

James Elekes of Plainfield, New Jersey is an adjunct professor at Essex County College in West Caldwell, New Jersey, where he has taught political science and sociology for the past 12 years. He is also an adjunct professor at the County College of Morris. Previously, he was employed by NJ TRANSIT, the state's public transit agency, where he developed and conducted training programs for bus and rail operating and support personnel on service to passengers with disabilities. Elekes has been active in providing guidance on accessibility and disability issues to various community and civic organizations. Elekes became blind 23 years ago due to complications from juvenile diabetes. He was appointed to the Board by President Bush in 2003.

J. R. Harding, Ed.D. of Tallahassee, Florida was appointed to the Access Board in the spring of 2002 by President Bush. Active in state and local advocacy for persons with disabilities, Dr. Harding is employed by the Department of Education, Division of Vocational Rehabilitation as a Partnership Specialist for the Office of the Director. He currently represents the state of Florida and Tallahassee on a number of boards and commissions, including the Governor's ADA Working Group, the Florida Building Commission Waver Council, the Commission for Transportation Disadvantaged, the Citizens' Advisory Council of Leon County, and he is also an active member of the Chamber of Commerce. He is a graduate of Leadership Tallahassee, class of 19 and has been living with quadriplegia for over 20 years.

Patrick J. Gannon

President and CEO, OASIS

patrick.gannon@oasis-open.org

Web site: <http://www.oasis-open.org/who/>

**630 Boston Road
Billerica, MA 01821
USA**

978 667 5115 Voice

978 667 5114 Fax

President and CEO of the Organization for the Advancement of Structured Information Standards (OASIS). In addition to serving on the OASIS Board of Directors, Mr. Gannon has served since 2000 with the United Nations Economic Commission for Europe (UNECE), as Chairman of the Team of Specialists for Internet Enterprise Development, which advises governments in transitional economies on best practices for electronic business. He also serves on the ebXML (electronic business using eXtensible Markup Language) Joint Coordinating Committee together with management from UN/CEFACT. He has worked for BEA Systems, where he served as Senior Vice President in the E-Commerce Integration Division. Prior to BEA, Mr. Gannon served as Vice President of Marketing and Industry Programs at Netfish Technologies and as Vice President of Strategic Programs for the CommerceNet Consortium, directing research and development efforts in new Internet commerce standards such as XML. While at CommerceNet, he served as the first Project Leader for RosettaNet and as Executive Director for the Open Buying on the Internet (OBI) initiative. Mr. Gannon is co-author of the book: "Building Database-Driven Web Catalogs," and is an international speaker on electronic business. Mr. Gannon has also provided guidance to governmental leaders (ministers and heads of state) on adoption of electronic business (Information & Communication Technology) strategies to facilitate economic growth; which has included Lee Teng-hui, President of the Republic of China, and Askar Akayev, President of the Kyrgyz Republic.

Helen Purcell

Maricopa County Recorder

111 S. 3rd Ave
Phoenix, AZ 85003

Office: 602-506-3629
Cell: 602-390-2516
Fax: 602-506-4050
e-mail: hpurcell@risc.maricopa.gov

Helen Purcell was elected to the office of Maricopa County Recorder in November, 1988; and re-elected in November, 1992, November, 1996, and November, 2000 - the second woman to hold this position since 1871. Born in Topeka, Kansas, she has been a Phoenix resident since 1964. Mrs. Purcell began her career with T. J. Bettes Mortgage Company in Texas, subsequently becoming a Real Estate Trust Officer with Stewart Title & Trust of Phoenix. She has been a member of the Board of Directors of the National Association of Counties (NACo) since December, 1997, a member of the Board of Directors of the Kids Voting-Arizona, a member of the National Association of County Recorders and Clerks, and the International Association of Clerks, Recorders, Elections Officials and Treasurers. In May, 1998, Mrs. Purcell received the National Kids Voting Excellence Award. She is Past President of the Arizona Association of Counties and a former President of the Arizona Association of County Recorders. She is a member of The Property Records Industry's Joint Task Force, a Subcommittee of the National Association of County Recorders, Election Officials and Clerks (NACRC), and the Co-Chairperson of the Technology Committee. She is a member of the State of Arizona's Election Law Sub-Committee. In November of 2000, Mrs. Purcell was asked to serve on the National Commission on Election Standards and Reform, a twenty-member panel created by the National Association of Counties (NACo) and NACRC to review the American election process and make recommendations to improve it. Mrs. Purcell has two grown sons, Mark and Todd, and four grandsons.

Mrs. Purcell's statutory duties and responsibilities include recording and maintaining, for permanent public record, 8,000 to 10,000 documents per day, and maintaining voter registration rolls for over 1,300,000 registered voters. In addition, she is responsible for administering the Elections Department that conducts all national, state and countywide elections, and provides elections support for cities, towns, schools, and other jurisdictions.

On April 3, 2000, the Maricopa County Elections Department's Vote-By-Mail technology became part of the 2000 Computerworld Smithsonian Collection at the Smithsonian's National Museum of American History in Washington, D. C. Nominated by Michael Dell, Chairman and Chief Executive Officer of Dell Computer Corporation, Mrs. Purcell and her Department encourage voters of America's 5th largest county to request mail-in ballots by phone, mail, internet, or walk-in, increasing overall voter participation as mail-in ballots grow to account for a third of the total ballots.

019054

Donald A. Norman, Ph.D.

**Nielsen Norman Group
48921 Warm Springs Boulevard
Fremont, California 94539-7767
Tel. (408) 720-8808**

Web Site: <http://www.nngroup.com/about/>

Professor of Computer Science at Northwestern University and co-founder of the Nielsen Norman Group, an executive consulting firm that helps companies produce human-centered products and services. Norman serves as advisor and board member to numerous companies in high technology and consumer products and to non-profit organizations in the area of policy and education.

Norman has served as Vice President of the Advanced Technology Group at Apple Computer and as an executive at Hewlett Packard and UNext, a distance education company. He is Professor Emeritus at the University of California, San Diego where he was founding chair of the Department of Cognitive Science and chair of the Department of Psychology. He is a trustee of the Institute of Design in Chicago, IL.

Norman received a B.S. degree from MIT and an MS degree from the University of Pennsylvania, both in Electrical Engineering. His doctorate, from the University of Pennsylvania, is in Psychology. In 1995, he received an honorary degree from the University of Padua (Italy).

He was one of the founders of the Cognitive Science Society and has been chair of the society and editor of its journal, Cognitive Science. He is a fellow of the Human Factors & Ergonomics Society, the American Psychological Society, and the American Academy of Arts and Sciences, the Association for Computing Machinery (ACM). In 2002 he received the "Lifetime Achievement Award" from SIGCHI, the professional organization for Computer-Human Interaction. He has been a Fellow at the Center for Advanced Studies in the Behavioral Sciences (Stanford).

Dr. Norman has published extensively in journals and books, and is the author or co-author of thirteen books, with translations into twelve languages, including "The Design of Everyday Things," and "Things That Make Us Smart." His latest book is "The Invisible Computer: Why good products can fail, the PC is so complex, and information appliances are the answer." Business Week has called this "the bible of the 'post PC' thinking." (No ties to voting. Considered a guru in the field of human-computer interactions)

SHARON TURNER BUIE
Director of Elections
Kansas City Board of Election Commissioners

Ms. Buie serves as co-director of elections for the Kansas City Board of Election Commissioners, administering policies, directives and decisions of the Board while insuring the proper conduct of all public elections in the city of Kansas City, Missouri, within the boundaries of Jackson County.

Along with her co-director, Ms. Buie is responsible for servicing over 220,000 registered voters with 26 full time, up to 50 part time, and approximately 1,600 temporary employees on election days. Typically, four to six elections are held annually.

During her tenure, she has received the industry's highest designation of CERA, Certified Elections/Registration Administrator and she has been appointed to several Boards and Commissions:

- EAC Board of Advisors
 - EAC Technical Guidelines Development Committee
- The Blunt Commission by Secretary of State Blunt
- The Blunt Commission on Election Reform
- Chair of the Missouri State Help America Vote Act Education/Training Committee
- The International Foundation for Election Systems Miami/Dade Monitoring Project
- The International Foundation for Election Systems Washington D.C. State Plan Project
- The International Association of Clerks, Recorders, Election Officials and Treasurers representative on The Election Assistance Commission Advisory Board for the Help America Vote Act

Ms. Buie also holds memberships in several organizations: The Election Assistance Commission, which is a newly established organization commissioned by the President of the United States; The Blunt Commission, which was established by Missouri Secretary of State Blunt to improve the election process, the International Association of Clerks, Recorders, Election Officials and Treasurers, The Election Center, the Missouri Association of County Clerks & Election Authorities, the National Association of County Recorders, Election Officials and Clerks, the NAACP, League of Women Voters and Citadel Gardens, Inc., a residential housing center for senior adults.

019056



DeForest Soaries
Jr./EAC/GOV
06/03/2004 10:46 PM

Raymundo Martinez/EAC/GOV, "Paul DeGregorio"
To <pdegregorio@eac.gov>, "Gracia Hillman"
<ghillman@eac.gov>, "DeForest Soaries"
cc Dsavoy@eac.gov

bcc
Subject TGDC

We will need to vote to appoint the TGDC. Since four of the members are our appointees with NIST, it is incumbent upon us to properly consider and appoint them.

Sent from my BlackBerry Wireless Handheld

019057



Paul DeGregorio/EAC/GOV

06/08/2004 02:20 PM

To Gracia Hillman/EAC/GOV, Raymundo Martinez/EAC/GOV,
DeForest Soaries Jr./EAC/GOV
cc Diane Savoy/EAC/GOV, Joan A. Wooley/EAC/GOV, John C.
Vergelli/EAC/GOV
bcc
Subject TGDC appointees

Fellow Commissioners,

Attached is the list and the bios of the 15 people that I will propose that we ratify as the members of the Technical Guidelines Development Committee. In addition to the electronic copies, I am also going to give you a paper version of same.

Unless I hear from you otherwise, on Thursday, June 10, I will submit a tally vote for ratification of these appointees.

Please note that those appointees with an (EAC) after their name are the appointees of which we have real discretion. Secretary Davidson (R) and Ms. Miller (D) come from the Standards board; Ms. Turner-Buie (D) and Ms. Purcell (R) come from the Advisory Board (as required by HAVA).

Please let me know if you have any questions. Thanks.



EAC_TGDC 6-8-04.pdf TGDC members bio.pdf

Paul DeGregorio

Commissioner

US Election Assistance Commission

1225 New York Ave, NW

Suite 1100

Washington, DC 20005

1-866-747-1471 toll-free

202-566-3100

202-566-3127 (FAX)

pdegregorio@eac.gov

www.eac.gov

019058

Attachments found at

NIST letter to the

EAC dated

April 27, 2004



Paul DeGregorio/EAC/GOV
06/08/2004 03:12 PM

To John C. Vergelli/EAC/GOV
cc
bcc
Subject TGDC list doc and xls



EAC_TGDC 6-8-04.doc TGDC 6-8-04.xls

019060

Technical Guidelines Development Committee

Organization or Official	Acronym Moniker	Designee First Name	Designee Last Name	Title	Address	City	St	Zip	Phone	Fax	Email
Director of the National Institute of Standards and Technology	NIST	Dr. Arden	Bement	Acting Director of the National Science Foundation (NSF)	100 Bureau Drive, Stop 1000	Gaithersburg	MD	20899-1000	703-292-8004		arden.bement@nist.gov
Standards Board (EAC)	Standards Board	Donetta	Davidson	Colorado Secretary of State	1560 Broadway, Ste. 200	Denver	CO	80202	303-894-2389	303-894-2389	
Standards Board (EAC)	Standards Board	Alice	Miller	Director of Elections-District of Columbia	441 Fourth St, N.W., Rm 1130	Washington	DC	20001	202-727-2525	202-347-2648	apmiller@dcboee.org
Board of Advisors (EAC)	Board of Advisors	Sharen	Turner-Bule	Director of Elections-Kansas City	1828 Walnut Street, Suite 300	Kansas City	MO	64108	816-842-4811	816-472-4960	sharon@kceb.org
Board of Advisors (EAC)	Board of Advisors	Helen	Purcell	Maricopa County Recorder	111 S 3rd Avenue	Phoenix	AZ	85003	602-506-3629	602-506-4050	hpurcell@risc.maricopa.gov
Architectural and Transportation Barrier Compliance Board	Access Board	James (Jim) R.	Harding	Board Member	6027 Ox Bottom Manor Drive	Tallahassee	FL	32312			HardinJ@vr.doe.state.fl.us
Architectural and Transportation Barrier Compliance Board	Access Board	James	Elekes	Board Member	121 Mountain Avenue	North Plainfield	NJ	07060-4355			jelekes@comcast.net
American National Standards Institute	ANSI	Ann	Caldas	Director Procedures and Standards Administration	25 West 43 Street, 4th Floor	New York	NY	10036	212-642-4914	212-840-2298	Acaldas@ansi.org
Institute of Electrical and Electronics Engineers	IEEE	H. Stephen	Berger	TEM Consulting, LP-Chair, IEEE SEC 38 (Voting Syst. Stds.)	140 River Rd	Georgetown	TX	78628	512-864-3365	512-869-8709	stephen.berger@ieee.org
National Association of State Election Directors	NASED	Dr. Brittain	Williams	Retired professor-Kennesaw State-University of Georgia	2776 Arldowne Drive	Tucker	GA	30084	770-934-6632	770-423-6905	britw@bellsouth.net
National Association of State Election Directors	NASED	Paul	Craft	Florida Department of State, Voting Systems Division	107 West Gaines Street, Rm 231	Tallahassee	FL	32399	850-245-6220	850-921-0783	pcraft@dos.state.fl.us
Other Sci-Techs		Dr. Ronald	Rivest	Professor, MIT-Department of Electrical Engineering and Computer Science	545 Technology Square	Cambridge	MA	2139	617-253-5880	617-258-9738	rivest@mit.edu
Other Sci-Techs		Dr. Daniel	Schutzer	Vice Preident & Director of External Standards and Advanced Technology, e-Citi, CitiGroup	750 Washington Blvd. 7th Floor	Samford	CT	6901	203-975-6812		schutzerd@citigroup.com
Other Sci-Techs		Patrick	Gannon	President and CEO, OASIS	630 Boston Road	Billerica	MA	1821	978-667-5115	978-667-5114	patrick.gannon@oasis-open.org
Other Sci-Techs		Whitney	Quesenbery	Director-Usability Professionals' Association	78 Washington Avenue	High Bridge	NJ	8829	908-638-5467		whitneyq@wqusability.com

019061



U.S. ELECTION ASSISTANCE COMMISSION
 1225 NEW YORK AVENUE, N.W., SUITE 1100
 WASHINGTON, D.C. 20005

OFFICE OF THE CHAIRMAN

BEFORE THE U.S. ELECTION ASSISTANCE COMMISSION

In the Matter of)
)
)
 Approval of Recommended Joint)
 Appointments to Technical)
 Guidelines Development Committee;))
 Letter Re Same to Director, NIST)

CERTIFICATION

I, DeForest B. Soaries, Jr., Chairman of the U.S. Election Assistance Commission do hereby certify that on June 10, 2004, the Commission decided by a vote of 4-0 to approve the following:

1. Approval of Recommended Joint Appointments to Technical Guidelines Development Committee; Letter Re Same to Director, NIST.

Commissioners Soaries, Hillman, Martinez and DeGregorio voted affirmatively for the decision.

7/6/04 6/10/04
 Date

DeForest B. Soaries, Jr.
 Chairman



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: June 9, 2004, 10:00 AM

BALLOT DEADLINE: June 11, 2004, 10:00 AM

COMMISSIONERS: DeGREGORIO, HILLMAN, MARTINEZ, SOARIES

SUBJECT: APPROVAL OF RECOMMENDED JOINT APPOINTMENTS TO
TECHNICAL GUIDELINES DEVELOPMENT COMMITTEE;
LETTER RE SAME TO DIRECTOR, NIST.

- I approve the recommendation. — *as edited*
- I disapprove the recommendation.
- I object to the recommendation.
- I am recused from voting.

COMMENTS: See edits to spelling of Ms. Turner-Buie's
name and to the letter.

DATE: 6/9/04 SIGNATURE: Jacira M. Hillman

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the Consulting Chief of Staff. Please return the ballot no later than date and time shown above.

FROM COMMISSIONER DeGREGORIO



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

June 9, 2004

MEMORANDUM

TO: EAC Commissioners

FROM: Paul DeGregorio *Paul DeGregorio*
Commissioner

SUBJ: Submission for Tally Vote—Recommended Joint Appointments to the
Technical Guidelines Development Committee; Letter to Acting Director,
National Institute of Standards and Technology, Requesting Concurrence
in Joint Appointment

I respectfully recommend that the Commission take the following actions:

1. Recommended Joint Appointments to the Technical Guidelines Development Committee.

That the Commission recommends the joint appointment, with the Director of the National Institute of Standards and Technology (HAVA sec. 221(c)), of the following individuals to be members of the Technical Guidelines Development Committee:

- a. Donetta Davidson
Colorado Secretary of State
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))
- b. Alice Miller
Director of Elections-District of Columbia
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))
- c. *Sharon*
~~Sharon~~ Turner Buie *no hyphen*
Director of Elections-Kansas City
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

019064

- d. Helen Purcell
Maricopa County Recorder
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))
- e. James (Jim) R. Harding
Member, Architectural and Transportation Barrier Compliance Board
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier
Compliance Board))
- f. James Elekes
Member, Architectural and Transportation Barrier Compliance Board
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier
Compliance Board))
- g. Ann Caldas
Director, Procedures and Standards Administration
American National Standards Institute
(HAVA sec. 221(c)(1)(B) (American National Standards Institute))
- h. H. Stephen Berger
TEM Consulting, LP
Chair, IEEE SEC 38 (Voting Syst. Stds.), Institute of Electrical and Electronics
Engineers
(HAVA sec. 221(c)(1)(C) (Institute of Electrical and Electronics Engineers))
- i. Dr. Brittain Williams
Retired professor- Kennesaw State- University of Georgia
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))
- j. Paul Craft
Florida Department of State, Voting Systems Division
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))
- k. Dr. Ronald Rivest
Professor, MIT-Department of Electrical Engineering and Computer Science
(HAVA sec. 221(c)(1)(E))
- l. Dr. Daniel Schutzer
Vice President & Director of External Standards and Advanced Technology,
e-Citi, CitiGroup
(HAVA sec. 221(c)(1)(E))
- m. Patrick Gannon
President and CEO, OASIS
(HAVA sec. 221(c)(1)(E))

Recommended Joint Appointments to TGDC
June 9, 2004

- n. Whitney Quesenbery
Director-Usability Professionals' Association
(HAVA sec. 221(c)(1)(E))

2. Letter to Director, National Institute of Standards and Technology. Requesting
Concurrence in Joint Appointments.

That the Commission approves the attached letter to the Director, National Institute of Standards and Technology, requesting that the Director concur in the recommended joint appointments to the Technical Guidelines Development Committee, and also that the Commission authorize the Chairman to sign and transmit the letter on its behalf.

Attached please find a ballot on which you may mark your vote on this matter, and instructions and a deadline for returning your vote to the Chairman.

Attachment

CC: Consulting Chief of Staff

019066



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

OFFICE OF THE CHAIRMAN

June , 2004

Dr. Arden Bement, Jr.
Acting Director, National Science Foundation
Director, National Institute of Standards and Technology
100 Bureau Drive, Stop 1000
Gaithersburg, MD 20899-1000

Dear Dr. Bement:

On June , 2004, the Election Assistance Commission (EAC) voted to recommend that the following individuals be jointly appointed, under 15 U.S.C. 15361, by the EAC and the Director of the National Institute of Standards Technology (NIST) to the Technical Guidelines Development Committee (TGDC):

Donetta Davidson
Colorado Secretary of State
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))

Alice Miller
Director of Elections-District of Columbia
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))

~~Sharon~~ Sharon Turner Buie (no by phone)
Director of Elections-Kansas City
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

Helen Purcell
Maricopa County Recorder
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

019067

Dr. Arden Bement, Jr.

June __

James (Jim) R. Harding

Member, Architectural and Transportation Barrier Compliance Board
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier
Compliance Board))

James Elekes

Member, Architectural and Transportation Barrier Compliance Board
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier
Compliance Board))

Ann Caldas

Director, Procedures and Standards Administration
American National Standards Institute
(HAVA sec. 221(c)(1)(B) (American National Standards Institute))

H. Stephen Berger

TEM Consulting, LP
Chair, IEEE SEC 38 (Voting Syst. Stds.), Institute of Electrical and Electronics
Engineers
(HAVA sec. 221(c)(1)(C) (Institute of Electrical and Electronics Engineers))

Dr. Brittain Williams

Retired professor- Kennesaw State- University of Georgia
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))

Paul Craft

Florida Department of State, Voting Systems Division
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))

Dr. Ronald Rivest

Professor, MIT-Department of Electrical Engineering and Computer Science
(HAVA sec. 221(c)(1)(E))

Dr. Daniel Schutzer

Vice President & Director of External Standards and Advanced Technology,
e-Citi, CitiGroup
(HAVA sec. 221(c)(1)(E))

Patrick Gannon

President and CEO, OASIS
(HAVA sec. 221(c)(1)(E))

Whitney Quesenbery

Director-Usability Professionals' Association
(HAVA sec. 221(c)(1)(E))

019068

Dr. Arden Bement, Jr.

June —

The Commission has authorized me to request that you, as Director of NIST, concur in the joint appointment of these individuals.

On behalf of the Commission I express my deep appreciation for the assistance rendered to the EAC by NIST. We are proud of our continuing relationship with NIST, and of the important work with which our two organizations have been jointly tasked.

If you require any assistance from EAC you may contact me or my Special Assistant, Ms. Joan Wooley, at (202) 566-3100.

Sincerely yours,

DeForest B. Soaries, Jr.
Chairman

019069



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: June 9, 2004, 10:00 AM

BALLOT DEADLINE: June 11, 2004, 10:00 AM

COMMISSIONERS: DEGREGORIO, HILLMAN, MARTINEZ, SOARIES

SUBJECT: APPROVAL OF RECOMMENDED JOINT APPOINTMENTS TO
TECHNICAL GUIDELINES DEVELOPMENT COMMITTEE;
LETTER RE SAME TO DIRECTOR, NIST.

- I approve the recommendation.
 I disapprove the recommendation.
 I object to the recommendation.
 I am recused from voting.

COMMENTS: _____

DATE: 6/9/04

SIGNATURE: 

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the Consulting Chief of Staff. Please return the ballot no later than date and time shown above.

FROM COMMISSIONER DeGREGORIO

019070



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: June 9, 2004, 10:00 AM

BALLOT DEADLINE: June 11, 2004, 10:00 AM

COMMISSIONERS: DeGREGORIO, HILLMAN, MARTINEZ, SOARIES

SUBJECT: APPROVAL OF RECOMMENDED JOINT APPOINTMENTS TO
TECHNICAL GUIDELINES DEVELOPMENT COMMITTEE;
LETTER RE SAME TO DIRECTOR, NIST.

- I approve the recommendation.
- I disapprove the recommendation.
- I object to the recommendation.
- I am recused from voting.

COMMENTS: _____

DATE: June 10, 2004 SIGNATURE: Paul DeGregorio

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the Consulting Chief of Staff. Please return the ballot no later than date and time shown above.

FROM COMMISSIONER DeGREGORIO

019071



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

TALLY VOTE MATTER

DATE & TIME OF TRANSMITTAL: June 9, 2004, 10:00 AM

BALLOT DEADLINE: June 11, 2004, 10:00 AM

COMMISSIONERS: DeGREGORIO, HILLMAN, MARTINEZ, SOARIES

SUBJECT: APPROVAL OF RECOMMENDED JOINT APPOINTMENTS TO
TECHNICAL GUIDELINES DEVELOPMENT COMMITTEE;
LETTER RE SAME TO DIRECTOR, NIST.

- I approve the recommendation.
 I disapprove the recommendation.
 I object to the recommendation.
 I am recused from voting.

COMMENTS: _____

DATE: 6/10/04 SIGNATURE: Ray Martinez

A definite vote is required. All ballots must be signed and dated. Please return ONLY THE BALLOT to the Consulting Chief of Staff. Please return the ballot no later than date and time shown above.

FROM COMMISSIONER DeGREGORIO

019072



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

June 9, 2004

MEMORANDUM

TO: EAC Commissioners

FROM: Paul DeGregorio *Paul DeGregorio*
Commissioner

SUBJ: Submission for Tally Vote—Recommended Joint Appointments to the Technical Guidelines Development Committee; Letter to Acting Director, National Institute of Standards and Technology, Requesting Concurrence in Joint Appointment

I respectfully recommend that the Commission take the following actions:

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- a. Donetta Davidson
Colorado Secretary of State
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))
- b. Alice Miller
Director of Elections-District of Columbia
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))
- c. Sharen Turner-Buie
Director of Elections-Kansas City
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

019073

Recommended Joint Appointments to TGDC
June 9, 2004

- d. Helen Purcell
Maricopa County Recorder
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))
- e. James (Jim) R. Harding
Member, Architectural and Transportation Barrier Compliance Board
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier Compliance Board))
- f. James Elekes
Member, Architectural and Transportation Barrier Compliance Board
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier Compliance Board))
- g. Ann Caldas
Director, Procedures and Standards Administration
American National Standards Institute
(HAVA sec. 221(c)(1)(B) (American National Standards Institute))
- h. H. Stephen Berger
TEM Consulting, LP
Chair, IEEE SEC 38 (Voting Syst. Stds.), Institute of Electrical and Electronics Engineers
(HAVA sec. 221(c)(1)(C) (Institute of Electrical and Electronics Engineers))
- i. Dr. Brittain Williams
Retired professor- Kennesaw State- University of Georgia
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))
- j. Paul Craft
Florida Department of State, Voting Systems Division
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))
- k. Dr. Ronald Rivest
Professor, MIT-Department of Electrical Engineering and Computer Science
(HAVA sec. 221(c)(1)(E))
- l. Dr. Daniel Schutzer
Vice President & Director of External Standards and Advanced Technology,
e-Citi, CitiGroup
(HAVA sec. 221(c)(1)(E))
- m. Patrick Gannon
President and CEO, OASIS
(HAVA sec. 221(c)(1)(E))

Recommended Joint Appointments to TGDC
June 9, 2004

- n. Whitney Quesenbery
Director-Usability Professionals' Association
(HAVA sec. 221(c)(1)(E))

2. Letter to Director, National Institute of Standards and Technology, Requesting
Concurrence in Joint Appointments.

That the Commission approves the attached letter to the Director, National Institute of Standards and Technology, requesting that the Director concur in the recommended joint appointments to the Technical Guidelines Development Committee, and also that the Commission authorize the Chairman to sign and transmit the letter on its behalf.

Attached please find a ballot on which you may mark your vote on this matter, and instructions and a deadline for returning your vote to the Chairman.

Attachment

CC: Consulting Chief of Staff

019075



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

OFFICE OF THE CHAIRMAN

June __, 2004

Dr. Arden Bement, Jr.
Acting Director, National Science Foundation
Director, National Institute of Standards and Technology
100 Bureau Drive, Stop 1000
Gaithersburg, MD 20899-1000

Dear Dr. Bement:

On June __, 2004, the Election Assistance Commission (EAC) voted to recommend that the following individuals be jointly appointed, under 15 U.S.C. 15361, by the EAC and the Director of the National Institute of Standards Technology (NIST) to the Technical Guidelines Development Committee (TGDC):

Donetta Davidson
Colorado Secretary of State
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))

Alice Miller
Director of Elections-District of Columbia
(HAVA sec. 221(c)(1)(A)(i) (Standards Board))

Sharen Turner-Buie
Director of Elections-Kansas City
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

Helen Purcell
Maricopa County Recorder
(HAVA sec. 221(c)(1)(A)(ii) (Board of Advisors))

019076

Dr. Arden Bement, Jr.
June __

James (Jim) R. Harding
Member, Architectural and Transportation Barrier Compliance Board
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier
Compliance Board))

James Elekes
Member, Architectural and Transportation Barrier Compliance Board
(HAVA sec. 221(c)(1)(A)(iii) (Architectural and Transportation Barrier
Compliance Board))

Ann Caldas
Director, Procedures and Standards Administration
American National Standards Institute
(HAVA sec. 221(c)(1)(B) (American National Standards Institute))

H. Stephen Berger
TEM Consulting, LP
Chair, IEEE SEC 38 (Voting Syst. Stds.), Institute of Electrical and Electronics
Engineers
(HAVA sec. 221(c)(1)(C) (Institute of Electrical and Electronics Engineers))

Dr. Brittain Williams
Retired professor- Kennesaw State- University of Georgia
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))

Paul Craft
Florida Department of State, Voting Systems Division
(HAVA sec. 221(c)(1)(D) (National Association of State Election Directors))

Dr. Ronald Rivest
Professor, MIT-Department of Electrical Engineering and Computer Science
(HAVA sec. 221(c)(1)(E))

Dr. Daniel Schutzer
Vice President & Director of External Standards and Advanced Technology,
e-Citi, CitiGroup
(HAVA sec. 221(c)(1)(E))

Patrick Gannon
President and CEO, OASIS
(HAVA sec. 221(c)(1)(E))

Whitney Quesenbery
Director-Usability Professionals' Association
(HAVA sec. 221(c)(1)(E))

019077

Dr. Arden Bement, Jr.
June __

The Commission has authorized me to request that you, as Director of NIST, concur in the joint appointment of these individuals.

On behalf of the Commission, I express my deep appreciation for the assistance rendered to the EAC by NIST. We are proud of our continuing relationship with NIST, and of the important work with which our two organizations have been jointly tasked.

If you require any assistance from EAC you may contact me or my Special Assistant, Ms. Joan Wooley, at (202) 566-3100.

Sincerely yours,

DeForest B. Soaries, Jr.
Chairman

019078



Paul DeGregorio/EAC/GOV
06/14/2004 11:22 AM

To "Allan Eustis" <allan.eustis@nist.gov>@GSAEXTERNAL
cc
bcc
Subject Re: Correction

Thanks for the clarification. We'll fix the bio section and resend.

"Allan Eustis" <allan.eustis@nist.gov>



"Allan Eustis"
<allan.eustis@nist.gov>
06/13/2004 11:40 AM

To pdegregorio@eac.gov
cc "Craig S Burkhardt" <CSBurkhardt@DOC.GOV>
Subject Correction

Paul-

My apologies for the mis-statement. Patrick Gannon is indeed one of the approved TGDC at large members. In my attached e-mail, I meant to print Don Norman for exclusion from the TGDC bios file and for some reason typed Patrick Gannon .

Don Norman is not one of the TGDC members, Patrick Gannon is. (Norman was one of the original seven approved and vetted "at large" candidates bios originally transmitted to the EAC. We narrowed the selection to four and included Whitney Quesenbery.)

Bottom line, the TGDC voted on the correct at-large members listed in the EAC_TGDC file dated June 8, 2004. Norman's name appears only in the EAC_BIOs file.

Again, my apologies.

Allan,

I am really confused now. Are you saying that Patrick Gannon is NOT Dr. Bement's pick for the TGDC? His name and the bio we are using was with Bement's letter of April 27, 2004 which transmitted his 4 recommendations to the TGDC.

Please advise ASAP as the commission voted today to approve all members of the TGDC.

019079

Thanks.

Paul DeGregorio
Commissioner
US Election Assistance Commission
1225 New York Ave, NW
Suite 1100
Washington, DC 20005
1-866-747-1471 toll-free
202-566-3100
202-566-3127 (FAX)
pdegregorio@eac.gov
www.eac.gov

Date: Thu, 10 Jun 2004 16:16:15 -0400
To: pdegregorio@eac.gov
From: Allan Eustis <allan.eustis@nist.gov>
Subject: TGDC Members- Incorrect Addresses

Paul-

Per my voice mail, I am listing the corrected addresses for Whitney Quesenbery and Patrick Gannon below. The file you sent with their addresses contained erroneous title lines. Also, the bio file contains a bio for Patrick Gannon who I am fairly sure is not one of the TGDC members on whom you will be voting. You will want to delete his bio.

Regards

Patrick Gannon
President and CEO,
OASIS
630 Boston Road
Billerica, MA 01821

Whitney Quesenbery
President-Usability Professionals' Association
78 Washington Avenue
High Bridge, NJ 08829

019030

Allan C. Eustis
Project Leader- NIST Voting Systems Standards
Technology Building 225 Room B257
100 Bureau Drive, Stop 8901
Gaithersburg , Md. 20899-8901
301-975-5099
allan.eustis@nist.gov
<http://vote.nist.gov>

019081



UNITED STATES DEPARTMENT OF COMMERCE
National Institute of Standards and Technology
Gaithersburg, Maryland 20899-
OFFICE OF THE DIRECTOR

June 15, 2004

Dr. DeForest B. Soaries, Jr.
Chairman
U. S. Election Assistance Commission
1225 New York Avenue
Suite 1100
Washington, DC 20005

Dear Dr. Soaries:

Thank you for the June 10, 2004 letter indicating the Election Assistance Commission's affirmative vote for the fourteen members of the Technical Guidelines Development Committee.

I concur with the individuals selected to the committee by the Commission and look forward to the upcoming July meeting of the Committee.

Sincerely,

Arden L. Bement, Jr.
Director

019082

NIST



Paul DeGregorio/EAC/GOV

06/16/2004 03:17 PM

To allan.eustis@nist.gov, CSBurkhardt@DOC.GOV, John C. Vergelli/EAC/GOV, Diane Savoy/EAC/GOV

cc Brian Hancock/EAC/GOV

bcc

Subject TGDC deadlines

The EAC will announce the members of the TGDC on Thursday, June 17.

I want to remind everyone that with the first meeting set for July 9, we need to do the following:

- 1) Get out a "save the date" e-mail to the members ASAP so they can hold their calendars for the July 9 meeting (and arrive in DC the night before). Diane Savoy is to do this by COB on June 16.
- 2) No later than Friday, June 18, we need to mail and fax a formal letter out from the Chairman to the members of the TGDC of their appointment and with meeting details, including information on how to make plane/hotel reservations and file any reports they are required to. John Vergelli is doing the draft, with input from Eustis, Burkhardt and Greene.
- 3) We need to file the Charter of the TGDC with the proper committees by next Monday. John Vergelli is working on this.
- 4) Federal Register notice must be published no later than June 24 (and the FR has to be notified that it is coming). Allan Eustis is responsible for this.
- 5) The agenda for July 9 has been drafted. I am circulating it with my fellow commissioners to make sure they are OK with it.

I am assuming that once the TGDC is up and running that NIST will handle all of the administrative functions, and coordinate with the EAC as to meeting dates and the agenda.

What am I missing?

Paul DeGregorio
Commissioner
US Election Assistance Commission
1225 New York Ave, NW
Suite 1100
Washington, DC 20005
1-866-747-1471 toll-free
202-566-3100
202-566-3127 (FAX)
pdegregorio@eac.gov
www.eac.gov

019083



Paul DeGregorio/EAC/GOV
06/17/2004 09:21 PM

To Diane Savoy/EAC/GOV, Adam Ambrogi/EAC/GOV@EAC,
John C. Vergelli/EAC/GOV, allan.eustis@nist.gov,
CSBurkhardt@DOC.GOV
cc Raymundo Martinez/EAC/GOV

bcc

Subject draft letter to TGDC appointees

Greetings all:

Attached is the latest draft of the letter that is to be sent to the members of the TGDC ASAP. Please review and get your comments to Diane Savoy, who will facilitate getting these letters out. Perhaps Adam can assemble the attachments. I've attached a list of the members (taken from our shared drive).

John--do we need a separate version for those appointees who will not have to file the same disclosure documents as the 6 you identified (the four scientist plus the ANSI and IEEE representatives)? Please note that I asked them to submit the forms to you.

Craig--since Alan Eustis is out until Monday, you'll need to sign off on this letter (he gave us Mary Floyd's contact information; I assume she knows this).

Adam- Please go to the following file on the shared drive to find the list of members in excel and word. Please note that the word file lists two phone numbers for each person, but does not indicate which one is the fax (you can go to the excel file to confirm which one is). Please note which number is the fax number on the word file, which is the document you should send as an attachment: I:\CLEARINGHOUSE\Help America Vote Act\Boards and Committees\TGDC

Thanks for your help.

Paul DeGregorio
Commissioner
US Election Assistance Commission
1225 New York Ave, NW
Suite 1100
Washington, DC 20005
1-866-747-1471 toll-free
202-566-3100
202-566-3127 (FAX)
pdegregorio@eac.gov
www.eac.gov



TGDC appointment meeting announce letter6-17-04.doc

019084

Diane Savoy/EAC/GOV
06/18/2004 08:11 AM

To Paul DeGregorio/EAC/GOV@EAC
Adam Ambrogi/EAC/GOV@eac, allan.eustis@nist.gov,
cc CSBurkhardt@DOC.GOV, John C.
Vergelli/EAC/GOV@EAC, Raymundo
bcc
Subject Re: draft letter to TGDC appointees

Paul,

I have made a few changes to the letter. The revision is attached below. If anyone else has any additional changes, please send them to me so that we can get the letter prepared in final. Thank you in advance.

L. Diane Savoy
Consulting Chief of Staff
U.S. Election Assistance Commission

e-mail: dsavoy@eac.gov
phone: 202-566-3100
fax: 202-566-3127



TGDC Meeting Annouce Letter.doc
Paul DeGregorio/EAC/GOV



Paul DeGregorio/EAC/GOV
06/17/2004 09:21 PM

To Diane Savoy/EAC/GOV, Adam Ambrogi/EAC/GOV@EAC,
John C. Vergelli/EAC/GOV, allan.eustis@nist.gov,
CSBurkhardt@DOC.GOV
cc Raymundo Martinez/EAC/GOV
Subject draft letter to TGDC appointees

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019085

Thanks for your help.

Paul DeGregorio
Commissioner
US Election Assistance Commission
1225 New York Ave, NW
Suite 1100
Washington, DC 20005
1-866-747-1471 toll-free
202-566-3100
202-566-3127 (FAX)
pdegregorio@eac.gov
www.eac.gov



TGDC appointment meeting announce letter6-17-04.doc

019086



John C. Vergelli/EAC/GOV
06/18/2004 09:24 AM

To Paul DeGregorio/EAC/GOV@EAC
Adam Ambrogi/EAC/GOV@EAC, allan.eustis@nist.gov,
cc CSBurkhardt@DOC.GOV, Diane Savoy/EAC/GOV@EAC,
Raymundo Martinez/EAC/GOV@EAC
bcc
Subject Re: draft letter to TGDC appointees

Good morning,

For the recipients of the letter who are not financial disclosure filers, the third full paragraph (beginning "Before you begin ...") should be deleted.

Having the filers send the forms to me is fine.

JCV.
Paul DeGregorio/EAC/GOV



Paul DeGregorio/EAC/GOV
06/17/2004 09:21 PM

To Diane Savoy/EAC/GOV, Adam Ambrogi/EAC/GOV@EAC,
John C. Vergelli/EAC/GOV, allan.eustis@nist.gov,
CSBurkhardt@DOC.GOV
cc Raymundo Martinez/EAC/GOV
Subject draft letter to TGDC appointees

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Thanks for your help.

Paul DeGregorio
Commissioner
US Election Assistance Commission
1225 New York Ave, NW
Suite 1100
Washington, DC 20005

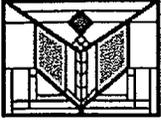
019087

1-866-747-1471 toll-free
202-566-3100
202-566-3127 (FAX)
pdegregorio@eac.gov
www.eac.gov



TGDC appointment meeting announce letter6-17-04.doc

019088



Adam Ambrogi/EAC/GOV
06/18/2004 01:31 PM

To John C. Vergelli/EAC/GOV@EAC
cc Paul DeGregorio/EAC/GOV@EAC
bcc
Subject Re: Update on the FACA Charter for the TGDC 

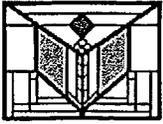
Please review updated letter with OGE450 language:
Thanks,
Adam



TGDC Meeting Annouce Letter.doc

Adam D. Ambrogi
Special Assistant to Commissioner Ray Martinez III
U.S. Election Assistance Commission
1225 New York Ave. NW - Suite 1100
Washington, DC 20005
202-566-3105

019089



Adam Ambrogi/EAC/GOV
06/18/2004 02:17 PM

To Adam Ambrogi/EAC/GOV@EAC
cc John C. Vergelli/EAC/GOV@EAC, Paul
DeGregorio/EAC/GOV@EAC
bcc
Subject Re: Update on the FACA Charter for the TGDC 



TGDC Meeting Annouce Letter.doc

Adam D. Ambrogi
Special Assistant to Commissioner Ray Martinez III
U.S. Election Assistance Commission
1225 New York Ave. NW - Suite 1100
Washington, DC 20005
202-566-3105

019090



CSBurkhardt@DOC.GOV
06/21/2004 08:58 AM

To jvergelli@eac.gov
aambrogi@eac.gov, allan.eustis@nist.gov,
cc dsavoy@eac.gov, pdegregorio@eac.gov,
martinez@eac.gov
bcc
Subject Re: draft letter to TGDC appointees

All:

The letter looks good to me.

Regards,
Craig Burkhardt

019091



DeForest Soaries
Jr./EAC/GOV
06/22/2004 03:07 PM

To Paul DeGregorio/EAC/GOV@EAC
cc
bcc
Subject Re: letter to TGDC members

Approved

Sent from my BlackBerry Wireless Handheld
Paul DeGregorio

From: Paul DeGregorio
Sent: 06/22/2004 02:24 PM
To: Joan Wooley; DeForest Soaries Jr.
Cc: Adam Ambrogi; Diane Savoy
Subject: letter to TGDC members

Joan,

Attached is a draft of the letter that is to go to the TGDC members notifying them of the first meeting on July 9. Please show it to the Chairman so that he can see it before we send him 15 letters to sign, in case he has changes to make. Please note that there will be two versions: 6 of the 15 members will receive a letter with the 3rd paragraph shown in the attached version (financial disclosure requirement). When you have a final version, please send it to Joyce, with a cc to me, Diane, Adam and John. Joyce will facilitate merging the letters and getting them out the door.

We need to get this done ASAP. Thanks.



TGDC Meeting Announce Letter.doc

Paul DeGregorio
Commissioner
US Election Assistance Commission
1225 New York Ave, NW
Suite 1100
Washington, DC 20005
1-866-747-1471 toll-free
202-566-3100
202-566-3127 (FAX)
pdegregorio@eac.gov
www.eac.gov

019092

June 18, 2004

<Name>
<Title>
<Organization>
<Address1>
<City> <State> <Zip>

Dear <Name>

On behalf of my colleagues on the Election Assistance Commission (EAC) and of the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

The EAC looks forward to working with you to meet the requirements of the Help America Vote Act (HAVA) by assisting in the development of voluntary voting system guidelines. Your appointment as a member of the TGDC will begin as of the date of this letter. We have included with this letter a list of all members of the TGDC so that you can become familiar with your colleagues on this crucial committee. Also attached is a copy of the portion of HAVA that governs the work of the Committee.

Before you begin your important work with the TGDC, please be aware that the Federal Advisory Committee Act (FACA) Pub. L. 92-463, 5 U.S.C. App.1, and Federal ethics laws require that you complete the attached SF-450 financial disclosure document. This document is mandated for individuals appointed to the TGDC as general experts or otherwise unofficial representatives of the appointing authority. Please complete this form by July 2, 2004 and return it to John Vergelli at the address listed at the top of this page. This form can also be accessed on-line by going to the U.S. General Services Administration web site (www.gsa.gov) and typing "SF450" in the search box at the top right-hand side of the page. Timely submission of this form will ensure that you are able to fully participate in all actions of the TGDC. Please be assured that your information will be kept in the strictest confidence according to Federal statute.

019093

The inaugural meeting of the TGDC will be held on July 9, 2004, in Washington, D.C. at the offices of the EAC, 1225 New York Ave, NW, Suite 1100. Under HAVA, the National Institute for Standards and Technology will serve as the Secretariat for the TGDC. Accordingly, NIST will pay roundtrip airfare, hotel, per diem and local transportation expenses for you as prescribed in the Federal Government Travel Regulations. We ask that you make your travel arrangements by calling Mary Floyd at NIST at 301-975-4612. A block of rooms has been reserved at the Washington Marriott Metro Center, which is located less than two blocks from the EAC. Ms. Floyd will handle your reservations once you confirm your attendance.

The July 9th meeting will begin at 9:00 am and will continue until approximately 3:00 pm. We are planning a very tight agenda as there is a lot that we must accomplish at this first meeting. Your participation for the entire time is very important to us. We will mail and fax the meeting agenda and other materials to you the week of June 28, 2004.

Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing you on July 9th.

Sincerely,

DeForest B. Soaries, Jr.
Chairman

Attachments

019094

June 18, 2004

<Name>
<Title>
<Organization>
<Address1>
<City> <State> <Zip>

Dear <Name>

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and of the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

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019095

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Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

DeForest B. Soaries, Jr.
Chairman

Attachments

019096

June 24, 2004

Ms. Donetta Davidson
Standards Board (EAC)
1560 Broadway, Ste. 200
Denver, CO 80202

Dear Ms. Davidson:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

The EAC looks forward to working with you to meet the requirements of the Help America Vote Act (HAVA) by assisting in the development of voluntary voting system guidelines. Your appointment as a member of the TGDC will begin as of the date of this letter. We have included with this letter a list of all members of the TGDC so that you can become familiar with your colleagues on this crucial Committee. Also attached is a copy of the portion of HAVA that governs the work of the Committee.

Before you begin your important work with the TGDC, please be aware that the Federal Advisory Committee Act (FACA) Pub. L. 92-463, 5 U.S.C. App.1, and Federal ethics laws require that you complete the attached OGE-450 financial disclosure document. This document is mandated for individuals appointed to the TGDC as general experts or otherwise unofficial representatives of the appointing authority. Please complete this form by July 2, 2004 and return it to John Vergelli at the letterhead address at the top of this page. This form can also be accessed on-line by going to the U.S. General Services Administration web site (www.gsa.gov) and typing "OGE450" in the search box at the top right-hand side of the page. Timely submission of this form will ensure that you are able to fully participate in all actions of the TGDC. Please be assured that your information will be kept in the strictest confidence according to Federal statute.

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019097

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Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019098

June 24, 2004

Ms. Alice Miller
Standards Board (EAC)
Director of Elections—District of Columbia
441 Fourth St, N.W., Rm 1130
Washington, DC 20001

Dear Ms. Miller:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

The EAC looks forward to working with you to meet the requirements of the Help America Vote Act (HAVA) by assisting in the development of voluntary voting system guidelines. Your appointment as a member of the TGDC will begin as of the date of this letter. We have included with this letter a list of all members of the TGDC so that you can become familiar with your colleagues on this crucial Committee. Also attached is a copy of the portion of HAVA that governs the work of the Committee.

Before you begin your important work with the TGDC, please be aware that the Federal Advisory Committee Act (FACA) Pub. L. 92-463, 5 U.S.C. App.1, and Federal ethics laws require that you complete the attached OGE-450 financial disclosure document. This document is mandated for individuals appointed to the TGDC as general experts or otherwise unofficial representatives of the appointing authority. Please complete this form by July 2, 2004 and return it to John Vergelli at the letterhead address at the top of this page. This form can also be accessed on-line by going to the U.S. General Services Administration web site (www.gsa.gov) and typing "OGE450" in the search box at the top right-hand side of the page. Timely submission of this form will ensure that you are able to fully participate in all actions of the TGDC. Please be assured that your information will be kept in the strictest confidence according to Federal statute.

The inaugural meeting of the TGDC will be held on July 9, 2004, in Washington, D.C. at the offices of the EAC, 1225 New York Ave, NW, Suite 1100. Under HAVA, the National Institute for Standards and Technology (NIST) will serve as the Secretariat for the TGDC. Accordingly, NIST will pay roundtrip airfare, hotel, per diem and local transportation expenses for you as prescribed in the Federal Government Travel Regulations. We ask that you make your travel arrangements by calling Mary Floyd at

019099

NIST on 301-975-4612. A block of rooms has been reserved at the Washington Marriott Metro Center hotel, which is located less than two blocks from the EAC. Ms. Floyd will handle your reservations once you confirm your attendance.

The July 9th meeting will begin at 9:00 a.m. and will continue until approximately 3:00 p.m. We are planning a very tight agenda as there is a lot that we must accomplish at this first meeting, therefore we will start promptly. Your participation for the entire time is very important to us. We will mail and fax the meeting agenda and other materials to you the week of June 28, 2004.

Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019100

June 24, 2004

Ms. Sharen Turner-Buie
Board of Advisors (EAC)
Director of Elections
1828 Walnut Street, Suite 300
Kansas City, MO 64108

Dear Ms. Turner-Buie:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

The EAC looks forward to working with you to meet the requirements of the Help America Vote Act (HAVA) by assisting in the development of voluntary voting system guidelines. Your appointment as a member of the TGDC will begin as of the date of this letter. We have included with this letter a list of all members of the TGDC so that you can become familiar with your colleagues on this crucial Committee. Also attached is a copy of the portion of HAVA that governs the work of the Committee.

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019101

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Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019102

June 24, 2004

Ms. Helen Purcell
Board of Advisors (EAC)
Maricopa County Recorder
111 S. 3rd Avenue
Phoenix, AZ 85003

Dear Ms. Purcell:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

The EAC looks forward to working with you to meet the requirements of the Help America Vote Act (HAVA) by assisting in the development of voluntary voting system guidelines. Your appointment as a member of the TGDC will begin as of the date of this letter. We have included with this letter a list of all members of the TGDC so that you can become familiar with your colleagues on this crucial Committee. Also attached is a copy of the portion of HAVA that governs the work of the Committee.

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019103

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Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019104

June 24, 2004

Dr. Ronald Rivest
MIT- Department of Electrical Engineering and Computer Science
545 Technology Square
Cambridge, MA 02139

Dear Dr. Rivest:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

The EAC looks forward to working with you to meet the requirements of the Help America Vote Act (HAVA) by assisting in the development of voluntary voting system guidelines. Your appointment as a member of the TGDC will begin as of the date of this letter. We have included with this letter a list of all members of the TGDC so that you can become familiar with your colleagues on this crucial Committee. Also attached is a copy of the portion of HAVA that governs the work of the Committee.

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019105

Metro Center hotel, which is located less than two blocks from the EAC. Ms. Floyd will handle your reservations once you confirm your attendance.

The July 9th meeting will begin at 9:00 a.m. and will continue until approximately 3:00 p.m. We are planning a very tight agenda as there is a lot that we must accomplish at this first meeting, therefore we will start promptly. Your participation for the entire time is very important to us. We will mail and fax the meeting agenda and other materials to you the week of June 28, 2004.

Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019106

June 24, 2004

Dr. Daniel Schutzer
Vice- President, CitiGroup
750 Washington Blvd. 7th Floor
Samford, CT 6901

Dear Dr. Schutzer:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

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019107

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Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019108

June 24, 2004

Mr. Patrick Gannon
President and CEO, OASIS
630 Boston Road
Billerica, MA 01821

Dear Mr. Gannon:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

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019109

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Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019110

June 24, 2004

Mr. Whitney Quesenbery
President-Usability Professionals' Association
78 Washington Avenue
High Bridge, NJ 08829

Dear Mr. Quesenbery:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

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019411

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Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019112

June 24, 2004

«First_Name» «Last_Name»
«Title»
«Organization»
«Address»
«City» «St» «Zip»

Dear «Last_Name»

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC) and the Director of the National Institute of Standards and Technology (NIST), let me take this opportunity to welcome you and thank you for agreeing to become a member of the Technical Guidelines Development Committee (TGDC). This letter contains important information about your service on the TGDC and plans for the first meeting.

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019143

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Should you have any questions, please contact Mr. Allan Eustis, Project Leader, NIST Voting Systems Standards, at 301-975-5099. We look forward to seeing and working with you on July 9, 2004.

Sincerely,

Gracia Hillman
Vice-Chair

Attachments

019114



"Allan Eustis"
 <allan.eustis@nist.gov>
 06/30/2004 08:51 AM

To dsavoy@eac.gov
 cc pdegregorio@eac.gov, "Craig S Burkhardt"
 <CSBurkhardt@DOC.GOV>
 bcc
 Subject Fwd: TGDC Final Ltr

Diane-

Here is a final draft of the letter that went to TGDC members yesterday. You will receive a hard copy of the package as well most likely today. I am sending the letter and contents of the package to Mr. Elekes via e-mail as he is blind and the Access Board has requested we transmit all documents to him in .doc format. I will cc you on this e-mail as well with a copy to David Capozzi at the Access Board.

regards

X-Sieve: CMU Sieve 2.2
 X-Sender: golden@mailserver1.nist.gov
 X-Mailer: QUALCOMM Windows Eudora Version 5.1
 Date: Tue, 29 Jun 2004 17:09:44 -0400
 To: allan.eustis@nist.gov
 From: Sylvia Golden <sylvia.golden@nist.gov>
 X-NIST-MailScanner: Found to be clean
 X-MailScanner-From: sylvia.golden@nist.gov
 Subject: TGDC Final Ltr

Allan,
 Here is the final letter sent to the TGDC and the list of members.
 Sylvia

Sylvia J. Golden
 NIST/Information Technology Laboratory
 100 Bureau Drive, MS 8900
 Gaithersburg, MD 20899-8900
 Voice: 301/975-2900
 Fax: 301/840-1357
 email: sgolden@nist.gov
www.itl.nist.gov

Allan C. Eustis
Project Leader- NIST Voting Systems Standards
Technology Building 225 Room B257
100 Bureau Drive, Stop 8901
Gaithersburg , Md. 20899-8901
301-975-5099
allan.eustis@nist.gov



<http://vote.nist.gov> TGDCFinalmembers1.doc TGDCpackage0709meeting.doc

June 29, 2004

Mr. H. Stephen Berger
TEM Consulting, LP-Chair
And IEEE SEC 38
Institute of Electrical and
Electronics Engineers
140 River Road
Georgetown, TX 78628

Dear Mr. Berger:

On behalf of Dr. Arden L. Bement, Jr., and the Information Technology Laboratory at the National Institute of Standards and Technology (NIST), I welcome the opportunity to work with you as a member of the Technical Guidelines Development Committee (TGDC). The Help America Vote Act (HAVA) of 2002 sets out an ambitious nine-month task for us to meet. I will serve as the Committee's Secretariat. Please feel free to contact me with any issues at any time.

I am including some information on our work at NIST in this package. Early next week, I will send you an agenda for our upcoming July 9, 2004 meeting as well as a straw man procedural roadmap for the TGDC. My assistant, Mary Floyd, is making final arrangements for your travel and hotel accommodations at the Marriott Metro Center Hotel, approximately two blocks from the Election Assistance Commission (EAC) Headquarters, 1225 New York Avenue, where the TGDC will meet on July 9, 2004. The Hotel, located at 775 12th Street NW, is a twenty-minute taxi ride from National Airport. We are planning a get acquainted dinner at the Metro Grille in the hotel at 7 pm on July 8, 2004. I hope you will arrive in time to attend and meet Dr. Bement, Director of NIST and chair of the TGDC.

We will begin our committee work on July 9th at 9 a.m. and end at 3 p.m. I look forward to working with you on accomplishing the tasks outlined for us in HAVA.

Sincerely,

Allan C. Eustis
Project Leader
NIST Voting Systems Standards

Enclosure

cc: Diane Savoy (EAC)

019117

Juliet E. Thompson/EAC/GOV
03/17/2005 10:40 AM

To CSBurkhardt@DOC.GOV@GSAEXTERNAL
cc
bcc
Subject Re: Fw: ANSI Representative on the TGDC

Craig,

I have taken a look at the statute and charter for some guidance on this issue. It appears that ANSI (whoever is the proper person to make the appointment) should notify TGDC through Dr. Semerjian and EAC that they wish to replace Ms. Caldas with Mr. Karmol including the effective date of the appointment. Not having the historical knowledge that you do, I am not sure that Ms. Caldas is the right person to be communicating on behalf of ANSI. Is she the appointing authority for ANSI? If so, then we can accept a letter or communication from her as the tool to make the change. If not, we need a communication from the appropriate person.

Juliet E. Thompson
General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100
CSBurkhardt@DOC.GOV



CSBurkhardt@DOC.GOV
03/17/2005 09:13 AM

To juliet.thompson@eac.gov
cc
Subject Fw: ANSI Representative on the TGDC

Juliet: Looks like we should go ahead and make the switch. As GC for the EAC, I think it is in your court, but let me know if you wish me to do anything. At the least, I suggest I have my people do the basic background vetting, which takes 3 days. Perhaps we should have Caldas send a formal message of resignation to Hratch to trigger the event. Doing so will not negatively impact TGDC operations, as Ms. Caldas was abstaining on all votes anyway. How do you think we should proceed? Regards, Craig
----- Forwarded by Craig Burkhardt/HCHB/Osnet on 03/17/2005 09:08 AM -----

Anne Caldas
<Acaldas@ansi.org>
>

03/16/2005 11:11
AM

To
"CSBurkhardt@DOC.GOV"
<CSBurkhardt@DOC.GOV>, "Allan
Eustis" <allan.eustis@nist.gov>

cc

David Karmol <DKarmol@ansi.org>,
Lane Hallenbeck
<LHallenb@ansi.org>, Anne Caldas
<Acaldas@ansi.org>

Subject
ANSI Representative on the TGDC

019148

Dear Craig and Allan -

In follow-up to my E-mail below and in light of Craig's confirmation at the last TGDC meeting that David Karmol may replace me as ANSI's representative on the TGDC, I wondered if official confirmation is forthcoming or needed? In addition, as David will serve as the ANSI representative going forward, his name should replace mine for E-mail and hard copy distributions.

I appreciate your efforts and thank you both for your professionalism and hard work in connection with this project.

If I can ever be of assistance to you in the future, please do not hesitate to contact me.

Regards,

Anne

Anne Caldas

Director, Procedures and Standards Administration

American National Standards Institute - ANSI

www.ansi.org

25 West 43 Street, 4th Floor

New York, NY 10036

acaldas@ansi.org

212-642-4914

Fax: 212-840-2298

-----Original Message-----

019119

From: Anne Caldas
Sent: Monday, February 28, 2005 5:25 PM
To: 'CSBurkhardt@DOC.GOV'
Cc: David Karmol; Lane Hallenbeck
Subject: ANSI Representative on the TGDC

Dear Mr. Burkhardt:

The purpose of this E-mail is to request that the official representative of ANSI on the TGDC be changed to:

David L. Karmol

Vice President, Public Policy and Government Affairs

dkarmol@ansi.org

202-331-3610

Please advise me of any steps that ANSI must take to effect this change. At this time, I intend to represent ANSI at the March 9th TGDC meeting at NIST.

Thank you for your assistance.

Sincerely,

Anne

Anne Caldas

Director, Procedures and Standards Administration

American National Standards Institute - ANSI

www.ansi.org

25 West 43 Street, 4th Floor

New York, NY 10036

019120

acaldas@ansi.org

212-642-4914

Fax: 212-840-2298

019121

Juliet E. Thompson/EAC/GOV
03/17/2005 11:38 AM

To CSBurkhardt@DOC.GOV@GSAEXTERNAL
cc
bcc
Subject Re: Fw: ANSI Representative on the TGDC 

sounds wonderful. thanks.

Juliet E. Thompson
General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100
CSBurkhardt@DOC.GOV



CSBurkhardt@DOC.GOV
03/17/2005 11:03 AM

To jthompson@eac.gov
cc
Subject Re: Fw: ANSI Representative on the TGDC

She is not the appointing authority. Why don't I call her and say she should get the appointing authority of ANSI to send a letter indicating their desired appointee to the EAC and Semerjian, also a letter of resignation to the same parties?

019122

Juliet E. Thompson/EAC/GOV
03/31/2005 07:52 AM

To CSBurkhardt@DOC.GOV@GSAEXTERNAL
cc
bcc
Subject Re: Will have ANSI replacement vetted by Tuesday

Craig,

I have notified Commissioner Martinez, who is the DFO for the TGDC this year. I will work on the Turner-Buie issue today.

Juliet E. Thompson
General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100
CSBurkhardt@DOC.GOV



CSBurkhardt@DOC.GOV
03/30/2005 02:43 PM

To jthompson@eac.gov
cc
Subject Will have ANSI replacement vetted by Tuesday

Juliet:

We will have the vetting done on David Karmol (the ANSI replacement) on Tuesday next week. I can arrange for Semerjian to agree to the appointment immediately thereafter, and then it is just a matter for you to get assent from the EAC and issue the invitation. We can also have Hratch make the invitation, if the EAC prefers.

I know you are busy, but the EAC needs to determine if it wants to replace Ms. Turner-Bouie in advance of the April meeting. She is ill with cancer, and has asked for a "leave". Unfortunately, there is no flexibility for someone to vote or meaningfully participate in her place during the meeting, so I suggest that we replace her with the understanding that the replacement will resign and she will be reappointed when she wants to return. This is one of the slots the EAC picked from its advisory board, so NIST will agree to your replacement. We can vet this person very quickly, if you wish.

Regards,
Craig
202-482-4620

019123



Paul DeGregorio/EAC/GOV
04/20/2005 10:00 AM

To Carol A. Paquette/EAC/GOV, Gavin S. Gilmour/EAC/GOV,
"Craig Burkhardt" <CSBurkhardt@DOC.GOV>
cc Juliet E. Thompson/EAC/GOV, Gracia Hillman/EAC/GOV,
Raymundo Martinez/EAC/GOV, DeForest Soaries
Jr./EAC/GOV

bcc

Subject Replacement of TGDC member

This morning, moments before the TGDC meeting was to begin, I was approached by David Karmol, who indicated that he was the replacement for Anne Caldas, who resigned as the American National Standards Institute (ANSI) representative on the TGDC about two months ago. Mr. Karmol said that the letter from ANSI to the EAC/NIST appointing him as the replacement for Ms. Caldas was sent concurrently with Ms. Caldas resignation. I do recall seeing a copy of the resignation and replacement letters.

Needless to say Mr. Karmol was very upset that his paperwork was not processed in a timely manner so that he could participate in this very important meeting of the TGDC. He pressed me on the status of his paperwork and I could not give him an answer because I had no idea.

It was an embarrassing incident. As the Federal Officer for the TGDC I should have been kept in the loop and should have had an adequate answer for Mr. Karmol.

Mr. Karmol's paperwork should have been processed in an expedited manner so that he could have participated in this meeting. The fact that it was not shows that there is a serious communications and process breakdown somewhere that must be fixed. I should have been kept better informed by staff on this important manner and will insist that they do so in the future.

Paul DeGregorio
Vice Chairman

Sent from my BlackBerry Wireless Handheld

019124



CSBurkhardt@DOC.GOV
04/21/2005 10:15 AM

To: jthompson@eac.gov, ggilmour@eac.gov
cc
bcc
Subject: ANSI TGDC appointment

Dear Julie and Gavin:

I started today downtown and retrieved the appointment and resignation documents. They were refaxed to Gavin at his request just a few moments ago. My records show that Juliet and I telephoned and e-mailed about this in March before her vacation, during which I agreed to get the resignation/appointment letters, and perform a "basic" ethics vetting. I faxed the letters on March 29, and the vetting was completed on April 5. I communicated successful passage of the vetting and Semerjian's assent to the appointment during phone conversations with Juliet, Carol and Gavin later that week, and early the week of April 11. I also spoke with Carol about the Turner-Bouie matter, and she related the EAC would not seek to replace her at this time.

On April 12, I spoke very briefly with with Caldas and Karmol, and informed them to contact Carol if there were any questions regarding when the EAC would act to issue an appointment letter. When EAC is ready to act, all it needs to do is issue the same appointment letter used during the original round of appointments. I don't have copies of those letters, but I recall they were very summary in nature.

Gavin mentioned wanting to see a resume on Karmol in his voice mail to me this morning. Consistent with our agreement that EAC recommends and reviews the organization-specific members and NIST recommends and reviews the at-large members, NIST neither requested nor reviewed any such documents on Karmol. The basic ethics vetting only picks up ethical difficulties from our database and personnel review.

Let me know if you have any questions. I am going back out to the hearing now, so call my cell if you have a priority question. Otherwise, I'll be in the office tomorrow.

Finest Regards,
Craig

019125

Carol A. Paquette/EAC/GOV
04/21/2005 02:59 PM

To Gavin S. Gilmour/EAC/GOV@EAC
cc
bcc
Subject Re: ANSI TGDC appointment

I'll ask him today (the ANSI guy) to send me a resume. Thanks!

Sent from my BlackBerry Wireless Handheld
Gavin S. Gilmour

From: Gavin S. Gilmour
Sent: 04/21/2005 11:53 AM
To: Carol Paquette
Cc: Juliet Thompson
Subject: Fw: ANSI TGDC appointment

Carol,

Regarding the e-mail below.

I have some questions regarding his recollection. I obviously can't speak to anything that occurred regarding this matter before last week, However, I do know that neither Julie nor myself were involved in a group call on the 11th.

Such issues aside...

I have only spoken to the man once (alone), on or about the 12-13th of April. Per my notes, I wanted four things from him. (1) a Resume or other info on qualifications, (2) Letter from ANSI, (3) Letter from Nist (which he noted may be in a casual form like an e-mail) and (4) an Example appointment letter (if he could find one).

I have not received the above information as of yesterday.

As for the information he faxed today, it contains only two NIST letters (1 resignation letter and 1 appointment letter). In my opinion it is missing the most important part, a letter from NIST approving the candidates. HAVA requires that the candidates be approved by both NIST and EAC. We cannot issue the candidate a final appointment letter unless we have documentation that he is NIST approved. Perhaps we may hold that the various conversations and the e-mails below constitute such confirmation. I leave that matter to you. Finally, I would note that if NIST will provide no background info on the applicant, how are we to send this matter to a tally vote (and how did they approve the person)? We would be asking the Commissioners to approve an individual for the board based solely on a three sentence ANSI representation letter.

GG

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100

----- Forwarded by Gavin S. Gilmour/EAC/GOV on 04/21/2005 10:51 AM -----



CSBurkhardt@DOC.GOV

019126



04/21/2005 10:15 AM

To jthompson@eac.gov, ggilmour@eac.gov

cc

Subject ANSI TGDC appointment

Dear Julie and Gavin:

I started today downtown and retrieved the appointment and resignation documents. They were refaxed to Gavin at his request just a few moments ago. My records show that Juliet and I telephoned and e-mailed about this in March before her vacation, during which I agreed to get the resignation/appointment letters, and perform a "basic" ethics vetting. I faxed the letters on March 29, and the vetting was completed on April 5. I communicated successful passage of the vetting and Semerjian's assent to the appointment during phone conversations with Juliet, Carol and Gavin later that week, and early the week of April 11. I also spoke with Carol about the Turner-Bouie matter, and she related the EAC would not seek to replace her at this time.

On April 12, I spoke very briefly with with Caldas and Karmol, and informed them to contact Carol if there were any questions regarding when the EAC would act to issue an appointment letter. When EAC is ready to act, all it needs to do is issue the same appointment letter used during the original round of appointments. I don't have copies of those letters, but I recall they were very summary in nature.

Gavin mentioned wanting to see a resume on Karmol in his voice mail to me this morning. Consistent with our agreement that EAC recommends and reviews the organization-specific members and NIST recommends and reviews the at-large members, NIST neither requested nor reviewed any such documents on Karmol. The basic ethics vetting only picks up ethical difficulties from our database and personnel review.

Let me know if you have any questions. I am going back out to the hearing now, so call my cell if you have a priority question. Otherwise, I'll be in the office tomorrow.

Finest Regards,
Craig

019127

Juliet E. Thompson/EAC/GOV

To Gavin S. Gilmour/EAC/GOV@EAC

04/25/2005 01:06 PM

cc

bcc

Subject Fw: TGDC Replacement

I suppose that I will have to summarize the vetting process. Good thing I took notes.

Juliet E. Thompson
General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100

----- Forwarded by Juliet E. Thompson/EAC/GOV on 04/25/2005 01:07 PM -----



CSBurkhardt@DOC.GOV

04/25/2005 12:41 PM

To juliet.thompson@eac.gov

cc hratch.semerjian@nist.gov, matthew.heyman@nist.gov,
PGreene@doc.gov

Subject TGDC Replacement

Dear Juliet:

This is to reconfirm that Dr. Semerjian has agreed to the appointment of Mr. Karmol to represent ANSI on the TGDC. The Department of Commerce previously determined that there are no pending or significant matters between the Department and Mr. Karmol, and ethics personnel have determined that there is no reason why Mr. Karmol should not be considered for the position.

Sincerely,
Craig Burkhardt
Chief Counsel for Technology
U.S. Department of Commerce

019128



"David Karmol"
<DKarmol@ansi.org>
04/26/2005 11:46 AM

To ggilmour@eac.gov
cc "Diane Zielinski" <dzielins@ansi.org>, "Anne Caldas"
<Acaldas@ansi.org>, "Allan Eustis" <allan.eustis@nist.gov>.
bcc
Subject RE: TGDC Appointment

Dear Mr. Gilmour:

Attached is my bio. Beyond what is listed in the bio, I have been a candidate for public office in five elections, three of which I won. I was an elected member of the Ohio General Assembly for two terms, and was a candidate in Virginia for Commonwealths Attorney for Fairfax County in 1995.

As this request for my appointment was submitted almost a month ago, it is indeed unfortunate that this request for my resume was not made to me at that time. I was told by Mr. Burkhart at NIST that no NIST approval was required, so it may be a good idea for you to speak to him, to determine what the requirements are. I recognize the position is relatively new, but I would appreciate this request being expedited at this time.

As I do not seem to have Mr. Burkhart's e-mail, I am copying Mr. Eustis, who I trust will share this note with Craig.

If there is anything else that is needed, please let me know, with a copy to my assistant, Diane Zielinski, who is copied on this e-mail.

David L. Karmol
Vice President, Public Policy and Government Affairs
dkarmol@ansi.org
202-331-3610

From: ggilmour@eac.gov [mailto:ggilmour@eac.gov]
Sent: Monday, April 25, 2005 9:06 AM
To: dkarmol@ansi.org
Subject: TGDC Appointment

Mr. Karmol,

The EAC has recently received ANSI's request for you to serve as its representative on the EAC's Technical Guidelines Development Committee (TGDC). As you may know, appointment as a member of the TGDC requires approval from both NIST and the EAC. In order to move forward with this process, the EAC is requesting that you send a copy of your resume for review. This resume will be used to provide information to our Commissioners, so that they may make an informed decision on your appointment. Please e-mail a copy of your resume to me.

Please let me know if you have any questions.

Sincerely,

019129

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005



(202) 566-3100 Kamol Bio1.doc

019130

Attachment found at

Tally Vote

Information dated

April 27, 2005

019131



"Allan Eustis"
<allan.eustis@nist.gov>
04/26/2005 12:04 PM

To "Craig S Burkhardt" <CSBurkhardt@DOC.GOV>
cc "David Karmol" <DKarmol@ansi.org>, ggilmour@eac.gov
bcc
Subject Fwd: RE: TGDC Appointment

Craig-

Per Mr. Karmol's request I am forwarding this e-mail.

regards

X-Sieve: CMU Sieve 2.2
From: David Karmol <DKarmol@ansi.org>
To:
Cc: Diane Zielinski <dzielins@ansi.org>, Anne Caldas <Acaldas@ansi.org>,
Allan Eustis <allan.eustis@nist.gov>
Subject: RE: TGDC Appointment
Date: Tue, 26 Apr 2005 11:46:23 -0400
X-Mailer: Internet Mail Service (5.5.2653.19)
X-MailScanner:
X-MailScanner-From: dkarmol@ansi.org

Dear Mr. Gilmour:

Attached is my bio. Beyond what is listed in the bio, I have been a candidate for public office in five elections, three of which I won. I was an elected member of the Ohio General Assembly for two terms, and was a candidate in Virginia for Commonwealths Attorney for Fairfax County in 1995.

As this request for my appointment was submitted almost a month ago, it is indeed unfortunate that this request for my resume was not made to me at that time. I was told by Mr. Burkhardt at NIST that no NIST approval was required, so it may be a good idea for you to speak to him, to determine what the requirements are. I recognize the position is relatively new, but I would appreciate this request being expedited at this time.

As I do not seem to have Mr. Burkhardt's e-mail, I am copying Mr. Eustis, who I trust will share this note with Craig.

019132

f there is anything else that is needed, please let me know, with a copy to my assistant, Diane Zielinski, who is copied on this e-mail.

David L. Karmol

Vice President, Public Policy and Government Affairs

dkarmol@ansi.org

202-331-3610

From: ggilmour@eac.gov [<mailto:ggilmour@eac.gov>]
Sent: Monday, April 25, 2005 9:06 AM
To: dkarmol@ansi.org
Subject: TGDC Appointment

Mr. Karmol,

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Please let me know if you have any questions.

Sincerely,

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100

The contents of this e-mail are confidential and pre-decisional

019133

Allan C. Eustis
NIST Voting Systems Standards
Technology Building 225 Room B257
100 Bureau Drive, Stop 8901



Gaithersburg , Md. 20899-8901 Kamol Bio1.doc

Attachment found at

Tally Vote

Information dated

April 27, 2005

Gavin S. Gilmour/EAC/GOV
04/25/2005 09:06 AM

To dkarmol@ansi.org
cc
bcc Juliet E. Thompson/EAC/GOV@EAC
Subject TGDC Appointment

Mr. Karmol,

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Please let me know if you have any questions.

Sincerely,

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100

...019136

Gavin S. Gilmour/EAC/GOV
04/26/2005 11:54 AM

To Juliet E. Thompson/EAC/GOV@EAC, Carol A.
Paquette/EAC/GOV@EAC
cc
bcc
Subject Fw: TGDC Appointment

FYI

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100

----- Forwarded by Gavin S. Gilmour/EAC/GOV on 04/26/2005 11:53 AM -----



"David Karmol"
<DKarmol@ansi.org>
04/26/2005 11:46 AM

To ggilmour@eac.gov
cc "Diane Zielinski" <dzielins@ansi.org>, "Anne Caldas"
<Acaldas@ansi.org>, "Allan Eustis" <allan.eustis@nist.gov>
Subject RE: TGDC Appointment

Dear Mr. Gilmour:

Attached is my bio. Beyond what is listed in the bio, I have been a candidate for public office in five elections, three of which I won. I was an elected member of the Ohio General Assembly for two terms, and was a candidate in Virginia for Commonwealths Attorney for Fairfax County in 1995.

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As I do not seem to have Mr. Burkhart's e-mail, I am copying Mr. Eustis, who I trust will share this note with Craig.

If there is anything else that is needed, please let me know, with a copy to my assistant, Diane Zielinski, who is copied on this e-mail.

David L. Karmol
Vice President, Public Policy and Government Affairs
dkarmol@ansi.org
202-331-3610

From: ggilmour@eac.gov [mailto:ggilmour@eac.gov]
Sent: Monday, April 25, 2005 9:06 AM
To: dkarmol@ansi.org
Subject: TGDC Appointment

019137

Mr. Karmol,

The EAC has recently received ANSI's request for you to serve as its representative on the EAC's Technical Guidelines Development Committee (TGDC). As you may know, appointment as a member of the TGDC requires approval from both NIST and the EAC. In order to move forward with this process, the EAC is requesting that you send a copy of your resume for review. This resume will be used to provide information to our Commissioners, so that they may make an informed decision on your appointment. Please e-mail a copy of your resume to me.

Please let me know if you have any questions.

Sincerely,

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005



(202) 566-3100 Karmol Bio1.doc

019138

Attachment found at

Tally Vote

Information dated

April 27, 2005

Gavin S. Gilmour/EAC/GOV
04/26/2005 12:06 PM

To "David Karmol" <DKarmol@ansi.org>@GSAEXTERNAL
cc dzielins@ansi.org
bcc
Subject RE: TGDC Appointment

Mr. Karmol,

Thank you for your prompt reply. The bio you have sent should meet our needs. A package will be put together today and presented to the Commission at the next available opportunity. You will be informed as soon as this process is completed. If you have any questions, please contact me at the number, below.

Sincerely,

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100
"David Karmol" <DKarmol@ansi.org>



"David Karmol"
<DKarmol@ansi.org>
04/26/2005 11:46 AM

To ggilmour@eac.gov
cc "Diane Zielinski" <dzielins@ansi.org>, "Anne Caldas"
<Acaldas@ansi.org>, "Allan Eustis" <allan.eustis@nist.gov>
Subject RE: TGDC Appointment

Dear Mr. Gilmour:

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As I do not seem to have Mr. Burkhardt's e-mail, I am copying Mr. Eustis, who I trust will share this note with Craig.

If there is anything else that is needed, please let me know, with a copy to my assistant, Diane Zielinski, who is copied on this e-mail.

David L. Karmol
Vice President, Public Policy and Government Affairs
dkarmol@ansi.org
202-331-3610

019140

From: ggilmour@eac.gov [mailto:ggilmour@eac.gov]
Sent: Monday, April 25, 2005 9:06 AM
To: dkarmol@ansi.org
Subject: TGDC Appointment

Mr. Karmol,

The EAC has recently received ANSI's request for you to serve as its representative on the EAC's Technical Guidelines Development Committee (TGDC). As you may know, appointment as a member of the TGDC requires approval from both NIST and the EAC. In order to move forward with this process, the EAC is requesting that you send a copy of your resume for review. This resume will be used to provide information to our Commissioners, so that they may make an informed decision on your appointment. Please e-mail a copy of your resume to me.

Please let me know if you have any questions.

Sincerely,

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005



(202) 566-3100 Karmol Bio1.doc

019141

Attachment found at

Tally Vote

Information dated

April 27, 2005

Gavin S. Gilmour/EAC/GOV
04/26/2005 01:21 PM

To Juliet E. Thompson/EAC/GOV@EAC, Carol A.
Paquette/EAC/GOV@EAC

cc

bcc

Subject KARMOL APPOINTMENT TGDC

Julie,

Here is the info you request concerning the appointment of Mr Karmol. Hopefully you can perform some sort of tally vote on the road. Attached please find (1) Mr. Karmol's Bio, (2) A memo for the Tally Vote, (3) a proposed appointment letter, (4) the ANSI letters [two] and (5) a list of TGDC members I received from Adam. I have not enclosed a copy of Mr. Burkhardt's Email memorializing NIST's approval of the candidate, as I believe you already have this in your e-mail. Please review the proposed documents and let me know if you have any questions. Hope things are going well in Boston. Let me know if you need further action on this issue.

GG



Karmol Bio1.doc



ANSI ltrs.pdf



TGDC member excel.xls



LTR- Karmol Appointment- TGDC 2.doc



Memo- Karmol Appointment- TGDC (Tly vt).doc

Gavin S. Gilmour
Associate General Counsel
United States Election Assistance Commission
1225 New York Ave., NW, Ste 1100
Washington, DC 20005
(202) 566-3100

019143

Attachments, found at

1,243

Tally Vote

Information dated

April 27, 2005



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

April 26, 2005

Mr. David L. Karmol
American National Standards Institute
Vice President, Public Policy and Government Affairs
1819 L Street, NW, 6th Floor
Washington, DC 20036

Dear Mr. Karmol:

On behalf of my colleagues on the U.S. Election Assistance Commission (EAC), I would like to welcome you as a member of the Technical Guidelines Development Committee (TGDC), representing the American National Standards Institute. Your participation in this Committee has been approved by both the Director of the National Institute of Standards and the EAC.

The EAC looks forward to working with you as we labor to meet the requirements of the Help America Vote Act of 2002 (HAVA). As you know, HAVA tasks the TGDC with the job of assisting the Commission in the development of voluntary voting system guidelines. This is an important effort and we welcome your participation in the process.

I have enclosed a copy of the TGDC's membership list for your perusal. Please refer to our website (www.eac.gov) for additional information. If you have any questions concerning your appointment, please feel free to contact me or Vice Chair Paul DeGregorio, EAC's Designated Federal Officer to the TGDC, at (202)566-3100.

Sincerely,

Gracia M. Hillman
Chair

Enclosures

*Attachment
4*

019145



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

April 26, 2005

MEMORANDUM

TO: EAC Commissioners

FROM: Paul DeGregorio, Vice Chairman
U.S. Election Assistance Commission

SUBJECT: Appointment of David Karmol to the Technical Guidelines
Development Committee (TGDC), representing ANSI

As you may know, on March 29, 2005 Ms. Anne Caldas, American National Standards Institute (ANSI), resigned as a member of the TGDC. (Attach. 1). That same day, ANSI proposed a replacement representative, Mr. David Karmol. (Attach. 2). The purpose of this memorandum is to provide information to the Commissioners about Mr. Karmol, such that he may be approved as a member of the TGDC.

The Help America Vote Act of 2002 (HAVA) provides for both the composition of the TGDC and the Committee's appointment process. Specifically, HAVA Section 221(c) (42 USC §15361(c)) specifies that the Committee will have in its membership one representative from ANSI. Further, HAVA states that all members of the Board are to be appointed jointly by NIST and the EAC. (See HAVA Section 221(c)(1)).

Recently, the EAC received notice that NIST (Dr. Hratch Semerjian) has agreed to the appointment of Mr. Karmol (Attach. 3). As such, upon the Commission's approval, Mr Karmol may become a member of the Standards Board. To this end, I have enclosed Mr. Karmol's biography for your review. (Attach. 4). Finally, I have also attached a proposed appointment letter for the Chair's signature. (Attach. 5).

Attachment
5

019146

RECOMMENDATION:

Review each of the attachments and approve Mr. Karmol as ANSI's representative to the TGDC per HAVA Section 221(c).

Attachments:

1. ANSI Resignation Letter.
2. ANSI Replacement Letter.
3. E-mail noting NIST's Approval.
4. Mr. Karmol's Bio.
5. Proposed Appointment Letter.



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

MEMORANDUM

TO: EAC Commissioners

FROM: Paul DeGregorio, Vice Chairman *Paul DeGregorio*
U.S. Election Assistance Commission

DATE: April 27, 2005

SUBJECT: Appointment of David Karmol to the Technical Guidelines
Development Committee (TGDC), representing ANSI

As you may know, on March 29, 2005 Ms. Anne Caldas, American National Standards Institute (ANSI), resigned as a member of the TGDC. (Attach. 1). That same day, ANSI proposed a replacement representative, Mr. David Karmol. (Attach. 2). The purpose of this memorandum is to provide information to the Commissioners about Mr. Karmol, such that he may be approved as a member of the TGDC.

The Help America Vote Act of 2002 (HAVA) provides for both the composition of the TGDC and the Committee's appointment process. Specifically, HAVA Section 221(c) (42 USC §15361(c)) specifies that the Committee will have in its membership one representative from ANSI. Further, HAVA states that all members of the Board are to be appointed jointly by NIST and the EAC. (See HAVA Section 221(c)(1)).

Recently, the EAC received notice that NIST has agreed to the appointment of Mr. Karmol (Attach. 3). As such, upon the Commission's approval, Mr Karmol will become a member of the Technical Guidelines Development Committee. To this end, I have enclosed Mr. Karmol's biography for your review. (Attach. 4)

Upon approval of this recommendation, a letter of appointment signed jointly by the Director of NIST and the Chair of EAC will be sent to Mr. Karmol to formalize and finalize his appointment.

RECOMMENDATION:

Approve Mr. Karmol as ANSI's representative to the TGDC per HAVA Section 221(c).

019148



March 29, 2005

Dr. Hratch Semerjian
TGDC Chair
Acting Director
National Institute of Standards and Technology (NIST)
100 Bureau Drive, Stop 1000
Gaithersburg, MD 20899-1000

Re: ANSI Representation on the Technical Guidelines Development Committee

Dear Dr. Semerjian:

I respectfully resign as ANSI's representative on the TGDC. ANSI's President and CEO, Dr. Mark Hurwitz, will advise you of my replacement.

Thank you for the opportunity to work with you and the excellent NIST staff on this important initiative.

Sincerely,

Anne Caldas
Director, Procedures and Standards Administration
acaldas@ansi.org
(212) 642-4914

cc: Dr. Hurwitz

019149



DR. MARK W. HURWITZ, CAE
PRESIDENT & CEO
Tel: 202.331.5006
Email: mhurwitz@ansi.org

March 29, 2005

Dr. Hirato S. Somerjian
TGDC Chair
Acting Director
National Institute of Standards and Technology (NIST)
100 Bureau Drive, Stop 1000
Gaithersburg, MD 20899-1000

Re: ANSI Representation on the Technical Guidelines Development Committee

Dear Dr. Somerjian:

I am requesting that ANSI's current representative on the TGDC, Anne Caldas, be replaced by David Karmol, ANSI's Vice President of Public Policy and Government Affairs. David's contact information follows:

David L. Karmol
Vice President, Public Policy and Government Affairs
1819 L Street, NW, 6th Floor
Washington, DC 20036
E-mail: dkarmol@ansi.org
Phone: 202-331-3610

If further information is required, please advise.

Thank you for your continuing leadership with respect to this important initiative.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark W. Hurwitz".

Mark W. Hurwitz, CAE

New

Reply Forward Move Tools

4/27

From: CSBurkhardt@DOC.GOV
To: juliet.thompson@eac.gov
Cc: hratch.semerjian@nist.gov, matthew.heyman@nist.gov,
PGreene@doc.gov

Date: Monday, April 25, 2005 12:41PM
Subject: TGDC Replacement

History This message has been forwarded

Dear Juliet:

This is to reconfirm that Dr. Semerjian has agreed to the appointment of Mr. Karmol to represent ANSI on the TGDC. The Department of Commerce previously determined that there are no pending or significant matters between the Department and Mr. Karmol, and ethics personnel have determined that there is no reason why Mr. Karmol should not be considered for the position.

Sincerely,
Craig Burkhardt
Chief Counsel for Technology
U.S. Department of Commerce

019151