# FINANCIAL STATUS REPORT

ORIGINAL

*(Short Form)*

*(Follow instructions on the back)*

| 1. Federal Agency and Organizational Element to Which Report is Submitted | 2. Federal Grant or Other Identifying Number Assigned By Federal Agency | OMB Approval No. | Page of |
|---|---|---|---|
| US Election Assistance Commission | Help America Vote Act -- Title II | 0348-0038 | 1 of 3 pages |

3. Recipient Organization (Name and complete address, including ZIP code)

District of Columbia Board of Elections and Ethics, 441 Fourth Street, NW, Washington, DC 20001

| 4. Employer Identification Number | 5. Recipient Account Number or Identifying Number | 6. Final Report | 7. Basis |
|---|---|---|---|
| 53-6001131 | Bank of America 60208010-7436 | ☐ Yes ☒ No | ☐ Cash ☒ Accrual |

| 8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year) | To: (Month, Day, Year) | 9. Period Covered by this Report From: (Month, Day, Year) | To: (Month, Day, Year) |
|---|---|---|---|
| | | January 1, 2005 | December 31, 2005 |

| 10. Transactions: | I Previously Reported | II This Period | III Cumulative |
|---|---|---|---|
| a. Total outlays | 0.00 | 510,664 | 510,664 |
| b. Recipient share of outlays | | | 0.0 |
| c. Federal share of outlays | | | 510,664 |
| d. Total unliquidated obligations | | | 0.0 |
| e. Recipient share of unliquidated obligations | | | 0.0 |
| f. Federal share of unliquidated obligations | | | 0.0 |
| g. Total Federal share *(Sum of lines c and f)* | | | $510,664.00 |
| h. Total Federal funds authorized for this funding period | | | 11,596,803 |
| i. Unobligated balance of Federal funds *(Line h minus line g)* | | | 11,086,139.00 |

| 11. Indirect Expense | a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed | | | |
|---|---|---|---|---|
| | b. Rate | c. Base | d. Total Amount | e. Federal Share |
| | | | | |

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

See Attachment A for detailed explanation of expenditures.

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

| Typed or Printed Name and Title | Telephone (Area code, number and extension) |
|---|---|
| Alice P. Miller, Executive Director | 202-727-2525 |
| **Signature of Authorized Certifying Official** | **Date Report Submitted** |
| Alice P. Miller | March 31, 2006 |

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**GSA Standard Form 269: Attachment A:**
*Explanation of 2005 Expenditures of Funds Received Under Title II of the Help America Vote Act(HAVA)*

In 2003 the Board prepared and submitted to the Election Assistance Commission an implementation plan, "Moving Elections Forward in the District of Columbia: A Plan for Implementing the Help America Vote Act," outlining how the District of Columbia would spend both HAVA Title I funds, Title II "requirements payment" and funding from the US Department of Health and Human Services. The following report details 2005 Title II expenditures consistent with the District of Columbia's State Plan.

***Section 301 – Meeting New Voting System Standards***

Prior to the 2004 Presidential Election, the District of Columbia made a decision to move to a dual voting system that combines the use of in-precinct scanning of paper ballots and touch-screen voting terminals. Implementing this dual system requires developing a secure and climate-controlled housing for the touch screens and scanners at the DC Board of Elections and Ethics' warehouse.

The Board retained the services of independent consultant Mohammad Maeruf to oversee the implementation of the dual system. Mr. Maeruf spent 70 percent of his time on projects related to implementing the dual system.

Certain expenditures actually paid in 2005 were obligated in 2004 for the 2004 Primary and General Presidential Election, including secrecy sleeves for use with the optical scanning system.

Total expenditures: $225,404

***Section 302 – Provisional Voting and Voting Information Requirements***

To ensure that pollworkers received comprehensive training on the new technical and procedural requirements -- specifically, the new provisional ballot and ID requirements – the Board contracted with the International Foundation for Election Systems to develop a HAVA-compliant manual and job guides for the District's 1,800 pollworkers. IFES also conducted the pollworker training prior to the 2004 Primary and General Presidential Election. This money was obligated in 2004 and paid in 2005. To assist the pollworker manager in implementing the new training, the Board hired a temporary assistant, Ashleigh

In order to ensure a proper and complete investigation of all provisional ("Special") ballots cast in the District of Columbia, the Board hired temporary workers to assist in the processing prior to certification.

Total expenditures: $173,612

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***Section 303 – Computerized Statewide List Requirements and Requirements for Citizens who Register by Mail***

In "Moving Elections Forward in the District of Columbia: A Plan for Implementing the Help America Vote Act," the Board outlined its plan to implement a seamless electronic voter registration system. In preparation, the Board is undertaking two significant tasks: transferring paper records into a digital format and massive data cleanup. Transferring paper records into a digital format required hiring temporary workers and purchasing scanning equipment, as well as equipment to manage the transfer of data. Mr. Maeruf has spent 30 percent of his time managing the transference of data and preparing the system to receive voter registration information electronically. The Board also revised its mail registration forms. The Board revised its mail-in forms in 2004. However, the forms have had to be revised twice since the initial revision to ensure full compliance with HAVA and enhance ease of processing.

Total expenditures: $111,948