FINANCIAL STATUS REPORT
(Short Form)
(Follow instructions on the back)

ORIGINAL

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Federal Grant or Other Identifying Number Assigned by Federal Agency	OMB Approval No.	Page 1 of 1 Pages
General Service Administration	Election Reform Payments HAVA SEC 102	39.011	

3. Recipient Organization (Name and complete address, including ZIP code)

Arizona Office of the Secretary of State, 1700 W. Washington, 7th Floor, Phoenix, Arizona 85007

4. Employer Identification Number	5. Recipient Account Number or Identifying Number	6. Final Report	7. Basis
86-60047941	INDEX: 29171 PCA: 20000	[ ] Yes [X] No	[X] Cash [ ] Accrual

8. Funding/Grant Period (See Instructions) From: (Month, Day, Year)	To: (Month, Day, Year)	9. Period Covered by this Report From: Month, Day, Year)	To:(Month), Day, Year)
April 28, 2003	No Year Fund	10-01-03	9-30-04

10. Transactions:	I Previously Reported	II This Period	III Cumulative
a. Total outlays			0.00
b. Recipient share of outlays *		800,000.00	800,000.00
c. Federal share of outlays	0.00	1,564,188.00	1,564,188.00
d. Total unliquidated obligations			0.00
e. Recipient share of unliquidated obligations			0.00
f. Federal share of unliquidated obligations			0.00
g. Total federal share (sum of lines c and f)			1,564,188.00
h. Total federal funds authorized for this funding period			1,564,188.00
i. Unobligated balance of federal funds (Line h minus line g)			0.00

11. Indirect Expense	a. Type of Rate (Place "X" in appropriate box)			
	[ ] Provisional	[ ] Predetermined	[ ] Final	[ ] Fixed
	b. Rate	c. Base	d. Total Amount	e. Federal Share

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation

Sec. 10 (b) State Matching Funds = $800,000 (This funding is the 5% state matching funds calculated to include the projected federal money yet to be released by the Election Assistance Commission. This $800,000 constitutes the State of Arizona's 5% match of the appropriated federal monies from Congress thus far.)

13. Certification **I certify to the best of my knowledge and belief that this report is correct and complete and that all outlays and unliquidated obligations are for the purposes set forth in the award documents**

Typed or Printed Name and Title	Telephone (area code, number and extension)
Kevin P. Tyne, Assistant Secretary of State	(602) 542-4919
Signature of Authorized Certifying Official	**Date Report Submitted**
Kevin P. Tyne	January 20, 2004

3:47 PM

01/20/04

Accrual Basis

Secretary of State HAVA - SEC 102
Expenses by Vendor Detail
July 1, 2003 through January 20, 2004

Type	Date	Num	Memo	Amount	Balance
Coconino County Elections					
Check	10/29/2003	2190...	replace voting equipment (punch card)	676,452.03	676,452.03
Total Coconino County Elections				676,452.03	676,452.03
Gila County Elections					
Check	10/29/2003	2190...	Advance fees for voiting equipment	383,941.25	383,941.25
Total Gila County Elections				383,941.25	383,941.25
Greenlee County Elections					
Check	10/29/2003	2190...	advance fees for voting equipment replace punch card equip	136,783.45	136,783.45
Total Greenlee County Elections				136,783.45	136,783.45
La Paz County Board of Supervisors					
Check	10/29/2003	2190...	Adv fees for voting equip split w/ state matching funds	122,029.91	122,029.91
Total La Paz County Board of Supervisors				122,029.91	122,029.91
Santa Cruz County Board of Supervisors					
Check	10/29/2003	2190...	Advance fees to replace voting equipment	244,981.36	244,981.36
Total Santa Cruz County Board of Supervisors				244,981.36	244,981.36
TOTAL				**1,564,188.00**	**1,564,188.00**

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENSION
		Line Item 100		
		Precinct Ballot Counters		
1	81	*AccuVote-OS* Precinct Ballot Tabulator:	$4,200.00	$340,200.00
		Includes: Ballot Box per unit		
		Carrying Case per unit		
		Memory Card per unit		
		Batch Start Cards - 100		
		Precinct Ending Cards - 100		
		Marking Pens - 81 dozen		
		Ballot Transfer Bag - 81		
		Demo Ballots - 100		
		Two Year Hardware Warranty		
		Project Management		
		Installation		
		Training		
		On-Site Support for 2004 Elections		
		Additional Line 100 Items		
2	18	Additional *AccuVote-OS* Precinct Ballot Tabulators	$4,200.00	$75,600.00
3		*Additional AccuVotes include all elements as precinct AccuVotes		
4	0	Carrying Case - each additional AccuVote comes with carrying case	$91.00	$0.00
5	90	Memory Card	$250.00	$22,500.00
6	4	Precinct Ender Cards - package of 25	$15.00	$60.00
7	10	Marking Pens - package of 12	$5.00	$50.00
8	4	Ballot Transfer Bag	$29.95	$119.80
9	4	Demonstration Ballots - package of 25	$40.00	$160.00
10	405	Paper Rolls	$0.99	$400.95
11	160	Printer Ribbon	$5.99	$958.40
12	0	Secrecy Sleeve - 11"	$3.69	$0.00
13	0	Secrecy Sleeve - 14"	$3.79	$0.00
14	0	Secrecy Sleeve - 18"	$3.99	$0.00
15	99	Hardware Maintenance Years 3 thru 5 @ $125/unit x 3 yrs	$375.00	$37,125.00
		Line Item 300		
		Central Count Voting Equipment		
16	2	*AccuFeed* Units includes:		$5,990.00
		Two Year Hardware Warranty		
	2	Additional *AccuVote-OS* Central Count Tabulators	$4,200.00	$8,400.00
17	2	Hardware Maintenance Years 3 thru 5	$375.00	$750.00
		Line Item 400		
		Election Management System		
18	1	*GEMS* Software Application		$106,977.38
	1	Central Server System		
		Manufacturer Warranties Included		
		Project Management		
		Installation		
		Training		
		On-Site Support for 2004 Elections		
		Two Year Software Warranty		
19	3	Software Lic/Maint Years 3 thru 5	$13,500.00	$40,500.00
20		**SubTotal**		**$639,791.53**
21		**Taxes @ 6.53%**		**$36,660.50**
22		**Vote Counting System Total Investment**		**$676,452.03**

* Shipping and insurance included for all equipment

VERIFIED
William Mole 10-29-05

POSTED
Warrant # 21,902085
10/29/03
DATE BY

RECEIVED
SECRETARY
2003 OCT 15 AM 11:21

OCT 07 2003
15

MEMORANDUM OF UNDERSTANDING/CONTRACT FOR PROJECT ADIOS CHAD

This Agreement is made this 7th day of October, 2003, between the State of Arizona by and through the Secretary of State and Coconino County, a political subdivision of the State of Arizona.

I. Recitals

1. Adios Chad is a statewide contract effort to facilitate replacement of voting systems in the nine Arizona counties where punch card voting systems were used in the 2000 General Election. The replacement of punch card voting systems is an integral part of the State's compliance with the Help America Vote Act 2002 (HAVA).

2. The State of Arizona is a leader in the country in the implementation of HAVA.

3. The State of Arizona by and through the Secretary of State wishes to increase the commonality among voting equipment in Arizona counties to facilitate and increase compliance with election standards, gain economies of scale, and increase cooperation between counties.

4. The Secretary of State's Office will act as a contract administrator for a statewide contract for voting machines and related products to maximize the purchasing power of the State and the counties. The County will own, and operate the new voting system. The County will work with the vendor to maintain the new voting systems and will retain control of election services selected at the county level.

5. It is the intention of Secretary of State and the County that the procurement of the Election Management Systems (EMS), Central Count and Optical Character Reader equipment will be accomplished by the County in fiscal year 2004.

6. It is the intention of Secretary of State and the County that the procurement of the Direct Recording Electronic (DRE) equipment will be accomplished and the equipment installed by the County in time for the general election of 2006 or when the Secretary of State makes funds available.

7. The State of Arizona issued a request for proposal for voting equipment on June 27, 2003. The contract that will result from that request for proposal will be the means for County to purchase voting equipment with HAVA funds.

II. Agreement

1. The County Board of Supervisors will be responsible for the County's compliance with this Agreement and the County reporting requirements outlined in the **State Plan attached hereto and incorporated as apart hereof,** in return for which the County will receive HAVA funds for its purchase of qualifying voting equipment.

2. The County will use State of Arizona contract AD030150 for the purchases of voting equipment, if utilizing HAVA funds.

3. HAVA funds may be used by County to purchase the following types of equipment and services:

- One OCR machine per precinct including modems
- One DRE machine per precinct
- One EMS per county including hardware and software
- One Central Count system scaled to fit the needs of county
- Spare equipment scaled to fit the needs of the county
- Other parts and accessories as necessary for typical use of said voting equipment
- 1st Year maintenance/support/training

HAVA reimbursable equipment listed in this section is limited to the types and quantities shown above. Any additional equipment that the County wishes to purchase will be with non-HAVA County funds.

4. The County will follow the funding process described in section III below. The Secretary of State will be solely responsible for the distribution of HAVA funds. Funds will be distributed by the Secretary of State based on the priorities established in the state plan and the availability of funds from the Federal Government. The Secretary of State and the State of Arizona shall have no liability under this Agreement except to distribute HAVA funds in accordance with the State Plan.

5. The County will submit a proposed project plan to the Secretary of State before the start of its voting equipment replacement project. The proposed project plan will include at least a list of items required, a proposed budget, and a schedule of major milestones with anticipated completion dates.

6. County must also submit a copy if its budget that contains the 2000 election cycle spending amounts to establish baseline amounts for the efforts already in practice. It is incumbent upon the County to maintain the baseline budget for its elections. HAVA funding may not be used to replace any current spending by the County for elections

7. The County shall use established accounting and project management practices for all aspects of the project and shall retain all data, books, and other records related to this Agreement for a period of five years after completion of the project. All records shall be subject to inspection and audit by the Secretary of State, or designee, at reasonable times.

8. As part of the consideration for HAVA funding the County will provide the Secretary of State with reports, as requested from time to time, concerning the status of the County's progress on Adios Chad, explaining any schedule variances.

9. The County agrees to have appropriate personnel complete all of the vendor's training related to the operation and use of the voting equipment and software prior to using the new voting equipment.

10. The County is responsible for additional funding which may be required for specific implementation for any items that are not reimbursable according to the state plan and this Agreement.

11. The County and the Secretary of State's Office will perform a post implementation evaluation of the project.

12. Upon completion of the project, the County will approve and accept the project as complete. The County will be responsible for ongoing maintenance and operational costs of all equipment after HAVA funds are depleted.

13. Compliance with the terms of this Agreement and with the project management and time schedules will establish County eligibility to receive payments from the state election fund. Any portions not in compliance, or not completed on the time schedule will delay payments until such time the County has complied with the necessary requirements. Failure to comply with this Agreement for more than six months may release the state election fund from commitment to provide such funds.

14. This agreement shall be in effect through the Federal fiscal year 2006.

15. To provide uniformity within this agreement, the counties and the State shall enter into a "user group" which will help facilitate modifications and enhancements to the Adios Chad systems.

III. Funding Process

1. The County will submit a detailed request for voting equipment it plans to purchase to the Secretary of State's Office, as prescribed in Section II. Agreement, Item #3, of this memorandum of understanding.

2. The Secretary of State's Office will review and approve/disapprove requests. If approved, the Secretary of State may also adjust the reimbursement amount to the County based on the availability of funds and the priorities established in the state plan.

3. The County will generate a purchase order for the voting equipment and submit the purchase order to the Secretary of State for approval prior to actually ordering the equipment.

4. Upon approval of the purchase order, the Secretary of State's Office will cause the approved amount to be transferred to the County within 30 days.

5. The County will purchase the voting equipment through the statewide contract reference above, take appropriate steps to accept or reject delivery of the items purchased and be responsible for the maintenance of the purchased items.

IV. Miscellaneous

1. In the event the Secretary of State determines as a result of an audit conducted pursuant to this Agreement that County is not in compliance with each of the requirements of this Agreement and the plan submitted by the County or an excess payment has been made to the County under this Agreement County shall repay to the Secretary of State a portion of the funds provided which reflects the proportion of the requirements with which County is not in compliance, or the extent of the excess payment.

2. This Agreement shall be governed by the laws of the State of Arizona.

Secretary of State State Of Arizona	County of Coconino
By: Janice K. Brewer	By:
Print: Janice K. Brewer	Print: Matthew G. Ryan

Coconino Progress Schedule

Task	Duration	Start	Finish
PROJECT KICKOFF	**7 days**	**10/1/2003**	**10/10/2003**
Determine Equipment Needs	5 days	9/9/2003	9/19/2003
Prepare PRIM Document	5 days	10/15/2003	11/1/2003
Kick Off Meeting	1 day	10/9/2003	10/10/2003
Order GEMS Hardware/Data Communications	1 day	10/1/2003	10/4/2003
Order AccuVote-OS Tabulator	1 day	10/1/2003	10/4/2003
Order miscellaneous cables, powercords, etc.	1 day	10/1/2003	10/14/2003
COUNTIES ORDER BALLOT ENVELOPES	**1 day**	**10/16/2003**	**10/17/2003**
SITE SURVEYS	**5 days**	**9/22/2003**	**12/18/2003**
HARDWARE & SOFTWARE DELIVERY	**10 days**	**11/13/2003**	**11/28/2003**
Server Delivery	**7 days**	**11/13/2003**	**11/24/2003**
Stage GEMS Server	1 day	11/13/2003	11/14/2003
Test GEMS Server	1 day	11/14/2003	11/17/2003
Deliver Server to County	5 days	11/17/2003	11/24/2003
Deliver OS Units	5 days	11/20/2003	11/28/2003
SYSTEM TESTING	**9 days**	**12/9/2003**	**12/22/2003**
Perform Server Tests	9 days	12/9/2003	12/22/2003
GEMS Application Testing on Server	9 days	12/9/2003	12/22/2003
AccuVote OS Testing	9 days	12/9/2003	12/22/2003
Intergration Testing	9 days	12/9/2003	12/22/2003
TRAINING	**30 days**	**12/8/2003**	**1/21/2004**
Train Technical Staff	Ongoing	11/20/2003	2/15/2004
Training & Materials for Election Staff	5 days	12/8/2003	12/15/2003
Materials for Voter Education Outreach Programs	1 day	12/8/2003	12/9/2003
"Train the Trainer" & Materials for Poll Worker Training	7 days	1/26/2004	1/26/2004
Perform Full Poll Worker Training	1 day	1/27/2004	1/27/2004
ELECTION SETUP	**22 days**	**12/1/2003**	**1/2/2004**
Last Day to File as Candidate	1 day	12/24/2003	12/24/2003
Receive Election Data from State	1 day	12/28/2003	12/28/2003
Diebold to Receive Election Data from County	1 day	12/29/2003	12/29/2003
Diebold to Build February 2004 Database	5 days	12/29/2003	1/5/2003
Prepare Ballot Proofs	4 days	1/2/2004	1/6/2004
Ballots Approved by County	1 day	1/4/2004	1/6/2004
County to Receive Test Decks (if printed by Diebold)	1 day	1/10/2004	1/14/2004
Print "early" ballots and deliver	9 days	1/6/2004	1/14/2004
Print "poll" ballots and deliver		1/6/2004	1/21/2004
Sample Ballots Completed	2 days	12/17/2003	12/19/2003
ELECTION IMPLEMENTATION	**21 days**	**1/5/2004**	**2/3/2004**
Prepare Memory Cards for Voting Units	4 days	1/5/2004	1/9/2004
Perform Logic & Accuracy Testing	4 days	1/10/2004	1/15/2004
Set Up Early Voting Equipment	1 day	1/16/2004	1/19/2004
Early Voting	13 days	1/19/2004	2/1/2004
Sample Ballots Mailed - last day to request Early Voting	1 day	1/23/2004	1/26/2004
Deliver Polling Place Supplies	2 days	1/29/2003	2/2/2004
Set Up Voting Day Equipment	3 days	1/29/2004	2/3/2004
FEB. 3, 2004 PRESIDENTIAL PREFERENCE ELECTION	**1 day**	**2/3/2004**	**2/4/2004**
Open Polls	1 day	2/3/2004	2/4/2004
Vote	1 day	2/3/2004	2/4/2004
Close Polls	1 day	2/3/2004	2/4/2004
Tally Precinct Results	1 day	2/3/2004	2/4/2004
Tally Absentee Results	1 day	2/3/2004	2/4/2004
Transmit Results to County	1 day	2/3/2004	2/4/2004
Post Countywide Results	1 day	2/3/2004	2/4/2004

Coconino Progress Schedule

POST ELECTION DAY	3 days	2/4/2004	2/9/2004
Audit Election Results	1 day	2/4/2004	2/5/2004
Conduct Recount as Required	1 day	2/5/2004	2/6/2004
Evaluate Processes and Procedures	1 day	2/6/2004	2/9/2004
Last Day to Certifiy Election	1 day	2/16/2004	2/16/2004