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FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned By Federal Agency	OMB Approval No.	Page of
GENERAL SERVICES ADMIN	HELP AMERICA VOTE ACT (HAVA I FUNDING)	0348-0039	1 of 1 pages

3. Recipient Organization (Name and complete address, including ZIP code)

STATE OF DELAWARE; COMMISSIONER OF ELECTIONS; 111 S WEST ST DOVER, DE 19904

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
51-6000279	SA 03 09 17 02	☐ Yes ☒ No	☒ Cash ☐ Accrual

8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: (Month, Day, Year)	To: (Month, Day, Year)
5/9/2003		1/1/2006	12/31/2006

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	1,792,381.06	1,710,186.89	3,502,567.95
b. Refunds, rebates, etc.			0.00
c. Program income used in accordance with the deduction alternative			0.00
d. Net outlays *(Line a, less the sum of lines b and c)*	1,792,381.06	1,710,186.89	3,502,567.95
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions			0.00
f. Other Federal awards authorized to be used to match this award			0.00
g. Program income used in accordance with the matching or cost sharing alternative			0.00
h. All other recipient outlays not shown on lines e, f or g			0.00
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*	0.00	0.00	0.00
j. Federal share of net outlays *(line d less line i)*	1,792,381.06	1,710,186.89	3,502,567.95
k. Total unliquidated obligations			146,923.42
l. Recipient's share of unliquidated obligations			
m. Federal share of unliquidated obligations			146,923.42
n. Total Federal share *(sum of lines j and m)*			3,649,491.37
o. Total Federal funds authorized for this funding period			5,316,296.00
p. Unobligated balance of Federal funds *(Line o minus line n)*			1,666,804.63
Program income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			
r. Disbursed program income using the addition alternative			
s. Undisbursed program income			
t. Total program income realized *(Sum of lines q, r and s)*			0.00

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation.*

FEDERAL GRANT 5,000,000.00; INTEREST POSTED ON FUNDS AS OF 12/31/06 $316,296.00

13. Certification: **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents.**

Typed or Printed Name and Title	Telephone (Area code, number and extension)
VIRGINIA E LANE; SUPPORT SERVICES ADMINISTRATOR	1-302-739-4277
Signature of Authorized Certifying Official	Date Report Submitted: January 22, 2007

HELP AMERICA VOTE ACT
2006 HAVA ANNUAL REPORT
ON THE DELAWARE STATE PLAN

STATE OF DELAWARE

DEPARTMENT OF ELECTIONS

OFFICE OF THE COMMISSIONER

PROGRESS REPORT ON THE DELAWARE STATE PLAN FOR THE HELP AMERICA VOTE ACT

COMMISSIONER OF ELECTIONS, 111 S. WEST STREET, SUITE 10, DOVER DE 19904

EXPENDITURE BUDGET
COMPLYING WITH THE REQUIREMENTS OF TITLE III
ELECTIONS ADMINISTRATION

COMPLYING WITH THE REQUIREMENTS OF TITLE III

VOTING SYSTEMS STANDARDS

Consumables required to print and to count absentee ballots Diebold Voting Systems	$4,673.41

ARCHITECTURAL ACCESSIBILITY

This is the second payment toward the polling place accessibility study. The survey materials can be viewed at http://www.state.de.us/hava. Going forward, we plan to implement the recommendation included in the survey on a contractual basis.	$4,385.82

PROVISIONAL VOTING AND VOTING INFORMATION REQUIREMENTS

$0.00

COMPUTERIZED STATEWIDE VOTER REGISTRATION LIST REQUIREMENTS AND REQUIREMENTS FOR VOTERS WHO REGISTER BY MAIL

Work has continued on the on the voter registration data base.

- Automated Payroll for Poll Workers
- Changes to Voting Software to create an additional security layer
- Created an electronic storage mechanism of voter signatures in conjunction with the Division of Motor Vehicles
- Electronic counting of absentee ballots management facility
- Writing functional requirements for new servers and storage to increase capacity
- Print signature cards from the voter file with a bar code to add security, updating vote history data
- Improve the counting of absentee ballots
- Create improved sample ballot on web based application
- Create Court of Canvass reporting mechanism
- Add voter information to polling place locator
- Improve voter file data management and maintainence
- Improve ballot creating process

ORIGINAL

FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

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1. Federal Agency and Organizational Element to Which Report is Submitted U.S. Election Assistance Commission	2. Federal Grant or Other Identifying Number Assigned By Federal Agency Title I, Section 1	OMB Approval No. 0348-0039	Page 2 of 2 pages
3. Recipient Organization (Name and complete address, including ZIP code) District of Columbia Board of Elections and Ethics, 401 Fourth Street, NW, Washington, DC 20001			
4. Employer Identification Number 53-6001131	5. Recipient Account Number or Identifying Number 39.011	6. Final Report ☐ Yes ☒ No	7. Basis ☐ Cash ☒ Accrual
8. Funding/Grant Period *(See instructions)* From: (Month, Day, Year) April 1, 2003	To: (Month, Day, Year) until disbursed	9. Period Covered by this Report From: (Month, Day, Year) January 1, 2006	To: (Month, Day, Year) December 31, 2006

10. Transactions:	I Previously Reported	I This Period	III Cumulative
a. Total outlays	1,092,735	657,971	1,750,706
b. Refunds, rebates, etc.	0	0	0
c. Program income used in accordance with the deduction alternative	0	0	0
d. Net outlays *(Line a, less the sum of lines b and c)*	1,092,735.00	657,971.00	1,750,706.00
Recipient's share of net outlays, consisting of:			
e. Third party (in-kind) contributions		0	0
f. Other Federal awards authorized to be used to match this award		0	0
g. Program income used in accordance with the matching or cost sharing alternative		0	0
h. All other recipient outlays not shown on lines e, f or g		0	0
i. Total recipient share of net outlays *(Sum of lines e, f, g and h)*			
j. Federal share of net outlays *(line d less line i)*	$1,092,735.00	657,971.00	$1,750,706.00
k. Total unliquidated obligations			212,423.00
l. Recipient's share of unliquidated obligations			0
m. Federal share of unliquidated obligations			212,423
n. Total Federal share *(sum of lines j and m)*			$1,963,129.00
o. Total Federal funds authorized for this funding period			5,615,719
p. Unobligated balance of Federal funds *(Line o minus line n)*			$3,652,590.00
Program income, consisting of:			
q. Disbursed program income shown on lines c and/or g above			0
r. Disbursed program income using the addition alternative			0
s. Undisbursed program income			0
t. Total program income realized *(Sum of lines q, r and s)*			

11. Indirect Expense	a. Type of Rate *(Place "X" in appropriate box)* ☐ Provisional ☐ Predetermined ☐ Final ☐ Fixed			
	b. Rate	c. Base	d. Total Amount	e. Federal Share

2005 SF 269
District of Columbia Board of Elections and Ethics (BOEE)
Title I: CFDA# 39.011

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Attachment A: Remarks (Box 12)

1 The District of Columbia Office of Finance and Resource Management combined the Title I and Title II funds into a single account. The total interest accrued in 2006 was $615,719. The BOEE has completed an analysis of HAVA expenditures made in 2006 and is in the process of establishing two separate accounts for Title I and Title II spending. Until the creation of the separate accounts and the appropriate re-programming of funds, it is not possible to calculate the amount of interest earned in each account.

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REPORT BY THE DISTRICT OF COLUMBIA BOARD OF ELECTIONS AND ETHICS TO THE ELECTION ASSISTANCE COMMISSION DETAILING THE EXPENDITURE OF TITLE I FUNDS IN 2006

Introduction

In August of 2003, the District of Columbia Board of Elections and Ethics (BOEE) published "Moving Elections Forward: A Plan for Implementing the Help America Vote Act in the District of Columbia." This narrative, together with the SF 269, provide an account of how the Board has used HAVA funds received under Title I to carry out the activities proposed in the State Plan.

The District of Columbia is already largely in compliance with the requirements of Title III. While a portion of the funds received under Title I were used to meet the requirements of HAVA Title III, they were also used to carry out the ambitious program set forth in the State Plan to improve the conduct of federal elections in the District of Columbia. In compliance with municipal law, the Board made an effort to support minority and women-owned businesses in contracting for a variety of services needed to implement HAVA.

In summary, consistent with the State Plan, the Board devoted both money and significant resources of time and energy on the following:

A. Complying with the requirements under title III
The cost of implementing a new voting system does not end with the purchase of equipment. In the 2004 election cycle, the BOEE found that many procedures and processes needed to be revamped in order to ensure smooth functioning of the voting system. The BOEE has included costs related to implementing the new system in this category so that the full cost of implementation will be more transparent:

- In the 2004 election cycle, the BOEE determined that results from the blended system of optical scan and touch-screen voting systems could not be effectively or securely transmitted using wireless technology. The BOEE opted instead to devise a system whereby the results would be physically transported from the polling place to the elections office. To ensure the timely reporting of results, the BOEE hired additional drivers and paid for additional security. Whereas, the BOEE employed 50 drivers in 2004, the BOEE hired 69 drivers in the Primary and General elections. ($9300)
- The State Plan calls for providing additional polling place staff dedicated to ensuring the smooth operation of touch-screen voting systems. For both the Primary and General elections, the BOEE hired "Precinct Technicians" and additional "Area Representatives" to provide necessary technical support. ($45,580)
- The BOEE contracted with Sequoia Voting Systems to provide additional Election Day technical assistance. ($39,625)

B. Improving the administration of elections for Federal office.

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- The State Plan calls for recruiting an additional 3000 pollworkers to serve on Election Day. This effort entailed the following:
  - To improve the efficient management of recruitment and the pollworker program in general, the BOEE hired temporary staff to assist the pollworker manager ($6608.00)
  - The BOEE hired a recruiter to ensure that the BOEE met recruitment goals set forth in the State Plan. ($72,727)
  - Youth pollworker recruitment ($1158)
  - The BOEE sent out a recruitment mailing to all households with registered voters in the District of Columbia. ($38,861)

- The BOEE, following recommendations promulgated by the National Institute for Standards and Technology, undertook to enhance the security of its voter registration system and voting systems. These changes included the purchase of security cabinets to house the BOEE server. ($29,361)

- The BOEE established and produced "Media Guidelines" to explain changes under HAVA, and in particular, the new voting system. ($570)

C. Educating voters concerning voting procedures, voting rights, and voting technology.

- The State Plan calls for producing a voter's guide to be sent to every household in the District of Columbia with a registered voter. The BOEE sent out guides prior to the Primary and the General elections. The guide contains candidate statements and sample ballots, in addition to information about where and when to vote. ($175,384)
- To ensure that voters showed up at the correct polling place on Election Day (voters must vote in their precinct to have their votes counted), the BOEE invested in a voter education campaign that included radio and print advertising. ($33,213)
- The BOEE enhanced the agency website, adding a "Voter Information Center," with features that allow voters to determine whether or not they are registered and where to vote. Other new features included instructions on how to use the new voting equipment. ($58,838)
- The BOEE revised polling place signage. ($1299)

D. Training election officials, poll workers, and election volunteers.

- The State Plan calls for improved training of pollworkers to ensure that new federal requirements are consistently adhered to in the polling place. In addition, new technology required devising a training program that would minimize problems on Election Day. To this end, the BOEE contracted with the International Foundation for Election Systems to do the following:
  - Evaluate the current training guides and training format and make recommendations to improve usability and user comprehension;

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- Revise the pollworker training guides;
- Provide in-person training for approximately 4,000 new and veteran pollworkers;
- Evaluate the effectiveness of the training. ($49,183)

- In addition, the BOEE produced a pollworker training video. ($38,251)

E. Developing the State plan for requirements payments to be submitted under part 1 of subtitle D of title II.

F. Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes.

G. Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing non-visual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language.

- The BOEE developed a plan to improve the accessibility of polling places. While some components of the plan were paid for using Section 261 funds, two components were paid for with Title I funds: mats to mitigate problems with physical access such as rough pavement or cracks in the walkways; additional call bells to allow voters to communicate with pollworkers in the polling place. ($5483)
- The BOEE added Spanish Language signs in the polling place. ($1149)

H. Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information.

- The BOEE contracted with Drake Communications to provide a toll-free telephone information hotline. This service allowed voters to check their registration status and learn where to vote on Election Day. ($77,300)