# GUAM ELECTION COMMISSION

**Kumision Ileksion Guåhan**

P.O. Box BG • Hagåtña, Guam 96932

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February 27, 2006

ORIGINAL

Peggy Sims
Election Research Specialist
State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, NW – Suite 1100
Washington, DC 20005

Dear Ms. Sims,

This is a narrative report submitted by the Guam Election Commission (GEC) as required by Title I, Section 101 of the Help America Vote Act.

The GEC's grant information is as follows:

| CFDA | EIN # | Fiscal Year | Allotment | Action | Cumulative |
|---|---|---|---|---|---|
| 39.011 | 1-980018947-HC | 2003 | $1,000,000 | $1,000,000 | $1,000,000 |

The summary of GEC's expenditures is as follows:

| | | |
|---|---|---|
| 1. | §101 Management of State Plan<br>§101 (1.H) State Plan Technology (Planning/Improvements)<br>§101 (1.H) Polling Place Accessibility | $29,156.46 |
| 2. | §301 Voting System Improvements | $ 2,539.00 |
| 3. | §303 Computerized statewide voter registration list requirements and requirements for voters who register by mail. | $11,857.00 |
| 4. | Personnel Cost to Include Benefits | $ 9,723.58 |
| | **TOTAL** | **$53,276.04** |

Table 1 gives a description of expenditures incurred by GEC during the FY03.

The Guam Election Commission will continue its efforts to assure that all HAVA requirements are fully implemented by the deadlines seat by the Election Assistance Commission. Please do not hesitate to call me if you have any questions.

Respectfully,

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**GERALD A. TAITANO**
Executive Director and
Chief State Election Official

Attachment (SF269)

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# FINANCIAL STATUS REPORT

*(Short Form)*

*(Follow instructions on the back)*

| 1. Federal Agency and Organizational Element to Which Report is Submitted | 2. Federal Grant or Other Identifying Number Assigned By Federal Agency | OMB Approval No. | Page of |
|---|---|---|---|
| Election Assistance Commission | Title I, Section 101 - CFDA#39.011 | 0348-0038 | pages |

3. Recipient Organization (Name and complete address, including ZIP code)

Guam Election Commission
PO Box BG, Hagatna, GU 96910

| 4. Employer Identification Number | 5. Recipient Account Number or Identifying Number | 6. Final Report | 7. Basis |
|---|---|---|---|
| 1-980018947-H3 | G-0303GUVOTE | ☐ Yes ☑ No | ☑ Cash ☐ Accrual |

| 8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year) | To: (Month, Day, Year) | 9. Period Covered by this Report From: (Month, Day, Year) | To: (Month, Day, Year) |
|---|---|---|---|
| 10/1/2003 | 9/30/2008 | 10/1/2003 | 9/30/2004 |

| 10. Transactions: | I Previously Reported | II This Period | III Cumulative |
|---|---|---|---|
| a. Total outlays | 0.00 | 53,276.04 | 53,276.04 |
| b. Recipient share of outlays | 0.00 | 0.00 | 0.00 |
| c. Federal share of outlays | 0.00 | 53,276.04 | 53,276.04 |
| d. Total unliquidated obligations | | | 0.00 |
| e. Recipient share of unliquidated obligations | | | 0.00 |
| f. Federal share of unliquidated obligations | | | 0.00 |
| g. Total Federal share *(Sum of lines c and f)* | | | 53,276.04 |
| h. Total Federal funds authorized for this funding period | | | 1,000,000.00 |
| i. Unobligated balance of Federal funds *(Line h minus line g)* | | | 946,723.96 |

| 11. Indirect Expense | a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed | | | |
|---|---|---|---|---|
| | b. Rate | c. Base | d. Total Amount | e. Federal Share |
| | | | | |

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

| Typed or Printed Name and Title | Telephone (Area code, number and extension) |
|---|---|
| Gerald A. Taitano, Executive Director | 671-477-9791/2 |
| Signature of Authorized Certifying Official: Gerald A. Taitano | Date Report Submitted: February 27, 2006 |

TABLE 1 – HAVA Fiscal Year 2003

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| Category | Purpose | Cost |
|---|---|---|
| §101 Management of State Plan<br><br>§101 (1.H) State Plan Technology (Planning/Improvements)<br><br>§101 (1.H) Polling Place Accessibility | The GEC used early monies to begin development of the Territory of Guam State Plan as required by HAVA. In preparing the state plan and in preparation for Guam HAVA State Plan Development & Coordinating meetings, GEC purchased necessary supplies. Such supplies included materials for several committee meetings that occurred between July 2003 through September 2003 which had a total of 24 participants ranging from GEC's board members, party chairs, mayors from major districts, representatives from the University of Guam Center for Excellence in Development Disabilities Education, Research, and Services, the Department of Integrated Services for Individuals with Disabilities, and also representative from the disabled communities. With the aide from the committee the GEC developed, revised, and finalized a state plan, which was then forward to the Election Assistance Commission. Also included were advertisements to the public regarding the committee's meeting to discuss and develop a state plan. GEC also began the process of modifying its current office to ensure that it was easily accessible to all eligible voters.<br><br>Also included in this category were payments towards our Legal Counsel for his review and assistance in the development of the State Plan. | $29,156.46 |
| §301 Voting System Improvements | The GEC used early monies to set up and develop a website. The websites main purpose is for overseas voters to have access to information regarding any Guam election matters and to contact the GEC. Overseas voters have access to necessary forms to request for absentee ballots, access to information regarding elections results, access to GEC's general information and HAVA information. | $2,539.00 |
| §303 Computerized statewide voter registration list requirements and requirements for voters who register by mail. | The GEC used early monies to educate the Information and Technology Manager and the Program Coordinator who will be primarily responsible for developing and completing the centralized voter registration system and linking it to the necessary government agencies to comply with HAVA regulations. | $11,857.00 |
| Personnel Cost to Include Benefits | The GEC incurred personnel cost in the following areas: (1) Researching and drafting a state plan to present to the Guam HAVA State Plan Development & Coordinating panel; (2) Preparation for the Guam HAVA State Plan Development & Coordinating meetings which spanned between July 2003 through September 2003; and (3) Researching and drafting a strategic plan for the acquisition and implementation of a computerized voter statewide registration system. | $9,723.58 |
| | **TOTAL** | **$53,276.04** |