ORIGINAL

FINANCIAL STATUS REPORT

(Short Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page of
Election Assistance Commission	Title II, Section 251 - CFDA#90.401	0348-0038	pages

3. Recipient Organization (Name and complete address, including ZIP code)

Guam Election Commission
PO Box BG, Hagatna, GU 96910

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
1-980018947-H3	G-0303GUVOTE	☐ Yes ☑ No	☑ Cash ☐ Accrual

8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
10/1/2003	9/30/2008	10/1/2004	9/30/2005

10. Transactions:	I Previously Reported	II This Period	III Cumulative
a. Total outlays	53,276.04	647,039.05	700,315.09
b. Recipient share of outlays	0.00	0.00	0.00
c. Federal share of outlays	53,276.04	647,039.05	700,315.09
d. Total unliquidated obligations			0.00
e. Recipient share of unliquidated obligations			0.00
f. Federal share of unliquidated obligations			0.00
g. Total Federal share *(Sum of lines c and f)*			700,315.09
h. Total Federal funds authorized for this funding period			2,400,000.00
i. Unobligated balance of Federal funds *(Line h minus line g)*			1,699,684.91

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (Area code, number and extension)
Gerald A. Taitano, Executive Director	671-477-9791/2
Signature of Authorized Certifying Official	Date Report Submitted
Gerald A. Taitano	February 27, 2006

GUAM ELECTION COMMISSION

Kumision Ileksion Guåhan

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February 27, 2006

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Peggy Sims
Election Research Specialist
State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, NW – Suite 1100
Washington, DC 20005

Dear Ms. Sims,

This is a narrative report submitted by the Guam Election Commission (GEC) as required by Title II, Section 251 of the Help America Vote Act.

The GEC's grant information is as follows:

CFDA	EIN #	Fiscal Year	Allotment	Action	Cumulative
90.401	1-980018947-HC	2004	$1,400,000	$1,400,000	$1,400,000

The summary of GEC's expenditures is as follows:

1.	§101 Management of State Plan §101 (1.H) State Plan Technology (Planning/Improvements) §101 (1.H) Polling Place Accessibility	$ 27,445.67
2.	§254 Voter Education	$ 11,163.67
3.	§301 Voting System Improvements	$463,764.92
4.	§302 Provisional Voting & Voting Information Requirements	$ 5,612.77
5.	§303 Computerized statewide voter registration list requirements and requirements for voters who register by mail.	$ 22,666.06
6.	Personnel Cost to Include Benefits	$116,385.96
	TOTAL	**$647,039.05**

Table 1 gives a description of expenditures incurred by GEC during the FY04.

The Guam Election Commission will continue its efforts to assure that all HAVA requirements are fully implemented by the deadlines seat by the Election Assistance Commission. Please do not hesitate to call me if you have any questions.

Respectfully,

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GERALD A. TAITANO
Executive Director and
Chief State Election Official

Attachment (SF269)

TABLE 1 – HAVA Fiscal Year 2004

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Category	Purpose	Cost
§101 Management of State Plan §101 (1.H) State Plan Technology (Planning/Improvements) §101 (1.H) Polling Place Accessibility	The GEC in FY04 continued to implement and modify the Guam HAVA State Plan. The GEC also consulted with an independent accountant to ensure that the accounting process and integrity was intact and following all the proper federal guidelines. The GEC also attended several conferences. These conferences were used as a tool to educate different members of the staff and gather information to update and aid GEC in its ongoing efforts to implement its state plan. Several small items were acquired to aid in the ongoing process to ensure that the GEC office was accessible to all eligible voters and to ensure that at several offsite registration drives GEC is accessible to the entire public. Also included in this category were payments towards our Legal Counsel for his ongoing review and assistance in the updating and revising of the Guam HAVA State Plan.	$27,445.67
§254 Voter education, election official education and training and poll worker training which will assist the State in meeting the requirements of Title III	Throughout FY04, the GEC focused on educating the public and the poll workers. The focus on educating the public included but was not limited to advertisements that focused on election days and ballot awareness. The focus on training the poll workers included but was not limited to educating the poll worker in how to instruct and communicate with voters and proper procedures to ensure the each voter's rights were not violated during the election process. To ensure that the education process was efficient and successfully the GEC acquired the necessary supplies to educate the poll workers and provide materials during election day.	$11,163.67
§301 Voting System Improvements	The GEC's main goal in FY04 was to introduce the voting population to Direct Recording Equipments (DRE). In 2004, Guam's projected voting population for the 2004 Elections was estimated to be 60,000 plus/minus 5,000. Guam has 53 precincts with an average of 1,000 voters per precinct. To introduce the voting population to DREs, the GEC spent the majority of the monies to purchase 60 DREs, one for each precinct and three supervisory units and three backup units for the day of the election. The GEC also spent monies towards educating the Information Technology Manager so that in turn he may educate the GEC staff and the poll workers who will be assigned to the precincts to handle the DREs. The GEC also spent monies towards purchasing necessary accessories and equipments for the DREs for the day of the election. The GEC also spent monies to ensure that the DREs were HAVA	$463,764.92

	compliant i.e. audio in both English and Chamorro, the indigenous language of the island. The GEC also continued its efforts toward developing and maintaining its website. This was especially vital for overseas voters because FY04 was an election year. Overseas voters were able to contact the GEC with any concerns regarding their voting status; they were able to download absentee applications and request absentee applications; they were also able to access any information regarding Guam's 2004 Election and election results; and there were links readily available for voter to view HAVA information.	
§302 Provisional voting and voting information requirements	The GEC's goal in FY04 was to successfully introduce and incorporate provisional voting in the 2004 Elections and to ensure that information was properly disseminated to the voting population. Supplies and materials were purchased to properly ensure that the 53 voting precincts on Guam were well-prepared if in the event an eligible voter needed to cast a provisional ballot. Supplies and materials were also purchased to ensure the voting population was informed. Also included in this category were payments towards our Legal Counsel for his research and assistance to GEC in preparing and implementing provisional voting policies and procedures.	$5,612.77
§303 Computerized statewide voter registration list requirements and requirements for voters who register by mail.	In FY04, the GEC continued with its efforts towards successfully implementing its centralized voter registration system and completing this task before the GEC internal deadline and the HAVA deadline. Monies were spent towards consultation, education, and preparation for selecting and acquiring a server to house GEC's centralized voter registration system. After initial preparation monies was spent toward the initial step to acquire said server.	$22,666.06
Personnel Cost to Include Benefits	In FY04, the GEC's first complete fiscal year implementing and expending HAVA funds, personnel cost were incurred in the following areas: (1) Ongoing implementation and maintenance of the Guam HAVA State Plan; (2) Educating the voting population and the poll worker of HAVA procedures and requirements and the upcoming elections; (3) Voting system improvements – the successful introduction, acquisition, and implementation of DRE units; (4) Successfully introducing and implementing provisional voting; and (3) Continued efforts to acquire a computerized voter statewide registration system through consultations and education.	$116,385.96
	TOTAL	**$647,039.05**