FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page of
U.S. Election Assistance Commission	Title II, Section 251	0348-0039	1 of 2 pages

3. Recipient Organization (Name and complete address, including ZIP code)

District of Columbia Board of Elections and Ethics, 401 Fourth Street, NW, Washington, DC 20001

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
53-6001131	90.401	☐ Yes ☒ No	☐ Cash ☒ Accrual

8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
July 1, 2004	until disbursed	January 1, 2006	December 31, 2006

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	2,000,025	864,218	2864243
b. Refunds, rebates, etc.	0	0	0
c. Program income used in accordance with the deduction alternative	0	0	0
d. Net outlays *(Line a, less the sum of lines b and c)*	2,000,025.00	864,218.00	2,864,243.00
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions	0	0	0
f. Other Federal awards authorized to be used to match this award	0	0	0
g. Program income used in accordance with the matching or cost sharing alternative	0	0	0
h. All other recipient outlays not shown on lines e, f or g	0	0	0
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*			
j. Federal share of net outlays *(line d less line i)*	$2,000,025.00	864,218.00	$2,864,243.00
k. Total unliquidated obligations			90,931
l. Recipient's share of unliquidated obligations			0
m. Federal share of unliquidated obligations			90,931
n. Total Federal share *(sum of lines j and m)*			$2,955,174.00
o. Total Federal funds authorized for this funding period			12,212,522.00
p. Unobligated balance of Federal funds *(Line o minus line n)*			$9,257,348.00
Program income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			0
r. Disbursed program income using the addition alternative			0
s. Undisbursed program income			0
t. Total program income realized *(Sum of lines q, r and s)*			

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share

2006 SF 269
District of Columbia Board of Elections and Ethics (BOEE)
Title II: CFDA# 90.401

Attachment A: Remarks (Box 12)

1 The District of Columbia Office of Finance and Resource Management combined the Title I and Title II funds into a single account. The total interest accrued in 2005 was $615,719. The BOEE has completed an analysis of HAVA expenditures made in 2006 and is in the process of establishing two separate accounts for Title I and Title II spending. Until the creation of the separate accounts and the appropriate re-programming of funds, it is not possible to calculate the amount of interest earned in each account.

2 In the District of Columbia State Plan, the BOEE indicated that the required five percent match would be covered by an additional appropriation of local funds to pay for the purchase of electronic voting systems that meet the new requirements under HAVA Section 301. According to the State Plan, an additional appropriation of $476,030 would be sufficient to cover the match requirement. The total cost of the purchase contract was $1.23 million; of this total, $572,000 was paid using local funds in CY2003. Because the matching funds have already been spent, no interest was accrued.

3 During FY2006, the District of Columbia appropriated $5,207,248 to the BOEE; total expenditures from local funds were $4,683,104.00. In the State Plan, the BOEE committed to maintaining an expenditure level of $3.5 million under HAVA's MOE requirement.

REPORT BY THE DISTRICT OF COLUMBIA BOARD OF ELECTIONS AND ETHICS TO THE ELECTION ASSISTANCE COMMISSION DETAILING THE EXPENDITURE OF TITLE II FUNDS IN 2006

Introduction

In August of 2003, the District of Columbia Board of Elections and Ethics (BOEE) published "Moving Elections Forward: A Plan for Implementing the Help America Vote Act in the District of Columbia." This narrative, together with the SF 269, provide an account of how the Board has used HAVA funds received under Title I to carry out the activities proposed in the State Plan.

While the District of Columbia is in compliance with the requirements of Title III, the implementation of the new voting system and a voter registration database system that allows for the electronic transfer of voter information from other agencies and online is ongoing. In addition, the BOEE, with the benefit of two elections in 2004, has made enhancements both to the voting system and voter registration. Title II expenditures in 2006 were used to carry out the ambitious program set forth in the State Plan to improve the conduct of federal elections in the District of Columbia. In compliance with municipal law, the Board made an effort to support minority and women-owned businesses in contracting for a variety of services needed to implement HAVA.

In summary, consistent with the State Plan, the Board devoted both money and significant resources of time and energy on the following:

I. Program expenditures to meet the requirements of HAVA Section 301

Increasing staff capacity and reducing dependence on the voting system vendor.

The BOEE has a long-term goal of reducing dependence on the voting system vendor for technical support in the programming and conduct of elections. To that end, in 2006 the BOEE hired and trained additional temporary staff to assist with programming and servicing the voting systems. These temporary staff also provided necessary additional technical support in the field on Election Day

Total: $36,913

Enhancements to the dual voting system

The BOEE made the following purchases to enhance implementation of the dual voting system:

- software to allow the BOEE to record audio ballots for the disability touch screen machines;

- Adobe software that allows BOEE to publish machine results on the web; and
- Additional card readers to expedite recording results on Election Night.

Total: $13,255

Amendment to the voting system contract

The BOEE amended the voting system contract with Sequoia Voting Systems to cover needed additional support prior to and on Election Day.

Total: $4,522

II. Program expenditures to meet the requirements of HAVA Section 302

HAVA signage
In 2004, the BOEE introduced stand-alone HAVA signs that provided information required to be posted under HAVA Section 302 on a single sign. Some of these signs were damaged and needed to be replaced for the 2006 election.

Total: $11,340

III. Program expenditures to meet the requirements of HAVA Section 303

Software to conduct matching between the BOEE and the Department of Motor Vehicles database

The BOEE has purchased and implemented Trillium software to standardize the address protocols used in the BOEE and DMV databases and USPS protocols. The BOEE conducted an initial match of the two lists using the new software. The results of the match were used to scrub the BOEE list. The software will be instrumental in facilitating the electronic transfer of voter registration data from the DMV to the BOEE.

Total: $257,517

Conversion of BOEE voter registration files to an electronic format

Under the State Plan, the BOEE committed to a voter registration system that would allow for the electronic transfer of voter registration data from other agencies to the BOEE and a computerized system for matching voter records against other databases. To this end, the BOEE has undertaken to convert its paper records to an electronic format.

Total: $105,533

Electronic transmission of voter registration information pilot program

The BOEE worked with the Office of Campaign Finance to develop a pilot program that tested electronic transmission of voter registration information.

Total: $60,000

IV. Program expenditures to facilitate implementation of all Title II requirements

Staff development

In the State Plan, the BOEE committed to enhancing staff development. The BOEE has supported the professional development of staff by encouraging members to pursue certification through the Election Center and to take advantage of programs offered by the National Association of Secretaries of State and the National Association of State Election Directors.

Total: $35,424

Printing of HAVA-related forms, signs and paperwork

The BOEE developed an array of forms to meet the requirements of Title III, including

- mail-in registration forms that clarify for applicants the requirements for first-time voters. The BOEE produced the form in English and Spanish.
- Ballot accounting forms revised to account for ballots cast on two types of machines
- Secrecy sleeves for the op scan voting machines
- Provisional ballot envelopes (English and Spanish)
- Revised signage for the polling place (English and Spanish)
- Demonstration cards (English and Spanish)

Total: $149,002

IT support

The BOEE hired an outside consultant to provide critical IT support as the agency transitioned to a blended voting system and initiated the process of converting the voter registration system to an all-electronic system.

Total: $111,639

HAVA compliance

The BOEE hired an outside consultant to oversee compliance with HAVA and the DC State Plan, including management of the HHS grants. The consultant served as a liaison with the EAC, the Department of Justice, HHS and other election offices.

Total: $75,232

Preparation for Single Audit

The BOEE retained the services of a consultant to prepare for the single audit required under HAVA.

Total: $3,840

V. Interest Accrued in 2006

The District of Columbia Office of Finance and Resource Management combined the Title I and Title II funds into a single account. The total interest accrued in 2005 was $615,719. The BOEE has completed an analysis of HAVA expenditures made in 2006 and is in the process of establishing two separate accounts for Title I and Title II spending. Until the creation of the separate accounts and the appropriate re-programming of funds, it is not possible to calculate the amount of interest earned in each account.