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FLORIDA DEPARTMENT of STATE

CHARLIE CRIST
Governor

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Secretary of State

February 23, 2007

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COMMISSION
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Mr. Thomas R. Wilkey
Executive Director
U. S. Election Assistance Commission
1225 New York Avenue, NW – Suite 1100
Washington, DC 20005

Dear Mr. Wilkey:

Enclosed are Florida's narrative reports regarding HAVA, Title I, Section 101 and 102 funds for the period from January 1, 2006 through December 31, 2006. A separate SF 269 form is included for Section 101 and 102 funds.

If you have any questions or would like additional information, please let us know.

Sincerely,

Amy K. Tuck
Director, Division of Elections

Enclosures

AKT/BL/aj

Division of Elections
R. A. Gray Building, Room 316 • 500 South Bronough Street • Tallahassee, Florida 32399-0250
Telephone: (850) 245-6200 • Facsimile: (850) 245-6217
election.dos.state.fl.us

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FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted U. S. Election Assistance Commission	2. Federal Grant or Other Identifying Number Assigned By Federal Agency Title I, 101	OMB Approval No. 0348-0039	Page 1 of 1 pages
3. Recipient Organization (Name and complete address, including ZIP code) Florida Department of State 500 South Bronough Street Tallahassee, FL 32399-0250			
4. Employer Identification Number F593466865	5. Recipient Account Number or Identifying Number CFDA 39.011	6. Final Report ☐ Yes ☒ No	7. Basis ☒ Cash ☐ Accrual
8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year) 4/23/2003	To: (Month, Day, Year) Until disbursed	9. Period Covered by this Report From: (Month, Day, Year) 1/1/2006	To: (Month, Day, Year) 12/31/2006

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	10,846,401.97	1,425,146.79	12,271,548.76
b. Refunds, rebates, etc.			0.00
c. Program income used in accordance with the deduction alternative			0.00
d. Net outlays *(Line a, less the sum of lines b and c)*	10,846,401.97	1,425,146.79	12,271,548.76
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions			0.00
f. Other Federal awards authorized to be used to match this award			0.00
g. Program income used in accordance with the matching or cost sharing alternative			0.00
h. All other recipient outlays not shown on lines e, f or g State Matching Funds	508,662.50	0.00	508,662.50
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	508,662.50	0.00	508,662.50
j. Federal share of net outlays *(line d less line i)*	10,337,739.47	1,425,146.79	11,762,886.26
k. Total unliquidated obligations			109,456.00
l. Recipient's share of unliquidated obligations			0.00
m. Federal share of unliquidated obligations			109,456.00
n. Total Federal share *(sum of lines j and m)*			11,872,342.26
o. Total Federal funds authorized for this funding period			15,517,295.67
p. Unobligated balance of Federal funds *(Line o minus line n)*			3,644,953.41
Program Income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			0.00
r. Disbursed program income using the addition alternative			0.00
s. Undisbursed program income			0.00
t. Total program income realized *(Sum of lines q, r and s)*			0.00

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate N/A	c. Base	d. Total Amount	e. Federal Share

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

Line O includes total Interest accrued through 2006 in the amount of $1,069,715.67. 2003 = $286,380.60; 2004 = $347,160.86; 2005 = $250,596.63; 2006 = $185,577.58

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title Amy K. Tuck, Director, Division of Elections	Telephone (Area code, number and extension) 850-245-6200
Signature of Authorized Certifying Official	Date Report Submitted February 20, 2007

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FLORIDA DEPARTMENT OF STATE
REPORT ON EXPENDITURE OF TITLE I, SECTION 101 FUNDS DURING 2006

As requested by the U.S. Election Assistance Commission, listed below is a detailed list of expenditures and a description of the related activities conducted by the Florida Department of State during calendar year 2006 utilizing Help America Vote Act (HAVA) Title I, Section 101 funds.

VOTER EDUCATION - $1,073,923

During calendar year 2006, Florida distributed $1,073,923 to the 67 county supervisors of elections to be utilized for voter education purposes. In order to receive the funds each supervisor of elections was required to submit a detailed plan outlining the anticipated uses of the funds. In addition to the plan, each local Board of County Commissioners was required to provide fifteen percent in matching funds to be used exclusively for voter education purposes.

County supervisors of elections are required to submit a report to the Department of State on an annual basis regarding voter education programs conducted in the counties until the funds distributed by the state are depleted. Based on the latest reports from supervisors of elections, counties continue to employ numerous voter education activities in an effort to involve citizens in the elections process.

These activities include printing and mailing sample ballots to registered voters, conducting voter registration drives at various locations and events throughout the county, disseminating information regarding election dates and related deadlines through a variety of media sources, and conducting demonstrations on the use of voting systems equipment.

Florida's voter education program is discussed in the HAVA State Plan on pages 37 through 47 and on page 58.

ELECTION ADMINISTRATION - $193,434

Florida established three positions in the Department of State to provide administrative oversight and coordination for HAVA-related activities. Employees in these positions are responsible for monitoring HAVA expenditures to ensure compliance with federal requirements. The positions administer several contract programs that provide funds to county supervisors of elections for HAVA-related activities including voter education, voting systems assistance as well as poll worker recruitment and training programs. In addition, the positions are responsible for administering grant funds awarded by the U. S. Department of Health and Human Services under the Voting Access for Individuals with Disability (VOTE) grant program.

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Recommendations regarding establishment of positions associated with HAVA Oversight and Reporting can be found on page 59 in the HAVA State Plan.

STATE PLAN - $2,991

The HAVA State Planning Committee held two meetings in order to update the HAVA State Plan. The meetings were held in Pensacola and Miami in an effort to provide an opportunity for participation by citizens in various locations throughout the state. Expenditures included travel expenses for HAVA State Planning Committee members as well as Department of State staff who participated in the meetings.

Reference to managing the State Plan is included on pages 82-83 in the HAVA State Plan.

TRAINING ELECTION OFFICIALS, POLL WORKERS AND ELECTION VOLUNTEERS – $154,800

The Florida Division of Elections contracted with a video production company to produce two videos that could be used in conducting training for poll workers. The videos were distributed to Florida's 67 county supervisors of elections to use in poll worker training sessions. One of the videos covered sensitivity issues when dealing with individuals with disabilities and the other video provided conflict management training skills for poll workers.

The Florida Department of State contracted with one of Florida's universities to develop a statewide poll worker curriculum to be used by Florida's 67 county supervisors of elections. The curriculum is intended to provide uniformity in poll worker training efforts throughout the state.

Florida's efforts to assist supervisors of elections in conducting training for poll workers can be found in the HAVA State Plan on pages 49 through 51, pages 58 through 61.

INTEREST ACCRUED - $185,577.58

During 2006, the Department of State invested Title I, Section 101 funds and accrued interest in the amount of $185,577.58.

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