

Daniel Murphy/EAC/GOV
10/25/2004 06:43 PM

To maccurti@state.pa.us
cc andyb@osceusa.org, Paul DeGregorio/EAC/GOV@EAC
bcc
Subject Meeting with OSCE

Dear Monna,

It was really good to meet with you last week, we know how busy you are and appreciate your taking the time to spend with us while we were in Harrisburg.

I tried calling this afternoon, but since it was after 5 PM, there was no answer. We are helping to facilitate meetings between the observers from the Organization for Security and Cooperation in Europe (OSCE) and they asked us for assistance in setting up a meeting with you. If you are available and could spare some time to meet with them we would appreciate it. I know it is short notice, but they are hoping to travel to Harrisburg tomorrow afternoon (October 26) or sometime on Wednesday (October 27). The individual coordinating the meeting is Andy Bruce. His telephone number is: 202-361-3087 and his email is andyb@osceusa.org. You can contact him directly to coordinate a time if you're able to meet with them.

Of course, I am happy to answer any questions or provide clarification. Please feel free to call or shoot me an email if you need to.

We hope that you will be able to meet with this group, the Commissioner fully supports their efforts and he has worked with them several times in the past.

We also wish you the very best for the rest of this long week! Hang in there, we're in the home stretch!!!

Take care,
Dan

Daniel M. Murphy
Special Assistant to Commissioner Paul DeGregorio
U.S. Election Assistance Commission
1225 New York Avenue, NW Suite 1100
Washington, DC 20005
Telephone: (202) 566-3106
Fax: (202) 566-1389
www.eac.gov

018759

Daniel Murphy/EAC/GOV
10/25/2004 01:30 PM

To Paul DeGregorio/EAC/GOV@EAC
cc
bcc
Subject Veshnyakov Meeting Time Change

Paul,

Svetlik just emailed me. He said that it would be much easier for them to do 2:30 on Thursday 4 November rather than 2:00. Please be sure to note that change when discussing this with your colleagues.

Also, don't forget the OSCE-PA group meeting on Friday the 29th (2:30 at the Rayburn Building).

D.

Daniel M. Murphy
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www.eac.gov

018760



"Mark Poole"

10/20/2004 09:36 AM

To pdegregorio@eac.gov
cc
bcc
Subject Re: Request for meeting

Paul -

Tom, as usual, has his hands in a number of different pies leading up to the election, but I suspect he is most heavily invested in Matt's race. As for my role in this madness, the Secretary General for the OSCE Parliamentary Assembly, Spencer Oliver, is an old friend and so by virute of this I got suckered into putting together all the states the various teams will visit.

It now appears observers will be headed to Florida, NC, Ohio, Minnesota, Arizona, and New Mexico, as well as staying here in the DC to look at both MD and VA. Missouri was on the list but it now looks like they will not receive a visit.

I am currently officing out of the FEC - in part as a result of my relationship with Danny McDonald. Starts to make you wonder what kind of company I keep...

Anyway, I can be reached at _____ and I will have someone follow-up with Dan. Many thanks in advance and I appreciate your willingness to sit down with these folks.

Mark

pdegregorio@eac.gov wrote:

Mark,

Thanks for your note. I would be happy to meet with the OSCE observers, should my schedule permit. The 29th is open. I am not sure I can do the 28th, but if you contact my Special Assistant, Dan Murphy, he can work with my schedule to make this happen. You can reach Dan at 202-566-3100.

We have already met with the OSCE/ODHIR pre-election teams over the past month. Dan has been working with them to suggest locations they want to visit in the USA. What is your role with the group? How can we reach you?

Haven't heard from Tom Carter for quite a while. Do you know what he is up to?

Paul DeGregorio
Commissioner
US Election Assistance Commission
1225 New York Ave, NW
Suite 1100
Washington, DC 20005
1-866-747-1471 toll-free
202-566-3100

018761

202-566-3127 (FAX)
pdegregorio@eac.gov
www.eac.gov

"Mark Poole"

10/19/2004 05:01 PM

To pdegregorio@eac.gov
cc
Subject Request for meeting

Paul -

I wanted to put a request in to you and perhaps some of the other commissioners to meet with a group I am currently assisting. As you know, the OSCE is sending a group of 60 observers to take a look at our elections. They will be in DC for briefings on the 28th and 29th and I would very much like for them to receive the benefit of your insight, preferably on the 28th.

You may remember me as the former Executive Director of ACYPL, and don't hold the following against me, but ever since Tom Carter and I traveled together to Australia and New Zealand in 1989 I have considered him a good friend. I hope all is well with you and look forward to hearing back.

Mark N. Poole

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Do you Yahoo!?

vote.yahoo.com - Register online to vote today!

018762

Daniel Murphy/EAC/GOV
09/22/2004 01:09 PM

To Joan A. Wooley/EAC/GOV@EAC
cc Paul DeGregorio/EAC/GOV@EAC
bcc
Subject Re: Fw: Meeting next Wednesday at 2:00 with Commissioner DeGregorio

Thanks, for forwarding, Joan.

It's now scheduled for 4 PM.

D.

Daniel M. Murphy
Special Assistant to Commissioner Paul DeGregorio
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Joan A. Wooley/EAC/GOV

Joan A. Wooley/EAC/GOV
09/22/2004 12:47 PM

To Paul DeGregorio/EAC/GOV@EAC, Daniel
Murphy/EAC/GOV@EAC
cc
Subject Fw: Meeting next Wednesday at 2:00 with Commissioner DeGregorio

FYI

----- Forwarded by Joan A. Wooley/EAC/GOV on 09/22/2004 12:44 PM -----



"CLARK, JOANNE"
<JCLARK@meridian.org>
09/22/2004 11:41 AM

To jwooley@eac.gov
cc
Subject Meeting next Wednesday at 2:00 with Commissioner DeGregorio

Hi there,

I am wondering if the Commissioner can switch from 2:00 to 3:30 or 4:00? I can do PBS if he can switch. If he can, great, if not, of course we will leave it as is. Thanks so much, Joan

018763

Joanne

Joanne M. Clark

Program Officer

Meridian International Center

1624 Crescent Place, NW

Washington, DC 20009

Tel: (202) 939-5596

Toll Free: (800) 424-2974, Ext. 5596

Fax: (202) 667-8980

Email: jclark@meridian.org

<http://www.meridian.org>

018764



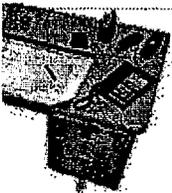
Nancy Jackson/EAC/GOV
09/01/2004 11:01 AM

To Paul DeGregorio/EAC/GOV@EAC
cc
bcc
Subject Re: Fw: Request for meeting: September 10 or 14

Commissioner DeGregorio,

I sent the following to Dan, however he is on vacation. Please read the information below and let me know if your schedule will allow you to do and/or participate in the briefing.

Thanks,
Nancy
Nancy Jackson/EAC/GOV



Nancy Jackson/EAC/GOV
08/31/2004 05:31 PM

To Sheila A. Banks/EAC/GOV@EAC, Adam
Ambrogi/EAC/GOV@EAC, Daniel Murphy/EAC/GOV@EAC
cc
Subject Fw: Request for meeting: September 10 or 14

All,

Attached is a request for one of the commissioners to brief a group of 21 political specialists from around the world. The available times are listed below. Check your respective commissioners' calendar and let me know. You may forward your information to me and I will contact Joanne.

Thanks,
Nancy

----- Forwarded by Nancy Jackson/EAC/GOV on 08/31/2004 05:25 PM -----



"CLARK, JOANNE"
<JCLARK@meridian.org>
08/31/2004 04:16 PM

To njackson@eac.gov
cc
Subject Request for meeting: September 10 or 14

Hi Nancy,

Thanks again for offering to try to help. I have attached the participant list for 21 political specialists from around the world coming to DC next Tuesday for a State Dept. program on the U.S. election process. I have had several conversations with Joan Wooley and as I mentioned to you, she indicated that my request would have to wait until the new interim Executive Director and/ or General Counsel started at EAC.

018765

I only have a few time slots left in my Washington program, and it will be very disappointing if the EAC isn't included in this program. The times are: Friday, Sept. 10 at 3:30 or 4:00, or Tuesday, Sept. 14 at 9:30 or at 11:00.

I am hoping that something can be arranged with a staff person who can brief the group on what the mission and activities of the EAC.

Warm regards, Joanne

Joanne

Joanne M. Clark

Program Officer

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Participant List.doc

018766

INTERNATIONAL VISITOR PROGRAM

B I O G R A P H I C I N F O R M A T I O N

September 9 – September 30, 2004

LIST OF PARTICIPANTS

Barbados

Mr. Peter W. Wickham
Temporary Lecturer, University of the West Indies

Cape Verde

Ms. Matilde Cristina Amado Dias
News Correspondent, Cape Verdean National Television, Praia

Chile

Mr. Eugenio Luis Guzman
Chief of Political Analysis, The Freedom and Development
Institute

Egypt

Ms. Amal Mohamed Roushdi Hamadi
Television Anchor, Egyptian Television

Ghana

Mr. Emmanuel Benjamin Ephson
Editor, The Daily Dispatch

Honduras

Ms. Luz Ernestina Mejia
Lawyer and Independent Consultant

India

Mr. Rajesh Pandey
Member, Legislative Council, Uttar Pradesh

Malta

Mr. Victor G. Scerri
President, Nationalist Party

018767

Norway

Mr. Torbjorn Urfjell
Chairman, Socialist Left Party

Pakistan

Mr. Sohail Akhtar Chaudhry
Deputy Editor, Urdu Daily "Pakistan"

Phillipines

Mr. Ferdinand T. Rafanan
Regional Election Director, Commission on Elections, National
Capital Region

Poland

Mr. Adam Bielan
Member of Parliament, Spokesman, Law and Justice Party

Poland

Mr. Jaroslaw Flis
Lecturer and Researcher, The Jagiellonian University, Krakow

Qatar

Mr. Khalid Jamal M. H. Al-jaber
Columnist, Al Watan Newspaper

Romania

Ms. Iuliana Manolache
Regional Program Coordinator, Pro Democratia Association

Singapore

Mr. Sujadi Siswo
Editor, Current Affairs (Malay)

Syria

Mr. Riad Al Ajlani
Associate Professor, Faculty of Law, Damascus University

Trinidad and Tobago

Mr. Anand Ramologan
Attorney at Law, A. Ramlogan & Co.

Turkey

Mr. Mevlut Cavusoglu
Member of Parliament, Justice and Development Party

United Kingdom

Mr. Nicholas Joseph Bibby

Spokesman for Political Strategy, Scottish Green Party

Zimbabwe

Mr. Nomore Sibanda

National Elections Coordinator, Movement for Democratic Change

Joan A. Wooley/EAC/GOV
08/05/2004 03:56 PM

To Daniel Murphy/EAC/GOV@EAC
cc Adam Ambrogi/EAC/GOV@EAC, DeForest Soaries
Jr./EAC/GOV@EAC, Gracia Hillman/EAC/GOV@EAC, Paul
DeGregorio/EAC/GOV@EAC, Raymundo
bcc
Subject Re: Meeting with Leslie Reynolds on August 17th at 12Noon

Well forget my most request e-mail inquiring about the 19th.

P.S. Dan, you had way too much cake for lunch.
Daniel Murphy/EAC/GOV

Daniel Murphy/EAC/GOV
08/05/2004 03:52 PM

To Joan A. Wooley/EAC/GOV@EAC
Adam Ambrogi/EAC/GOV@EAC, DeForest Soaries
Jr./EAC/GOV@EAC, Gracia Hillman/EAC/GOV@EAC, Paul
cc DeGregorio/EAC/GOV@EAC, Raymundo
Martinez/EAC/GOV@EAC, Sheila A.
Banks/EAC/GOV@EAC
Subject Re: Meeting with Leslie Reynolds on August 17th at 12Noon

Joan,

Sorry, I spoke too soon. We are not staying for the entire meeting and should be back by noon.

Thanks,
Dan
Joan A. Wooley/EAC/GOV

Joan A. Wooley/EAC/GOV
08/05/2004 03:14 PM

To DeForest Soaries Jr./EAC/GOV@EAC, Gracia
Hillman/EAC/GOV@EAC, Raymundo
Martinez/EAC/GOV@EAC, Paul
DeGregorio/EAC/GOV@EAC, Sheila A.
Banks/EAC/GOV@EAC, Adam Ambrogi/EAC/GOV@EAC,
Daniel Murphy/EAC/GOV@EAC
cc
Subject Meeting with Leslie Reynolds on August 17th at 12Noon

I have scheduled a meeting with Leslie Reynolds and the Commissioners on August 17th @ 12 Noon.



"John Attala"
<jattala@infogard.com>
08/02/2004 06:36 PM

To pdegregorio@eac.gov
cc
bcc

Subject CACEO Follow Up - Meeting Request

Paul:

We met briefly at the CACEO conference a few weeks ago after you swore in Connie McCormack as President. It was quite a night and California is very lucky to have her during this time of uncertainty for Election officials. She is an inspiring leader and very well respected among her peers.

I am writing because we have been providing election services to California Counties for over a year. Our services have been offered at the local level because, quite honestly, they needed the most help and since funding for the EAC and the NIST accreditation program were slow coming. We were very encouraged to hear of your background and appreciate the progress you and the rest of the EAC commissioners have made in a very short period of time.

We are headed back to NIST for the Laboratory Accreditation Meeting on August 17th and would appreciate it if we could schedule a short meeting (1hr) with you to discuss EAC status and priorities either during the evening of August 16th or the morning of August 18th. We would also like to share with you our election system assessment experiences (hardware, policies and procedures) and our ideas around improving the process. In no way will our time be a "sales pitch". We want to improve the process and feel we have valueable input given our role in California as a trusted provider of security services.

We respectfully appreciate your consideration and look forward to hearing from you soon.

Sincerely,
John

John Attala
Business Development
Infogard Laboratories, Inc.
805.783.0810 office

jattala@infogard.com
www.infogard.com

018770



"Jennifer Collins-Foley"

06/08/2004 07:34 PM

To pdegregorio@eac.gov, rmartinez@eac.gov,
arquatus@earthlink.net, twilkey@nycap.rr.com,
aambrogi@eac.com
cc bhancock@eac.gov, psims@eac.gov, dsavoy@eac.gov

bcc

Subject Docs for Meeting

We could not save this on disk so these are the docs
that need to be printed and copies made for 30 people
tomorrow morning. (We left a note for Adam.)

See you at 8:45! Jen and Tom

Do you Yahoo!?
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<http://messenger.yahoo.com/> Recommended Agenda for June 9-10 Working Sessions II.doc Table of Contents.doc



Outline BP Tool Kit II.doc

018771

**BEST PRACTICES IN VOTING SYSTEM
ADMINISTRATION/SECURITY
AND PROVISIONAL VOTING**

**WORKING GROUP SESSIONS
June 9-10, 2004**

DAY ONE: Wednesday, June 9

9-9:20AM Commissioners DeGregorio and Martinez welcome participants and describe the project

9:20-11AM Discussion of Draft "All Voting Systems: Common Issues, Solutions and Best Practices"

Facilitator: Tom Wilkey

Participants: Commissioners, EAC Staff, Contractors, all Voting Systems Working Groups, Technical Advisors

11-11:20AM Break

11:20-Noon Discussion of Punch Card Challenges, Solutions and Best Practices

Facilitator: Tracy Warren

Participants: Commissioners, EAC Staff, Contractors, all Voting Systems Working Groups, Technical Advisors

Noon-1PM Discussion of Lever Challenges, Solutions and Best Practices

Facilitator: Tom Wilkey

Participants: Commissioners, EAC Staff, Contractors, all Voting Systems Working Groups, Technical Advisors

1-2PM Lunch at EAC

2-3PM Discussion of Optical Scan Challenges, Solutions and Best Practices

Facilitator: Tracy Warren

Participants: Commissioners, EAC Staff, Contractors, all Voting Systems Working Groups, Technical Advisors

3-5PM Discussion of DRE Challenges, Solutions and Best Practices

Facilitator: Tracy Warren

Participants: Commissioners, EAC Staff, Contractors, all Voting Systems Working Groups, Technical Advisors

018772

DAY TWO: Thursday, June 10

9am-9:15AM Commissioners DeGregorio and Martinez Open Working Sessions/Summarize Progress from Day One

Participants: Commissioners, EAC Staff, Contractors, all Voting Systems Working Groups, Technical Advisors

9:15-11AM

- **Punch Card/Optical Scan Breakout Session**
Facilitator: Jennifer
Punch Card and Optical Scan Working Groups, Craig Burkhardt
- **DRE/Lever Breakout Session**
Facilitator: Tracy and Tom
DRE and Lever Working Groups, Allan Eustis

11-11:15AM Break

11:15-12:30PM Breakout Sessions Report Back

Facilitator: Tom and Group Leaders

Participants: Commissioners, EAC Staff, Contractors, all Voting Systems Working Groups, Technical Advisors

12:30-1:30PM Working Lunch at EAC

1:30-3PM Provisional Voting Working Group

Facilitator: Tracy Warren

Participants: Commissioners, EAC Staff, Contractors, Provisionals Working Group

Voting Systems Working Groups: Lever, Punch Card, Optical Scan, DREs

Lever Working Group: Tom Wilkey, Brian Hancock, George Gonzalez, Peter Quinn, Betty Weimer

Punch Card Working Group: Jennifer Collins-Foley, Tony Reissig, Richard Bauer

Optical Scan Working Group: Jennifer Collins-Foley, Wendy Noren, Dawn Williams, Lance Ward

DRE Working Group: Tracy Warren, Tom Wilkey, Brian Hancock, Connie Schmidt, Kathleen McGregor

Provisionals Working Group: Tracy Warren, Jennifer Collins-Foley, Tom Wilkey, Peggy Sims, Charlotte Cleary, Sara Harris, Hans von Spakovsky, Brian Smith (EAC), Adam Ambrogi (EAC)

NIST Technical Advisors: Allan Eustis, Craig Burkhardt

(JCF:ConsGi: EAC: RecAgenda:June 8: 7pm)

018773

Election Assistance Commission Best Practices Tool Kit Table of Contents

- I. All Voting Systems: Challenges, Solutions and Best Practices in Administration/Management and Security**
 - A. Top 10 Pre-Election Management Tools**
 - B. Are You Introducing a New Voting System This Year?**
 - C. Vendor Issues**
 - 1.) Timing**
 - 2.) Communications**
 - D. Tried and True Ideas for Pollworker Recruiting and Retention**
 - E. Key Points on Pollworker Training**
 - F. 5 Tips on Preventing Voter Error**
 - G. 5 Things Election Officials Can Do to Make Any Voting System Accessible for Voters with Disabilities**
 - H. 5 Things Election Officials Can Do to Make Any Voting System Accessible for Voters with Limited-English Proficiency (Multilingual Voters)**
 - I. Pre-Election Common Issues and Solutions**
 - J. Election Day / Election Night Common Issues and Solutions**
 - K. Post-Election Common Issues and Solutions**
- II. Lever Voting Systems**
- III. Punch Card Voting Systems**
- IV. Optical Scan Voting Systems**
- V. Direct Recording**
- VI. Provisional Voting: Issues and Solutions**
- VII. Checklist for HAVA Implementation**

018774

I. All Voting Systems: Issues and Best Practices in Administration/Management and Security

A. TOP 10 PRE-ELECTION MANAGEMENT TOOLS:

(1) Develop an Election Checklist Calendar and Stick to it!

Best Practice: LA County's Checklist?

(2) Conduct a pre-election Strategy Session with staff (or vendor) and conduct weekly status meetings. Conduct post-election critique with staff.

(3) Conduct a pre-election Strategy Session with Candidates and Community Organizations. Conduct a post-election critique with Candidates and Community Organizations and other Stakeholders.

(4)

(5)

(6)

(7)

(8)

(9)

(10)

B. ARE YOU ARE INTRODUCING A NEW VOTING SYSTEM THIS YEAR?

Conventional wisdom advises never to launch a new voting system in a Presidential Election year. Too many inexperienced voters, too much potential for problems with untested system, untested pollworkers, etc. But it can be done.

5 most important things for introducing a new voting system this year:

(1)

(2)

(3)

(4)

(5)

C. VENDOR ISSUES.

- 1) **Timing.** Vendors should prepare to provide training materials to election officials at an early enough stage so that election officials can adequately train internal staff and prepared pollworker training materials.

5 THINGS YOU CAN DO TO ENSURE TIMELY RECEIPT OF MATERIALS:

(1) Establish timelines.

(2)

(3)

(4)

(5)

- 2) **Communication and Security Checks.** If your vendor does the bulk of your election planning, here are some questions to ask:

(1)

(2)

(3)

D.) Tried and True Ideas for Pollworker Recruiting and Retention

Problem: Aging pollworker work force, fewer people volunteering, long hours, low pay, etc.

Solutions:

(1) Student Pollworker Program (para to describe)

(2) College Pollworker Program (para to describe)

(3) County Pollworker Program (para to describe)

(4) Corporate Pollworker Program (para to describe)

(5) Bilingual Pollworker Program (para to describe)

(6) Interpreter Program (para to describe)

(7) Split Shift Agreements (para to describe)

Best Practices: (Link on EAC website to LA County's Pollworker Connections manual.)

E. KEY POINTS ON POLLWORKER TRAINING

Remember: It's not about **YOU**; it's about **THEM**. Training presentations should focus on what the *pollworkers* need to know to do the best job possible.

Training should not occur more than 6 weeks out.

Need to provide training based on adult learning.

Hands-on training is key to a successful polling place on Election Day.

Videos not only provide a break in the lecture-style format of training classes, they also ensure consistency of presentation for key points.

Provide special training on HAVA requirements

Provide a person with whom pollworkers can follow up after class. Los Angeles County, CA, recently began an "Ask Wanda" program. Trainers distributed business cards after training classes for pollworkers to call staffmember Wanda Hamilton on questions they thought of after class ended. The program has been enormously popular (and valuable for tracking those areas that needed to be strengthened in training.)

Coordinate with your local universities in developing your training needs (i.e., credential program, training videos, etc.)

F. 5 TIPS ON PREVENTING VOTER ERROR:

Provide a demo unit for every voting site and encourage every voter to try it.

Voting Instructions should have well-developed graphics.

Get feedback on voting instructions through focus groups. (Focus groups need not be sophisticated. They can be college classes, family members, members of the public or community organizations, etc.)

G. 5 THINGS ELECTION OFFICIALS CAN DO TO MAKE ANY VOTING SYSTEM ACCESSIBLE TO VOTERS WITH DISABILITIES:

- 1)
- 2)
- 3)
- 4)
- 5)

H. 5 THINGS ELECTION OFFICIALS CAN DO TO MAKE ANY VOTING SYSTEM ACCESSIBLE TO VOTERS WITH LIMITED ENGLISH PROFICIENCY:

- 1) **Provide Bilingual Pollworkers and Interpreters.** Bilingual Pollworkers and Interpreters can wear identification badges and can assist voters with limited-English proficiency to feel more comfortable in a polling place. They can demonstrate the voting system and translate election verbiage such as "provisional ballot" or "roster".

Best Practice: Chicago, Illinois translated its pollworker training materials into X languages and most importantly, translated key election verbiage for use at polling places.

- 2)
- 3)
- 4)
- 5)

I. PRE-ELECTION SECURITY AND TESTING

CHALLENGE/ ISSUE	SOLUTION	BEST PRACTICE
Conduct testing	Transparency – Invite the public to view all aspects of testing.	
Calibration Issues	Standards Test every unit when it comes out of storage, using the ballot for that election. Invite public to view.	
Chain of Custody		

J. ELECTION DAY / ELECTION NIGHT COMMON ISSUES AND SOLUTIONS:

CHALLENGE/ISSUE	SOLUTION	BEST PRACTICE
<p>Physical Security Issues:</p> <p>1 - Supplies dropped off at polling places pre-election.</p> <p>2 - Security of ballots in election office pre and post-election.</p> <p>(See Eric Fischer's 2001 report.)</p>	<p>1 - Seal supply box and each sensitive item within so you can know if it has been tampered with.</p> <p>2 - Require staff and visitors to sign-in, sign-out and wear badges in ballot room. Video camera in ballot room.</p>	<p>Swipe cards coded to report who entered/exited.</p>
<p>Polling Places containing more than one precinct / more than one ballot style.</p>	<p>Pollworker instructions should dictate good set up configuration to avoid voter confusion.</p> <p>Color coded supplies, rosters.</p> <p>Precinct maps.</p> <p>Recruit an experienced pollworker to be a "Traffic Coordinator."</p>	<p>Los Angeles County's "Neighborhood Voting Centers" are a good model of up to 5 precincts in a location. They seek sites that are Accessible, Visible, Sizeable, Stable and Technology Friendly. (Contact Polls Division Manager, (562) 462-2716, for a write-up.)</p>
<p>Chain of Custody / Security and Processing of "other" ballots in polling place (provisional ballots, emergency ballots, absentee ballots dropped off at polls if state law permits)</p>	<p>Security: Issue well-marked containers for issuance and return of ballots.</p> <p>Processing: Ballot accounting procedures should be in the form of checklists for consistency and thoroughness. Provide well-marked</p>	<p>San Bernardino, CA , uses large, zip-lock baggies with pre- and post-processing checklists affixed to side of bag.</p>

	<p>supplies with good instructions.</p> <p>Good pollworker training.</p>	
Voter Privacy / Voting Accessibility	<p>Pollworkers should configure polling place to maximize voter privacy.</p> <p>Pollworkers should ensure routes to voting units are accessible.</p>	
Election Night Results: Security and Media Projections	<p>Security: If you must modem in your unofficial results, encrypt the lines.</p> <p>Media: Educate media and candidates re the difference between unofficial and official results. Explain that there may be large numbers of ballots involved in the canvass, such as provisionals, which can impact the results of close elections.</p>	Conduct mock elections to test modems and educate media.
Election Night Audits: Voters in Roster = Voters Voted on Units	<p>Reconcile that the number of voters who voted on voting system matches the number of voters who signed the roster.</p> <p>Lever machines: check public counter.</p> <p>Optical Scan / Punch cards: Reconcile ballot Reconciliation Statements.</p> <p>DREs:</p>	

Voter Confidence in Integrity of Election Results	Arrange for 3 rd -party audits.	New Mexico state law requires pollworkers to mail a copy of the Election Night audit to the Secretary of State for a complete post-election audit.
What happens when a voter leaves before final casting of their vote(s)?	Establish a policy for what constitutes a vote.	

K. POST-ELECTION: COMMON ISSUES AND SOLUTIONS

Chain of Custody		
Canvass		

L. ISSUES AND BEST PRACTICES IN SECURITY: ALL VOTING SYSTEMS

Standards for Readability and Sensitivity.

Testing.

Federal Certification. Checklist: Does your system meet the certification required by your state? Have there been any modifications to your system by you or your vendor that have not been approved by the state?

State Certification.

Checklist:

II. Lever Voting Systems

CHALLENGE	SOLUTION(S)	BEST PRACTICE
Testing	Every election, test every unit with a sampling of contests for at least 100 votes.	
Overvote/Undervote Potential	<p>Overvotes are not possible.</p> <p>Undervotes are permitted but good voter instructions can help prevent unintended "lost votes."</p> <p>If a voter casts a write-in, they are prevented from voting, using the lever, for that office. Voter instructions should make this clear to voter.</p>	
Election Day Accounting		
Post-Election Canvass – alleged problem of possible tampering in rear of voting unit.	Conduct a "re-canvass," i.e., physically compare the paper results from Election Night with the back of the voting machines.	

5 Considerations for Making Lever Voting Systems Accessible		
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III. Punch Card Voting Systems

CHALLENGES	SOLUTION(S)	BEST PRACTICE
Overvote/Undervote Potential		
If you don't clean the chad out of the vote recorders after every election, attempted votes may not register.	Clean out chad after every election.	LA County employed a production known by the warehouse workers as "Shake and Bake" where staff knocked the vote recorders on its side to loosen any loose chad.
"Chad" problem – What do you with a ballot that can't be read? Voters may not punch through thoroughly, leaving doubt as to voter intent	Voter Education Establish policies for what constitutes a vote	LA City's "Got Chad?" Campaign
Inability to Offer Second Chance Review	(See Ted Selker's testimony)	Chicago's model
Humidity or Dryness making ballots sticky or warped. Impacts counting.	Keep in climate controlled environment for as long as possible.	
Not Language Accessible	Provide translated mirror-image sample ballots which can be used in conjunction with the vote recorder.	

5 Considerations for Making Punch Card Voting Systems Accessible		
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IV. Optical Scan Voting Systems

CHALLENGES/ISSUES	SOLUTION(S)	BEST PRACTICE
Overvote/Undervote Potential	Use precinct ballot counters with a capacity to return the ballot for the voter to correct.	
Storage of Optical Scanners	Take steps to prevent condensation in storage and in transition to polling place.	Washington State?
"Inability to provide direct access to those voters with language barriers, with visual impairments or with literacy limitations." (Testimony of MC)	Use a tactile ballot. Provide alternate language paper ballots.	Rhode Island
How to facilitate the ballot review without compromising the voters' privacy and without embarrassing the voter?	Pollworker training tips:	
"Concern with having both DRE and optical scan technology in each polling places. Will result in our citizens having less confidence in our election system." (Testimony of MC)		
Variations in the Required Voting Instrument (pens, pencils, etc.)	Issue the implement or have it available to use in each unit.	Washington, DC Board of Elections
The specifications for making a vote readable can be difficult for voters	Have samples with graphics showing a valid vote. Graphic and	

to understand or to comply with.	minimal verbiage could be at the top of the ballot. Have established policies for what constitutes a vote.	
What to do with a ballot that cannot be read but the voter intent is clear?	Re-make the ballot if state law allows.	
5 Considerations for Making Optical Scan Voting Systems Accessible		

V Direct Recording Equipment (DREs)

ISSUE / CONCERN	SOLUTION(S)	BEST PRACTICE
Overvote/Undervote Potential		
Pollworker training: Pollworkers daisy chain units but did not plug in – led to power failure		
Orange County's problem with pollworkers burning the wrong ballot type.	Build in good procedures for polling places with more than one ballot style. (Or avoid polling places with more than one ballot style.)	
Calibration Issues – too much wear and tear can impact sensitivity	(Don't use touchscreens – use Hart system?) Adequate pre-election testing on every unit when it comes out of storage.	
(Paste in here the 23 Steps being adopted by SOSs)		
Security Procedures to Prevent Alleged Potential for Tampering	Have pollworker insert the Smart Card in to the unit on behalf of the voter.	Montgomery County, MD
5 Considerations for		

Making DRE Voting Systems Accessible		
---	--	--

VI. Provisional Voting.

One para re why HAVA mandated provisional ballots – what was intent.

Every jurisdiction should have transparent and uniform standards and procedures for issuing, processing, researching and counting. Provisional ballots.

* **Transparency:** Jurisdictions are already mandated by HAVA to provide feedback to individual voters on the status of their provisional ballot. Counties and states should also report summaries of how many provisional ballots were issued, how many provisional ballots were counted and the reasons for not counting.

Best Practice: South Dakota posted on its' website the number of provisionals per County that were issued in its' June 2004 Special Election.

* **Pollworker Training.** If pollworker error contributed to some provisionals not being counted, the jurisdictions should make recommendations to prevent such pollworker error in future. (Need Best Practice - maybe from Sara?)

* **Voter Comfort Level.** Should not be an intimidating process. **Best Practice:** maybe LA's "Count Me In!" sign?

ISSUING PROVISIONALS

("paper or plastic" option issue)

PROCESSING PROVISIONALS

COUNTING PROVISIONALS

(FOR INSIDE COVER OF TOOL KIT)

Checklist for HAVA IMPLEMENTATION:

- Registration
 - First-time voter ID requirements
 - New forms include DL# or SS#

- Provisional ballots
 - _ Develop envelopes
 - _ Develop prodedures for issuing
 - _ Develop procedures for counting

- HAVA / Voter Rights Sign

- Develop Complaint Procedures (coordinate with SOS)



"Tracy Warren"

05/24/2004 10:10 PM

Please respond to
"Tracy Warren"

To pdegregorio@eac.gov

cc

bcc

Subject Wednesday meeting

Hi Paul,

I got your message and will be there on Wed. Also, I was going to send you the League's best practices on protecting valid votes and eligible voters, but the powers that be don't want it going to the Commission until a few more changes have been made. I hope to have the final changes done by the end of this week at the latest. Lastly, as you may have seen, DC got its self-certification letter to the Commission on Friday. I delivered the letter and a copy of the regs. describing the District's administrative complaint procedure to Peggy.

I hope to bring a draft of the EAC hearing report -- intro., background, technical experts section and election officials section -- on Wed.

See you Wednesday -- Tracy

018795



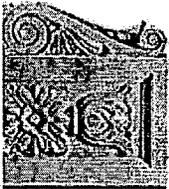
Brian Hancock/EAC/GOV
05/19/2004 12:10 PM

To Paul DeGregorio/EAC/GOV@EAC
cc
bcc
Subject Fw: Proposed meeting with State Department-sponsored
International Visitors

Commissioner DeGregorio,
I know you have a lot on your plate right now, but have you made a decision on the attached international visitors? Jennifer called me again a short while ago to check our availability. Thank you.
Brian

Brian Hancock
U.S. Election Assistance Commission
1225 New York Avenue, NW, Ste. 1100
Washington, DC 20005
202-566-3100
www.eac.gov

----- Forwarded by Brian Hancock/EAC/GOV on 05/19/2004 12:06 PM -----



Brian Hancock/EAC/GOV
05/17/2004 08:05 AM

To Paul DeGregorio/EAC/GOV
cc
Subject Fw: Proposed meeting with State Department-sponsored
International Visitors

Commissioner DeGregorio,
Please see the attached request from the Phelps Stokes Fund on behalf of the State Department. They are requesting a briefing for representatives from 19 emerging democracies. The briefing for a group this size will, of course, need to be accommodated elsewhere. (At least until we have the large meeting room furnished). By the way, she *does* know that we are EAC and not FEC as stated in the email.
Brian

Brian Hancock
U.S. Election Assistance Commission
1225 New York Avenue, NW, Ste. 1100
Washington, DC 20005
202-566-3100
www.eac.gov

----- Forwarded by Brian Hancock/EAC/GOV on 05/17/2004 08:01 AM -----



"Jennifer Strauss"
<jennifer@psfdc.org>
05/13/2004 04:55 PM

To bhancock@eac.gov
cc jennifer@psfdc.org, "Margarita" <Margarita@psfdc.org>
Subject Proposed meeting with State Department-sponsored
International Visitors

Mr. Hancock:

018796

Attached please find a project summary and participant list for a group of twenty-one community activists, government officials, journalists, and business professionals from around the world who will be visiting the United States under the auspices of the Department of State's International Visitor Leadership Program. DoS has asked the Phelps Stokes Fund, a small non-profit organization located here in Washington, to design and administer a three week program which will introduce these distinguished individuals to ways in which US citizens participate in our governance and society.

The group begins their program here in Washington from May 27 – June 2. They will be introduced to how we define civic participation and civil society, and how our federal system and our society both help and hinder participation within the system.

It would be beneficial for this group to understand how various entities support and encourage citizen participation, particularly before they observe the June 8 primaries. I am putting together a panel discussion which will address the role of the media, the role of advocacy groups, and the role of the federal government in informing the public and encouraging active participation. I would very much like to have you, or another representative from the FEC, on this panel to discuss the voter registration process and issues related to access. In particular, the participants may want to hear about the Help America Vote Act, and how that legislation has provided guidance and guidelines to states, where the process is administered.

I have tentatively scheduled this discussion for **Tuesday morning, June 1**. I welcome the opportunity to discuss your participation in this exciting project. Should you have any questions or concerns, please do not hesitate to contact me via return email or at the number listed below.

I understand that you are out of the office until Monday, May 17. I hope to talk to you shortly after your return. Thank you for your consideration.

Sincerely,

Jennifer Strauss

018797

Jennifer Strauss, Director

International Exchange Programs

Phelps Stokes Fund

1420 K Street, NW - Suite 800

Washington, DC 20005

Telephone: 202/371-9544, ext. 227



May 13 Participant List.doc Summary and themes for emails.doc

01879E

LIST OF PARTICIPANTS – Citizen Participation Multi-Regional Project

Albania

Mr. Fatbardh KADILLI
Executive Director, Anti-Corruption Albanian Coalition

Belarus

Mr. Maksim HRUZDZEU
Project Coordinator/Interpreter, Public Association *Doverie*

Bulgaria

Ms. Lora Aram SARKISYAN
Executive Director, Open Society Club (Rousse)

Colombia

Mr. Gabriel Fernando VALDERRAMA Gomez
Advisor on Economic Infrastructure, Office of the Colombian Vice-Minister of Defense

Croatia

Mr. Bojan LALIC
Project Manager, Organization for Civil Initiatives

Democratic Republic of Congo

Mr. Chikez DIEMU
Vice-Minister, Ministry of Interior
General Secretary, People's Party For Reconstruction and Development

Guatemala

Mr. Jose Carlos MARROQUIN PEREZ
Executive Director, Diario la Hora, S.A. (afternoon daily newspaper)

India

Mr. K. MURALEEDHARAN
Member of Parliament, Indian National Congress Party

Mr. Mehmood PRACHA
Political Activist, Indian National Congress Party

Kazakhstan

Mr. Pavel A. MOROZOV
Vice President, NGO Echo

Namibia

Mr. Sandi Tjizameuva TJARONDA
Program Coordinator, Namibia Institute for Democracy (NID)

Nigeria

Ms. Iginla OLASUBOMI
Lagos State Coordinator, National Women Peace Group (NAWOPEG)

Pakistan

Mr. Haroon Bashir BILOUR
Nazim (advocate and coordinator of government services)
Mayor, city of Peshawar, Pakistan

Mr. Hassan Iqbal MALIK
District Coordination Officer, Sargodha

Peru

Mr. Gonzalo German AGUIRRE ARRIZ
Councilman, Lima City Hall

Serbia/Montenegro-Kosovo

Mr. Nebojsa RANCIC
City Counselor, Member of the Executive Board, Nis

Uganda

Mr. Abdu KATUNTU
Member, Ugandan Parliament

Venezuela

Ms. Alexandra FREITAS

Project Coordinator, Justice of the Peace and Alternate Conflict Resolution, Civil Association *Consortio Justicia*

Yemen

Ms. Nadwa Younis AL-DAWSARI

National Democratic Institute for International Affairs (NDI)

Zambia

Ms. Christine Lundambuyu MUNALULA

Executive Director, Transparency International

Zimbabwe

Mr. Joel GABBUZA

Member of Parliament

These visitors will be accompanied by three English Language Officers:

Ms. Anne ELVIN

Mr. J Barry LEWIS

Mr. Norman SKOUGSTAD

018801

PROJECT SUMMARY

Nearly two centuries ago, Alexis de Tocqueville outlined the character traits that encourage Americans to participate in their self-governance in such large numbers – the strength of the individual, the spirit of volunteerism, and the suspicion of Government. Today, those traits are still evident and our nation's laws, government, and social landscape reflect the impact of grassroots involvement. The Civil Rights Act of 1965, the Consumer Product Safety Act, the soon-to-be dedicated World War II Memorial on the National Mall, and the current debate on the definition of marriage, all began with action at the local level.

Our decentralized system of government facilitates citizen participation by providing many venues of access – from participating in the parent-teacher association at our neighborhood school, to taking part in citizen advisory committees, to working on local and state issues and elections, as well as at the national level. When the voice of the individual isn't loud enough, Americans band together to make their voices louder. If politicians turn a deaf ear, citizens can use other peaceful means – referenda and ballot initiatives, lawsuits, or the next election – to effect change.

The U.S. Department of State has asked the Phelps Stokes Fund to develop a three-week program focused on grassroots democracy for elected and appointed officials, civic and community leaders, business representatives, and journalists from around the world. While here, these international visitors will learn that while we enjoy many rights as individuals, we also take an active role to preserve those rights, by becoming involved and making our voices heard. By working separately as well as together, the people of this country ensure that American democracy continues to be a government "*of the people, by the people and for the people.*"

A schematic outline of the national itinerary and themes is on the next page.

Deleted: <#>Case Studies that illustrate specific concepts;¶

018802

NATIONAL ITINERARY AND THEMES

Washington, DC
May 25 – June 2, 2004
Federalism and Its Effect on Citizen Participation
Defining Citizen Participation

Kansas City, Missouri
June 2 – 6, 2004
Getting Youth Involved
Citizen Rights and Responsibilities

TEAM SPLIT CITIES
Citizen Participation: Voting and Constituent Relations
June 6 – 9, 2004

Minot, N. Dakota Balancing Cultures	Bozeman, Montana Community Outreach	Little Rock, Arkansas Role of Religion	Des Moines, Iowa Human Rights for All
--	--	---	--

Formatted: Indent: First line: 0.5"

Denver, Colorado
June 9 – 13, 2004
Governance at the State Level
Accountability and Transparency

Portland, Oregon
June 13 – 17, 2004
The Role of Technology in Citizen Participation
Living Green: The Role of Citizens in Environmental Protection
Final Evaluation

Formatted: Font: Bold

018803

Penelope Bonsall/EAC/GOV
04/27/2004 10:27 AM

To Paul DeGregorio/EAC/GOV@EAC
cc
bcc
Subject: Fw: List of Groups for Overseas Meeting

Paul,

FVAP called---Polly who has been travelling overseas is back in the office and would like to confirm the May 6th meeting with you sometime in the morning. They expect about 10 reps from the organizations listed in the attached email. Do you still have a time slot?

Penelope

----- Forwarded by Penelope Bonsall/EAC/GOV on 04/27/2004 10:23 AM -----



"Griffiths, Brian, Mr., OSD
P&R/FVAP"
<griffithsb@fvap.ncr.gov>
04/27/2004 10:19 AM

To "pbonsall@eac.gov" <pbonsall@eac.gov>
cc
Subject: List of Groups for Overseas Meeting

Penelope

Here is a sampling of the groups that will be represented at the overseas voting meeting:

Democrats Abroad
Republicans Abroad
Federation of American Women's Clubs Overseas (FAWCO)
Association of Americans Residing Abroad
American Business Council of the Gulf Countries

One of the confirmed attendees will be Lucy Laderich, who works on Legislative Issues for FAWCO.

Thanks
Brian

Brian Griffiths
Program Analyst
Federal Voting Assistance Program
703-588-8133
griffithsb@fvap.ncr.gov

018804

Joan A. Wooley/EAC/GOV
04/21/2004 05:31 PM

To Paul DeGregorio/EAC/GOV@EAC
cc
bcc
Subject Re: Fw: Meeting requested by Joanne Thomas, County Clerk
of Peoria, ILL 

Yes,
Paul DeGregorio/EAC/GOV



Paul DeGregorio/EAC/GOV
04/21/2004 05:19 PM

To Joan A. Wooley/EAC/GOV@EAC
cc
Subject Re: Fw: Meeting requested by Joanne Thomas, County Clerk
of Peoria, ILL 

Joan,

I'll be happy to meet with Ms. Thomas, although 2 hours is a bit much. Can you call her to set it up from 10:00 am until 11:00 am for me? Thanks.

Paul DeGregorio
Commissioner
US Election Assistance Commission
1225 New York Ave, NW
Suite 1100
Washington, DC 20005
202-566-3100
202-566-3127 (FAX)
pdegregorio@eac.gov

Joan A. Wooley/EAC/GOV

Joan A. Wooley/EAC/GOV
04/21/2004 04:21 PM

To Paul DeGregorio/EAC/GOV@EAC
cc
Subject Fw: Meeting requested by Joanne Thomas, County Clerk of
Peoria, ILL

Commissioner:

The Chairman asked that you please meet with Joanne Thomas, County Clerk of Peoria, Ill (she said that she knew you), on Friday, April 23rd from 10:00 - 12:00. Ms. Thomas' cell phone number is

018805



Patricia A.
James-Cope/WPI/RW/GSA/G
OV@GSA

04/16/2004 04:27 PM

To pDeGregorio@EAC.GOV

cc

bcc

Subject Requested Meeting

The meeting has been rescheduled to 4/19/04 @1:00 PM.

Patricia A. James-Cope
Program Analyst
WPI-Procurement Room 6628
Telephone No. (202) 260-8840
Fax No. (202) 401-3213

018806



"Hart, David"
 <Dhart@hartic.com>
 04/19/2004 03:04 PM

To "pdegregorio@eac.gov" <pdegregorio@eac.gov>
 cc
 bcc
 Subject May 5 meeting

Paul,
 Thanks so much for your time last week on the telephone. I appreciate your willingness to share such a scarce commodity with me!

We will be pleased to participate in the May 5 discussion in Washington. Our chief technology officer and the principle architect of our eSlate voting system is Neil McClure. He will be attending the meeting and he will make a statement on behalf of Hart InterCivic, and will be available to answer questions. In fact, following the EAC meeting he will be going to an IEEE meeting to discuss voting system standards, so this all works well together.

In addition, Michelle Shafer from Hart InterCivic will attend the meeting. She is responsible for our public affairs and policy coordination, so she will certainly want to be there to listen in on the proceedings. I regret I'll be out of the country, but I'll catch up when I get back.

Thanks also for the reference at IFES. I will check with Mr. Soudriette on his return to the U.S.

Finally, I appreciate your consideration of vendor input into the Technical Guidelines Development Committtee that NIST is chairing. I've sent a note to Dr. Bement advising him that we have discussed the issue, so you may hear from him on the subject.

Good luck with your conference on the 5th - I truly appreciate the EAC taking this subject on. I'm hoping there will be more light than heat generated at the end of the day!
 David

David E. Hart
 Chairman
 Hart InterCivic, Inc.
 512.252.6575
 dhart@hartic.com

 *****Confidentiality Notice: This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

018807

DeForest Soaries
Jr./EAC/GOV
04/14/2004 03:17 PM

To Paul DeGregorio/EAC/GOV@EAC
cc jwooley@eac.gov
bcc
Subject Re: April 23, meeting with Mexican election officials 

I can meet also. I would like to be in the beginning of the meeting.

018808



Patricia A.
James-Cope/WPI/RW/GSA/G
OV@GSA

04/08/2004 10:22 AM

To ghillman@eac.gov, dsoaries@eac.gov, rmartinez@eac.gov,
pdegregorio@eac.gov

cc

bcc

Subject [ELECTION REFORM]: Meeting with Election Assistance
Commission

The Leadership Conference on Civil Rights & the disability community have a meeting set up with the four Commissioners of the Election Assistance Commission. The meeting is set for Tuesday, April 13, at 1:00 in the George Meany conference room of the AFL-CIO headquarters, 815 16th St. NW .

Please RSVP to me if you would like to attend.

Rob Randhava, Policy Analyst

1629 K St. NW, Suite 1000

018809

Gracia Hillman/FEC/US
03/18/2004 03:24 PM

To "DeForest Soaries" < >, Paul
DeGregorio@fec.gov, "Ray Martinez"
< >
cc "Terry Shen" <shentw@navsea.navy.mil>, Penelope
Bonsall/FEC/US@FEC, Brian Hancock/FEC/US@FEC,
Margaret Sims/FEC/US@FEC, Bryan
bcc
Subject Meeting with LCCR

I have left a message for Jim Dickson replying that the afternoon of Tuesday, April 13 works for the Election Assistance Commissioners to meet with the Leadership Conference on Civil Rights (LCCR).

I also asked that he provide us with background information prior to the meeting. Ex: who is likely to be in attendance and the issues that they wish to discuss.

018810

Brian Hancock/FEC/US
02/25/2004 02:42 PM

To PDeGregorio@fec.gov
cc
bcc
Subject VEBA Annual Meeting March 5-7

Commissioner DeGregorio,
More information regarding the Virginia Meeting.

Brian

----- Forwarded by Brian Hancock/FEC/US on 02/25/2004 02:44 PM -----



"Ronald B. Chaney, Sr." <

> on 02/25/2004 02:41:24 PM

To: bhancock@fec.gov
cc:

Subject: VEBA Annual Meeting March 5-7

Brian, per our conversation, I have opened up a place on the Sunday morning program for Paul to speak - 9:45 to 10:30. I want to list him on the agenda as soon as you confirm that he will be available to give us that time. Our meeting starts Saturday morning at 9 a.m. and Sunday @ 8:30 a.m. and we plan in introduce him on several occasions before Sunday morning but I really hope that he will be able to have a place on the program as well. Also, look forward to having him at the head table for the Saturday night banquet. Remind him to pick up his registration packet at the VEBA table so he will have an agenda and the tickets for the events. Again, thanks for all the assistance you have give in making these arrangements.
Ron

Brian, per our conversation, I have opened up a place on the Sunday morning program for Paul to speak - 9:45 to 10:30. I want to list him on the agenda as soon as you confirm that he will be available to give us that time. Our meeting starts Saturday morning at 9 a.m. and Sunday @ 8:30 a.m. and we plan in introduce him on several occasions before Sunday morning but I really hope that he will be able to have a place on the program as well. Also, look forward to having him at the head table for the Saturday night banquet. Remind him to pick up his registration packet at the VEBA table so he will have an agenda and the tickets for the events. Again, thanks for all the assistance you have give in making these arrangements.
Ron

018811

Brian Hancock/FEC/US
02/26/2004 03:46 PM

To PDeGregorio@fec.gov
cc
bcc
Subject Re: VEBA Annual Meeting March 5-7

More from Virginia.

----- Forwarded by Brian Hancock/FEC/US on 02/26/2004 03:49 PM -----



"Ronald B. Chaney, Sr." < > on 02/26/2004 03:17:25 PM

To: bhancock@fec.gov
cc:

Subject: Re: VEBA Annual Meeting March 5-7

Brian, I am really sorry for the schedule conflict and apologize that we were so late extending the Sunday invitation. We will be introducing Paul and asking him to speak for a few minutes during the Saturday morning session. It will be helpful if he will let me know if he plans to attend the Saturday night banquet. This can be done at the Homestead. Many thanks. Ron

----- Original Message -----

From: <bhancock@fec.gov>
To: <
Sent: Wednesday, February 25, 2004 2:51 PM
Subject: Re: VEBA Annual Meeting March 5-7

Ron,

See the message below from Paul regarding his conflict.

Brian

----- Forwarded by Brian Hancock/FEC/US on 02/25/2004
02:52 PM -----

Paul DeGregorio
02/25/2004 02:50 PM

To: Brian Hancock/FEC/US@FEC
cc:

Subject: Re: VEBA Annual Meeting March 5-7 (Document link: Brian Hancock)

Brian,

I cannot speak on Sunday morning as I have to travel to New Orleans (to

018812

observe the LA election) either late Saturday or early Sunday from the VEBA conference (flying out of Roanoke). My preference is to speak Friday afternoon or Saturday morning. Please get with Ron to let him know this information. thanks.

Paul

Brian Hancock/FEC/US

02/25/2004 02:42 PM

To

cc

Subject

Commissioner DeGregorio,

More information regarding the Virginia Meeting.

Brian

----- Forwarded by Brian Hancock/FEC/US on 02/25/2004
02:44 PM -----

"Ronald B. Chaney, Sr." <
02:41:24 PM

> on 02/25/2004

To: bhancock@fec.gov
cc:

Subject: VEBA Annual Meeting March 5-7

Brian, per our conversation, I have opened up a place on the Sunday morning program for Paul to speak - 9:45 to 10:30. I want to list him on the agenda as soon as you confirm that he will be available to give us that time.

Our meeting starts Saturday morning at 9 a.m. and Sunday @ 8:30 a.m. and we plan in introduce him on several occasions before Sunday morning but I really hope that he will be able to have a place on the program as well. Also, look forward to having him at the head table for the Saturday night banquet. Remind him to pick up his registration packet at the VEBA table so he will have an agenda and the tickets for the events. Again, thanks for all the assistance you have give in making these arrangements.
Ron

Brian, per our conversation, I have opened up a place on the Sunday morning program for Paul to speak - 9:45 to 10:30. I want to list him on the agenda as soon as you confirm that he will be available to give us

018813

that time.

Our meeting starts Saturday morning at 9 a.m. and Sunday @ 8:30 a.m. and we plan in introduce him on several occasions before Sunday morning but I really hope that he will be able to have a place on the program as well. Also, look forward to having him at the head table for the Saturday night banquet. Remind him to pick up his registration packet at the VEBA table so he will have an agenda and the tickets for the events. Again, thanks for all the assistance you have give in making these arrangements.

Ron

018814

Brian Hancock/FEC/US
02/23/2004 08:57 AM

To PDeGregorio@fec.gov
cc
bcc
Subject VEBA Annual meeting March 5-7 at The Homestead

Commissioner DeGregorio,
Attached is more information for your upcoming trip to Virginia.
Brian

----- Forwarded by Brian Hancock/FEC/US on 02/23/2004 08:59 AM -----



"Ronald B. Chaney, Sr." <

> on 02/19/2004 11:42:05 PM

To: bhancock@fec.gov
cc:

Subject: VEBA Annual meeting March 5-7 at The Homestead

Paul DeGregorio
Brian, Thanks for your help in making the arrangements for Paul to attend. Please let him know that a guest packet will be waiting for him at the VEBA registration table in the Garden Room on Friday, March 5th. It will have a final agenda and a ticket each for the Saturday luncheon and Banquet. Also, I hope he can attend the reception Friday night at 6:00pm in the Crystal/Empire room - no ticket is necessary for this event. At this moment, I am not sure exactly when he will speak, but hopefully it will be noted on the final agenda. He will definitely be presented to the group several times and perhaps sit at the Head Table on Saturday night. We are looking forward to seeing him at the Homestead. Thanks Ron.

----- Original Message -----
From: <bhancock@fec.gov>
To: < >
Sent: Monday, February 09, 2004 3:36 PM
Subject: Bio

>
>
>
>
>
> Ron,
> Attached is Commissioner De Gregorio's bio.
> (See attached file: DeGregorio shortbio latest.doc)
> Brian

018815



"Avery Davis-Roberts"
<aodavis@emory.edu>
03/10/2005 11:03 AM

To "Keith Jennings" <
kmontana@oas.org, "Avi Rubin" <rubin@jhu.edu>, "David
Dill" <dill@cs.stanford.edu>, "Eric Rudenshiold" >

cc

bcc

Subject DOCUMENTS: CARTER CENTER MEETING ON
AUTOMATED VOTING

Dear Participants:

Attached please find a welcome letter from David Carroll, the draft agenda for The Carter Center's meeting on automated voting and a participant list.

I will send the selected readings on electronic voting in separate emails, as some of the attachments are rather large. You will also find links to the documents below.

Please let me know if you have difficulty accessing the documents.

Best Wishes,

Avery

/CRS Report for Congress: Election Reform and Electronic Voting Systems (DREs): Analysis of Security Issues/, Eric Fischer

<http://www.epic.org/privacy/voting/crsreport.pdf>

/E-Voting Misconceptions/, David Dill

<http://www.verifiedvoting.org/article.php?id=2609&printsafe=1>
<<http://www.verifiedvoting.org/article.php?id=2609&printsafe=1>>

/Frequently Asked Questions about DRE Voting Systems/, David Dill, Rebecca Mercuri, Peter G. Neumann and Dan S. Wallach

<http://www.verifiedvoting.org/article.php?id=5018&printsafe=1>
<<http://www.verifiedvoting.org/article.php?id=5018&printsafe=1>>

/Making Each Vote Count: A Research Agenda for Electronic Voting/, American Association for the Advancement of Science

<http://www.aaas.org/spp/sfrr/evoting/report2.pdf>

/Security as Belief: User's Perceptions on the Security of Electronic Voting Systems/, Anne-Marie Oostveen and Peter van den Besselaar

<http://www.social-informatics.net/ESF2004%20Final%20OOSTVEEN.pdf>

/Fixing the Vote/, Ted Selker in Scientific American

http://www.sciam.com/print_version.cfm?articleID=00018DD5-73E7-1151-B57F83414B7F0000

/Poll Monitors' and Poll Workers' Guide to Electronic Voting/, Verified Voting

018816

<http://www.verifiedvoting.org/downloads/20041024.pollmonitorsguide.pdf>

Auditing, Douglas Jones

<http://delivery.acm.org/10.1145/1030000/1022622/p46-jones.pdf?key1=1022622&key2=2576040111&coll=GUIDE&dl=GUIDE&CFID=40317002&CFTOKEN=98217790>

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<http://delivery.acm.org/10.1145/1030000/1022622/p46-jones.pdf?key1=1022622&key2=2576040111&coll=GUIDE&dl=GUIDE&CFID=40317002&CFTOKEN=98217790>>



Draft agenda 02.23.05.doc participant list.doc Cover ltr. final.doc aodavis.vcf

DRAFT AGENDA

AUTOMATED VOTING AND ELECTION OBSERVATION THE CARTER CENTER, ATLANTA, GA MARCH 17-18, 2004

We hope to have a rich and lively discussion during this meeting and we are aware that it will be tempting to combine discussion of voting technology, country examples and challenges to international election observation. We have broken down each of these elements to structure a more thorough and systematic discussion. To this end, we have designed the agenda as follows:

- Session 1 (morning of March 17) will provide an overview of the field of automated, or electronic, voting, as well as a technical comparison of the main systems in use.
- Sessions 2 (morning of March 17) will examine the political impact of automated voting technology.
- Sessions 3-4 (afternoon of March 17) will discuss automated voting issues in several cases studies.
- Session 5 (morning or March 18) will examine the methodological challenges of observing automated voting.

After the heading for each section we have listed a brief number of questions or topics to help guide our discussion.

Thursday, March 17, 2005

8:30 – 9:00

Participants arrive at The Carter Center – coffee and breakfast snacks (transportation provided from hotel)

08:45 – 09:30:

Introductions and Overview of Agenda

Chairs: David Carroll and Jennifer McCoy

- What is automated voting and who uses it?
- Opportunities, risks and challenges
- Security risks and opposition to automated voting
- Challenges for election observation

09:30 – 11:00:

Session One: Technical Comparison of Automated Voting Systems

Chair: Keith Jennings

Presenter: Helena Alves and Avi Rubin

Discussion topics:

- Brief introduction to automated voting in the global context
- Touchscreen vs. Optical scanning systems
- Networked vs. non-networked systems
- Voter-Verifiable Audit trail (VVAT) vs. non-verifiable systems

- Internet voting/phone voting, other methods of automated voting.
- Issues raised by smartcards, personal identification numbers, etc.

11:00 – 11:15: *Coffee Break*

11:15 – 12:30: Session Two: The political impacts of automated voting technology

Chair: Catherine Weiss

Presenters: Eric Rudenshiold

Discussion Topics:

- Advantages and disadvantages of electronic voting technology
- Costs and benefits for electoral authorities
- Automated voting and voter confidence
- Private sector service provision to public electoral management bodies
- Intellectual property rights and principle of transparency in election administration
 - What are the criteria that electoral authorities use when choosing automated technology? Who advocates for automated voting and why?
- What are the effects of electronic voting on disadvantaged or minority groups?

12:30 – 2:30 pm *Lunch at Carter Center – Vendor demonstrations of electronic voting machines. (Vendor tables, with demonstration equipment, will be set up outside of the meeting space for participants to visit)*

2:30 – 3:00 pm Introduction to election observation challenges

Chairs: David Carroll and Jennifer McCoy

Discussion Topics:

- Brief outline of the goals of the case study discussions and challenges of observing automated voting

3:00 – 4:30 Session Three: Automated voting issues in The Netherlands, Kazakhstan, and Brazil

Chair: Katelina Montana

Presenters: Herman Ruddijs, Gerald Mitchell and Paulo Camarao, Carlos Velloso and Tarquato Jardim

- Debates and issues related to automated voting in each country
- Challenges faced by election observers as applicable

4:30 – 5:00 *Coffee Break*

5:00 – 6:30 Session Four: Automated voting issues in USA and Venezuela
Chair: Gerald Mitchell
Presenters: Merle King, Ted Selker, David Dill, and Rachel
Fowler
Discussion Topics:
▪ Debates and issues related to automated voting in each country
▪ Challenges faced by election observers as applicable

19:00 – 21:30 *Dinner*
Remarks on US election reform and electronic voting from Paul
DeGregorio

Location: Mary Mac's Tea Room, 224 Ponce de Leon Ave
(Transportation provided from The Carter Center to the restaurant
and to hotel after dinner)

Friday, March 18, 2005

08:45 – 09:00 *Participants arrive at The Carter Center –coffee and breakfast*
snacks (transportation provided from hotel)

09:00 - 09:15 Review of previous day's discussion

09:15 – 10:30 Session Five: Operational and technical challenges of observing
automated voting
Chairs: Jennifer McCoy and David Carroll
Discussion Topics:
▪ What is the impact of automated voting on election observation
methodology?
 o Are different methods required for different systems,
 and/or different stages of the automated process?
 o When should observation of automated systems begin?
 o What expertise/training is needed to observe automated
 voting systems?

10:30-10:45 *Coffee Break*

10:45-12:15 Session Five continued
▪ What is the potential impact of automated voting on parallel
vote tabulation methodology?
▪ How can election observers increase public confidence in
automated voting?

12:15 – 12:45 Concluding remarks

Participants depart for airport or hotel (transportation provided)

DRAFT

"Automated Voting: Challenges and Lessons for Election Observation"

Atlanta
March 17 – 18, 2005

Participant List

Maria Helena Alves
Coordinator,
ACE Project

Henry Brady
Professor of Political Science and Public Policy,
UC Berkeley

David Carroll
Interim Director, Democracy Program
The Carter Center

Paul DeGregorio
Vice Chairman,
Election Assistance Commission

David Dill
Professor of Computer Science,
Stanford University

Rachel Fowler
Senior Program Associate, Democracy Program
The Carter Center

John Hardman
Executive Director
The Carter Center

Tarquato Jardim
Former Member of the Tribunal
Electoral Tribunal of Brazil

Keith Jennings
Senior Representative, Electoral Processes
National Democratic Institute of International Affairs

Merle King
Executive Director, Center for Election Systems,
Kennesaw State University

9/27/2005

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DRAFT

Jennifer McCoy
Director, Americas Program
The Carter Center

Gerald Mitchell
Head of Election Section,
OSCE/ODIHR

Katalina Montana
Specialist of the Department of Democratic and Political Affairs.
Organization of American States

David Pottie
Senior Program Associate, Democracy Program
The Carter Center

Aviel Rubin
Professor of Computer Science,
Johns Hopkins University

Herman Ruddijs
Business Project Manager
Sdu Uitgevers

Eric Rudenshiold
Director for the Europe and Eurasia Division
IFES

Ted Selker
Associate Professor,
MIT Media and Arts Technology Lab.

Carlos Mario da Silva Velloso
President
Electoral Tribunal of Brazil

Catherine Weiss
Associate Counsel
Brennan Center for Justice

9/27/2005
018822

DRAFT

Observers

Dana Beegun
Representative
United States Agency for International Development

Paulo Bhering Camarão
Computer Science Secretary
Electoral Tribunal of Brazil

Glenn Cowan
Principal
Democracy International

Avery Davis-Roberts
Assistant Program Coordinator, Democracy Program
The Carter Center

Steve Hochman
Director of Research
The Carter Center

Shelley McConnell
Associate Director, Americas Program
The Carter Center

Vladimir Pran
Elections Officer, West Bank and Gaza
National Democratic Institute for International Affairs

Gordon Streeb
Visiting Professor, Dept. of Economics
Emory University

Nikolai Vulchanov
Deputy Head of Election Section
OSCE/ODIHR

Phil Wise
Assistant Executive Director, Operations
The Carter Center Center

9/27/2005

018825

DRAFT

Rapporteurs

Daniel Kosinski
Intern, Democracy Program
The Carter Center

Jennifer Martin-Kohlmorgen
Intern, Democracy Program
The Carter Center

018824

9/27/2005

THE
CARTER CENTER



March 10, 2005

Dear Participant:

On behalf of The Carter Center, I want to thank you for agreeing to participate in the March 17-18 meeting on ***Automated Voting: Challenges and Lessons for Election Observation***. The purpose of the meeting is for monitoring organizations and technical electoral experts to share ideas and expand our common knowledge of automated voting systems and the challenges they pose for election observation and assessment missions.

In order to encourage a frank and open discussion of these issues, all of the sessions will be private and off-the-record. After the meeting, we will circulate a rapporteur's report to the participants summarizing key points of the discussion, but without attribution.

Along with this letter, please find a background packet with the final agenda, a list of participants and selected readings on electronic voting. Please take a few moments to look at these documents prior to the March 17-18 meeting in Atlanta. We also invite you to bring to the conference any documents on observing automated voting that you would like to share with other participants.

If you have any questions, please do not hesitate to contact Ms. Avery Davis-Roberts by phone on 404. 420.3807, or by email at aodavis@emory.edu. We look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "D. Carroll".

David Carroll
Interim Director

018825



Gracia Hillman/EAC/GOV
03/16/2005 08:01 AM

To Carol A. Paquette/EAC/GOV@EAC, Paul
DeGregorio/EAC/GOV, Raymundo Martinez/EAC/GOV,
DeForest Soaries Jr./EAC/GOV
cc Juliet E. Thompson/EAC/GOV@EAC

bcc

Subject Re: Cyber Security Industry Alliance - Susan Zevin - Request
for meeting

Carol,

Per our SOS, this type of item or recommendation should be referred to one commissioner for review and then that commissioner will make a recommendation to the other commissioners. Let's not deviate from that.

By way of this memo, I am asking Comm Soaries to review this information and make a recommendation.

Sent from my BlackBerry Wireless Handheld
Carol A. Paquette

From: Carol A. Paquette
Sent: 03/15/2005 07:48 PM
To: Gracia Hillman; Paul DeGregorio; Raymundo Martinez; DeForest Soaries
Jr.
Cc: Sheila Banks; Adam Ambrogi; Holland Patterson; Spring Taylor
Subject: Cyber Security Industry Alliance - Susan Zevin - Request for
meeting

Commissioners -

Susan Zevin contacted me several weeks ago to set up a meeting between the Commissioners and Paul Kurtz, the Executive Director of the Cyber Security Industry Alliance (CSIA). CSIA is an industry advocacy group that has been formed to promote improvement of cyber security through public policy, education and technology-focused initiatives. Their membership is comprised of major cyber security software providers such as Symantec, Entrust, McAfee, Check Point (they've been getting some unfavorable press lately), and others. They are "interested in assisting the Commission in the evolution of new approaches to voting systems." Susan was rather vague about what this means. I suggested that it might be useful for this group to review and comment on the TGDC/NIST work on the NIST website. Susan indicated they are interested in "higher level, big picture policy matters." Whatever these matters are, she indicated that they can only be discussed directly with the Commissioners, not with some intermediary.

Checked out this group with some colleagues in the security business. The feedback I received was that they're relatively new on the scene, only one of several similar industry advocacy groups, and that they're looking for an issue to make their mark on. (There might have been some professional rivalry seeping through in these comments.) Mr. Kurtz has pretty impressive credentials, having been National Security Council senior director of the Office of Cyberspace Security and a member of the President's Critical Infrastructure Protection Board (prior to 2003).

Is there interest in a meeting by all or some of you?

Carol A. Paquette
Interim Executive Director
U.S. Election Assistance Commission
(202)566-3125 cpaquette@eac.gov

018826

F05-001

FOIA File



U.S. ELECTION ASSISTANCE COMMISSION

FAX COVER SHEET

Fax: 202/566-3127

Direct: 202/566-3100

Toll Free: 866/747-1471

DATE: 20 May 05

TO: MS Lillie Coney

FAX NUMBER: (202) 483-1248

FROM: Gavin Gilmore

NUMBER OF PAGES (INCLUDING COVER PAGE): 2

MESSAGE

per our discussion this AM.

Gavin Gilmore

018827



U.S. ELECTION ASSISTANCE COMMISSION
1225 NEW YORK AVENUE, N.W., SUITE 1100
WASHINGTON, D.C. 20005

May 20, 2005

Ms. Lillie Coney
Associate Director
Electronic Privacy Information Center (EPIC)
1718 Connecticut Ave, NW
Washington, DC 20009

Via Facsimile Transmission
(202)483-1248

RE: FOIA Request

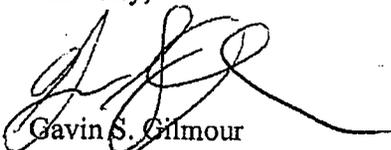
Dear Ms. Coney:

Per our telephone discussion this afternoon, this letter serves to memorialize the clarifications made by EPIC regarding its Freedom of Information Act request. At a teleconference meeting between the EAC and EPIC, you were kind enough to clarify your May 10, 2005 FOIA request. Specifically, you noted that the request is limited to the following documents:

- Any and all transcripts, meeting minutes or similar documents memorializing the Technical Guidelines Development Committee (TGDC) meetings or hearings which are in the possession of the EAC and not publicly available on the NIST web site.
- Any and all EAC documents or communications regarding the selection or appointment of members of the TGDC.
- All Public Financial Disclosure Forms (OGE Form 278) filed by members of the TGDC.
- The recommended Voluntary Voting Systems Guidelines presented to the EAC by the TGDC.

I believe the above accurately reflects our conversation this morning. If you believe I have missed some element of the conversation, please let me know. I can be reached at (202)566-1392. Thank you for your assistance in this matter. You will hear from us regarding this request soon.

Sincerely,


Gavin S. Gilmour
Associate General Counsel



U.S. ELECTION ASSISTANCE COMMISSION
1225 New York Ave. NW - Suite 1100
Washington, DC 20005

June 7, 2005

Ms. Lillie Coney
Associate Director
Electronic Privacy Information Center (EPIC)
1718 Connecticut Ave, NW
Washington, DC 20009

Via Courier

Dear Ms. Coney:

This letter is in response to your Freedom of Information Act (FOIA) request received by the U. S. Election Assistance Commission (EAC) on May 10, 2005. The request was clarified in a May 20, 2005 phone conversation as memorialized in a letter sent to you on that same day. Your clarified request sought certain records from "March 23, 2004 to the present," including:

- Any and all transcripts, meeting minutes or similar documents memorializing the Technical Guidelines Development Committee (TGDC) meetings or hearings which are in the possession of the EAC and not publicly available on the NIST web site.
- Any and all EAC documents or communications regarding the selection or appointment of members of the TGDC.
- All Public Financial Disclosure Forms (OGE Form 278) filed by members of the TGDC.
- The recommended Voluntary Voting Systems Guidelines presented to the EAC by the TGDC.

With regard to your request for transcripts, minutes and similar documents not found on the NIST web site, the EAC has no records responsive to the request. All available minutes, transcripts and digital recordings of TGDC meetings and hearings are maintained by NIST on the web at www.vote.nist.gov.

In response to your request for documents or communications regarding the selection or appointment of TGDC members, all responsive documents have been attached (Attach. 3). A few of these documents contain redactions required by FOIA Exemption 6 (5 U.S.C. §552(b)(6)), to protect personal information and avoid unwarranted invasions of personal privacy. Generally, the redacted information included personal identifiers and contact information (i.e. home addresses and phone numbers).

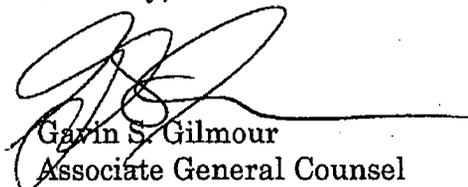
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As for your request for Public Financial Disclosure Forms (SF 278) filed by members of the TGDC, this information may be released under Section 105 of the Ethics in Government Act of 1978 (and 5 C.F.R. §2634.603). The law requires that prior to the release of Public Financial Disclosure Forms the requestor affirm his or her understanding of the limited use of the forms. I have attached OGE Form 201 (Attach. 4). You may use this form to meet the above requirements. The form should be sent to NIST, as the only member of the TGDC presently required to file a SF 278 is a NIST employee, Dr. Hratch Semerjian. As such, NIST is the custodian of this record.

Finally, in response to your request for the Voluntary Voting Systems Guidelines presented to the EAC by the TGDC, a copy of this document is attached (computer disk). (Attach. 5).

The EAC has decided to waive the processing fees for your request. If you interpret any portion of this response as an adverse action, you may appeal it to the Election Assistance Commission. Your appeal must be in writing and sent to the address noted on the above letterhead. Any appeal submitted, must be postmarked no later than 60 calendar days from the date of this letter. Please include your reasons for reconsideration and attach a copy of this letter.

Sincerely,



Gavin S. Gilmour
Associate General Counsel
U.S. Election Assistance Commission

Attachments:

1. Your Request Letter (May 10, 2005);
2. Request Clarification Letter (May 20, 2005);
3. TGDC Appointment Documents;
4. OGE Form 201;
5. Voluntary Voting Systems Guidelines presented to the EAC by the TGDC

018830

ELECTRONIC PRIVACY INFORMATION CENTER



May 10, 2005

1718 Connecticut Ave NW

Suite 200

Washington DC 20009

USA

+1 202 483 1140 (tel)

+1 202 483 1248 (fax)

www.epic.org

Fax 202-566-3127

The Honorable Paul S. DeGregorio
United States Election Assistance Commission
1225 New York Avenue N.W., Suite - 1100
Washington, DC 20005

RE: Freedom of Information Act Request

Dear Commissioner DeGregorio,

This letter constitutes a request under the Freedom of Information Act ("FOIA"), 5 U.S.C. § 552, and is submitted on behalf of the Electronic Privacy Information Center (EPIC).

We are seeking all agency records concerning the Technical Guidelines Development Committee (TGDC) from March 23, 2004 to the present (including but not limited to electronic records) including records regarding appointments to the TGDC, disclosure statements by members of the TGDC, meetings, hearings, and work of the TGDC related to voting technology standards. Please, also provide all printed meeting and hearing transcripts for the TGDC.

For purposes of FOIA fee assessments, we request that EPIC be placed in the category of "news media" requester. The U.S. District Court for the District of Columbia has determined that EPIC qualifies for "news media," fee status, *EPIC v. Department of Defense*, 241 F.Supp.2d 5 (D.D.C. 2003). We also request a waiver of all processing fees, as release of this information will contribute significantly to the public's understanding of the activities and operation of the government.

Thank you for your consideration of this FOIA request. As the FOIA regulations provide, I look forward to your response within 20 working days. Should you require additional information, please contact me at 202-483-1140 x 111 or by e-mail at coney@epic.org.

Sincerely,

Lillie Coney
Associate Director

018834

Attachment 1

018832

ELECTRONIC PRIVACY INFORMATION CENTER



May 10, 2005

Fax 202-566-3127

The Honorable Paul S. DeGregorio
United States Election Assistance Commission
1225 New York Avenue N.W., Suite - 1100
Washington, DC 20005

1718 Connecticut Ave NW
Suite 200
Washington DC 20008
USA
+1 202 483 1140 (tel)
+1 202 483 1246 (fax)
www.epic.org

RE: Freedom of Information Act Request

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Sincerely,

Lillie Coney
Associate Director

018833



Electronic Privacy Information Center (EPIC)

1718 Connecticut Avenue, NW,
Suite 200
Washington, DC 20009
USA

Phone: 202-483-1140
Ffax: 202-483-1248
<http://www.epic.org>
Email: coney@epic.org

Fax Cover Sheet

Send to: US Election Assistance Commission	From: Lillie Coney
Attention: Commission DeGregorio	Office Location 1718 Connecticut Avenue, NW
Office location: Washington DC	Date: 5/10/05
Fax number: 202-566-3127	Phone number: 202-483-1140 Ext. 111

URGENT

REPLY ASAP

PLEASE COMMENT

PLEASE REVIEW

FOR YOUR INFORMATION

TOTAL PAGES, INCLUDING COVER: **2**

Comments:



Organization

018834

Attachment 2

018335



U.S. ELECTION ASSISTANCE COMMISSION
1225 NEW YORK AVENUE, N.W., SUITE 1100
WASHINGTON, D.C. 20005

May 20, 2005

Ms. Lillie Coney
Associate Director
Electronic Privacy Information Center (EPIC)
1718 Connecticut Ave, NW
Washington, DC 20009

Via Facsimile Transmission
(202)483-1248

RE: FOIA Request

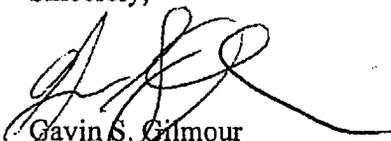
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Sincerely,



Gavin S. Gilmour
Associate General Counsel

Attachment 3

01883



Paul DeGregorio/FEC/US
03/04/2004 07:46 PM

To csburkhardt@doc.gov
cc
bcc
Subject meeting ASAP

Craig,

As I may have discussed with you, the EAC would like to announce at its March 23rd first public meeting the formation of the Technical Guidelines Development Committee (TGDC) and, possibly, when their first meeting will be held. The formation of this committee will put into motion a timetable to develop and approve the voluntary standards outlined in HAVA. We would like to discuss with NIST what HAVA requires the TGDC to do--and what we can do realistically what the funds we may or may not have. We can also work on a strategy whereby we put the things we cannot do in FY04 into our (or your) FY05 budget request.

There has been some confusion in recent days over what monies NIST does or does not have available for this purpose. Today, Penelope Bonsall of my staff was told by Dr. Zevin that there was only \$350,000 to work with for FY04--and that very little progress with standards could be made with it. In addition, Dr. Zevin's presentation at NASS and NASED has confused some people because they didn't quite understand that when Susan included 7 pages of "what could be done in the next six months" in her presentation, some folks thought that is what NIST will do in 2004. I understood it to be the NIST wish list and was not sure what portion will come under the TGDC umbrella. In addition to all of this, we have been reviewing the Human Factors report developed by NIST and have some questions. We would like to release this report at our March 23 meeting. We would like for representatives of NIST to be at our public meeting to discuss the TGDC and Human Factors report.

Therefore, I would like to propose that the following folks meet ASAP (Monday or Tuesday of next week; March 8 or 9) to talk about these issues.

Paul DeGregorio, EAC
Penelope Bonsall, EAC
Craig Burkhardt, DOC
Dr. Zevin, NIST
Allan Eustis, NIST

I think it might be best if the NIST folks heard from you to set this meeting up. Can you (or your designee) call Penelope Bonsall at 202-694-1097 with a time and place (we are flexible) for a meeting on Monday or Tuesday?

The agenda could be as follows:

- 1) TGDC: expectations on who will be appointed; what is it they must/can do in FY04 and FY05. What is the TGDC timetable?
- 2) Human Factors report
- 3) Dr. Zevin's "what could be done in the next 6 months";
- 4) Funding issues for all of this. Can we get money from DOD?

I am on travel on Friday, March 5 but can be reached on my federal cell phone which is [REDACTED]

Thanks for your help and attention to this important matter.

Paul DeGregorio

018838



Allan Eustis
<allan.eustis@nist.gov>
03/16/2004 01:26 PM

To PDeGregorio@fec.gov
cc Susan Zevin <susan.zevin@nist.gov>, Craig S Burkhardt
<CSBurkhardt@DOC.GOV>
bcc
Subject Rush Holt Suggested Nominees to TGDC

Paul-

Along with the NIST voting team, I reviewed the names and biographies submitted by Congressman Holt's Office for nomination to the four "open" positions on the Technical Guidelines Development Committee. Avi Rubin, Barbara Simons and Michael Alvarez are all extremely qualified for the TGDC. In fact, during our deliberations, the NIST voting team considered each of these individuals for inclusion on our final list. However, there were important reasons for choosing the individuals we did. Rather than criticize these fine nominees, any of whom would bring expertise to the TGDC, I will list the criteria for NIST's final selection of nominees:

1. Technical Competence in Standards Development Processes,
2. Open Minded and Unbiased View points. No pre-set agendas,
3. Global view of security and usability issues related to voting systems and voting equipment
4. Unique "lifetime/career" experiences and expertise not available from other appointed TGDC members

I would also note that like Michael Alvarez, NIST nominee Ron Rivest was also a co-author of the Cal tech/MIT report. We at NIST stand by our nominees as the strongest candidates to meet our strict criteria for inclusion on the TGDC.

I hope this description of our TGDC nominee evaluation process will assist the EAC in the selection of the four "open" positions. We will shortly provide you with a "final four" list from the original list of six individuals. We have broadened our selection to include women who were on our original list.

I will send you some talking points for the March 23rd EAC meeting tomorrow morning. I am a bit swamped today having just returned from leave.

Regards

Allan C. Eustis
Project Leader- NIST Voting Systems Standards
Technology Building 225 Room B257
100 Bureau Drive, Stop 8901
Gaithersburg, Md. 20899-8901
301-975-5099

018833

allan.eustis@nist.gov
<http://vote.nist.gov>

018840



Allan Eustis
<allan.eustis@nist.gov>
03/19/2004 09:14 AM

To s.tatiner@ieee.org
cc Paul Degregorio <PDeGregorio@fec.gov>
bcc
Subject Re: IEEE Representative

Susan-

I have forwarded your e-mail on to the Election Assistance Commission. IEEE will still likely receive a formal letter requesting a nominee, but your response is quite helpful and will speed the process of spinning up the TGDC.

thanks

At 05:22 PM 3/18/2004 -0500, you wrote:

Dear Allan:

Judy Gorman referred me your email query about a formal nomination of the IEEE representative to the Technical Guidelines Development (TGD) Committee of the Election Assistance Commission (EAC).

I spoke with Donald Heirman, IEEE Standards Association President Elect and IEEE-SA Board of Governors (IEEE-SA BoG) Liaison to Standards Coordinating Committee 38 (SCC38), which is the group within IEEE working on voting standards. Don asked that I write to let you know that last year, the IEEE-SA BoG named Stephen H. Berger as its choice to represent IEEE on the TGD Committee. Stephen is a member of the IEEE-SA Standards Board and Chair of SCC 38.

I hope that this email answers your questions. I would be glad to provide further information or assistance, if needed.

Sincerely,

Susan

Susan K. Tatiner, CAE
Associate Managing Director,
Technical Program Development
IEEE Standards Activities
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PH: +1 732 562 3830

01834

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IEEE

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100 Bureau Drive, Stop 8901
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301-975-5099
allan.eustis@nist.gov
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018842



"Allan Eustis"
<allan.eustis@nist.gov>
04/22/2004 03:41 PM

To "Paul Degregorio" <pdegregorio@eac.gov>
cc
bcc
Subject

Final NIST nominees are:

patrick Gannon
daniel Schutzer
Whitney Quesenbery
Ronald Rivest

bios attached

Allan C. Eustis
Project Leader- NIST Voting Systems Standards
Technology Building 225 Room B257
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<http://vote.nist.gov> DanielSchutzerBIO.doc Gannonresumee.doc nomanresumee.doc quesenbery bio and abstract.doc

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Attachments found at

NIST letter to the

EAC dated

April 27, 2004

Penelope Bonsall/EAC/GOV
04/26/2004 03:16 PM

To Paul DeGregorio/EAC/GOV@EAC
cc
bcc
Subject Fw: ANSI Representative - HAVA bio

Here is a brief bio from Anne Caldas. Steve Berger called while en route and said he'd email his speaker's bio later this afternoon.

— Forwarded by Penelope Bonsall/EAC/GOV on 04/26/2004 03:14 PM —



"Anne Caldas"
<Acaldas@ansi.org>
04/26/2004 01:37 PM

To "pbonsall@eac.gov" <pbonsall@eac.gov>
cc "Amy A Marasco" <amarasco@ansi.org>, "Anne Caldas"
<Acaldas@ansi.org>
Subject ANSI Representative - HAVA bio

Hello -
I trust that this is acceptable.
Regards,
Anne

Anne Caldas
acaldas@ansi.org
Director, Procedures and Standards Administration
American National Standards Institute
www.ansi.org
25 West 43 Street, 4th Floor
New York, New York 10036
212-642-4914

Anne Caldas has held the position of Director of Procedures and Standards Administration at the American National Standards Institute (ANSI) for more than eight years. In this capacity, she is the primary staff support for the work of three of the primary committees that implement the American National Standards process: the ANSI Executive Standards Council (ExSC), the ANSI Board of Standards Review (BSR) and the ANSI Appeals Board. The related program areas for which she is responsible include the accreditation and audit of standards developers (of which there are about 200), the accreditation of US Technical Advisory Groups (TAGs) to International Standards Organization (ISO), the approval of standards as American National Standards (ANS) (approximately 10,000 ANS exist) and the implementation of a multi-level appeals process. Prior to her current position, she worked for twelve years at the Human Resources Administration of the City of New York, serving in a final capacity as Director of Procedures and Analysis for the Office of Employment Services. She holds a Masters Degree in public policy.

018845



UNITED STATES DEPARTMENT OF COMMERCE
National Institute of Standards and Technology
Gaithersburg, Maryland 20899-
OFFICE OF THE DIRECTOR

APR 27 2004

Commissioner DeForest B. Soaries, Jr.
Chairman, Election Assistance Commission
1225 New York Avenue, N.W.
Washington, D.C. 20005

Dear Commissioner Soaries:

I am pleased to notify the Commission that the following four individuals have agreed to serve on the Technical Guidelines Development Committee (TGDC) pending financial disclosure clearance and final approval by the Election Assistance Commission (EAC):

- Dr. Ronald L. Rivest
- Ms. Whitney Quesenbery
- Dr. Daniel Schutzer
- Mr. Patrick J. Gannon

I am confident that each of these individuals will bring unique technical competence in standards development to the challenging tasks that await the TGDC. In my conversations with the nominees, they each expressed an appreciation of the importance of the guidance that they will offer the EAC as we implement the Help America Vote Act of 2002. I have enclosed their resumés and am most willing to answer your questions concerning their qualifications.

Sincerely,

A handwritten signature in black ink, appearing to read "Arden L. Bement, Jr.", written in a cursive style.

Arden L. Bement, Jr.
Director

Enclosures

NIST

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Technical Guidelines Development Committee

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Access Board

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James Elekes
Board Member
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Institute of Electrical and Electronics Engineers (IEEE)

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[REDACTED]

stephen.berger@ieee.org

Dr. Brittain Williams
Retired professor- Kennesaw State- University of Georgia
National Association of State Election Directors (NASSED)

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Tucker, GA [REDACTED]
[REDACTED]
[REDACTED]

Paul Craft
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National Association of State Election Directors (NASSED)
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Other Sci-Techs
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[REDACTED]

Ronald L. Rivest, Ph.D.

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Professor Rivest is the Viterbi Professor of Computer Science in MIT's Department of Electrical Engineering and Computer Science. He is a member of MIT's Laboratory for Computer Science, a member of the lab's Theory of Computation Group and is a leader of its Cryptography and Information Security Group. He is also a founder of RSA Data Security. (RSA was bought by Security Dynamics; the combined company has been renamed to RSA Security.)

Professor Rivest has research interests in cryptography, computer and network security, and algorithms.

Professor Rivest is a Fellow of the Association for Computing Machinery and of the American Academy of Arts and Sciences, and is also a member of the National Academy of Engineering. Together with Adi Shamir and Len Adleman, he has been awarded the 2000 IEEE Koji Kobayashi Computers and Communications Award and the Secure Computing Lifetime Achievement Award. He has also received, together with Shamir and Adleman, the 2002 ACM Turing Award. Professor Rivest has received an honorary degree (the "laurea honoris causa") from the University of Rome. He is a Fellow of the World Technology Network and a Finalist for the 2002 World Technology Award for Communications Technology.

Professor Rivest is an inventor of the RSA public-key cryptosystem. He has extensive experience in cryptographic design and cryptanalysis, and has published numerous papers in these areas. He has served as a Director of the International Association for Cryptologic Research, the organizing body for the Eurocrypt and Crypto conferences, and as a Director of the Financial Cryptography Association.

He received a B.A. in Mathematics from Yale University in 1969, and a Ph.D. in Computer Science from Stanford University in 1974.

He has also worked extensively in the areas of computer algorithms, machine learning, and VLSI design.

Books and Publications:

{ Books }

Rivest, R.\L., A.\Sherman, and D.\Chaum (editors), { Proceedings CRYPTO 82}. New York: Plenum Press (1983).

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Rivest, Ronald, David Haussler, and Manfred K. Warmuth (editors), { Proceedings of the Second Annual Workshop on Computational Learning Theory } (Morgan Kaufmann, 1989).

Cormen, T., C.E. Leiserson, and R.L. Rivest, { Introduction to Algorithms } (MIT Press/McGraw-Hill, 1990).

Hanson, G., G. Drastal, and R.L. Rivest (editors), { Computational Learning and Natural Learning }, (MIT Press, 1991).

Meyer, A., J. Guttag, R.L. Rivest, and P. Szolovits (editors), Research Directions in Computer Science: An {MIT} Perspective, (MIT Press, 1991).

Hanson, S.J., W. Remmele, and R.L. Rivest (editors), Machine Learning: From Theory to Applications, Lecture Notes in Computer Science No. 661, (Springer-Verlag, 1993).

Hanson, S.J., G.A. Drastal, and R.L. Rivest (editors), Computational Learning Theory and Natural Learning systems, Volume I: Constraints and Prospects, (MIT Press, 1994).

Hanson, S.J., T. Petsche, M. Kearns, and R.L. Rivest (editors), Computational Learning Theory and Natural Learning systems, Volume II: Intersections between Theory and Experiment, (MIT Press, 1994).

{Recent Papers in Refereed Journals}

Kaliski, Burton S., Ronald L. Rivest, and Alan T. Sherman, "Is the Data Encryption Standard a Group?," { Journal of Cryptology }, vol 1 (1988), 3--36.

Ben-Or, Michael, Oded Goldreich, Silvio Micali, and Ronald L. Rivest, "A Fair Protocol for Signing Contracts," { IEEE Transactions on Information Theory }, vol 1 (1990), 40--46.

Linial, Nathan, Yishay Mansour, and Ronald L. Rivest, "Results on Learnability and the {V}apnik-{C}hervonenkis dimension," { Information and Computation }, vol 1 (Jan. 1991), 33--49.

Rivest, Ronald L., and Robert E. Schapire, "Inference of Finite Automata Using Homing Sequences," { Information and Computation } vol 2 (April 1993), 299--347

Rivest, Ronald L., and Robert H. Sloan, "On Choosing between Experimenting and Thinking when Learning," { Information and Computation }, vol 1 (September 1993), 1--25.

Goldman, Sally A., Ronald L. Rivest, and Robert E. Schapire, "Learning Binary Relations and Total Orders," { SIAM Journal of Computing } vol 5 (October 1993), 1006--1034.

Rivest, Ronald L., and Robert E. Schapire, "Diversity-Based Inference of Finite Automata," { Journal of the ACM }, vol. 3 (May 1994), 555--589.

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Rivest, Ronald L., and Robert Sloan, "A Formal Model of Hierarchical Concept Learning," { Information and Computation } vol 1 (October 1994), 88-114.

Betke, Margrit, Ronald L. Rivest, and Mona Singh, "Piecemeal learning of an unknown environment," { Machine Learning } { vol 2/3 (February/March 1995), 231--254.

Gillman, David, and Ronald L. Rivest, "Complete Variable-Length 'Fix-Free' Codes," { Designs, Codes, and Cryptography } vol 2 (March 1995), 109--114.

Gillman, David W., Mojdeh Mohtashemi, and Ronald L. Rivest, "On Breaking a Huffman Code," { IEEE Transactions on Information Theory } vol 3 (May 1996), 972--976.

Bellare, Mihir, and Ronald L. Rivest, "Translucent Cryptography---An Alternative to Key Escrow and its implementation via fractional oblivious transfer," { Journal of Cryptology } vol 2 (1999) 117--140.

Awerbuch, Baruch, Margrit Betke, Ronald L. Rivest, and Mona Singh, "Piecemeal Graph Exploration by a Mobile Robot," { Information and Computation } Vol 2 (August 1999), 155--172.

Ronald L. Rivest, "Permutation Polynomials Modulo 2^w ," { Finite Fields and Their Applications } (2001), 287--292.

{ Recent Papers in Refereed Conferences }

Rivest, R. L., "Finding Four Million Large Random Primes," { Proceedings CRYPTO 90 }, (Springer 1991), 625--626.

Rivest, R. L., "Cryptography and Machine Learning," { Proceedings ASIACRYPT '91 }, (Springer 1993), 427--439.

Rivest, R. L., "Electronic Lottery Tickets as Micropayments," { Proceedings Financial Cryptography '97 }, (Springer 1997), 307--314.

Rivest, R. L., "Perspectives on Financial Cryptography," { Proceedings Financial Cryptography '97 }, (Springer 1997), 145--149.

{ Other Recent Major Publications }

Ronald L. Rivest and Adi Shamir, "PayWord and MicroMint: Two Simple Micropayment Schemes," in { Proceedings 1996 International Workshop on Security Protocols }, (Springer Lecture Notes in Computer Science Number 1189, edited by Mark Lomas, 1997), pages 69--87.

Ronald L. Rivest, "Chaffing and Winnowing: Confidentiality without Encryption,"

{ CryptoBytes } (RSA Laboratories), Volume 4, Number 1, 12--17 (Summer 1998).}

Oded Goldreich, Birgit Pfitzmann, and Ronald L. Rivest, "Self-Delegation with Controlled Propagation - or - What If You Lose Your Laptop," {Proceedings CRYPTO '98 (Lecture Notes in Computer Science No. 1462)}(Springer-Verlag, August 1998), pages 153-168.}

Ronald L. Rivest, "The Beer Bottle Cipher," CCE Quarterly Journal (Pricewaterhouse Coopers Cryptographic Center of Excellence), Issue 3 (1999), 28--30.}

{54} {Anna Lysyanskaya, Ronald L. Rivest, Amit Sahai, and Stefan Wolf, "Pseudonym Systems," {Selected Areas in Cryptography '99} (Springer Verlag '00), Lecture Notes in Computer Science No. 1758 (edited by H. Heys and C. Adams), pages 184--199.

Recent Cryptography and Security Lectures

- *Micropayments Revisited* by Silvio Micali and Ronald L. Rivest. (Proceedings of the Cryptographer's Track at the RSA Conference 2002, Bart Preneel (ed.), Springer Verlag CT-RSA 2002, LNCS 2271, pages 149--163.)
- *The Untrusted Computer Problem and Camera-Based Authentication*, by D. Clarke, B. Gassend, T. Kotwal, M. Burnside, M. van Dijk, S. Devadas, and R. L. Rivest. *Lecture Notes in Computer Science 2414, Proceedings of the International Conference on Pervasive Computing (Pervasive2002)*, pages 114-124, August 2002.
- *Access-Controlled Resource Discovery for Pervasive Networks*, by S. Raman, D. Clarke, M. Burnside, S. Devadas and R. L. Rivest. *Proceedings of the 18th ACM Symposium on Applied Computing (Security Track)*, March 2003.
- *Tweakable Block Ciphers* by Moses Liskov, Ronald L. Rivest, and David Wagner. *Proceedings CRYPTO 2002* (Springer-Verlag, Lecture Notes in Computer Science No. 2442, Moti Yung(ed.), 2002), pages 31--46.
- *Making Mix Nets Robust for Electronic Voting by Randomized Partial Checking* by Markus Jakobsson, Ari Juels, and Ronald L. Rivest. In D. Boneh, ed., *USENIX Security '02*, pp. 339-353. 2002.
- *Proxy-Based Security Protocols in Networked Mobile Devices* by M. Burnside, D. Clarke, T. Mills, A. Maywah, S. Devadas, and R. Rivest. *Proceedings of the 17th ACM Symposium on Applied Computing (Security Track)*, pages 265-272, March 2002.

**Whitney Quesenbery
Usability Professionals' Association**



Biography

Whitney Quesenbery is the director of the UPA Voting and Usability Project, a role she took on when she joined the board just days after the 2000 US Presidential election. This project has focused on the human side of the voting experience, and has worked to raise awareness of the need for usability and user-centered design in voting systems as with all technology. Whitney was on the advisory council for the FEC project on human factors in voting systems. A discussion group brings together usability advocates and researchers from around the world. Information is available on the UPA web site – www.usabilityprofessionals.org

In her 'civilian' life, Whitney Quesenbery is a user interface designer, design process consultant, and highly regarded speaker. She is an expert in developing new concepts that achieve the goal of meeting business, user, and technology needs. She has extensive user interface design experience and has produced award winning multimedia products, user interfaces, web sites, and software applications.

She is the owner and principal consultant for Whitney Interactive Design, LLC (www.WQusability.com) where she continues the work begun during her dozen years at Cognetics Corporation. Whitney's projects ranged from online financial news retrieval to hospital management software, web applications, and corporate information tools for companies such as the TriZetto Group, FDA, Open University, Armstrong, Novartis, Deloitte Consulting, Dow Jones, McGraw-Hill, Siemens, Hewlett-Packard, and Eli Lilly.

Whitney is active in the user experience community as a member of the Board of Directors for the Usability Professionals' Association (UPA) and the past-manager of the Society for Technical Communication (STC) Special Interest Group on Usability.

Experience

2002 - Present: Whitney Interactive Design, LLC.

Consultancy in user-centered design, interface design and usability

Clients include:

- Trizetto
- ITG - Interpersonal Technology Group
- IRS
- Blackbaud

1990 - 2002: Cognetics Corporation

Principal and Senior Vice President for Design

Key accomplishments

- One of the primary developers for LUCID, a user-centered approach to user experience design.
- Product management and documentation for Hyperties 3.0 and 4.0, released in 1992 and 1995

- Usability training and process implementation for Cognetics and clients
- Developed professional skills evaluation process for staff designers
- Principal or lead designer for design and consulting projects:
 - Web-based applications for healthcare, pharmaceutical, financial services
 - Siemens Health Systems *Soarian*
 - The McGraw-Hill Companies
 - ADP
 - StreamNet
 - Cynocom *IASyst*
 - Con Edison
 - Intranet design and information architecture
 - McNeil
 - Novartis Consumer Health *InfoWeb*
 - Deloitte Consulting
 - Sanofi
 - Web site design and usability
 - Eli Lilly
 - International Center of Photography
 - NSI
 - Congressional Information Systems
 - Cognetics Corporation
 - Online books and reference
 - Hewlett Packard *Laser Jet 4 Travel Guide*
 - The Productivity Shoppe *Get Smart*
 - Gale Research
 - Primary Source Media *American Journey*
 - Research Publications *Broadcast News*
 - Union Carbide *Safety Manual*
 - Lederle Pharmaceuticals
 - Multimedia and interactive television
 - Dow Jones Investor Network
 - Ameritech *Interactive TV Prototypes*
 - AT&T/Lucent *PDD - Capabilities Demo*
 -

1977 - 1990: Theatrical Lighting Designer

New York and regional theatre, dance and opera

- Arden Theatre Company
- Movement Theatre International
- Lenox Arts Center
- Hyde Park Festival Theatre
- American Music Theatre Festival
- Berkshire Ballet Company
- Center for Contemporary Opera
- LaMama E.T.C.
- Laurie Anderson's *United States I - IV*
- *Poppie Nongena*

Professional Society Affiliations

Usability Professionals' Association

- Board of Directors, 2000 - present
- Certification for Usability Professionals project, 2002

- Voting and Usability project, 2000-present
- Conference Presentations, 1999-2002

Society for Technical Communication

- Usability SIG Webmaster, 1997 - present
- Conference Program Manager for Usability, 2002
- Usability SIG Manager, 1999 - 2002
- Distinguished Chapter Service Award, 1997
- Philadelphia Chapter Webmaster, 1995 - 1998
- STC International Online Competition Judge, 1996-1997
- Conference Presentations, 1995-2002

ACM SIGCHI (Special Interest Group on Computer-Human Interaction)

- Conference Panel, 2001: Ethics in HCI
with Rolf Molich, Brenda Laurel, Chauncey Wilson, Carolyn Snyder

United Scenic Artists

- Lighting Designer #3259, 1984-present

Education

- Bryn Mawr College
- National Theatre Institute

Awards and Honors

- E-Comm Ohio Pioneer Awards
National Judge, 2002
- UTEST Advisory Council
- 2001 Frank R. Smith Outstanding Journal Article
"On Beyond Help - Use Assistance and the User Interface"
- STC Competitions Awards
NSI web site, 1998
AT&T PDD, Best in Show 1996
Productivity Shoppe *Get Smart*, 1996
Cognetics web site, 1996-1997
Hypertics documentation, 1996-1997
Primary Source Media *American Journey*, 1995
Hewlett Packard *LaserJet 4 Travel Guide*, 1992

Publications

Balancing the 5Es

Functional requirements answer the question, "What does this program have to do?" Usability requirements answer different questions: How do users approach this work? How do they think about the tasks? How do they judge a successful experience?
Cutter IT Journal - February 2004, pp 4-11

"Starting from People: Designing Usable Voting Systems"

An article based on my presentation at the NIST Symposium on Building Trust and Confidence in Voting Systems, December 10-11, 2003

"Designing a Search People Can Really Use"

Intercom, December 2003, p 18-21

Lessons on how to help people succeed with search, from usability research with consumers using online health information.

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