipment purchased.

Section 101 Funding Used on Voting Equipment ($2,607.78 per precinct)

Date	City/Town	Machines Purchased	Amount	New Equipment
3/23/04	Boston	265	$662,376.12	Accu-Vote
4/1/04	Newton	33	$80,841.18	Accu-Vote
4/12/04	Oxford	5	$10,431.12	Accu-Vote
4/12/04	Sturbridge	3	$5,215.56	Accu-Vote
4/15/04	Granby	1	$2,607.78	Accu-Vote
4/15/04	Lenox	1	$2,607.78	Accu-Vote
4/16/04	Everett	20	$46,940.04	Accu-Vote
4/27/04	Otis	1	$2,607.78	Accu-Vote
4/27/04	West Springfield	9	$20,862.24	Accu-Vote
5/24/04	Agawam	8	$18,254.46	Accu-Vote
5/24/04	Fairhaven	6	$15,646.68	Accu-Vote
5/24/04	Milton	12	$28,685.58	Accu-Vote
8/23/04	Lanesborough	1	$2,607.78	Accu-Vote

ORIGINAL

8/23/04	Pittsfield	15	$36,508.92	Accu-Vote
8/30/04	Bedford	5	$10,431.12	Accu-Vote
9/8/04	Southbridge	6	$13,038.90	Accu-Vote
9/9/04	Waltham	20	$46,940.04	Accu-Vote
9/13/04	Franklin	9	$15,646.68	Accu-Vote
9/21/04	Brookline	19	$41,724.48	Accu-Vote
9/28/04	Amherst	12	$26,077.80	Accu-Vote
10/1/04	Dighton	1	$2,607.78	Accu-Vote
10/8/04	Wilmington	7	$15,646.68	Accu-Vote
11/16/04	Lawrence	25	$62,586.72	Accu-Vote
TOTAL		**484**	**$1,170,893.22**.	

3. Analysis and description of the activities funded to meet HAVA requirements including how such activities conform to the submitted State plan.

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Category	***Description***	***State Plan Reference***
Replacement of Voting Equipment—Sec. 101	• Used both Section 102 monies and Section 101 monies to reimburse municipalities that used lever voting equipment (automatic voting machines) and punch card voting equipment (Data-Vote). • Used $3,192.22 per precinct of Section 102 monies supplemented with $2,607.78 per precinct of Section 101 monies for a total of $5,800.00 per precinct of reimbursement.	• State Plan stated (on page that 100% of Section 102 monies and 15% of Section 101 monies would be spent on replacing voting equipment. • On page 31 of the State Plan, it was estimated that $1,246,944.00 of Section 101 monies would be spent on voting equipment. Thus far, $1,170,893.22 of Section 101 monies has been spent to supplement the Section 102 funding. • All of the 476 precincts that are required to replace voting equipment replaced such voting equipment prior to the November 2, 2004, election. Twenty-three (23) municipalities, having 449 precincts, have applied for and received reimbursement. Four (4) municipalities having twenty-seven (27) precincts have not yet applied for reimbursement or have not yet completed the reimbursement process.

ORIGINAL

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Category	***Description***	***State Plan Reference***
Voter Registration Forms—Sec. 101(b)(1)(A) and Sec. 303(b)(4)	• Voter registration forms were reprinted to add the two questions required by HAVA (Are you a Citizen of the United States of America? and Will you be 18 years of age on or before Election Day?) and to require applicants to include their driver's license number or last 4 digits of their social security number as well as provide appropriate instructions to complete the application. • Newly designed voter registration forms were translated into Spanish, Khmer, Traditional Chinese, Russian, Vietnamese and Portuguese.	• The State Plan stated (on page 20) that new forms would be designed to meet HAVA requirements and provide clear instructions to voters. • Before the 2004 election, $25,626.96 was spent on new forms.

ORIGINAL

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Category	***Description***	***State Plan Reference***
Statewide Database—Sec. 101(b)(1)(A) and Sec. 303	• Massachusetts first developed a statewide database of registered voters in response to the National Voter Registration Act. The Central Voter Registry (CVR) meets most of the requirements of HAVA. However, certain features must be modified or added to be fully compliant with HAVA. • To improve the communication of the system, certain hardware and software was purchased. • Additionally, development of new programming capabilities of the system has been a continuing project. Specifically, the ability to record identification numbers has been added as well as tracking of provisional balloting information.	• The State Plan stated on page 33 that the CVR system would have to be modified to meet the HAVA mandates. • Thus far, $182,110.39 has been spent for this requirement. • The largest project, the connectivity with the RMV for verification of identification numbers, is still in development.

ORIGINAL

3. Analysis and description of the activities funded to meet HAVA requirements including how such activities conform to the submitted State plan.		
Category	***Description***	***State Plan Reference***
Voter Education and Information—Sec. 101(b)(1)(C) and Sec. 302(b)(2)	• In an effort to educate voters on the new identification requirements and provisional voting, this office launched an extensive media campaign including radio, television and print advertising. • Additionally, this office sent an "Information for Voters" booklet to each household in Massachusetts. The booklets contained information regarding the offices on the ballot, the deadline to register to vote for the election, instructions on how to register to vote and how to apply for an absentee ballot, what to expect on election day, including the process for getting a ballot and voting the ballot as well as the polling hours. The booklet also contained a copy of the Voter's Bill of Rights and a mail-in voter registration form. The booklet was printed in both English and Spanish.[2] • Prior to both the primary and state election, this office mailed postcards to any newly registered voter who would be asked to show identification at their polling place on election day reminding them of that requirement and informing them of provisional voting. Postcards for voters in Boston, Chelsea, Holyoke, Lawrence, Southbridge and Springfield were bilingual, printed in both English and Spanish, in accordance with the provisions of the Voting Rights Act. The postcards also provided voters with the address of their polling place and the address and telephone number of their local election official.	• The State Plan stated at page 33 that the Secretary would allocate substantial funds to the education of voters concerning voter registration, voting, new voting equipment, voter rights, and other appropriate subjects. • The State Plan indicated that outreach methods may include: printed materials, radio and television announcements, mailings, newsletters, organizing community groups and utilizing their networks to extend into the community, or other means to effectively reach the target audience. • Before the 2004 election, $450,018.37 was spent on voter education.

[2] The total cost of producing and distributing the Information for Voters Booklet was $441,904.00. However, as three (3) of the eight (8) pages were directly related to new HAVA requirements and voter education information, only a portion of HAVA funding was used to pay for this. The total cost for the printing of the voter registration form contained within the booklet was paid using HAVA funds. The apportioned HAVA related expenditure for printing of the Booklet was $136,225.50 and the cost of printing the voter registration forms was $78,363.00 for a total of $214,861.50.