MARYLAND

STATE BOARD OF ELECTIONS
P.O. BOX 6486, ANNAPOLIS, MARYLAND 21401-0486 PHONE (410) 269-2840

Linda H. Lamone, Esq.
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January 16, 2004

VIA FACSIMILE AND FEDERAL EXPRESS

Stephen Kulenguski
Office of Budget
General Services Administration
Room 2140
1800 F Street, NW
Washington, DC 20405

Dear Mr. Kulenguski:

I am pleased to submit to the General Services Administration the Financial Status Report (Standard Form 269A) for the Maryland State Board of Elections detailing the use of the Help America Vote Act (HAVA) grant money. Two reports (separate reports were completed for the Title 1 Section 101 and Section 102 funds) are being submitted as well as a summary sheet outlining the expenses. The original copies of this information will be sent to you in the mail today via Federal Express.

Thank you for your assistance in completing the report and please contact me at (410) 269-2848 if you have any questions.

Sincerely,

Beth A. Buck

Beth A. Buck
Budget Officer

Attachments

Fax (410) 974-2019
MD Relay Service (800) 735-2258

Toll Free Phone Number (800) 222-8683
http://www.elections.state.md.us

151 West Street, Suite 200
Annapolis, Maryland 21401

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FINANCIAL STATUS REPORT
(Short Form)
(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page	of
General Services Administration	39.011, Title 1, Section 101	0348-0039	1	2 pages

3. Recipient Organization (Name and complete address, including ZIP code)
Maryland State Board of Elections
P.O. Box 6486
Suite 200
151 West Street
Annapolis, MD 21401

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
526002033	003938705283	☐ Yes ☒ No	☒ Cash ☐ Accrual

8. Funding/Grant Period (See Instructions) From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
4-11-03	open	4-11-03	12-31-03

10. Transactions	I Previously Reported	II This Period	III Cumulative
a. Total outlays			3,241,966.81
b. Recipient share of outlays			2,934,342.68
c. Federal share of outlays			307,624.13
d. Total unliquidated obligations			0
e. Recipient share of unliquidated obligations			0
f. Federal share of unliquidated obligations			0
g. Total Federal share (Sum of lines c and f)			307,624.13
h. Total Federal funds authorized for this funding period			5,636,731.00
i. Unobligated balance of Federal funds (Line h minus line g)			5,329,106.87

11. Indirect Expense	a. Type of Rate (Place "X" in appropriate box) ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.
The response to question number 5 reports a new bank account number since the funds were received.

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (Area code, number and extension)
Beth A. Buck, Budget Officer	(410) 269-2848
Signature of Authorized Certifying Official	**Date Report Submitted**
Beth A. Buck	1-16-04

Maryland State Board of Elections
Summary Sheet for the Standard Form 269A Financial Status Report Submitted to GSA
HAVA (39.011) Title 1 Section 101
Reporting Period: Through 12-31-03

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Funding Source	Expenditure Amount	Comment
Federal funds	45,806.77	Salary for HAVA project manager (4/03 -12/03)
Federal funds	250,553.86	User acceptance testing of the DRE units
Federal funds	11,263.50	Security analysis of the DRE units
Total Federal funds	307,624.13	
Maryland general funds	2,685,547.73	Payments for the purchase of the DRE units
Maryland general funds	248,794.95	Services performed by the DRE vendor
Total Maryland general funds	2,934,342.68	
Total Expenses for reporting period	3,241,966.81	

Submitted by:
Beth A. Buck
Budget Officer
Maryland State Board of Elections
(410) 269-2848

1/16/04