

Tamar Nedzar/EAC/GOV  
01/06/2006 02:37 PM

To Margaret Sims/EAC/GOV  
cc  
bcc  
Subject Fw: 4th of 5 emails

Just realized I hadn't forwarded this to you. Job said he got all but one email and I will contact GSA before the end of the day about that one.

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov

----- Forwarded by Tamar Nedzar/EAC/GOV on 01/06/2006 02:38 PM -----

Tamar Nedzar/EAC/GOV  
01/06/2006 10:32 AM

To wang@tcf.org, serebrov@sbcglobal.net  
cc  
Subject 4th of 5 emails

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov



African American Vote Fraud Terms.zip

006063

Tamar Nedzar/EAC/GOV  
01/06/2006 04:53 PM

To wang@tcf.org, serebrov@sbcglobal.net  
cc Margaret Sims/EAC/GOV@EAC  
bcc  
Subject 5th of 5 emails

More to come either tonight or tomorrow.

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov



Latino Vote Fraud.zip

006064

Tamar Nedzar/EAC/GOV  
01/06/2006 05:01 PM

To wang@tcf.org, serebrov@sbcglobal.net  
cc Margaret Sims/EAC/GOV@EAC  
bcc  
Subject Fraud Search Wrap-Up

Tova and Job,

After I send the emails from home tonight or tomorrow, that should be all of the search terms you requested. Given the problems with sending emails, if you have any questions, think you are missing anything, or would like to review what I have sent, please feel free to call me. I will only be in the office on Mondays and Fridays, but I check email regularly.

Have a great weekend!

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov

006065

Tamar Nedzar/EAC/GOV  
01/09/2006 09:40 AM

To wang@tcf.org, serebrov@sbcglobal.net  
cc Margaret Sims/EAC/GOV@EAC  
bcc  
Subject First of three emails

Good morning,

All of the emails I sent from home were sent back to me, so I'm trying from work. Please let me know if you do not receive three emails from me by the end of the day today.

Thanks,

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov



12\_26.zip

006060

Tamar Nedzar/EAC/GOV  
01/09/2006 09:45 AM

To wang@tcf.org, serebrov@sbcglobal.net  
cc Margaret Sims/EAC/GOV@EAC  
bcc  
Subject 2nd of 3 emails

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov



Asian Vote Fraud.zip

006067

Tamar Nedzar/EAC/GOV  
01/09/2006 09:48 AM

To wang@tcf.org, serebrov@sbcglobal.net  
cc Margaret Sims/EAC/GOV@EAC  
bcc  
Subject 3rd of 3 emails

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov



Native American Vote Fraud.zip

006068

Tamar Nedzar/EAC/GOV  
01/09/2006 02:06 PM

To "Tova Wang" <wang@tcf.org>@GSAEXTERNAL  
cc psims@eac.gov, serebrov@sbcglobal.net  
bcc  
Subject RE: 3rd of 3 emails

Hi Tova,

The first two emails were on another server, which could explain the delay. All three should be released today; if you don't receive them by 5, please send me an email and I will follow up with GSA. Job, if you have any problems with receiving emails, please also let me know.

Keeping my fingers crossed!

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov  
"Tova Wang" <wang@tcf.org>



"Tova Wang"  
<wang@tcf.org>  
01/09/2006 01:34 PM

To tnedzar@eac.gov, serebrov@sbcglobal.net  
cc psims@eac.gov  
Subject RE: 3rd of 3 emails

I am very confused. I didn't get the first two.

-----Original Message-----

**From:** tnedzar@eac.gov [mailto:tnedzar@eac.gov]  
**Sent:** Monday, January 09, 2006 9:49 AM  
**To:** wang@tcf.org; serebrov@sbcglobal.net  
**Cc:** psims@eac.gov  
**Subject:** 3rd of 3 emails

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov

006069

Tamar Nedzar/EAC/GOV  
01/09/2006 02:15 PM

To "Tova Wang" <wang@tcf.org>@GSAEXTERNAL  
cc psims@eac.gov, serebrov@sbcglobal.net  
bcc  
Subject RE: 3rd of 3 emails

There should be three total for today. All email subject lines should say something like, "First of 3, second of 3," etc.

Please let me know if I need to resend anything.

Thanks,

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov  
"Tova Wang" <wang@tcf.org>



"Tova Wang"  
<wang@tcf.org>  
01/09/2006 02:12 PM

To tnedzar@eac.gov  
cc psims@eac.gov, serebrov@sbcglobal.net  
Subject RE: 3rd of 3 emails

I got the first two now. Whats the total number we should have for the day?

-----Original Message-----

**From:** tnedzar@eac.gov [mailto:tnedzar@eac.gov]  
**Sent:** Monday, January 09, 2006 2:07 PM  
**To:** wang@tcf.org  
**Cc:** psims@eac.gov; serebrov@sbcglobal.net  
**Subject:** RE: 3rd of 3 emails

Hi Tova,

The first two emails were on another server, which could explain the delay. All three should be released today; if you don't receive them by 5, please send me an email and I will follow up with GSA. Job, if you have any problems with receiving emails, please also let me know.

Keeping my fingers crossed!

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100

006070

Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov

"Tova Wang" <[wang@tcf.org](mailto:wang@tcf.org)>

01/09/2006 01:34 PM

To: [tnedzar@eac.gov](mailto:tnedzar@eac.gov), [serebrov@sbcglobal.net](mailto:serebrov@sbcglobal.net)  
Cc: [psims@eac.gov](mailto:psims@eac.gov)  
Subject RE: 3rd of 3 emails

I am very confused. I didn't get the first two.

-----Original Message-----

**From:** [tnedzar@eac.gov](mailto:tnedzar@eac.gov) [<mailto:tnedzar@eac.gov>]  
**Sent:** Monday, January 09, 2006 9:49 AM  
**To:** [wang@tcf.org](mailto:wang@tcf.org); [serebrov@sbcglobal.net](mailto:serebrov@sbcglobal.net)  
**Cc:** [psims@eac.gov](mailto:psims@eac.gov)  
**Subject:** 3rd of 3 emails

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov

006071

Tamar Nedzar/EAC/GOV  
01/09/2006 02:24 PM

To "Tova Wang" <wang@tcf.org>@GSAEXTERNAL  
cc Margaret Sims/EAC/GOV@EAC  
bcc  
Subject RE: 3rd of 3 emails 

No problem.

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov



12\_26.zip  
"Tova Wang" <wang@tcf.org>



"Tova Wang"  
<wang@tcf.org>  
01/09/2006 02:20 PM

To tnedzar@eac.gov  
cc  
Subject RE: 3rd of 3 emails

I need the first one

-----Original Message-----

**From:** tnedzar@eac.gov [mailto:tnedzar@eac.gov]  
**Sent:** Monday, January 09, 2006 2:15 PM  
**To:** wang@tcf.org  
**Cc:** psims@eac.gov; serebrov@sbcglobal.net  
**Subject:** RE: 3rd of 3 emails

There should be three total for today. All email subject lines should say something like, "First of 3, second of 3," etc.

Please let me know if I need to resend anything.

Thanks,

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377

006072

<http://www.eac.gov>  
TNedzar@eac.gov

"Tova Wang" <wang@tcf.org>

01/09/2006 02:12 PM

To tnedzar@eac.gov  
cc psims@eac.gov, serebrov@sbcglobal.net  
Subject RE: 3rd of 3 emails

I got the first two now. Whats the total number we should have for the day?

-----Original Message-----

**From:** tnedzar@eac.gov [mailto:tnedzar@eac.gov]  
**Sent:** Monday, January 09, 2006 2:07 PM  
**To:** wang@tcf.org  
**Cc:** psims@eac.gov; serebrov@sbcglobal.net  
**Subject:** RE: 3rd of 3 emails

Hi Tova,

The first two emails were on another server, which could explain the delay. All three should be released today; if you don't receive them by 5, please send me an email and I will follow up with GSA. Job, if you have any problems with receiving emails, please also let me know.

Keeping my fingers crossed!

Tamar Nedzar  
Law Clerk  
U.S. Election Assistance Commission  
1225 New York Avenue, NW Suite 1100  
Washington, DC 20005  
(202) 566-2377  
<http://www.eac.gov>  
TNedzar@eac.gov

"Tova Wang" <wang@tcf.org>

01/09/2006 01:34 PM

To tnedzar@eac.gov, serebrov@sbcglobal.net  
cc psims@eac.gov  
Subject RE: 3rd of 3 emails

006073

I am very confused. I didn't get the first two.

-----Original Message-----

**From:** tnedzar@eac.gov [mailto:tnedzar@eac.gov]

**Sent:** Monday, January 09, 2006 9:49 AM

**To:** wang@tcf.org; serebrov@sbcglobal.net

**Cc:** psims@eac.gov

**Subject:** 3rd of 3 emails

Tamar Nedzar

Law Clerk

U.S. Election Assistance Commission

1225 New York Avenue, NW Suite 1100

Washington, DC 20005

(202) 566-2377

<http://www.eac.gov>

[TNedzar@eac.gov](mailto:TNedzar@eac.gov)

006074

### Word Search Terms

When performing a case law word search please use this word list and search both federal and state cases. The & (and) is included as the word search connector. You may have to substitute w/5 (within five words) for example instead of &. I want cases after 2000.

Election & fraud  
Voter & fraud  
Vote & fraud  
Voter & challenge  
Vote & challenge  
Election & challenge  
Election & irregularity  
Election & irregularities  
Election & violation  
Election & statutory & violation  
Election & statute & violation  
Election & administration  
Stealing & election  
At & the & time & of & the & election  
After & the & election  
Before & the & election  
Election & commissioners  
Election & mandamus  
Election & mandamus & declaratory & judgment  
Election & declaratory & judgment  
Election & theft  
Ballot & box  
Ballot & box & tampering  
Ballot & box & theft  
Ballot & box & stealing  
Paper & ballot  
Paper & ballot & tampering  
Election & officers  
Election & Sheriff  
Over & vote  
Over & votes  
Under & vote  
Under & votes  
Vote & counting  
Vote & count  
Election & counting  
Election & count  
Miscount & votes  
Vote & optical & scan  
Election & optical & scan  
Election & crime  
Election & criminal  
Vote & crime  
Vote & criminal  
Double & voting  
Multiple & voting  
Dead & voting  
Election & counting & violation  
Election & counting & error  
Vote & counting & violation

006075

Vote & counting & error  
Voter & intimidation  
Vote & intimidation  
Voter & intimidating  
Voter & registration  
Voter & registration & fictitious & name  
Voter & registration & destruction  
Vote & registration  
Denial & voter & registration  
Voter & card  
Vote & card  
Voter & refuse & vote  
Voter & refuse  
Vote & refuse  
Voter & rolls  
Vote & rolls  
Voter & identification  
Vote & identification  
Voter & racial & profiling  
Vote & racial & profiling  
Voter & racial  
Voter & reject  
Vote & racial  
Vote & reject  
Voter & racial & challenge  
Vote & racial & challenge  
Voter & deny & racial  
Vote & deny & racial  
Voter & deny & challenge  
Voter & deny & reject  
Vote & deny & challenge  
Vote & deny & reject  
Poll & tax  
Voting & test  
Absentee & ballot  
Absentee & ballot & deny  
Absentee & ballot & reject  
Absentee & ballot & count  
Absentee & ballot & challenge  
Touch & screen & (vote or voting)  
Motor & Voter & Act  
Overseas & ballots & count  
Overseas & ballots & deny  
Overseas & ballots & reject  
Overseas & ballot  
Overseas & ballot & count  
Overseas & ballot & deny  
Overseas & ballot & reject  
Military & ballot  
Military & ballot & count  
Military & ballot & deny  
Military & ballot & reject  
Electioneering & polls  
Electioneering & within & polls  
Unregistered & (voter or vote)  
Prevent & (vote or voter)

006076

Prevent & election  
Stop & election  
Stop & (vote or voter)  
Delay & election  
Delay & (vote or voter)  
Close & poll  
Open & poll  
Prevent & close & poll  
Prevent & open & poll  
(Vote or voter) & legal & challenge  
Election & legal & challenge  
Election & void  
Election & reverse  
Vote & void  
(Vote or voter) & police  
Poll & police  
(Vote or voter) & law & enforcement  
Poll & law & enforcement  
(Vote or voter) & deceptive & practices  
Election & deceptive & practices  
Voter & deceive  
Voter & false & information  
Voter & eligibility  
Vote & felon  
Vote & ex & felon  
Vote & exfelon  
Disenfranchisement  
Disenfranchise  
Law & election & manipulation  
Vote & purging  
Vote & purge  
Registration & (remove or removal)  
Registration & (purge or purging)  
Vote & buying  
(Vote or voter) & non & citizen  
(Vote or voter) & noncitizen  
(Vote or voter) & alien  
Vote & selective enforcement  
Identification & selective  
Election & accessible  
Election & inaccessible  
Election & misinformation  
Registration & restrictions  
Election & administrator & fraud  
Election & official & fraud  
Provisional & ballot & deny  
Provisional & ballot & denial  
Affidavit & ballot & deny  
Affidavit & ballot & denial  
Absentee & ballot & coerce  
Absentee & ballot & coercion  
Registration & destruction  
Poll & worker & intimidation  
Poll & worker & intimidating  
Poll & worker & threatening  
Poll & worker & abusive

006077

Poll & inspector & intimidation  
Poll & inspector & intimidating  
Poll & inspector & threatening  
Poll & inspector & abusive  
Election & official & (intimidation or intimidating)  
Election & official & threatening  
Election & official & abusive  
Poll & judge & (intimidation or intimidating)  
Poll & judge & threatening  
Poll & judge & abusive  
Election & judge & (intimidation or intimidating)  
Election & judge & threatening  
Election & judge & abusive  
Poll & monitor & (intimidation or intimidating)  
Poll & monitor & threatening  
Poll & monitor & abusive  
Election & monitor & (intimidation or intimidating)  
Election & monitor & threatening  
Election & monitor & abusive  
Poll & observer & (intimidation or intimidating)  
Poll & observer & threatening  
Poll & observer & abusive  
Election & observer & (intimidation or intimidating)  
Election & observer & threatening  
Election & observer & abusive  
(vote or Voter) & (deter or deterrence)  
Ballot & integrity  
Ballot & security  
Ballot & security & minority  
Vote & (suppression or suppress)  
Minority & vote & (suppression or suppress)  
Minority & disenfranchisement  
(Vote or voter) & disenfranchisement  
(Vote or voter) & discourage  
(Vote or voter) & depress  
Poll & watcher & challenge  
Poll & watcher & (intimidate or intimidating or intimidation)  
Poll & watcher & abusive  
Poll & watcher & threatening  
Literacy & test  
Voter & (harass or harassment)  
Vote & mail & fraud  
Poll & guards  
Election & consent & decree  
(Vote or voter) & barrier  
Voting & barrier

African American

(Vote or voter) & deny & black  
(Vote or voter) & black & challenge  
(Vote or voter) & black & reject  
(vote or voter) & black  
(Vote or voter) & deny & African & American  
(Vote or voter) & African & American & reject  
(Vote or voter) & African & American & challenge  
(Vote or voter) & African & American

006078

Election & deny & black  
Election & black & challenge  
Election & black & reject  
Election & black  
Election & deny & African & American  
Election & African & American  
Election & African & American & challenge  
Election & African & American & reject  
Jim & Crow  
African American & vote & suppress  
African & American & disenfranchisement  
Black & disenfranchisement  
Black & & vote & suppression  
African & American & vote & suppression  
Black & vote & suppress  
Ballot & security & black  
Ballot & security & African & American

#### Latino

(Vote or voter) & deny & Hispanic  
(Vote or voter) & Hispanic & challenge  
(Vote or voter) & Hispanic & reject  
(Vote or voter) & Hispanic  
Election & deny & Hispanic  
Election & Hispanic & challenge  
Election & Hispanic & reject  
Election & Hispanic  
(Vote or voter) & deny & Latino  
(Vote or voter) & Latino & challenge  
(Vote or voter) & Latino & reject  
(Vote or voter) & Latino  
Election & deny & Latino  
Election & Latino & challenge  
Election & Latino & reject  
Election & Latino  
Latino & disenfranchisement  
Hispanic & disenfranchisement  
Ballot & security & Latino  
Ballot & security & Hispanic  
Latino & vote & suppression  
Hispanic & vote & suppression  
Latino & vote & suppress

#### Native American

(Vote or voter) & deny & Native & American  
(Vote or voter) & Native & American & challenge  
(Vote or voter) & Native & American & reject  
(Vote or voter) & Native & American  
Election & deny & Native & American  
Election & Native & American & challenge  
Election & Native & American & reject  
Election & Native & American  
Ballot security & Native & American  
Native & American & & vote & suppression  
Native & American & vote & suppress  
Native & American & disenfranchisement

006079

(Vote or voter) & deny & Indian  
(Vote or voter) & Indian & challenge  
(Vote or voter) & Indian & reject  
(Vote or voter) & Indian  
Election & deny & Indian  
Election & Indian & challenge  
Election & Indian & reject  
Election & Indian  
Ballot & security & Indian  
Indian & & vote & suppression  
Indian & vote & suppress  
Indian & disenfranchisement

Asian

(Vote or voter) & deny & Asian  
(Vote or voter) & Asian & challenge  
(Vote or voter) & Asian & reject  
(Vote or voter) & Asian  
Election & deny & Asian  
Election & Asian & challenge  
Election & Asian & reject  
Election & Asian  
Ballot & security & Asian  
Asian & & vote & suppression  
Asian & vote & suppress  
Asian & disenfranchisement  
Korean & (vote or voter)  
Vietnamese & (vote or voter)  
Thai & (vote or voter)  
Chinese & (vote or voter)  
Japanese & (vote or voter)  
Taiwanese & (vote or voter)

006090



# OFFICE OF MANAGEMENT AND BUDGET

September 23, 1992

## POLICY LETTER 92-1

### TO THE HEADS OF EXECUTIVE AGENCIES AND DEPARTMENTS

**SUBJECT:** Inherently Governmental Functions

1. **Purpose.** This policy letter establishes Executive Branch policy relating to service contracting and inherently governmental functions. Its purpose is to assist Executive Branch officers and employees in avoiding an unacceptable transfer of official responsibility to Government contractors.
2. **Authority.** This policy letter is issued pursuant to section 6(a) of the Office of Federal Procurement Policy (OFPP) Act, as amended, codified at 41 U.S.C. [[section]] 405.
3. **Exclusions.** Services obtained by personnel appointments and advisory committees are not covered by this policy letter.
4. **Background.** Contractors, when properly used, provide a wide variety of useful services that play an important part in helping agencies to accomplish their missions. Agencies use service contracts to acquire special knowledge and skills not available in the Government, obtain cost effective services, or obtain temporary or intermittent services, among other reasons.

Not all functions may be performed by contractors, however. Just as it is clear that certain functions, such as the command of combat troops, may not be contracted, it is also clear that other functions, such as building maintenance and food services, may be contracted. The difficulty is in determining which of these services that fall between these extremes may be acquired by contract. Agencies have occasionally relied on contractors to perform certain functions in such a way as to raise questions about whether Government policy is being created by private persons. Also, from time to time questions have arisen regarding the extent to which de facto control over contract performance has been transferred to contractors. This policy letter provides an illustrative list of functions, that are, as a matter of policy, inherently governmental (see Appendix A), and articulates the practical and policy considerations that underlie such determinations (see [[section]] 7).

As stated in [[section]] 9, however, this policy letter does not purport to specify which functions are, as a legal matter, inherently governmental, or to define the factors used in making such legal determination. Thus, the fact that a function is listed in Appendix A, or a factor is set forth in [[section]] 7(b), does not necessarily mean that the function is inherently governmental as a legal matter or that the factor would be relevant in making the legal determination.

5. **Definition.** As a matter of policy, an "inherently governmental function" is a function that is so intimately related to the public interest as to mandate performance by Government employees. These functions include those activities that require either the exercise of discretion in applying Government authority or the making of value judgments in making decisions for the Government. Governmental functions normally fall into two categories: (1) the act of governing, i.e., the discretionary exercise of Government authority, and (2) monetary transactions and entitlements.

An inherently governmental function involves, among other things, the interpretation and execution of the laws of the United States so as to:

(a) bind the United States to take or not to take some action by contract, policy, regulation, authorization, order, or otherwise;

(b) determine, protect, and advance its economic, political, territorial, property, or other interests by military or diplomatic action, civil or criminal judicial proceedings, contract management, or otherwise;

00608<sup>1</sup>

- (c) significantly affect the life, liberty, or property of private persons;
- (d) commission, appoint, direct, or control officers of employees of the United States; or
- (e) exert ultimate control over the acquisition, use, or disposition of the property, real or personal, tangible or intangible, of the United States, including the collection, control, or disbursement of appropriated and other Federal funds.

Inherently governmental functions do not normally include gathering information for or providing advice, opinions, recommendations, or ideas to Government officials. They also do not include functions that are primarily ministerial and internal in nature, such as building security; mail operations; operation of cafeterias; housekeeping; facilities operations and maintenance, warehouse operations, motor vehicle fleet management and operations, or other routine electrical or mechanical services.

The detailed list of examples of commercial activities found as an attachment to Office of Management and Budget (OMB) Cir. No. A-76 is an authoritative, nonexclusive list of functions that are not inherently governmental functions. These functions therefore may be contracted.

## 6. Policy.

(a) **Accountability.** It is the policy of the Executive Branch to ensure that Government action is taken as a result of informed, independent judgments made by Government officials who are ultimate accountable to the President. When the Government uses service contracts, such informed, independent judgment is ensured by:

- (1) prohibiting the use of service contracts for the performance of inherently governmental functions (See Appendix A);
- (2) providing greater scrutiny and an appropriate enhanced degree of management oversight (see subsection 7(f)) when contracting for functions that are not inherently governmental but closely support the performance of inherently governmental functions (see Appendix B);
- (3) ensuring, in using the products of those contracts, that any final agency action complies with the laws and policies of the United States and reflects the independent conclusions of agency officials and not those of contractors who may have interests that are not in concert with the public interest, and who may be beyond the reach of management controls otherwise applicable to public employees; and
- (4) ensuring that reasonable identification of contractors and contractor work products is made whenever there is a risk that the public, Congress, or other persons outside of the Government might confuse them with Government officials or with Government work products, respectively.

(b) **OMB Circular No. A-76.** This policy letter does not purport to supersede or otherwise effect any change in OMB Circular No. A-76, Performance of Commercial Activities.

(c) **Drafting of Congressional testimony, responses to Congressional correspondence, and agency responses to audit reports from an Inspector General, the General Accounting Office, or other Federal audit entity.** While the approval of a Government document is an inherently governmental function, its drafting is not necessarily such a function. Accordingly, in most situations the drafting of a document, or portions thereof, may be contracted, and the agency should review and revise the draft document, to the extent necessary, to ensure that the final document expresses the agency's views and advances the public interest. However, even though the drafting function is not necessarily an inherently government function, it may be inappropriate, for various reasons, for a private party to draft a document in particular circumstances. Because of the appearance of private influence with respect to documents that are prepared for Congress or for law enforcement or oversight agencies and that may be particularly sensitive, contractors are not to be used for the drafting of Congressional testimony; responses to Congressional correspondence; or agency responses to audit reports from an Inspector General, the General Accounting Office, or other Federal audit entity.

- 7. **Guidelines.** If a function proposed for contract performance is not found in Appendix A, the following guidelines will assist agencies in understanding the application of this policy letter, determining whether the

006082

function is, as a matter of policy, inherently governmental and forestalling potential problems.

(a) **The exercise of discretion.** While inherently governmental functions necessarily involve the exercise of substantial discretion, not every exercise of discretion is evidence that such a function is involved. Rather, the use of discretion must have the effect of committing the Federal Government to a course of action when two or more alternative courses of action exist (e.g., purchasing a minicomputer than a mainframe computer, hiring a statistician rather than an economist, supporting proposed legislation rather than opposing economist, supporting proposed legislation rather than opposing it, devoting more resources to prosecuting one type of criminal case than another, awarding a contract to one firm rather than another, adopting one policy rather than another, and so forth).

A contract may thus properly be awarded where the contractor does not have the authority to decide on the course of action to be pursued but is rather tasked to develop options to inform an agency decision maker, or to develop or expand decisions already made by Federal officials. Moreover, the mere fact that decisions are made by the contractors in performing his or her duties (e.g., how to allocate the contractor's own or subcontract resources, what techniques and procedures to employ, whether and whom to consult, what research alternatives to explore given the scope of the contract, what conclusions to emphasize, how frequently to test) is not determinative of whether he or she is performing an inherently government function.

(b) **Totality of the circumstances.** Determining whether a function is an inherently governmental function often is difficult and depends upon an analysis of the factors of the case. Such analysis involves consideration of a number of factors, and the presence or absence of any one is not in itself determinative of the issue. Nor will the same emphasis necessarily be placed on any one factor at different times, due to the changing nature of the Government's requirements.

The following factors should be considered when deciding whether award of a contract might effect, or the performance of a contract has effected, a transfer of official responsibility:

(1) Congressional legislative restrictions or authorizations.

(2) The degree to which official discretion is or would be limited, i.e., whether the contractor's involvement in agency functions is or would be so extensive or his or her work product is so far advanced toward completion that the agency's ability to develop and consider options other than those provided by the contractor is restricted.

(3) In claims adjudication and related services,

(i) the finality of any contractor's action affecting individual claimants or applicants, and whether or not review of the contractor's action is *de novo* (i.e., to be effected without the appellate body's being bound by prior legal rulings or factual determinations) on appeal of his or her decision to an agency official;

(ii) the degree to which contractor activities may involve wide-ranging interpretations of complex, ambiguous case law and other legal authorities, as opposed to being circumscribed by detailed laws, regulations, and procedures.

(iii) the degree to which matters for decision by the contractor involve recurring fact patterns or unique fact patterns; and

(iv) The contractor's discretion to determine an appropriate award or penalty.

(4) The contractor's ability to take action that will significantly and directly affect the life, liberty, or property of individual members of the public, including the likelihood of the contractor's need to resort to force in support of a police or judicial function; whether force, especially deadly force, is more likely to be initiated by the contractor or by some other person; and the degree to which force may have to be exercised in public or relatively uncontrolled areas. (Note that contracting for guard, convoy security, and plant protection services, armed or unarmed, is not proscribed by these policies.)

(5) The availability of special agency authorities and the appropriateness of their application to the situation at hand, such as the power to deputize private persons.

(6) Whether the function in question is already being performed by private persons, and the

006083

circumstances under which it is being performed by them.

(c) **Finality of agency determinations.** Whether or not a function is an inherently governmental function, for purposes of this policy letter, is a matter for agency determination. However, agency decisions that a function is or is not an inherently governmental function may be reviewed, and, if necessary, modified by appropriate OMB officials.

(d) **Preaward responsibilities.** Whether a function being considered for performance by contract is an inherently governmental function is an issue to be addressed prior to issuance of the solicitation.

(e) **Post-award responsibilities.** After award, even when a contract does not involve performance of an inherently governmental function, agencies must take steps to protect the public interest by playing an active, informed role in contract administration. This ensures that contractors comply with the terms of the contract and that Government policies, rather than private ones, are implemented. Such participation should be appropriate to the nature of the contract, and should leave no doubt that the contract is under the control of Government officials. This does not relieve contractors of their performance responsibilities under the contract. Nor does this responsibility to administer the contract require Government officials to exercise such control over contractor activities to convert the contract, or portion thereof, to a personal service contract.

In deciding whether Government officials have lost or might lose control of the administration of a contract, the following are relevant considerations: the degree to which agencies have effective management procedures and policies that enable meaningful oversight of contractor performance, the resources available for such oversight, the actual practice of the agency regarding oversight, the duration of the contract, and the complexity of the tasks to be performed.

(f) **Management controls.** When functions described in Appendix B are involved, additional management attention to the terms of the contract and the manner of performance is necessary. How close the scrutiny or how extensive or stringent the management controls need to be is for agencies to determine. Examples of additional control measures that might be employed are:

(1) developing carefully crafted statements of work and quality assurance plans, as described in OFPP Policy Letter 91-2 **Service Contracting**, that focus on the issue of Government oversight and measurement of contractor performance;

(2) establishing audit plans for periodic review of contracts by Government auditors;

(3) conducting preaward conflict of interest reviews to ensure contract performance in accordance with objective standards and contract specifications;

(4) physically separating contractor personnel from Government personnel at the worksite; and

(5) requiring contractors to (a) submit reports that contain recommendations and that explain and rank policy or action alternatives, if any, (b) describe what procedures they used to arrive at their recommendations, (c) summarize the substance of their deliberations, (d) report any dissenting views, (e) list sources relied upon, and/or (f) otherwise make clear the methods and considerations upon which their recommendations are based.

(g) **Identification of contractor personnel and acknowledgment of contractor participation.** Contractor personnel attending meetings, answering Government telephones, and working in other situations where their contractor status is not obvious to third parties must be required to identify themselves as such to avoid creating an impression in the minds of members of the public or the Congress that they are Government officials, unless, in the judgment of the agency, no harm can come from failing to identify themselves. All documents or reports produced by contractors are to be suitably marked as contractor products.

(h) **Degree of reliance** The extent of reliance on service contractors is not by itself a cause for concern. Agencies must, however, have a sufficient number of trained and experienced staff to manage Government programs properly. The greater the degree of reliance on contractors the greater the need for oversight by agencies. What number of Government officials is needed to oversee a particular contract is a management decision to be made after analysis of a number of factors. These include, among others, the scope of the activity in question; the technical complexity of the project or its components; the technical capability, numbers, and workload of Federal oversight officials; the inspection techniques available; and the importance of the activity. Current contract administration resources shall not be determinative. The most efficient and most effective approach shall be utilized.

006084

(i) **Exercise of approving or signature authority.** Official responsibility to approve the work of contractors is a power reserved to Government officials. It should be exercised with a thorough knowledge and understanding of the contents of documents submitted by contractors and a recognition of the need to apply independent judgment in the use of these work products.

## 8. Responsibilities.

(a) **Heads of agencies.** Heads of departments and agencies are responsible for implementing this policy letter. While these policies must be implemented in the Federal Acquisition Regulation (FAR), it is expected that agencies will take all appropriate actions in the interim to develop implementation strategies and initiate staff training to ensure effective implementation of these policies.

(b) **Federal Acquisition Regulatory Council.** Pursuant to subsections 6(a) and 25(f) of the OFPP Act, as amended, 41 U.S.C. [[section]][[section]] 405(a) and 421(f), the Federal Acquisition Regulatory Council shall ensure that the policies established herein are incorporated in the FAR within 210 days from the date this policy letter is published in the **Federal Register**. Issuance of final regulations within this 210-day period shall be considered issuance "in a timely manner" as prescribed in 41 U.S.C. [[section]] 405(b).

(c) **Contracting officers.** When requirements are developed, when solicitations are drafted, and when contracts are being performed, contracting officers are to ensure:

(1) that functions to be contracted are not among those listed in Appendix A of this letter and do not closely resemble any functions listed here;

(2) that functions to be contracted that are not listed in Appendix A, and that do not closely resemble them, are not inherently governmental functions according to the totality of the circumstances test in subsection 7(b), above;

(3) that the terms and the manner of performance of any contract involving functions listed in Appendix B of this letter are subject to adequate scrutiny and oversight in accordance with subsection 7(f), above; and

(4) that all other contractible functions are properly managed in accordance with subsection 7(e), above.

(d) **All officials.** When they are aware that contractor advice, opinions, recommendations, ideas, reports, analyses, and other work products are to be considered in the course of their official duties, all Federal Government officials are to ensure that they exercise independent judgment and critically examine these products.

9. **Judicial review.** This policy letter is not intended to provide a constitutional or statutory interpretation of any kind and it is not intended, and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law by a party against the United States, its agencies, its officers, or any person. It is intended only to provide policy guidance to agencies in the exercise of their discretion concerning Federal contracting. Thus, this policy letter is not intended, and should not be construed, to create any substantive or procedural basis on which to challenge any agency action or inaction on the ground that such action or inaction was not in accordance with this policy letter.
10. **Information contact.** For information regarding this policy letter contact Richard A. Ong, Deputy Associate Administrator, the Office of Federal Procurement Policy, 725 17th Street, N.W., Washington, DC 20503. Telephone (202) 395-7209.
11. **Effective date.** This policy letter is effective 30 days after the date of publication.

Allan V. Burman  
Administrator

---

The following is an illustrative list of functions considered to be inherently governmental functions: (footnote: With respect to the actual drafting of Congressional testimony, of responses to Congressional correspondence, and of agency responses to audit reports from the Inspector General, the General Accounting Office, or other Federal audit entity, see special provisions in subsection 6(c) of the text of the policy letter)

1. The direct conduct of criminal investigation.
2. The control of prosecutions and performance of adjudicatory functions (other than those relating to arbitration or other methods of alternative dispute resolution).
3. The command of military forces, especially the leadership of military personnel who are members of the combat, combat support or combat service support role.
4. The conduct of foreign relations and the determination of foreign policy.
5. The determination of agency policy, such as determining the content and application of regulations, among other things.
6. The determination of Federal program priorities or budget requests.
7. The direction and control of Federal employees.
8. The direction and control of intelligence and counter-intelligence operations.
9. The selection or nonselection of individuals for Federal Government employment.
10. The approval of position descriptions and performance standards for Federal employees.
11. The determination of what Government property is to be disposed of and on what terms (although an agency may give contractors authority to dispose of property at prices with specified ranges and subject to other reasonable conditions deemed appropriate by the agency).
12. In Federal procurement activities with respect to prime contracts,
  - (a) determining what supplies or services are to be acquired by the Government (although an agency may give contractors authority to acquire supplies at prices within specified ranges and subject to other reasonable conditions deemed appropriate by the agency);
  - (b) participating as a voting member on any source selection boards;
  - (c) approval of any contractual documents, to include documents defining requirements, incentive plans, and evaluation criteria;
  - (d) awarding contracts;
  - (e) administering contracts (including ordering changes in contract performance or contract quantities, taking action based on evaluations of contractor performance, and accepting or rejecting contractor products or services);
  - (f) terminating contracts; and
  - (g) determining whether contract costs are reasonable, allocable, and allowable.
13. The approval of agency responses to Freedom of Information Act requests (other than routine responses that, because of statute, regulation, or agency policy, do not require the exercise of judgment in determining whether documents are to be released or withheld), and the approval of agency responses to the administrative appeals of denials of Freedom of Information Act requests.
14. The conduct of administrative hearings to determine the eligibility of any person for a security clearance.

involving actions that affect matters of personal reputation or eligibility to participate in Government programs.

15. The approval of Federal licensing actions and inspections.
  16. The determination of budget policy, guidance, and strategy.
  17. The collection, control, and disbursement of fees, royalties, duties, fines, taxes and other public funds, unless authorized by statute, such as title 31 U.S.C. [[section]] 952 (relating to private collection contractors) and title 31 U.S.C. [[section]] 3718 (relating to private attorney collection services), but not including:
    - (a) collection of fees, fines, penalties, costs or other charges from visitors to or patrons of mess halls, post or base exchange concessions, national parks, and similar entities or activities, or from other persons, where the amount to be collected is easily calculated or predetermined and the funds collected can be easily controlled using standard cash management techniques, and
    - (b) routine voucher and invoice examination.
  18. The control of the treasury accounts.
  19. The administration of public trusts
- 

## **APPENDIX B**

The following list is of services and actions that are not considered to be inherently governmental functions. However, they may approach being in that category because of the way in which the contractor performs the contract or the manner in which the government administers contractor performance. When contracting for such services and actions, agencies should be fully aware of the terms of the contract, contractor performance, and contract administration to ensure that appropriate agency control is preserved.

This is an illustrative listing, and is not intended to promote or discourage the use of the following types of contractor services:

1. Services that involve or relate to budget preparation, including workload modeling, fact finding, efficiency studies, and should-cost analyses, etc.
2. Services that involve or relate to reorganization and planning activities.
3. Services that involve or relate to analyses, feasibility studies, and strategy options to be used by agency personnel in developing policy.
4. Services that involve or relate to the development of regulations.
5. Services that involve or relate to the evaluation of another contractor's performance.
6. Services in support of acquisition planning.
7. Contractors' providing assistance in contract management (such as where the contractor might influence official evaluations of other contractors).
8. Contractors' providing technical evaluation of contract proposals.
9. Contractors' providing assistance in the development of statements of work.
10. Contractors' providing support in preparing responses to Freedom of Information Act requests.

11. Contractors' working in any situation that permits or might permit them to gain access to confidential business information and/or any other sensitive information (other than situations covered by the Defense Industrial Security Program described in FAR 4.402(b)).
  12. Contractors' providing information regarding agency policies or regulations, such as attending conferences on behalf of an agency, conducting community relations campaigns, or conducting agency training courses.
  13. Contractors' participating in any situation where it might be assumed that they are agency employees or representatives.
  14. Contractors' participating as technical advisors to a source selection board or participating as voting or nonvoting members of a source evaluation board.
  15. Contractors' serving as arbitrators or providing alternative methods of dispute resolution.
  16. Contractors' constructing buildings or structures intended to be secure from electronic eavesdropping or other penetration by foreign governments.
  17. Contractors' providing inspection services.
  18. Contractors' providing legal advice and interpretations of regulations and statutes to Government officials.
  19. Contractors' providing special non-law enforcement, security activities that do not directly involve criminal investigations, such as prisoner detention or transport and non-military national security details.
- 

**OFFICE OF MANAGEMENT AND BUDGET  
Office Of Federal Procurement Policy**

**AGENCY:**

Office of Management and Budget, Executive Office of the President, Office of Federal Procurement Policy.

**ACTION:**

Policy Letter on Inherently Governmental Functions.

**SUMMARY:**

The Office of Federal Procurement Policy (OFPP) publishes today the final version of a policy letter providing guidance to Executive Departments and agencies on (1) what functions are inherently governmental functions that must only be performed by Government officers and employees and (2) what contractible functions so closely support Government officers and employees in their performance of inherently governmental functions that the terms and performance of those contracts require closer scrutiny from Federal officials. This policy letter has been developed because executive agencies, members of Congress, the General Accounting Office, and the public have from time to time either requested guidance regarding, or inquired about, the propriety of awarding contracts for certain types of functions or administering contracts in certain ways. Previous guidance on this issue has also not been as detailed as that which we now provide.

**FOR FURTHER INFORMATION CONTACT:**

Richard A. Ong, Deputy Association  
Administrator, Office of Federal Procurement Policy  
725 17th Street, NW, Suite 9001  
Washington, DC 20503  
(202) 395-7209.

To obtain a copy of this policy letter, please call OMB's Procurement Policy Office at (202) 395-3501.

006088

## SUPPLEMENTARY INFORMATION

**Comments received.** We received 34 comments in response to our proposed policy letter published in the **Federal Register** on December 16, 1991 (56 Fed. Reg. 65279): eight from industry or trade groups, four from private individuals, two from employee organizations, one from a Federally funded research and development center, and 19 from Government agencies.

1. **Purpose of the policy letter.** This policy letter on inherently governmental functions is being published to provide guidance on what kinds of functions, as a matter of policy, must be performed by officials of the Executive Branch of the United States and what kinds of functions may be performed by private persons under contract with the Federal Government.

Previous guidance on these matters that has been available to the Executive Branch has not been detailed and sometimes Federal agencies have permitted contractors to perform functions that should be performed by Government personnel. We now provide more detailed guidance.

2. **Relationships of policy letter to other OFPP publications on service contracting.** This policy letter is also one of several that the Office of Federal Procurement Policy (OFPP) has published recently that have focused on some aspect of service contracting in the Federal Government. At this time, OFPP has determined it is best to deal with individual aspects of service contracting rather than trying to publish comprehensive guidance in one document. We will consider collecting all of the guidance on service contracts in one document in the future.

Thus, we do not cover in detail in this policy letter such matters as cost effectiveness of contracting for services, conflicts of interest of service contractors, and management of service contracts. These issues are dealt with in OMB Circular No. A-76, Performance of Commercial Activities, August 4, 1983 (under revision); OFPP Policy Letter 89-1, Conflict of interest Policies Applicable to Consultants, 54 Fed. Reg. 51,805 (December 18, 1989); OFPP Memorandum for Agency Senior Procurement Executives, Government-Wide Guidance on Contract Administration (March 15, 1991); OFPP Policy Letter 91-2, Service Contracting, 56 Fed. Reg. 15110 (April 15, 1991); proposed OFPP Policy Letter 91-\_\_\_\_, Past Performance Information, 56 Fed. Reg. 63988 (December 6, 1991); and proposed OFPP Policy Letter 92-\_\_\_\_, Management of Service Contracting, 56 Fed. Reg. 66091 (December 20, 1991).

3. **Relationship to OMB Circular No. A-76.** One commenter asked that we make clear our apparent intent to clarify rather than alter the guidance originally found in OMB Circular No. A-76 on inherently government functions. This is our intent. No fundamental change is intended.

We have altered the form of the original Circular A-76 definition of an inherently governmental function in the interest of clarity. Specific examples cited in the original A-76 definition have been incorporated into Appendix A and a list of the general principles underlying the selection of the functions listed in that appendix has been added in their stead.

The terms "function" and "activity" as used in this policy letter and Circular A-76, respectively, are interchangeable.

The same commenter above suggested that we add a new Appendix C, containing a nonexclusive list of functions that are commercial activities that should be contracted. We have not adopted this suggestion because the scheme proposed is the same one we have implicitly adopted. The proposed Appendix C is nothing more than the list of examples of commercial activities found as an Attachment to Circular A-76. We do not believe it is necessary to incorporate that A-76 attachment in this policy letter. The fact that we have not provided this Appendix C thus should not be construed as narrowing the scope of functions that have been contracted in the past. Nonetheless, we have added language to [[section]] 5 to clarify the relationship between Circular A-76 and this policy letter on this point.

Another commenter stated that the relationship between this policy letter and Circular A-76 is unclear. This policy letter is to be the exclusive source of guidance on what constitutes, as a matter of policy, an inherently governmental function.

4. **Libraries.** Several persons questioned the inclusion of library operations as a ministerial function that should be contracted out in subsection 7(a) of the December version of the policy letter. The fact that employees render professional services in performing a function does not mean that the function in question is necessarily inherently governmental. In fact, the Government frequently seeks out contract services precisely because of the level of sophistication required to perform a particular function. On the other hand, agencies

000089

may determine that aspects of their library operations, such as handling certain types of information in certain circumstances, involve performance of an inherently government function. Therefore, we have removed the reference to libraries.

5. **Contract audits for inspectors general.** One commenter suggested that Federal inspector general (IG) work should be done by using Government resources, with exceptions justified on a case-by-case basis, unless specific technical expertise is needed temporarily and is not available within the Government. This suggestion was not adopted because (1) Congress has specifically authorized the use of contract auditors in [[paragraph]] 6(a) (9) of the Inspector General Act codified at 5 U.S.C. App. 3, and (2) financial and compliance audit activities are not considered inherently governmental functions.

Another commenter questioned whether subsection 12(g) of Appendix A pertaining to the determination of whether contract costs are reasonable, allocable, and allowable proscribes the use of contract audit services. It does not. The decision on what costs are reasonable, allocable, and allowable is ultimately a Government decision, but that decision may be based on recommendations made by contract auditors. Certified public accountants, for example, only render "opinions" and contracts sometimes provide that audit reports are advisory only. Moreover, the use of contract auditors has been authorized by Congress, as noted above.

6. **Agency determinations.** One commenter interpreted the policy letter as authorizing Federal managers to make a final determination on whether a function is an inherently governmental function, under this policy letter, without such determination's being subject to being overturned by the Office of Management and Budget (OMB) or being subject to a cost comparison study under Circular A-76. In general, agencies are expected to make their own determinations, subject to oversight by OMB. Language has been added to subsection 7(c) to clarify this point.
7. **Agency discretion.** One commenter questioned the need for the language in former subsection 7(e) regarding agency discretion to award nonpersonal service contracts. We agree it is unnecessary. It is already clear that awarding a contract is an agency responsibility.
8. **Incorporation in OMB Circular No. A-76, other documents.** Several commenters suggested that the policy letter be incorporated in Circular A-76, "Commercial Activities," currently being revised. We did not incorporate this suggestion because A-76 is already a lengthy document. Also, contracting for inherently government functions is indeed a consideration in contracting out, but it is not unique to the A-76 program. All Federal officials who contract for nonpersonal services must consider the problem of inherently governmental functions, and we thus believe separate guidance applicable to all such contracting, not just to nonpersonal service contracting in the A-76 context, is the better alternative. Other commenters urged that the policy letter be combined with one or more other OFPP policy letters, such as those on conflict of interest, service contracting, and past performance and published in a form other than a policy letter. This suggestion has merit but we believe it best to try to deal with discrete portions of service contracting rather than to try to deal with all facets of a complex problem at once, as discussed in point 2, above.
9. **Agency discretion regarding resource allocation.** One commenter suggested we should address the issues of the future balance between official and contractor workforce in the performance of "basic government work," the specific expertise needed to manage the contractor workforce now or in the future, where this expertise should be located, and the way in which it can be maintained. We believe this is a matter for agencies themselves to determine, given their knowledge of their mission, their resources, the kinds of services they wish to contract, and the size of their service contracting effort. We merely highlight the problem of lack of oversight as a loss of Government control and require agencies to be aware of their existing oversight responsibilities. They are, however, to use their own discretion to figure out how to manage their contracts.
10. **Evaluation of proposals.** One commenter believes there is an apparent conflict between former subsection 14(b) in Appendix and [[section]] 8 of Appendix B. There is no conflict as new subsection 12(b) refers to participation as a voting member on source selection boards only.
11. **Appendix B controls.** The same commenter also suggested that Appendix B should contain a discussion of possible controls that the Government should employ to prevent the functions listed there from being perceived as inherently government function. We do not believe this is necessary, as any function that is in Appendix B is by definition **not** an inherently governmental function.
12. **Applicability to nonpersonal services.** Three commenters questioned why the policy letter applies only to nonpersonal service contracts. Upon consideration, we have accordingly deleted the definition of "service contract" in [[section]] 5. No useful purpose is served by defining "personal services" differently from the FAR and no harm arises from having the policy letter apply to the minimal number of true personal services.

contracts. Personal service contracts that are really personnel appointments are excluded from the coverage of the policy letter. Thus, FAR 37.102(b) need not be amended as a result of this policy letter.

13. **Subcontractors.** Commenters questioned whether subsection 12(d) of Appendix A should apply to subcontractors. It does not and clarifying language has been added.
14. **Supplies or services purchased by prime contractors.** Some commenters questioned the apparent effect of subsection 12 in Appendix A of preventing contractors from buying supplies and services for their own account. It is not the intent of this policy letter to prevent contractors mess halls from buying food to be prepared for military personnel. Nor does it affect what or how contractors buy to be incorporated into supplies or services to be delivered to the Government. Similarly, contractors may purchase supplies or services for the Government while acting within reasonable Government guidelines. Section 12 is only meant to address the Government's direct acquisition of supplies or services.
15. **Independent judgment.** The emphasis placed on independent judgment by this policy letter does not preclude the wholesale adoption of contractor advice, opinions, recommendations, ideas, or conclusions. They merely may not be adopted, in whole or in part, without officials' first exercising independent judgment.
16. **Duties of contracting officers.** We have added language to [[section]] 8 to spell out the analytical steps to be following by contracting officers seeking to comply with this policy letter.
17. **Risk of injury to the public.** One commenter stated that the definition of an inherently government function does not clearly address the danger to the public interest when a function is contracted out and the public is at risk if contractors, such as fire fighters or military support contractors, fail or refuse to act in time of crisis. The risk of injury to the public is an important consideration. We believe, however that [[paragraph]] 7(b)(5) appropriately identifies this point as a consideration in determining whether a function is, as a matter of policy, an inherently governmental function. The decision to include several of the functions listed in Appendix A reflects an underlying concern for this risk.
18. **Binding nature of decisions.** This same commenter noted that it is an overstatement to say that the use of discretion (referred to in what is not subsection 7(a) of the policy letter) must have the effect of committing the Government to a course of action. This is because a scientific consulting firm, for example, could submit a study that would have a tremendous impact on regulations or other agency actions but would not necessary lead to a commitment to a course of action.

We have addressed the element of discretion in subsection 7(a) to convey the idea that the mere existence of the element of discretion is not determinative of whether, as a matter of policy, an inherently governmental function is involved. Moreover, it is useful to observe that a study that has a tremendous impact is not per se a bad thing. A study may have that effect because of its great merit. We should be concerned, however, when a study is allowed to proceed to the point where alternative views, solutions, research, or conclusions, and so forth, cannot realistically be included or taken into account. In this case, the contractor has in effect made all important decisions. Section 7(b)(c) addresses this issue.

19. **Federally funded research and development center (FFRDCs).** One commenter stated that while profit-making contractors can perform functions listed in Appendix B, the policy letter should cross-reference FAR 35.107 pertaining to FFRDCs and "recognize less rigorous oversight." We have not adopted this suggestion. We do not agree that FFRDCs necessarily require less oversight. FAR Part 35 and that its provisions may suffice to enable satisfactory agency oversight of FFRDCs. Whether fewer or additional control measures are necessary to ensure agency control over FFRDCs is a matter for agencies to decide in the circumstances of each case.
20. **Architect-engineer evaluation boards.** This same commenter questioned whether [[section]] 3, which states that services obtained by personnel appointments and advisory committees are not covered by this policy letter, could be construed to prohibit private individuals appointed to architect-engineer source evaluation boards in accordance with FAR 36.602 from voting. To the extent such boards are advisory committees, the policy letter is not applicable to them. If they are not, the commenter makes an excellent point. FAR 36.602-4 makes clear that the agency is to make the final selection and FAR 36.602-3(d) provides for the evaluation board to set out in its report the considerations upon which its recommendations were based. This is an acceptable mechanism and we have accordingly revised subsection 12(b) of Appendix A and [[section]] 14 of Appendix B to make clear that it is **selection** of sources that is the most sensitive function. Contractor activities that result in recommendations and that explain how those recommendations were arrived at adequately preserve agency options. A related change has been made in subsection 7(f) stating that requiring contractors to explain how they arrived at their recommendations is another available control measure

21. Factors to consider in totality of the circumstances.

(a) **Complexity and oversight.** One commenter questioned the inclusion of [[paragraph]] 7(d)(2) of the proposed policy letter relating to the complexity of the task to be performed. Upon consideration, we conclude that complexity is better considered in conjunction with the provision that was at 7(d)(12) relating to oversight procedures, resources, and practices. We have amended paragraph 12 accordingly and moved it, as well as the provision in former [[paragraph]] 7(d)(4) relating to the duration of the contract, to new subsection 7(e), Post-award responsibilities. This was done to remove questions relating to contract oversight from the "totality of the circumstances" test. It is important to understand that, if an agency has inadequate oversight procedures or poor oversight practices, the **underlying** function of any agency contract affected by these deficiencies is not thereby transformed into an inherently governmental function. As the totality test focuses on the nature of the function in question and as there can be a transfer of oversight responsibility even if the underlying function is contractible, the issue of de facto transfer of control should therefore be dealt with elsewhere. (Note that a transfer of contract management responsibility to the contractor is explicitly not permitted by Appendix A, subsection 12(e).)

(b) **Ultimate user of contractor work product.** Several commenters questioned the inclusion of this factor at [[paragraph]] 7(d)(3) of the proposed policy letter. We agree it should be taken out. Who will use the contractor's work product is important and this has bearing on how much management attention to give to the contract, but it doesn't say anything about the nature of the underlying function or the adequacy of agency contract administration.

(c) **Review of contractor action.** The same commenter questions the advisability of including a factor (new [[paragraph]] 7(b)(5)) that relates to the finality of any contractor's adjudication of any claim and the type of agency review of contractor adjudications. We see no problem with agencies' providing for contractor adjudication of claims so long as citizens know that they have a right of recourse to agency decisionmakers if they are dissatisfied with the decisions of the contractor. (Note, however, that certain kinds of hearings may still not be eligible of any person for a security clearance, or hearings involving actions that affect matters of personal reputation or eligibility to participate in Government programs. See Appendix A, [[section]] 14.)

Thus, we distinguish between on the one hand, holding hearings and making recommendations and, on the other, retaining the authority to issue the final adjudicatory decision. Contractors may perform the former functions so long as there is adequate oversight, agencies retain the authority to issue the final decision, and the public has a right to insist that the agency make the final decision, if it so desires. This is easier to understand if one views the contractor's action as more of a advisory action than one that binds the claimant with only limited opportunities to change the result before the agency. Note that in the absence of an appeal by a claimant, the agency need not rule on each contractor decision or ruling. It should of course, inspect or sample contractor decisions or rulings from time to time to ensure that contractors comply with agency guidelines and procedures.

(d) **Limited or extinguishing discretion.** The same commenter noted that our speaking in terms of contractor limiting or extinguishing discretion in former [[paragraph]] 7(d)(5) could mistakenly create the impression that some of the Government's authority can be exercised by a contractor. The policy letter attempts to clarify this issue at subsection 7(a).

(e) **Public perception.** Several commenters questioned the inclusion of this factor at [[paragraph]] 7(d)(11) of the proposed policy letter, believing that public perception is too ambiguous a concept. We agree. A function can probably be analyzed in the light of other factors listed without the need to resort to the concept of perceptions. Appendix A of the policy letter is itself an up-to-date listing that already takes into account the factor of public perceptions. The paragraph has been deleted.

(f) **Laws applicable to the Civil Service.** Several commenters questioned the inclusion of this factor at [[paragraph]] 7(d)(123) of the proposed policy letter. We agree and have deleted this factor. The consideration listed may be relevant to what good contract management should require by way of contract conditions, but they don't say anything about the nature of the function or the adequacy of agency contract administration practices.

(g) **Record keeping requirements.** One commenter found the meaning of paragraph 8(d)(15) of the proposed policy letter unclear. This factor was included to cover situations such as a contractor's providing a aircraft-related training. If the contractor proves to be incompetent or negligent, the fact that the contractor did maintain or was required to maintain records of who was trained permits corrective action to be taken, such as locating improperly trained students and requiring retraining. If records are not maintained, the Government cannot exercise ultimate control because it cannot correct any errors. Nonetheless, the provision appears to have only limited application and has been deleted.

22. **Collection of fees.** Two commenters questioned the provision of [[paragraph]] 20 of Appendix A of the proposed policy letter prohibiting collection of fees or other public moneys, pointing out that contractors in mess halls for military personnel currently collect charges for meals and Department of Housing and Urban Development (HUD) contractors collect fees from purchasers of HUD properties. We have modified the policy letter to enable routine collection of fees where good cash management practices and other controls are in effect, where there is little danger of miscalculating the amount of money ultimately due the Government, and where there is little difficulty in obtaining payment. For example, a contractor could have discretion to determine that a family seeking entrance to a part consists of four people rather than three, and that one of the four is a child under 12, but the contractor would not have the discretion to determine the amount of the fee to be paid by each person in a particular category. HUD contractors may also collect fees from purchasers of HUD properties in accordance with subsection 17(a) of Appendix A. We also make clear that routine voucher and invoice examination by contractors is an acceptable practice.
23. **Contract for one function or several.** One commenter questioned whether the policy letter reflects our belief that only contracts with multiple functions are susceptible to confusion with respect to inherently governmental functions. This is not our belief. The policy letter is intended to provide guidance with respect to discrete functions regardless of whether there is a mixture of several functions in a contract or there is only one function that is being contracted.
24. **Post-aware responsibilities.** Section 7(e) has been amended to make clear that agency contract oversight is to ensure contractor performance in accordance with the terms of the contract, but that oversight must not be exercised so as to create a personal service contract. Language from subsection 7(d) of the proposed policy letter has been moved to subsection 7(e), as explained in [[section]] 21, above.
25. **Drafting of Congressional testimony, responses to Congressional correspondence, and agency responses to audit reports from an Inspector General, the General Accounting Office or other Federal audit entity.** Two commenters questioned whether contractors should be able to draft Congressional testimony, subject to ultimate agency approval. Approval is a key power reserved to any official and we by no means agree that officials do or will approve contractor work in a perfunctory manner. We have nonetheless reexamined this issue and, because of the importance of Congressional testimony and correspondence of agency responses to audit reports, we are not deciding, as a matter of policy, that these documents should not be drafted by contractors. We have thus added a new subsection (c) to the body of the policy letter to this effect. We deleted the relative portions of Appendix A because we do not believe that drafting documents per se is an inherently governmental function and failing to exercise sufficient oversight with respect to drafting of such documents does not transform the underlying function into an inherently governmental function, as noted in subsection [[paragraph]] 21(a), above. Contractor reports, conclusions, summaries, analyses, and other work products may, of course, still be quoted correspondence, and responses to audit reports, or set out in such things as attachments, appendices, or enclosures thereto.
26. **Reliance on contractor support.** One commenter called attention to our statement in [[paragraph]] 4 of the policy letter that agencies "award service contracts for various reasons, such as to acquire special skills not available in the Government or to meet the need for intermittent services." The commenter pointed out that "'support service' contractors have come to serve as the permanent workforce for many programs" seemingly implying that our statement does not take this into account. In fact, our statement is an accurate one, citing only two of the reasons why agencies award service contracts as examples. Contracting actions under Circular A-76 are also a reason why agencies award service contracts.

Whatever the reason for using service contracts to accomplish agency missions, it is important to understand that agency use of the function must not be an inherently government function, and if it is not, the agency must be able to exercise effective oversight of any contract awarded. We make clear that management of a contract is just as important as deciding whether the contract may properly be awarded in the first place.

Our policy letter is limited in scope and does not focus on why agencies use service contracts. Rather we are concerned that service contracts, when used, are used only when contractors may perform the functions in question and when agencies have the resources to manage the contracts. It is true that agencies have sometimes contracted functions that we have listed in the policy letter as inherently governmental functions, and it is true that they have sometimes failed to recognize that they were not exercising effective oversight over nongovernmental functions that had been contracted. Nonetheless, effective corrective action has been taken by the agencies in the past when oversight problems were identified.

Additional problems in this area will probably arise in the future. Even the General Accounting Office recognized the difficulty in defining inherently government functions and providing guidance to agencies on the subject. **Are Service Contractors Performing Inherently Governmental Functions?**, GAO/GGD-92-11, November 1991, p. 3. We have every reason to expect, however, that because our guidance is much more detailed than anything that was available to agencies in the past there will be fewer instances of

006093

problems in this area. We thus disagree strongly with the commenter that the policy letter is a mere exhortation to better management.

27. **Other issues.** One commenter also suggested that we should address whether "contractors who perform work historically performed by civil servants should be subjected to comparable limitations on pay and rules of conduct;" measurement of the short-term and long-term costs of reliance on contractors versus officials; whether Superfund and the savings and loan bailout programs "provide models for public management of the next bailout or cleanup program;" and the "practical meaning that we will give to the concept of 'public service' as the Federal Government heads into the 21st century."

The concept of work "historically performed" by civil servants is not useful because a function may have been performed by civil servants in the past for reasons other than the belief that the function was inherently governmental. In fact, the premise of Circular No. A-76 is that many functions historically performed by Government employees can more appropriately be performed by the private sector.

We believe that competition is the most powerful force available to keep costs down, even though there may be instances where this will not be so. In such instances, determinations shall be made in accordance with Circular No. A-76.

Measurement of the short-term and long-term costs of reliance on contractors versus officials is an aspect of cost effectiveness of service contracts and need not be dealt with here. Similarly, the efficacy of the Superfund and savings and loan programs is a matter beyond the scope of this policy letter.

So far as the practical meaning of the concept of public service is concerned, this policy letter attempts to identify those functions that, as a matter of policy, should only be performed by Government officials and those that may be performed by service contractors. If our taxonomy and analytical methods are sound, our policy letter should define what public service entails in terms of the functions that officials must perform for the foreseeable future.

28. **Acknowledgment.** Finally, we wish to acknowledge our reliance on the excellent work of the Environmental Protection Agency in our drafting of the appendices to this policy letter. Also, the comments we received were all exceptionally well thought out. We are most grateful for the time, effort and imagination that went into the preparation of those comments.

**Allan V. Burman**  
*Administrator*

Date: September 23, 1992

Return to Policy Letters

00609A

# Sample of a Federal Advisory Committee Act (FACA) Charter

**Official Designation:** Governmentwide Policy Advisory Board

**Scope and Objectives:** The Board will provide advice and recommendations on a broad range of policy issues dealing with the acquisition, management and disposal of governmentwide assets within GSA's areas of responsibility. Such assets include, motor vehicles, aircraft, real property, and personal property.

In addition, the Board will provide advice regarding policies and guidance on such issues as the deployment of smart card technologies, electronic commerce, information technology, public participation, and intergovernmental coordination.

**Duration:** The Board will exist for 2 years from the date of the Charter, unless earlier renewed.

**Reporting Relationship:** The Board reports to GSA's Associate Administrator for Governmentwide Policy.

**Support:** GSA's Office of Governmentwide Policy will support the Board's activities.

**Duties:** The Board will provide advice and recommendations only.

**Costs:** The estimated annual operating costs associated with supporting the Board's functions are estimated to be \$75,000 per year, including all direct and indirect expenses. It is estimated that 1.0 FTE will be required to support the Board.

**Meetings:** It is anticipated that the Board will meet at least 4 times per year.

**Organization:** GSA will create any subcommittees which may be necessary to fulfill the Board's mission. In addition, GSA and the Board will establish such operating procedures as required to support the group, consistent with the Federal Advisory Committee Act, as amended.

**Date of Termination:** The Board will terminate 2 years from the date of charter filing, unless sooner renewed.

**Charter Filing Date:**

April 18, 1997  
David J. Barram  
Acting Administrator

006095

Federal Register Notice

**Establishment of the Governmentwide Policy Advisory Board**

**Establishment of advisory board.** This notice is published in accordance with the provisions of the Federal Advisory committee Act (P.L. 92-463), and advises of the establishment of the GSA Governmentwide Policy Advisory Board. The Administrator of General Services has determined that the establishment of the Board is in the public interest.

**Purpose of the advisory board.** The Board will provide advice and recommendations on a broad range of policy issues dealing with the acquisition, management and disposal of governmentwide assets within GSA's areas of responsibility. Such assets include, motor vehicles, aircraft, real property, and personal property. In addition, the Board will provide advice regarding policies and guidance on such issues as the deployment of smart card technologies, electronic commerce, information technology, public participation, and intergovernmental coordination.

**Contact for information:** The Office of Governmentwide Policy is the organization within GSA that is sponsoring this board. For additional information, contact John Doe, Committee Management Secretariat (MC), 1800 F Street, NW, Washington, DC 20405; telephone (202) 555-5555.

David J. Barram  
Acting Administrator  
Signed 4/18/97

006096

# 2004 Current FY Report: Review of Federal Advisory Committee

Committee Menu

5/7/2007 10:28:17 AM

1. Department or Agency

**Election Assistance Commission**

2. Fiscal Year

**2004**

3. Committee or SubCommittee

**EAC Board of Advisors**

3b. GSA Committee No.

**21504**

4. Is this New During Fiscal Year?

**Yes**

5. Current Charter

**6/15/2004**

6. Expected Renewal Date

**6/15/2006**

7. Expected Term Date

**5/24/2006**

8a. Was Terminated During FY?

**No**

8b. Specific Termination Authority

8c. Actual Termination Date

9. Agency Recommendation for Next FY

**Continue**

10a. Legislation Req to Terminate?

**No**

10b. Legislation Pending?

11. Establishment Authority

**Statutory(Congress Created)**

12. Specific Establishment Authority

**Public Law 107-252, Help America Vote Act of 2002**

13. Effective Date

**10/29/2002**

14. Committee Type

**Continuing**

14c. Presidential?

**No**

15. Description of Committee

**National Policy Issue Advisory Board**

16a. Total Number of Reports

**2**

16b. Report Titles and Dates

**Best Practices In Election Administration**

**7/30/2004**

**Best Practices for Facilitating Voting by U.S. Citizens Covered by UOCAVA**

**9/1/2004**

17a Open:

**1**

17b. Closed: **0**

17c. Partially Closed: **0**

17d. Total Meetings **1**

Meeting Purposes and Dates

**Organizational plans for the newly established U.S. Election Assistance Commission (EAC) Board of Advisors. As required by the Help America Vote Act of 2002, the Board will present its views on issues in the administration of Federal Elections, and formulate recommendations to the EAC.**

**6/28/2004 12:00:00 PM 6/28/2004 4:30:00 PM**

Current Fiscal Year

Next Fiscal Year

18a(1) Personnel Pmts to Non-Federal Members

**\$3,245**

**\$10,000**

18a(2) Personnel Pmts to Federal Members

**\$376**

**\$1,000**

18a(3) Personnel Pmts to Federal Staff

**\$10,064**

**\$20,000**

18a(4) Personnel Pmts to Non-member Consultants

**\$0**

**\$0**

**006097**

5/7/2007

18b(1) Travel and Per Diem to Non-Federal Members	\$8,130	\$20,000
18b(2) Travel and Per Diem to Federal Members	\$2,040	\$5,000
18b(3) Travel and Per Diem to Federal Staff	\$5,040	\$15,000
18b(4) Travel and Per Diem to Non-Member Consultants	\$0	\$0
18c. Other (rents, user charges, graphics, printing, mail etc.)	\$57,244	\$50,000
18d Total	\$86,139	\$121,000
19. Federal Staff Support Years	2.0	2.0

20a. How does the Committee accomplish its purpose?

**The Board of Advisors review proposed voluntary voting system guidelines and EAC technical guidance. They play a role in recommending candidates for the EAC Executive Director. They also may hold hearings and take testimony related to carrying out the provisions of the Help America Vote Act.**

20b. How does the Committee balance its membership?

**The Board of Advisors consists of 37 members as required by the Help America Vote Act who were appointed by a number of non-profit groups and associations of elected officials. Also, the U.S. House and Senate, including the majority and minority leadership of both Houses, shall make appointments to the Board of Advisors.**

20c. How frequent and relevant are the Committee meetings?

**Estimated Number of Meetings per Year - 1 According to the Help America Vote Act, the Board of Advisors should hold a meeting of its members not less frequently than once every year for purposes of voting on the voluntary voting system guidelines.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**CHARTER OF THE U.S. ELECTION ASSISTANCE COMMISSION BOARD OF ADVISORS** The U.S. Election Assistance Commission (EAC) hereby Charters the Board of Advisors established in title II section 211 of the Help America Vote Act of 2002 (HAVA) [Public Law 107-252] pursuant to the Federal Advisory Committee Act. **OBJECTIVES AND DUTIES** 1. The objective of the Board of Advisors (the Board) is to advise the EAC through review of the voluntary voting systems guidelines described in title II Part 3 of the HAVA; through review of the voluntary guidance described under title III of HAVA; and through the review of the best practices recommendations contained in the report submitted under Section 242(b) of title II (HAVA title II section 212). 2. The Board will function solely as an advisory body and will comply fully with the provisions of the Federal Advisory Committee Act. **MEMBERSHIP** 1. The Board shall consist of the following: -Two members appointed by the National Governors Association. -Two members appointed by the National Conference of State Legislatures. -Two members appointed by the National Association of Secretaries of State. -Two members appointed by the National Association of State Election Directors. -Two members appointed by the National Association of Counties. -Two members appointed by the National Association of County Recorders, Election Administrators, and Clerks. -Two members appointed by the United States Conference of Mayors. -Two members appointed by the Election Center. -Two members appointed by the International Association of County Recorders, Election Officials, and Treasurers. -Two members appointed by the United States Commission on Civil Rights. -Two members appointed by the Architectural and Transportation Barrier Compliance Board under section 502 of the Rehabilitation Act of 1973 (29 U.S.C. 792). -The chief of the Office of Public Integrity of the Department of Justice, or the chief's designee. -The Chief of the Voting Section of the Civil Rights Division of the Department of Justice or the chief's designee. -The director of the Federal Voting Assistance Program of the Department of Defense. -Four members representing professionals in the field of science and

006098

technology, of whom— (A) one each shall be appointed by the Speaker and the Minority Leader of the House of Representatives; and (B) one each shall be appointed by the Majority Leader and the Minority Leader of the Senate. -Eight members representing voter interests, of whom— (A) four members shall be appointed by the Committee on House Administration of the House of Representatives, of whom two shall be appointed by the chair and two shall be appointed by the ranking minority member; and (B) four members shall be appointed by the Committee on Rules and Administration of the Senate, of whom two shall be appointed by the chair and two shall be appointed by the ranking minority member. (HAVA title II section 214 (a)). 2. Vacancy appointments shall be made in the same manner as the original appointments. 3. Members of the Board shall serve for a term of 2 years and may be reappointed. 4. The Board shall elect a Chair from among its members. ADMINISTRATIVE PROVISIONS 1. The Board will report to the EAC through the Advisory Committee Management Officer pursuant to 5 U.S.C. App.1 section 8 (b). This officer shall be an EAC Commissioner designated by the Chairman of the EAC. 2. The Board will meet a minimum of once a year for purposes of voting on the voluntary voting system guidelines. Additional meetings may be called at such other times as it considers appropriate for the purposes of conducting other business as it considers appropriate consistent with title II of HAVA. (HAVA title II, section 215 (a)(2)). 3. The EAC and GAO will provide clerical and other necessary support services to the Board. (HAVA title II, section 215 (d)). 4. Members of the Board will not be compensated for their services but will be reimbursed for travel expenses and subsistence. (HAVA title II section 215 (e)). 5. The Board may use the United States mails in the same manner and under the same conditions as a department or agency of the Federal Government. (HAVA title II, section 215 (c)). 6. The annual cost for operating the Board is estimated at \$100,000 which includes one quarter staff year for support services. 7. The Board may establish such committees of its members as may be necessary subject to the provisions of the law. 8. The Board may, by simple majority vote, adopt resolutions and make recommendations. Such resolutions and recommendations will, however, be only advisory to the EAC and will be restricted to the EAC's activities described in title II section 212 of the Help America Vote Act of 2002. 9. The EAC will provide liaison services between the Board and the Advisory Panel Secretariat as required by the Federal Advisory Committee Act. DURATION This is a permanent committee as established in title II section 215 (f) of the Help America Vote Act of 2002.

20e. Why is it necessary to close and/or partially close committee meetings?

**Meetings do not have to be closed.**

#### 21. Remarks

As a newly established commission, EAC had to convene a meeting for both boards in a short period of time. The meetings were held together, therefore, the cost figures for Federal Staff, Travel:Federal Staff, and Federal Staff Support are the same as those given for the Standards Board. Two full-time staff members supported the activities of both boards during FY2004, and it is estimated that they spent about 10% of their time providing administrative support for the boards and their coordinating activities. Travel:Federal Staff amount includes airfare and per diem. The \$57,243.77 amount given for other costs reflects expenses incurred for sleeping rooms (\$20,793.00), food (\$18,302.76), equipment (\$7326.55), court recorder (\$2,485.95), photographer (\$1,470.00), Sign language interpreter (\$1,400.00), photocopying (\$465.52 - Houston), and Supplies/Courier/FedEX (\$5,000.00).

Designated Federal Official: **Ms. Gracia M. Hillman Vice-Chair, U.S. Election Assistance Commission**

Committee Members	Start	End	Occupation	Member Designation
-------------------	-------	-----	------------	--------------------

006099

<b>Brunelli, Ms. Polli</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Director, Federal Voting Assistance Program United States Department of Defence</b>	<b>Not required until FY05</b>
<b>Buie, Ms. Sharon Turner</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Director of Elections, Kansas City (Missouri) Board of Election Commissioners</b>	<b>Not required until FY05</b>
<b>Carnahan, Ms. Robin</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>Attorney at Law</b>	<b>Not required until FY05</b>
<b>Carnes, Mr. Jim</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>Deputy Director, Ohio Department of Natural Resources</b>	<b>Not required until FY05</b>
<b>Crangle, Mr. Joseph</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>Attorney, Colucci &amp; Gallaher, P.C.</b>	<b>Not required until FY05</b>
<b>Dickson, Mr. James</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>V.P. for Governmental Affairs, American Association of People with Disabilities (AAPD)</b>	<b>Not required until FY05</b>
<b>Elekes, Mr. James</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Board Member U.S. Access Board</b>	<b>Not required until FY05</b>
<b>Guess, Mr. Francis</b>	<b>8/17/2004</b>	<b>8/17/2006</b>	<b>Vice President, Danner Company</b>	<b>Not required until FY05</b>
<b>Gwadosky, Mr. Dan</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Secretary of State</b>	<b>Not required until FY05</b>
<b>Hanaway, Ms. Catherine L.</b>	<b>6/23/2004</b>	<b>6/23/2006</b>	<b>Speaker of the Missouri House of Representatives</b>	<b>Not required until FY05</b>
<b>Harding, Mr. James R.</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Board Member, The U.S. Access Board</b>	<b>Not required until FY05</b>
<b>Hawkins, Mr. Ernie</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Former Registrar of Voters, Sacramento County</b>	<b>Not required until FY05</b>
<b>Hillman, Mr. Noel</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Chief, Office of Public Integrity, United States Department of Justice</b>	<b>Not required until FY05</b>
<b>Kaufman, Ms. Beverly</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Harris County Clerk</b>	<b>Not required until FY05</b>
<b>Kiffmeyer, Ms. Mary</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Secretary of State</b>	<b>Not required until FY05</b>
<b>Kliner Jr., Mr. Wesley R.</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Attorney</b>	<b>Not required until FY05</b>
<b>Lewis, Mr. Doug</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Executive Director, The Election Center</b>	<b>Not required until FY05</b>
<b>Noren, Ms. Wendy</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Boone County Clerk</b>	<b>Not required until FY05</b>
<b>Orr, Mr. David</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Cook County Clerk</b>	<b>Not required until FY05</b>
<b>Palmer, Mr. Douglas</b>	<b>10/14/2004</b>	<b>10/14/2006</b>	<b>Mayor, Trenton, New Jersey</b>	<b>Not required until FY05</b>
<b>Purcell, Ms. Helen</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Maricopa County Recorder</b>	<b>Not required until FY05</b>
<b>Rants, Mr.</b>			<b>Iowa Speaker of the House</b>	<b>Not required</b>

006100

<b>Christopher Sautermeister, Ms. Sue</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>Municipal Election Commissioner - City of Ridgeland</b>	<b>until FY05 Not required until FY05</b>
<b>Shelton, Mr. Hilary</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>Director, Washington Bureau , NAACP</b>	<b>Not required until FY05</b>
<b>Shortbull, Mr. Thomas</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>President, Oglala Lakota College</b>	<b>Not required until FY05</b>
<b>Silver, Mr. Sheldon</b>			<b>Speaker, New York Assembly</b>	<b>Not required until FY05</b>
<b>Sirvello, III, Mr. Tony</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>IACREOT Executive Director (formerly Harris County Elections Administrator)</b>	<b>Not required until FY05</b>
<b>Somerville, Ms. Tamara</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>Senior V.P. for Governmental Affairs National Food Processors Assn.</b>	<b>Not required until FY05</b>
<b>Thomas, Mr. Christopher</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Director of Elections, State of Michigan</b>	<b>Not required until FY05</b>
<b>von Spakovsky, Mr. Hans</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Counsel to the Assistant Attorney General United States Department of Justice</b>	<b>Not required until FY05</b>
<b>Watt, Mr. JC</b>	<b>7/14/2004</b>	<b>7/14/2006</b>	<b>Former Congressman</b>	<b>Not required until FY05</b>
<b>Wilkey, Mr. Thomas</b>	<b>5/13/2004</b>	<b>5/13/2006</b>	<b>Former Executive Director, New York State Board of Elections</b>	<b>Not required until FY05</b>
<b>Wilson, Ms. Victoria</b>	<b>8/17/2004</b>	<b>8/17/2006</b>	<b>Vice President, Alfred A. Knopf Publishers</b>	<b>Not required until FY05</b>
<b>Total Count of Committee Members</b>			<b>33</b>	

006101

## 2004 Current FY Report: Review of Federal Advisory Committee

Committee Menu
----------------

5/7/2007 10:29:04 AM

1. Department or Agency

2. Fiscal Year

**Election Assistance Commission****2004**

3. Committee or SubCommittee

3b. GSA Committee No.

**Technical Guidelines Development Committee****21509**

4. Is this New During Fiscal Year?

5. Current Charter

6. Expected Renewal Date

7. Expected Term Date

**Yes****6/17/2004****6/17/2006****6/17/2006**

8a. Was Terminated During FY?

8b. Specific Termination Authority

8c. Actual Termination Date

**No**

9. Agency Recommendation for Next FY

10a. Legislation Req to Terminate?

10b. Legislation Pending?

**Continue**

11. Establishment Authority

**Statutory(Congress Created)**

12. Specific Establishment Authority

13. Effective Date

14. Committee Type

14c. Presidential?

**Continuing****No**

15. Description of Committee

**Other**

16a. Total Number of Reports

**No Reports for this Fiscal Year.**

17d. Total Meetings

**No Meetings for this Fiscal Year.**

	Current Fiscal Year	Next Fiscal Year
18a(1) Personnel Pmts to Non-Federal Members	\$0	\$0
18a(2) Personnel Pmts to Federal Members	\$0	\$0
18a(3) Personnel Pmts to Federal Staff	\$0	\$0
18a(4) Personnel Pmts to Non-member Consultants	\$0	\$0
18b(1) Travel and Per Diem to Non-Federal Members	\$13,669	\$0
18b(2) Travel and Per Diem to Federal Members	\$0	\$0
18b(3) Travel and Per Diem to Federal Staff	\$0	\$0
18b(4) Travel and Per Diem to Non-Member Consultants	\$0	\$0
18c. Other(rents,user charges,graphics,printing,mail etc.)	\$0	\$0
18d Total	\$13,669	\$0
19. Federal Staff Support Years	0.0	0.0

20a. How does the Committee accomplish its purpose?

**TGDC meets in lenary session to discuss, debate and pass resolutions that instruct the National Institute of Standards and Technology on the policy considerations for developing voluntary voting system guidelines. In addition, three subcommittees (Security and Transparency, Human Factors and Privacy, and Core Requirements and Testing) meet to discuss issues related to their subject matter and involving the development of testable guidelines for voting systems.**

20b. How does the Committee balance its membership?

**The membership of TGDC is established by Section 221 of the Help American Vote Act of 2002. All members and representatives were chosen in keeping with the provisions of that statute.**

20c. How frequent and relevant are the Committee meetings?

**TGDC has met in 3 plenary sessions over the past year. In addition, the subcommittees have met over 20 times during the past year. These meetings are crucial to the development of comprehensive guidelines regarding the technical functioning of voting systems. It is anticipated that TGDC will continue to meet with the same frequency over the next year.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**EAC is required by law (Section 221 of HAVA) to obtain advice from the TGDC. To use some other body or group to provide such advice would violate Federal law.**

20e. Why is it necessary to close and/or partially close committee meetings?

**All TGDC meetings have been open to the public.**

21. Remarks

Designated Federal Official: **Mr. Paul S. DeGregorio Commissioner, U.S. Election Assistance Commission**

Committee Members	Start	End	Occupation	Member Designation
<b>Berger, Mr. H. Stephen</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Buie, Ms. Sharon Turner</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Caldas, Ms. Ann</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Craft, Mr. Paul</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Davidson, Ms. Donetta</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Elekes, Mr. James</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Gannon, Mr. Patrick</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Harding, Dr. James</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Miller, Ms. Alice</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Purcell, Ms. Helen</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Quesenbery, Ms. Whitney</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Rivest, Dr. Ronald</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Schutzer, Dr. Daniel</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Semerjian, Dr. Hratch</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Turner-Buie, Ms. Sharon</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>
<b>Williams, Dr. Brittain</b>	<b>7/9/2004</b>			<b>Not required until FY05</b>

Total Count of Committee Members

**16**

006111

## 2004 Current FY Report: Review of Federal Advisory Committee

Committee Menu
----------------

5/7/2007 10:28:37 AM

1. Department or Agency

**Election Assistance Commission**

2. Fiscal Year

**2004**

3. Committee or SubCommittee

**EAC Standards Board**

3b. GSA Committee No.

**21503**

4. Is this New During Fiscal Year?

**Yes**

5. Current Charter

**6/15/2004**

6. Expected Renewal Date

**6/15/2006**

7. Expected Term Date

**5/24/2006**

8a. Was Terminated During FY?

**No**

8b. Specific Termination Authority

8c. Actual Termination Date

9. Agency Recommendation for Next FY

**Continue**

10a. Legislation Req to Terminate?

**No**

10b. Legislation Pending?

11. Establishment Authority

**Statutory(Congress Created)**

12. Specific Establishment Authority

**Public Law 107-252, Help America Vote Act of 2002**

13. Effective Date

**10/29/2002**

14. Committee Type

**Continuing**

14c. Presidential?

**No**

15. Description of Committee

**National Policy Issue Advisory Board**

16a. Total Number of Reports

**2**

16b. Report Titles and Dates

**Best Practices In Election Administration****7/30/2004****Best Practices for Facilitating Voting by U.S. Citizens Covered by UOCAVA****9/1/2004**

17a Open:

**1**17b. Closed: **0**17c. Partially Closed: **0**17d. Total Meetings **1**

Meeting Purposes and Dates

**Organizational plans for the newly established U.S. Election Assistance Commission (EAC) Standards Board. As required by the Help America Vote Act of 2002, the Board will present its views on issues in the administration of Federal Elections, and formulate recommendations to the EAC.**

**6/29/2004 9:00:00 AM 11/29/2004 4:30:00 PM**

	Current Fiscal Year	Next Fiscal Year
18a(1) Personnel Pmts to Non-Federal Members	<b>\$7,424</b>	<b>\$23,000</b>
18a(2) Personnel Pmts to Federal Members	<b>\$0</b>	<b>\$0</b>
18a(3) Personnel Pmts to Federal Staff	<b>\$10,064</b>	<b>\$30,000</b>
18a(4) Personnel Pmts to Non-member Consultants	<b>\$0</b>	<b>\$0</b>

006102

18b(1) Travel and Per Diem to Non-Federal Members	\$31,793	\$87,000
18b(2) Travel and Per Diem to Federal Members	\$0	\$0
18b(3) Travel and Per Diem to Federal Staff	\$5,040	\$15,000
18b(4) Travel and Per Diem to Non-Member Consultants	\$0	\$0
18c. Other (rents, user charges, graphics, printing, mail etc.)	\$57,244	\$100,000
18d Total	\$111,565	\$255,000
19. Federal Staff Support Years	2.0	2.0

20a. How does the Committee accomplish its purpose?

**The duties of the Standards Board are to review proposed voluntary voting system guidelines and EAC technical guidance. Members play a role in recommending candidates for the EAC Executive Director. They also may hold hearings and take testimony related to carrying out the provisions of the Help America Vote Act.**

20b. How does the Committee balance its membership?

**The Standards Board is comprised of 110 members: 55 State election officials selected by the chief State election official of each State and 55 local election officials selected by their peers. The two officials from each State may not be members of the same political party.**

20c. How frequent and relevant are the Committee meetings?

**Estimated Number of Meetings per Year - 1 According to the Help America Vote Act, the Standards Board should hold a meeting of its members not less frequently than once every year for purposes of voting on the voluntary voting system guidelines.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**CHARTER OF THE U.S. ELECTION ASSISTANCE COMMISSION STANDARDS BOARD**  
**The U.S. Election Assistance Commission (EAC) hereby Charters the Standards Board established in title II section 211 of the Help America Vote Act of 2002 (HAVA) [Public Law 107-252] pursuant to the Federal Advisory Committee Act. OBJECTIVES AND DUTIES 1. The objective of the Standards Board (the Board) is to advise the EAC through review of the voluntary voting systems guidelines described in title II Part 3 of the HAVA; through review of the voluntary guidance described under title III of HAVA; and through the review of the best practices recommendations contained in the report submitted under Section 242(b) of title II (HAVA title II section 212). 2. The Board will function solely as an advisory body and will comply fully with the provisions of the Federal Advisory Committee Act. MEMBERSHIP 1. The Board shall consist of 110 members. 55 members shall be State election officials selected by the chief State election official of each State. 55 shall be local election officials selected under a process supervised by the chief election official of the State. The 2 members of the Standards Board who represent the same State may not be members of the same political party. (HAVA title II section 213 (a)). Vacancy appointments shall be made in the same manner as the original appointments. 2. The Board shall select 9 of its members as an Executive Board of whom, not more than 5 may be State election officials; not more than 5 may be local election officials; and not more than 5 may be members of the same political party. Members of the Executive Board shall serve 2 year terms and may not serve more than 3 consecutive terms. Of the initial Executive Board, 3 members shall serve for 1 term; 3 shall serve for 2 consecutive terms; and 3 shall serve for 3 consecutive terms, as determined by lot at the time the members are first appointed (HAVA title II, section 213 (c)). ADMINISTRATIVE PROVISIONS 1. The Board will report to the EAC through the Advisory Committee Management Officer pursuant to 5 U.S.C. App.1 section 8 (b). This officer shall be an EAC Commissioner designated by the Chairman of the EAC. 2. The Board will meet a minimum of once a year for purposes of voting on the voluntary voting system guidelines and not less frequently than once every 2 years for**

006103

purposes of selecting the Executive Board. Additional meetings may be called at such other times as it considers appropriate for the purposes of conducting other business as it considers appropriate consistent with title II of HAVA. (HAVA title II, section 215 (a)(2)). 3. The EAC and GAO will provide clerical and other necessary support services to the Board. (HAVA title II, section 215 (d)). 4. Members of the Board will not be compensated for their services but will be reimbursed for travel expenses and subsistence. (HAVA title II section 215 (e)). 5. The Board may use the United States mails in the same manner and under the same conditions as a department or agency of the Federal Government. (HAVA title II, section 215 (c)). 6. The annual cost for operating the Board is estimated at \$210,000 which includes one quarter staff year for support services. 7. The Board may establish such committees of its members as may be necessary subject to the provisions of the law. 8. The Board may, by simple majority vote, adopt resolutions and make recommendations. Such resolutions and recommendations will, however, be only advisory to the EAC and will be restricted to the EAC's activities described in title II section 212 of the Help America Vote Act of 2002. 9. The EAC will provide liaison services between the Board and the Advisory Panel Secretariat as required by the Federal Advisory Committee Act. **DURATION** This is a permanent committee as established in title II section 215 (f) of the Help America Vote Act of 2002.

20e. Why is it necessary to close and/or partially close committee meetings?

**Meetings are not closed.**

#### 21. Remarks

As a newly established commission, EAC had to convene a meeting for both boards in a short period of time. The meetings were held together, therefore, the cost figures for Federal Staff, Travel:Federal Staff, and Federal Staff Support are the same as those given for the Board of Advisors. Two full-time staff members supported the activities of both boards during FY2004, and it is estimated that they spent about 10% of their time providing administrative support for the boards and their coordinating activities. Travel:Federal Staff amount includes airfare and per diem. The \$57,243.77 amount given for other costs reflects expenses incurred for sleeping rooms (\$20,793.00), food (\$18,302.76), equipment (\$7326.55), court recorder (\$2,485.95), photographer (\$1,470.00), Sign language interpreter (\$1,400.00), photocopying (\$465.52 - Houston), and Supplies/Courier/FedEX (\$5,000.00).

Designated Federal Official: **Mr. Ray Martinez III Commissioner, U.S. Election Assistance Commission**

Committee Members	Start	End	Occupation	Member Designation
<b>Andino, Ms. Marci</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Executive Director, State Election Commission</b>	<b>Not required until FY05</b>
<b>Armbruster, Ms. Joanne</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Atlantic county Superintendent of Elections</b>	<b>Not required until FY05</b>
<b>Atkins, Ms. Kim A.</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Voter Registration Manager</b>	<b>Not required until FY05</b>
<b>Avery, Ms. Marilyn</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Election Commissioner, Hinds County</b>	<b>Not required until FY05</b>
<b>Bailey, Ms. Lynn</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Election Administrator, Richmond County Board of Elections</b>	<b>Not required until FY05</b>
<b>Bartholomew, Ms. Tonni</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Troy City Clerk</b>	<b>Not required until FY05</b>
<b>Bernard, Mr. Louie</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Clerk of Court, Natchitoches Parish</b>	<b>Not required</b>

006104

Berry, Ms. Mary	3/7/2003 9/30/2005 DeKalb County Clerk	until FY05 Not required until FY05
Blackwell, Secretary J. Kenneth	3/7/2003 9/30/2005 Secretary of State, Ohio	Not required until FY05
Blevins, Mr. Don	3/7/2003 9/30/2005 Fayette County Clerk	Not required until FY05
Brewer, Secretary Jan	3/7/2003 9/30/2005 Secretary of State, Arizona	Not required until FY05
Brown, Secretary Bob	3/7/2003 9/30/2005 Secretary of State, Montana	Not required until FY05
Bysiewicz, Secretary Susan	3/7/2003 9/30/2005 Secretary of State, Connecticut	Not required until FY05
Calio, Mr. Frank B.	3/7/2003 9/30/2005 Commissioner of Elections	Not required until FY05
Campbell, Mr. Hoyt	3/7/2003 9/30/2005 Director, Darlington County Registration and Elections	Not required until FY05
Campbell, Mr. Willaim	3/7/2003 9/30/2005 City Clerk, city of Woburn	Not required until FY05
Cappy, Ms. Annette	3/7/2003 9/30/2005 Town Clerk, Town of Brattleboro	Not required until FY05
Clark, Mr. Bradley	3/7/2003 9/30/2005 Alameda County Registrar of Voters	Not required until FY05
Clark, Secretary Eric	3/7/2003 9/30/2005 Secretary of State, Mississippi	Not required until FY05
Clark, Ms. Marian	3/7/2003 9/30/2005 Chair, town of Jamestown Board of Canvessers	Not required until FY05
Colon-Berlingeri, Mr. Nestor J.	3/7/2003 9/30/2005 First Vice President	Not required until FY05
Connor, Secretary Geoffrey S.	3/7/2003 9/30/2005 Secretary of State, Texas	Not required until FY05
Cooley, Mr. Luke	3/7/2003 9/30/2005 Judge of Probate, Houston County	Not required until FY05
Cooper, Ms. Kathie Chastain	3/7/2003 9/30/2005 Director of Elections, Forsyth County	Not required until FY05
Cortes, Secretary Pedro	3/7/2003 9/30/2005 Secretary of the Commonwealth	Not required until FY05
Cowen, Mr. Richard	3/7/2003 9/30/2005 Chicago Board of Election Commissioners	Not required until FY05
Cowles, Mr. Bill	3/7/2003 9/30/2005 Supervisor of Elections, Orange County	Not required until FY05
Culver, Secretary Chet	3/7/2003 9/30/2005 Secretary of State, Iowa	Not required until FY05
Daniels, Secretary Charlie	3/7/2003 9/30/2005 Secretary of State, Arkansas	Not required until FY05

006105

<b>Davidson, Secretary Donetta</b>	<b>3/7/2003 9/30/2005 Secretary of State, Colorado</b>	<b>Not required until FY05</b>
<b>DeBeauvoir, Ms, Dana</b>	<b>3/7/2003 9/30/2005 Travis County Clerk</b>	<b>Not required until FY05</b>
<b>English, Mr. Dan</b>	<b>3/7/2003 9/30/2005 Kootenai County Clerk</b>	<b>Not required until FY05</b>
<b>Enoch, Mr. Joe</b>	<b>3/7/2003 9/30/2005 Dyer County Election Commissioner</b>	<b>Not required until FY05</b>
<b>Etter, Mr. Mitch</b>	<b>3/7/2003 9/30/2005 Assistant Elections Director</b>	<b>Not required until FY05</b>
<b>Ewing, Mr. Dennis</b>	<b>3/7/2003 9/30/2005 Tooele County Clerk</b>	<b>Not required until FY05</b>
<b>Flynn, Ms. Julie</b>	<b>3/7/2003 9/30/2005 Deputy Secretary of State</b>	<b>Not required until FY05</b>
<b>Freese, Ms. Julie</b>	<b>3/7/2003 9/30/2005 Fremont Coutny Clerk</b>	<b>Not required until FY05</b>
<b>Fuimaono, Mr. Soliai</b>	<b>3/7/2003 9/30/2005 Chief Election Officer</b>	<b>Not required until FY05</b>
<b>Gale, Secretary John</b>	<b>3/7/2003 9/30/2005 Secretary of State, Nebraska</b>	<b>Not required until FY05</b>
<b>Galvin, Secretary William Francis</b>	<b>3/7/2003 9/30/2005 Secretary of the Commenwealth</b>	<b>Not required until FY05</b>
<b>Gardner, Secretary William</b>	<b>3/7/2003 9/30/2005 Secretary of State, New Hampshire</b>	<b>Not required until FY05</b>
<b>Glaiser, Secretary Laura A.</b>	<b>3/7/2003 9/30/2005 Secretary of State, Alaska</b>	<b>Not required until FY05</b>
<b>Growden, Ms. Shelly</b>	<b>9/30/2005 Division of Elections Regional III Supervisor</b>	<b>Not required until FY05</b>
<b>Haggerty Jr., Mr. John</b>	<b>3/7/2003 9/30/2005 Deputy Executive Director, Task Force on Election Modernization</b>	<b>Not required until FY05</b>
<b>Handy, Mr. Nick</b>	<b>3/7/2003 9/30/2005 Director of Elections, State of Washington</b>	<b>Not required until FY05</b>
<b>Harrison Jr., Mr. Allen</b>	<b>3/7/2003 9/30/2005 Chair, Arlington County Electoral Board</b>	<b>Not required until FY05</b>
<b>Harvey, Mr. Peter C.</b>	<b>3/7/2003 9/30/2005 Attorney General</b>	<b>Not required until FY05</b>
<b>Heller, Secretary Dean</b>	<b>3/7/2003 9/30/2005 Secretary of State, Nevada</b>	<b>Not required until FY05</b>
<b>Hurst, Mr. Timothy</b>	<b>3/7/2003 9/30/2005 Chief Deputy, Secretary of State</b>	<b>Not required until FY05</b>
<b>Jarrett, Mr. Terry</b>	<b>3/7/2003 9/30/2005 General Counsel</b>	<b>Not required until FY05</b>
<b>Jensen, Ms. Jean</b>	<b>3/7/2003 9/30/2005 Secretary, State Board of Elections</b>	<b>Not required until FY05</b>
<b>Johnson, Ms. Sarah Ball</b>	<b>3/7/2003 9/30/2005 Executive Director, State Board of Elections</b>	<b>Not required until FY05</b>

006106

<b>Kauffman, Mr. John</b>	<b>3/7/2003 9/30/2005</b>	<b>Director, Multnomah County Elections</b>	<b>Not required until FY05</b>
<b>Kennedy, Mr. Kevin J.</b>	<b>3/7/2003 9/30/2005</b>	<b>Executive Director, State Elections Board</b>	<b>Not required until FY05</b>
<b>Kiffmeyer, Secretary Mary</b>	<b>3/7/2003 9/30/2005</b>	<b>Secretary of State, Minnesota</b>	<b>Not required until FY05</b>
<b>Kunko, Mr. David</b>	<b>3/7/2003 9/30/2005</b>	<b>Chaues County Clerk</b>	<b>Not required until FY05</b>
<b>Lamone, Ms. Linda H,</b>	<b>3/7/2003 9/30/2005</b>	<b>Administrator of Elections</b>	<b>Not required until FY05</b>
<b>Land, Secretary Terri Lynn</b>	<b>3/7/2003 9/30/2005</b>	<b>Secretary of State, Michigan</b>	<b>Not required until FY05</b>
<b>Lindback, Mr. John</b>	<b>3/7/2003 9/30/2005</b>	<b>Director, State of Oregon Elections Division</b>	<b>Not required until FY05</b>
<b>Lomax, Mr. Harvard L.</b>	<b>3/7/2003 9/30/2005</b>	<b>Clark County Registrar of Voters</b>	<b>Not required until FY05</b>
<b>Mageo, Mr. Filivaa M.</b>	<b>3/7/2003 9/30/2005</b>	<b>Election Administrator</b>	<b>Not required until FY05</b>
<b>Markowitz, Secretary Deborah</b>	<b>3/7/2003 9/30/2005</b>	<b>Secretary of State, Vermont</b>	<b>Not required until FY05</b>
<b>Marthia, Ms. Ethelyn</b>	<b>3/7/2003 9/30/2005</b>	<b>Town Clerk Kennebunk</b>	<b>Not required until FY05</b>
<b>McClellan, Ms. Renee</b>	<b>3/7/2003 9/30/2005</b>	<b>Hardin County Auditor</b>	<b>Not required until FY05</b>
<b>McFarlane, Ms. Jonda</b>	<b>3/7/2003 9/30/2005</b>	<b>DC Board of Elections and Ethics, Board Member</b>	<b>Not required until FY05</b>
<b>McLean, Ms. Johnnie</b>	<b>3/7/2003 9/30/2005</b>	<b>Deputy Director</b>	<b>Not required until FY05</b>
<b>Merriman, Mr. Donald</b>	<b>3/7/2003 9/30/2005</b>	<b>Saline County Clerk</b>	<b>Not required until FY05</b>
<b>Miller, Ms. Alice P.</b>	<b>3/7/2003 9/30/2005</b>	<b>Executive Director, DC Board of Elections and Ethics</b>	<b>Not required until FY05</b>
<b>Montplaisir, Mr. Michael</b>	<b>3/7/2003 9/30/2005</b>	<b>County Auditor</b>	<b>Not required until FY05</b>
<b>Naccarato, Ms. Amy</b>	<b>3/7/2003 9/30/2005</b>	<b>Director of Elections</b>	<b>Not required until FY05</b>
<b>Nago, Mr. Scott</b>	<b>3/7/2003 9/30/2005</b>	<b>Section Head, Counting Center Operations</b>	<b>Not required until FY05</b>
<b>Nighswonger, Ms. Peggy</b>	<b>3/7/2003 9/30/2005</b>	<b>State Elections Director</b>	<b>Not required until FY05</b>
<b>Parr, Mr. Clint</b>	<b>3/7/2003 9/30/2005</b>	<b>Vice Chairman, Tulsa County Election Board</b>	<b>Not required until FY05</b>
<b>Plaskett, Ms. Corinne Halyard</b>	<b>3/7/2003 9/30/2005</b>	<b>Deputy Supervisor of Elections</b>	<b>Not required until FY05</b>
<b>Poser, Mr. Gary</b>	<b>3/7/2003 9/30/2005</b>	<b>Elections and License Bureau Supervisor</b>	<b>Not required until FY05</b>

201900

<b>Ragsdale, Mr. Russ</b>	<b>3/7/2003 9/30/2005</b>	<b>City and County of Broomfield Clerk and Recorder</b>	<b>Not required until FY05</b>
<b>Roberts, Ms. Dawn Kimmel</b>	<b>3/7/2003 9/30/2005</b>	<b>Director of the Division of Elections, Florida Department of State</b>	<b>Not required until FY05</b>
<b>Rogers, Ms. Kathy</b>	<b>3/7/2003 9/30/2005</b>	<b>Director of Election Administration</b>	<b>Not required until FY05</b>
<b>Rokita, Secretary Todd</b>	<b>3/7/2003 9/30/2005</b>	<b>Secretary of State, Indiana</b>	<b>Not required until FY05</b>
<b>Roust, Ms. Sue</b>	<b>3/7/2003 9/30/2005</b>	<b>Minnehaha County Auditor</b>	<b>Not required until FY05</b>
<b>Ruggiero, Ms. Jan</b>	<b>3/7/2003 9/30/2005</b>	<b>Director of Elections</b>	<b>Not required until FY05</b>
<b>Sciortino, Mr. Michael</b>	<b>3/7/2003 9/30/2005</b>	<b>Director, Mahoning County Board of Elections</b>	<b>Not required until FY05</b>
<b>Shelley, Secretary Kevin</b>	<b>3/7/2003 9/30/2005</b>	<b>Secretary of State, California</b>	<b>Not required until FY05</b>
<b>Sholl Jr., Mr. Howard</b>	<b>3/7/2003 9/30/2005</b>	<b>Deputy Administrative Director, Department of Elections for New Castle County</b>	<b>Not required until FY05</b>
<b>Silrum, Mr. I. James</b>	<b>3/7/2003 9/30/2005</b>	<b>Deputy Secretary of State</b>	<b>Not required until FY05</b>
<b>Slinkard, Ms. Mary Lou</b>	<b>9/30/2005</b>	<b>Benton County Clerk</b>	<b>Not required until FY05</b>
<b>Smith, Ms. Cindy</b>	<b>3/7/2003 9/30/2005</b>	<b>Team Leader of Elections</b>	<b>Not required until FY05</b>
<b>Spencer-Norton, Ms. Merietta</b>	<b>3/7/2003 9/30/2005</b>	<b>General Counsel</b>	<b>Not required until FY05</b>
<b>Spevak, Ms. Lynne</b>	<b>3/7/2003 9/30/2005</b>	<b>LaPorte County Clerk</b>	<b>Not required until FY05</b>
<b>Stitch, Mr. C. Donald</b>	<b>3/7/2003 9/30/2005</b>	<b>Town Moderator of Auburn</b>	<b>Not required until FY05</b>
<b>Szczesniak, Mr. Edward J.</b>	<b>3/7/2003 9/30/2005</b>	<b>Onondaga County Commissioner of Elections</b>	<b>Not required until FY05</b>
<b>Taitano, Mr. Gerald</b>	<b>9/30/2005</b>	<b>Executive Director</b>	<b>Not required until FY05</b>
<b>Takahashi, Mr. Glen</b>	<b>3/7/2003 9/30/2005</b>	<b>Election Administrator</b>	<b>Not required until FY05</b>
<b>Terwilliger, Mr. Bob</b>	<b>3/7/2003 9/30/2005</b>	<b>Snohomish County Auditor</b>	<b>Not required until FY05</b>
<b>Thomas, Ms. Natalie</b>	<b>3/7/2003 9/30/2005</b>	<b>Deputy Chairperson</b>	<b>Not required until FY05</b>
<b>Thompson, Ms. Brook</b>	<b>3/7/2003 9/30/2005</b>	<b>State Coordinator of Elections</b>	<b>Not required until FY05</b>
<b>Thornburgh, Secretary Ron</b>	<b>3/7/2003 9/30/2005</b>	<b>Secretary of State, Kansas</b>	<b>Not required until FY05</b>
<b>Toledo-Diaz, Mr.</b>	<b>3/7/2003 9/30/2005</b>	<b>Second Vice President</b>	<b>Not required</b>

006108

<b>Juan M. Tramontano, Ms. Rae</b>	<b>3/7/2003 9/30/2005 New Haven Registrar of Voters</b>	<b>until FY05 Not required until FY05</b>
<b>Vigil-Giron, Secretary Rebecca</b>	<b>3/7/2003 9/30/2005 Secretary of State, New Mexico</b>	<b>Not required until FY05</b>
<b>Warne, Ms. Kea</b>	<b>3/7/2003 9/30/2005 State Election Supervisor</b>	<b>Not required until FY05</b>
<b>Wesolowski, Ms. Sandi</b>	<b>3/7/2003 9/30/2005 City of Franklin Clerk</b>	<b>Not required until FY05</b>
<b>White, Mr. Daniel W.</b>	<b>3/7/2003 9/30/2005 Executive Director, State Board of Elections</b>	<b>Not required until FY05</b>
<b>Wilfong, Ms. Debbie</b>	<b>3/7/2003 9/30/2005 Clerk of the Upshur County Commission</b>	<b>Not required until FY05</b>
<b>Worley, Secretary Nancy L.</b>	<b>3/7/2003 9/30/2005 Secretary of State, Alabama</b>	<b>Not required until FY05</b>
<b>Young, Mr. Regis</b>	<b>3/7/2003 9/30/2005 Butler County Election Director</b>	<b>Not required until FY05</b>
<b>Zeier, Ms. Vickie</b>	<b>3/7/2003 9/30/2005 Missoula County Clerk and Recorder/Treasurer</b>	<b>Not required until FY05</b>
<b>Zoucha, Mr. Robert</b>	<b>3/7/2003 9/30/2005 Boone County Clerk</b>	<b>Not required until FY05</b>

Total Count of Committee Members

108

006109

## 2005 Current FY Report: Review of Federal Advisory Committee

Committee Menu
----------------

5/7/2007 10:32:29 AM

1. Department or Agency

2. Fiscal Year

**Election Assistance Commission****2005**

3. Committee or SubCommittee

3b. GSA Committee No.

**EAC Board of Advisors****21504**

4. Is this New During Fiscal Year?

5. Current Charter

6. Expected Renewal Date

7. Expected Term Date

**No****6/15/2004****6/15/2006****5/24/2006**

8a. Was Terminated During FY?

8b. Specific Termination Authority

8c. Actual Termination Date

**No**

9. Agency Recommendation for Next FY

10a. Legislation Req to Terminate?

10b. Legislation Pending?

**Continue****No****Enacted**

11. Establishment Authority

**Statutory(Congress Created)**

12. Specific Establishment Authority

13. Effective Date

14. Committee Type

14c. Presidential?

**Public Law 107-252, Help America Vote Act of 2002****10/29/2002****Continuing****No**

15. Description of Committee

**National Policy Issue Advisory Board**

16a. Total Number of Reports

**3**

16b. Report Titles and Dates

**Executive Director Search****4/18/2005****Bylaws of the U.S. Election Assistance Commission - Board of Advisors****8/1/2005****Voluntary Voting Systems Guidelines (Although released 12/05, the Board submitted comments to the draft released in May 2005)****9/30/2005**

17a Open:

**1**17b. Closed: **0**17c. Partially Closed: **1**17d. Total Meetings **2**

Meeting Purposes and Dates

**To give board members an update on EAC activities and to discuss strategy for reviewing and commenting on the draft of Voluntary Voting Systems Guidelines, scheduled to be released in May 2005.**

**4/26/2005 4/28/2005**

**Review and collect the board's comments on the Voluntary Voting System Guidelines so they could be finalized and submitted during the 90-day comment period ending on September 30, 2005.**

**8/3/2005 8/5/2005**

006112

	Current Fiscal Year	Next Fiscal Year
18a(1) Personnel Pmts to Non-Federal Members	\$0	\$0
18a(2) Personnel Pmts to Federal Members	\$0	\$0
18a(3) Personnel Pmts to Federal Staff	\$6,498	\$7,000
18a(4) Personnel Pmts to Non-member Consultants	\$0	\$0
18b(1) Travel and Per Diem to Non-Federal Members	\$37,735	\$45,000
18b(2) Travel and Per Diem to Federal Members	\$4,299	\$5,600
18b(3) Travel and Per Diem to Federal Staff	\$16,086	\$16,000
18b(4) Travel and Per Diem to Non-Member Consultants	\$0	\$0
18c. Other (rents, user charges, graphics, printing, mail etc.)	\$35,932	\$45,000
18d Total	\$100,550	\$118,600
19. Federal Staff Support Years	0.4	1.0

20a. How does the Committee accomplish its purpose?

**The Board of Advisors provide valuable input and expertise in the formation of guidance and policy. Members are required to hold meetings at least once a year. They may hold hearings for the purpose of carrying out the requirements of HAVA. The Board of Advisor Chair may secure directly from any Federal department or agency any information deemed necessary to do the work of the Board.**

20b. How does the Committee balance its membership?

**The Board of Advisors consists of 37 members as required by the Help America Vote Act who were appointed by a number of non-profit groups and associations of elected officials. Also, the U.S. House and Senate, including the majority and minority leadership of both Houses, shall make appointments to the Board of Advisors.**

20c. How frequent and relevant are the Committee meetings?

**Estimated Number of Meetings per Year - 1 According to the Help America Vote Act, the Board of Advisors should hold a meeting of its members not less frequently than once every year for purposes of voting on the voluntary voting system guidelines.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**CHARTER OF THE U.S. ELECTION ASSISTANCE COMMISSION BOARD OF ADVISORS** The U.S. Election Assistance Commission (EAC) hereby Charters the Board of Advisors established in title II section 211 of the Help America Vote Act of 2002 (HAVA) [Public Law 107-252] pursuant to the Federal Advisory Committee Act. **OBJECTIVES AND DUTIES** 1. The objective of the Board of Advisors (the Board) is to advise the EAC through review of the voluntary voting systems guidelines described in title II Part 3 of the HAVA; through review of the voluntary guidance described under title III of HAVA; and through the review of the best practices recommendations contained in the report submitted under Section 242(b) of title II (HAVA title II section 212). 2. The Board will function solely as an advisory body and will comply fully with the provisions of the Federal Advisory Committee Act. **MEMBERSHIP** 1. The Board shall consist of the following: -Two members appointed by the National Governors Association. -Two members appointed by the National Conference of State Legislatures. -Two members appointed by the National Association of Secretaries of State. -Two members appointed by the National Association of State Election Directors. -Two members appointed by the National Association of Counties. -Two members appointed by the National Association of County Recorders, Election Administrators, and Clerks. -Two members appointed by the United States Conference of Mayors. -Two members appointed by the

006113

**Election Center. -Two members appointed by the International Association of County Recorders, Election Officials, and Treasurers. -Two members appointed by the United States Commission on Civil Rights. -Two members appointed by the Architectural and Transportation Barrier Compliance Board under section 502 of the Rehabilitation Act of 1973 (29 U.S.C. 792). -The chief of the Office of Public Integrity of the Department of Justice, or the chief's designee. -The Chief of the Voting Section of the Civil Rights Division of the Department of Justice or the chief's designee. -The director of the Federal Voting Assistance Program of the Department of Defense. -Four members representing professionals in the field of science and technology, of whom— (A) one each shall be appointed by the Speaker and the Minority Leader of the House of Representatives; and (B) one each shall be appointed by the Majority Leader and the Minority Leader of the Senate. -Eight members representing voter interests, of whom— (A) four members shall be appointed by the Committee on House Administration of the House of Representatives, of whom two shall be appointed by the chair and two shall be appointed by the ranking minority member; and (B) four members shall be appointed by the Committee on Rules and Administration of the Senate, of whom two shall be appointed by the chair and two shall be appointed by the ranking minority member. (HAVA title II section 214 (a)). 2. Vacancy appointments shall be made in the same manner as the original appointments. 3. Members of the Board shall serve for a term of 2 years and may be reappointed. 4. The Board shall elect a Chair from among its members. ADMINISTRATIVE PROVISIONS 1. The Board will report to the EAC through the Advisory Committee Management Officer pursuant to 5 U.S.C. App.1 section 8 (b). This officer shall be an EAC Commissioner designated by the Chairman of the EAC. 2. The Board will meet a minimum of once a year for purposes of voting on the voluntary voting system guidelines. Additional meetings may be called at such other times as it considers appropriate for the purposes of conducting other business as it considers appropriate consistent with title II of HAVA. (HAVA title II, section 215 (a)(2)). 3. The EAC and GAO will provide clerical and other necessary support services to the Board. (HAVA title II, section 215 (d)). 4. Members of the Board will not be compensated for their services but will be reimbursed for travel expenses and subsistence. (HAVA title II section 215 (e)). 5. The Board may use the United States mails in the same manner and under the same conditions as a department or agency of the Federal Government. (HAVA title II, section 215 (c)). 6. The annual cost for operating the Board is estimated at \$100,000 which includes one quarter staff year for support services. 7. The Board may establish such committees of its members as may be necessary subject to the provisions of the law. 8. The Board may, by simple majority vote, adopt resolutions and make recommendations. Such resolutions and recommendations will, however, be only advisory to the EAC and will be restricted to the EAC's activities described in title II section 212 of the Help America Vote Act of 2002. 9. The EAC will provide liaison services between the Board and the Advisory Panel Secretariat as required by the Federal Advisory Committee Act. DURATION This is a permanent committee as established in title II section 215 (f) of the Help America Vote Act of 2002.**

20e. Why is it necessary to close and/or partially close committee meetings?

**Meetings do not have to be closed.**

21. Remarks

**As a newly established commission, EAC had to convene a meeting for both boards in a short period of time. The meetings were held together, therefore, the cost figures for Federal Staff, Travel:Federal Staff, and Federal Staff Support are the same as those given for the Standards Board. One full-time staff member supported the activities of the board during FY2005, and it is estimated that this person spent about 10% of their time providing administrative support for the boards and their coordinating activities.**

006114

Designated Federal Official: **Ms. Gracia M. Hillman Chair, U.S. Election Assistance****Commission**

Committee Members	Start	End	Occupation	Member Designation
<b>Brunelli , Ms. Polli</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Director, Federal Voting Assistance Program United States Department of Defence</b>	<b>Regular Government Employee (RGE)</b>
<b>Buie , Ms. Sharon Turner</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Director of Elections, Kansas City (Missouri) Board of Election Commissioners</b>	<b>Representative</b>
<b>Carnahan , Honorable Robin</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Attorney at Law</b>	<b>Representative</b>
<b>Carnes , Mr. Jim</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Deputy Director, Ohio Department of Natural Resources</b>	<b>Representative</b>
<b>Crangle , Mr. Joseph</b>	<b>5/27/2004</b>	<b>5/27/2006</b>	<b>Attorney, Colucci &amp; Gallaher, P.C.</b>	<b>Representative</b>
<b>Dickson , Mr. James</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>V.P. for Governmental Affairs, American Association of People with Disabilities (AAPD)</b>	<b>Representative</b>
<b>Elekes , Mr. James</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Board Member U.S. Access Board</b>	<b>Special Government Employee (SGE)</b>
<b>Guess , Mr. Francis</b>	<b>8/17/2004</b>	<b>8/17/2006</b>	<b>Vice President, Danner Company</b>	<b>Representative</b>
<b>Gwadosky , Honorable Dan</b>	<b>6/28/2004</b>	<b>12/2/2004</b>	<b>Secretary of State</b>	<b>Representative</b>
<b>Hanaway , Ms. Catherine L.</b>	<b>6/23/2004</b>	<b>12/8/2004</b>	<b>Speaker of the Missouri House of Representatives</b>	<b>Representative</b>
<b>Harding , Mr. James R.</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Board Member, The U.S. Access Board</b>	<b>Special Government Employee (SGE)</b>
<b>Hawkins , Mr. Ernie</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Former Registrar of Voters, Sacramento County</b>	<b>Representative</b>
<b>Herrera , Ms. Mary</b>	<b>1/4/2005</b>	<b>1/4/2007</b>	<b>Bernalillo County Clerk</b>	<b>Representative</b>
<b>Hillman , Mr. Noel</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Chief, Office of Public Integrity, United States Department of Justice</b>	<b>Regular Government Employee (RGE)</b>
<b>Kaufman , Ms. Beverly</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Harris County Clerk</b>	<b>Representative</b>
<b>Kiffmeyer , Honorable Mary</b>	<b>12/3/2004</b>	<b>7/24/2005</b>	<b>Secretary of State</b>	<b>Representative</b>
<b>Kliner Jr., Mr. Wesley R.</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Attorney</b>	<b>Representative</b>
<b>Lewis , Mr. Doug</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Executive Director, The Election Center</b>	<b>Representative</b>
<b>Nelson , Honorable Chris</b>	<b>1/4/2005</b>	<b>1/4/2007</b>	<b>Secretary of State, South Dakota</b>	<b>Representative</b>

006115

Noren , Ms. Wendy	6/28/2004	6/28/2006	Boone County Clerk	Representative
Orr , Mr. David	6/28/2004	6/28/2006	Cook County Clerk	Representative
Palmer , Mr. Douglas	10/14/2004	10/14/2006	Mayor, Trenton, New Jersey	Representative
Purcell , Ms. Helen	6/28/2004	6/28/2006	Maricopa County Recorder	Representative
Rants , Mr. Christopher	6/28/2004	6/28/2006	Iowa Speaker of the House	Representative
Reed , Honorable Sam	8/19/2005	6/28/2006	Secretary of State, Washington	Representative
Sautermeister , Ms. Sue	6/28/2004	6/28/2006	Municipal Election Commissioner - City of Ridgeland	Representative
Shelton , Mr. Hilary	6/28/2004	6/28/2006	Director, Washington Bureau , NAACP	Representative
Shortbull , Mr. Thomas	5/27/2004	5/27/2006	President, Oglala Lakota College	Representative
Silver , Mr. Sheldon	6/28/2004	6/28/2006	Speaker, New York Assembly	Representative
Sirvello, III , Mr. Tony	6/28/2004	6/28/2006	IACREOT Executive Director (formerly Harris County Elections Administrator)	Representative
Somerville , Ms. Tamara	6/28/2004	6/28/2006	Senior V.P. for Governmental Affairs National Food Processors Assn.	Representative
Thomas , Mr. Christopher	6/28/2004	6/28/2006	Director of Elections, State of Michigan	Representative
Vigil-Giron , Honorable Rebecca	12/3/2004	6/28/2006	Secretary of State, New Mexico	Representative
von Spakovsky , Mr. Hans	6/28/2004	6/28/2006	Counsel to the Assistant Attorney General United States Department of Justice	Regular Government Employee (RGE)
Watts , Honorable JC	7/14/2004	7/14/2006	Former Congressman	Representative
Wilkey , Mr. Thomas	6/28/2004	5/31/2005	Former Executive Director, New York State Board of Elections	Representative
Wilson , Ms. Victoria	8/17/2004	8/17/2006	Vice President, Alfred A. Knopf Publishers	Representative

Total Count of Committee Members

37

006116

## 2005 Current FY Report: Review of Federal Advisory Committee

Committee Menu
----------------

5/7/2007 10:32:39 AM

1. Department or Agency

**Election Assistance Commission**

2. Fiscal Year

**2005**

3. Committee or SubCommittee

**EAC Standards Board**

3b. GSA Committee No.

**21503**

4. Is this New During Fiscal Year?

**No**

5. Current Charter

**6/15/2004**

6. Expected Renewal Date

**6/15/2006**

7. Expected Term Date

**5/24/2006**

8a. Was Terminated During FY?

**No**

8b. Specific Termination Authority

8c. Actual Termination Date

9. Agency Recommendation for Next FY

**Continue**

10a. Legislation Req to Terminate?

**No**

10b. Legislation Pending?

**Enacted**

11. Establishment Authority

**Statutory(Congress Created)**

12. Specific Establishment Authority

**Public Law 107-252, Help America Vote Act of 2002**

13. Effective Date

**10/29/2002**

14. Committee Type

**Continuing**

14c. Presidential?

**No**

15. Description of Committee

**National Policy Issue Advisory Board**

16a. Total Number of Reports

**1**

16b. Report Titles and Dates

**Standards Board Recommendations for the VVSG Draft****9/28/2005**

17a Open:

**1**17b. Closed: **0**17c. Partially Closed: **1**17d. Total Meetings **2**

Meeting Purposes and Dates

**To form working groups relating to establishing bylaws, the Executive Director Search Committee, and selecting members for the Executive Board of the Standards Board. The Executive Director Search Committee meeting was not open to the public due to the discussion of selection criteria. Other agenda items included: Voting Systems Standards, Overseas Voting, Voter Registration, Provisional Voting, EAC Studies and Data Collection, and Other Election Concerns.**

**2/2/2005 2/4/2005**

**Appointment of Parliamentarian; Roll Call (Executive Board Secretary); Adoption of Agenda; Approval of Minutes of February Meeting; Review of Meeting Book Materials; Presentation and**

**006117**

**Adoption of Proposed Bylaws; Concurrent Session – Voluntary Voting System Guidelines (VVSG); Lunch – (Plaza Ballroom D) Commissioners' Update – Current EAC Activities; Discussion and Consideration of Resolutions Regarding Proposed Voluntary Voting System Guidelines; Potential Adoption of Voting System Guidelines.**

8/23/2005 8/25/2005

	Current Fiscal Year	Next Fiscal Year
18a(1) Personnel Pmts to Non-Federal Members	\$0	\$0
18a(2) Personnel Pmts to Federal Members	\$0	\$0
18a(3) Personnel Pmts to Federal Staff	\$7,431	\$0
18a(4) Personnel Pmts to Non-member Consultants	\$51,192	\$0
18b(1) Travel and Per Diem to Non-Federal Members	\$201,500	\$0
18b(2) Travel and Per Diem to Federal Members	\$0	\$0
18b(3) Travel and Per Diem to Federal Staff	\$11,000	\$0
18b(4) Travel and Per Diem to Non-Member Consultants	\$0	\$0
18c. Other (rents, user charges, graphics, printing, mail etc.)	\$81,133	\$0
18d Total	\$352,256	\$0
19. Federal Staff Support Years	1.0	0.0

20a. How does the Committee accomplish its purpose?

**The duties of the Standards Board are to review proposed voluntary voting system guidelines and EAC technical guidance. Members play a role in recommending candidates for the EAC Executive Director. They also may hold hearings and take testimony related to carrying out the provisions of the Help America Vote Act.**

20b. How does the Committee balance its membership?

**The Standards Board is comprised of 110 members: 55 State election officials selected by the chief State election official of each State and 55 local election officials selected by their peers. The two officials from each State may not be members of the same political party.**

20c. How frequent and relevant are the Committee meetings?

**Estimated Number of Meetings per Year - 1 According to the Help America Vote Act, the Standards Board should hold a meeting of its members not less frequently than once every year for purposes of voting on the voluntary voting system guidelines.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**CHARTER OF THE U.S. ELECTION ASSISTANCE COMMISSION STANDARDS BOARD**  
**The U.S. Election Assistance Commission (EAC) hereby Charters the Standards Board established in title II section 211 of the Help America Vote Act of 2002 (HAVA) [Public Law 107-252] pursuant to the Federal Advisory Committee Act. OBJECTIVES AND DUTIES 1. The objective of the Standards Board (the Board) is to advise the EAC through review of the voluntary voting systems guidelines described in title II Part 3 of the HAVA; through review of the voluntary guidance described under title III of HAVA; and through the review of the best practices recommendations contained in the report submitted under Section 242(b) of title II (HAVA title II section 212). 2. The Board will function solely as an advisory body and will comply fully with the provisions of the Federal Advisory Committee Act. MEMBERSHIP 1. The Board shall consist of 110 members. 55 members shall be State election officials selected by the chief State election official of each State. 55 shall be local election officials selected under a**

006118

process supervised by the chief election official of the State. The 2 members of the Standards Board who represent the same State may not be members of the same political party. (HAVA title II section 213 (a)). Vacancy appointments shall be made in the same manner as the original appointments. 2. The Board shall select 9 of its members as an Executive Board of whom, not more than 5 may be State election officials; not more than 5 may be local election officials; and not more than 5 may be members of the same political party. Members of the Executive Board shall serve 2 year terms and may not serve more than 3 consecutive terms. Of the initial Executive Board, 3 members shall serve for 1 term; 3 shall serve for 2 consecutive terms; and 3 shall serve for 3 consecutive terms, as determined by lot at the time the members are first appointed (HAVA title II, section 213 (c)).

**ADMINISTRATIVE PROVISIONS**

1. The Board will report to the EAC through the Advisory Committee Management Officer pursuant to 5 U.S.C. App.1 section 8 (b). This officer shall be an EAC Commissioner designated by the Chairman of the EAC. 2. The Board will meet a minimum of once a year for purposes of voting on the voluntary voting system guidelines and not less frequently than once every 2 years for purposes of selecting the Executive Board. Additional meetings may be called at such other times as it considers appropriate for the purposes of conducting other business as it considers appropriate consistent with title II of HAVA. (HAVA title II, section 215 (a)(2)). 3. The EAC and GAO will provide clerical and other necessary support services to the Board. (HAVA title II, section 215 (d)). 4. Members of the Board will not be compensated for their services but will be reimbursed for travel expenses and subsistence. (HAVA title II section 215 (e)). 5. The Board may use the United States mails in the same manner and under the same conditions as a department or agency of the Federal Government. (HAVA title II, section 215 (c)). 6. The annual cost for operating the Board is estimated at \$210,000 which includes one quarter staff year for support services. 7. The Board may establish such committees of its members as may be necessary subject to the provisions of the law. 8. The Board may, by simple majority vote, adopt resolutions and make recommendations. Such resolutions and recommendations will, however, be only advisory to the EAC and will be restricted to the EAC's activities described in title II section 212 of the Help America Vote Act of 2002. 9. The EAC will provide liaison services between the Board and the Advisory Panel Secretariat as required by the Federal Advisory Committee Act. **DURATION** This is a permanent committee as established in title II section 215 (f) of the Help America Vote Act of 2002.

20e. Why is it necessary to close and/or partially close committee meetings?

**Meetings are not closed.**

21. Remarks

As a newly established commission, EAC had to convene a meeting for both boards in a short period of time. The meetings were held together, therefore, the cost figures for Federal Staff, Travel:Federal Staff, and Federal Staff Support are the same as those given for the Board of Advisors. Two full-time staff members supported the activities of both boards during FY2004, and it is estimated that they spent about 10% of their time providing administrative support for the boards and their coordinating activities. Travel:Federal Staff amount includes airfare and per diem. The \$57,243.77 amount given for other costs reflects expenses incurred for sleeping rooms (\$20,793.00), food (\$18,302.76), equipment (\$7326.55), court recorder (\$2,485.95), photographer (\$1,470.00), Sign language interpreter (\$1,400.00), photocopying (\$465.52 - Houston), and Supplies/Courier/FedEX (\$5,000.00).

Designated Federal Official: **Mr. Ray Martinez III Commissioner, U.S. Election Assistance Commission**

Committee Members	Start	End	Occupation	Member Designation
-------------------	-------	-----	------------	--------------------

006119

Anderson , Ms. Sharon K.	1/28/2005	1/31/2006	Cass County Auditor-Treasurer	Ex Officio
Andino , Ms. Marci	3/7/2003	9/30/2005	Executive Director, State Election Commission	Ex Officio
Armbruster , Ms. Joanne	3/7/2003	9/30/2005	Atlantic county Superintendent of Elections	Ex Officio
Atkins , Ms. Kim A.	3/7/2003	9/30/2005	Voter Registration Manager	Ex Officio
Avery , Ms. Marilyn	3/7/2003	9/30/2005	Election Commissioner, Hinds County	Ex Officio
Bailey , Ms. Lynn	3/7/2003	9/30/2005	Election Administrator, Richmond County Board of Elections	Ex Officio
Bartholomew , Ms. Tonni	3/7/2003	9/30/2005	Troy City Clerk	Ex Officio
Bernard , Mr. Louie	2/9/2005	2/7/2007	Elections Official	Representative
Bernard , Mr. Louie	3/7/2003	9/30/2005	Clerk of Court, Natchitoches Parish	Ex Officio
Blackwell , Secretary J. Kenneth	3/7/2003	9/30/2005	Secretary of State, Ohio	Ex Officio
Blevins , Mr. Don	3/7/2003	9/30/2005	Fayette County Clerk	Ex Officio
Brown , Secretary Bob	3/7/2003	9/30/2005	Secretary of State, Montana	Ex Officio
Bysiewicz , Secretary Susan	3/7/2003	9/30/2005	Secretary of State, Connecticut	Ex Officio
Calio , Mr. Frank B.	3/7/2003	9/30/2005	Commissioner of Elections	Ex Officio
Campbell , Mr. Bill	2/9/2005	2/7/2007	Woburn Town Clerk	Representative
Campbell , Mr. Hoyt	3/7/2003	9/30/2005	Director, Darlington County Registration and Elections	Ex Officio
Campbell , Mr. Willaim	3/7/2003	9/30/2005	City Clerk, city of Woburn	Ex Officio
Cappy , Ms. Annette	3/7/2003	9/30/2005	Town Clerk, Town of Brattleboro	Ex Officio
Clark , Mr. Bradley	3/7/2003	9/30/2005	Alameda County Registrar of Voters	Ex Officio
Clark , Secretary Eric	3/7/2003	9/30/2005	Secretary of State, Mississippi	Ex Officio
Clark , Ms. Marian	3/7/2003	9/30/2005	Chair, town of Jamestown Board of Canvessers	Ex Officio
Colon-Berlingeri , Mr. Nestor J.	3/7/2003	9/30/2005	First Vice President	Ex Officio
Connor , Secretary Geoffrey S.	3/7/2003	9/30/2005	Secretary of State, Texas	Ex Officio
Cooley , Mr. Luke	3/7/2003	9/30/2005	Judge of Probate, Houston County	Ex Officio

<b>Cooper , Ms. Kathie Chastain</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Director of Elections, Forsyth County</b>	<b>Ex Officio</b>
<b>Cortes , Secretary Pedro</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of the Commonwealth</b>	<b>Ex Officio</b>
<b>Cowen , Mr. Richard</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Chicago Board of Election Commissioners</b>	<b>Ex Officio</b>
<b>Cowles , Mr. Bill</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Supervisor of Elections, Orange County</b>	<b>Ex Officio</b>
<b>Culver , Secretary Chet</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, Iowa</b>	<b>Ex Officio</b>
<b>Daniels , Secretary Charlie</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, Arkansas</b>	<b>Ex Officio</b>
<b>Davidson , Secretary Donetta</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, Colorado</b>	<b>Ex Officio</b>
<b>DeBeauvoir , Ms, Dana</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Travis County Clerk</b>	<b>Ex Officio</b>
<b>English , Mr. Dan</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Kootenai County Clerk</b>	<b>Ex Officio</b>
<b>Enoch , Mr. Joe</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Dyer County Election Commissioner</b>	<b>Ex Officio</b>
<b>Etter , Mr. Mitch</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Assistant Elections Director</b>	<b>Ex Officio</b>
<b>Ewing , Mr. Dennis</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Tooele County Clerk</b>	<b>Ex Officio</b>
<b>Flynn , Ms. Julie</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Deputy Secretary of State</b>	<b>Ex Officio</b>
<b>Freese , Ms. Julie</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Fremont Coutny Clerk</b>	<b>Ex Officio</b>
<b>Fuimaono , Mr. Soliai</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Chief Election Officer</b>	<b>Ex Officio</b>
<b>Gale , Secretary John</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, Nebraska</b>	<b>Ex Officio</b>
<b>Galvin , Secretary William Francis</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of the Commenwealth</b>	<b>Ex Officio</b>
<b>Gardner , Secretary William</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, New Hampshire</b>	<b>Ex Officio</b>
<b>Glaiser , Secretary Laura A.</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, Alaska</b>	<b>Ex Officio</b>
<b>Growden , Ms. Shelly</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Division of Elections Regional III Supervisor</b>	<b>Ex Officio</b>
<b>Haggerty Jr., Mr. John</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Deputy Executive Director, Task Force on Election Modernization</b>	<b>Ex Officio</b>
<b>Handy , Mr. Nick</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Director of Elections, State of Washington</b>	<b>Ex Officio</b>
<b>Harrison Jr., Mr. Allen</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Chair, Arlington County Electoral Board</b>	<b>Ex Officio</b>
<b>Harvey , Mr. Peter C.</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Attorney General</b>	<b>Ex Officio</b>
<b>Heller , Secretary Dean</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, Nevada</b>	<b>Ex Officio</b>

006121

Hurst , Mr. Timothy	3/7/2003	9/30/2005	Chief Deputy, Secretary of State	Ex Officio
Hutton , Ms. Sandra	1/1/2005	1/2/2006	Municipal Town Clerk, City of Middletown	Ex Officio
Jensen , Ms. Jean	3/7/2003	9/30/2005	Secretary, State Board of Elections	Ex Officio
Johnson , Ms. Sarah Ball	3/7/2003	9/30/2005	Executive Director, State Board of Elections	Ex Officio
Johnson , Ms. Sarah Ball	2/9/2005	2/7/2007	State Election Director	Representative
Kauffman , Mr. John	3/7/2003	9/30/2005	Director, Multnomah County Elections	Ex Officio
Kennedy , Mr. Kevin J.	3/7/2003	9/30/2005	Executive Director, State Elections Board	Ex Officio
Kiffmeyer , Secretary Mary	3/7/2003	9/30/2005	Secretary of State, Minnesota	Ex Officio
Kunko , Mr. David	3/7/2003	9/30/2005	Chaues County Clerk	Ex Officio
Lamone , Ms. Linda H,	3/7/2003	9/30/2005	Administrator of Elections	Ex Officio
Land , Secretary Terri Lynn	3/7/2003	9/30/2005	Secretary of State, Michigan	Ex Officio
Lindback , MR. John	2/9/2005	2/7/2007	State Election Director OR	Representative
Lindback , Mr. John	3/7/2003	9/30/2005	Director, State of Oregon Elections Division	Ex Officio
Lomax , Mr. Harvard L.	3/7/2003	9/30/2005	Clark County Registrar of Voters	Ex Officio
Lomax , Mr. Larry	2/9/2005	2/7/2007	Clerk(Elections), Nevada	Representative
Mageo , Mr. Filivaa M.	3/7/2003	9/30/2005	Election Administrator	Ex Officio
Markowitz , Deborah	2/9/2005	2/7/2007	SOS NH	Representative
Markowitz , Secretary Deborah	3/7/2003	9/30/2005	Secretary of State, Vermont	Ex Officio
Marthia , Ms. Ethelyn	3/7/2003	9/30/2005	Town Clerk Kennebunk	Ex Officio
McClellan , Ms. Renee	3/7/2003	9/30/2005	Hardin County Auditor	Ex Officio
McFarlane , Ms. Jonda	3/7/2003	9/30/2005	DC Board of Elections and Ethics, Board Member	Ex Officio
McLean , Ms. Johnnie	3/7/2003	9/30/2005	Deputy Director	Ex Officio
Merriman , Mr. Donald	3/7/2003	9/30/2005	Saline County Clerk	Ex Officio
Miller , Ms. Alice P.	3/7/2003	9/30/2005	Executive Director, DC Board of Elections and Ethics	Ex Officio

006122

Montplaisir , Mr. Michael	3/7/2003	9/30/2005	County Auditor	Ex Officio
Naccarato , Ms. Amy	3/7/2003	9/30/2005	Director of Elections	Ex Officio
Nago , Mr. Scott	3/7/2003	9/30/2005	Section Head, Counting Center Operations	Ex Officio
Nighswonger , Ms. Peggy	2/8/2006	2/8/2007	State Elections Director	Representative
Nighswonger , Ms. Peggy	3/7/2003	9/30/2005	State Elections Director	Ex Officio
Parr , Mr. Clint	3/7/2003	9/30/2005	Vice Chairman, Tulsa County Election Board	Ex Officio
Plaskett , Ms. Corinne Halyard	3/7/2003	9/30/2005	Deputy Supervisor of Elections	Ex Officio
Ragsdale , Mr. Russ	3/7/2003	9/30/2005	City and County of Broomfield Clerk and Recorder	Ex Officio
Roberts , Ms. Dawn Kimmel	3/7/2003	9/30/2005	Director of the Division of Elections, Florida Department of State	Ex Officio
Rogers , Ms. Kathy	3/7/2003	9/30/2005	Director of Election Administration	Ex Officio
Rokita , Mr. Todd	2/9/2005	2/7/2007	SOS	Representative
Rokita , Secretary Todd	3/7/2003	9/30/2005	Secretary of State, Indiana	Ex Officio
Roust , Ms. Sue	3/7/2003	9/30/2005	Minnehaha County Auditor	Ex Officio
Ruggiero , Ms. Jan	3/7/2003	9/30/2005	Director of Elections	Ex Officio
Sciortino , Mr. Michael	3/7/2003	9/30/2005	Director, Mahoning County Board of Elections	Ex Officio
Shelley , Secretary Kevin	3/7/2003	9/30/2005	Secretary of State, California	Ex Officio
Sholl Jr., Mr. Howard	3/7/2003	9/30/2005	Deputy Administrative Director, Department of Elections for New Castle County	Ex Officio
Silrum , Mr. I. James	3/7/2003	9/30/2005	Deputy Secretary of State	Ex Officio
Slinkard , Ms. Mary Lou	3/7/2005	9/30/2005	Benton County Clerk	Ex Officio
Smith , Ms. Cindy	3/7/2003	9/30/2005	Team Leader of Elections	Ex Officio
Spencer-Norton , Ms. Merietta	3/7/2003	9/30/2005	General Counsel	Ex Officio
Spevak , Ms. Lynne	3/7/2003	9/30/2005	LaPorte County Clerk	Ex Officio
Stitch , Mr. C. Donald	3/7/2003	9/30/2005	Town Moderator of Auburn	Ex Officio
Struckhoff , Mr. Richard T.	1/27/2005	1/31/2007	County Clerk Green County	Ex Officio
Szczesniak , Mr. Edward J.	3/7/2003	9/30/2005	Onondaga County Commissioner of Elections	Ex Officio

006123

<b>Taitano , Mr. Gerald</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Executive Director</b>	<b>Ex Officio</b>
<b>Takahashi , Mr. Glen</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Election Administrator</b>	<b>Ex Officio</b>
<b>Terwilliger , Mr. Bob</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Snohomish County Auditor</b>	<b>Ex Officio</b>
<b>Thomas , Ms. Natalie</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Deputy Chairperson</b>	<b>Ex Officio</b>
<b>Thompson , Ms. Brook</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>State Coordinator of Elections</b>	<b>Ex Officio</b>
<b>Thornburgh , Secretary Ron</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, Kansas</b>	<b>Ex Officio</b>
<b>Toledo-Diaz , Mr. Juan M.</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Second Vice President</b>	<b>Ex Officio</b>
<b>Tyne , Mr. Kevin</b>	<b>12/23/2004</b>	<b>12/23/2006</b>	<b>Deputy Secretary of State, Arizona</b>	<b>Ex Officio</b>
<b>Vigil-Giron , Secretary Rebecca</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, New Mexico</b>	<b>Ex Officio</b>
<b>Warne , Ms. Kea</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>State Election Supervisor</b>	<b>Ex Officio</b>
<b>Wesolowski , Ms. Sandi</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>City of Franklin Clerk</b>	<b>Ex Officio</b>
<b>White , Mr. Daniel W.</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Executive Director, State Board of Elections</b>	<b>Ex Officio</b>
<b>Wilfong , Ms. Debbie</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Clerk of the Upshur County Commission</b>	<b>Ex Officio</b>
<b>Winslow , Ms. Leslye</b>	<b>1/18/2005</b>	<b>1/20/2006</b>	<b>Deputy Secretary of State</b>	<b>Ex Officio</b>
<b>Worley , Secretary Nancy L.</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Secretary of State, Alabama</b>	<b>Ex Officio</b>
<b>Young , Mr. Regis</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Butler County Election Director</b>	<b>Ex Officio</b>
<b>Zeier , Ms. Vickie</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Missoula County Clerk and Recorder/Treasurer</b>	<b>Ex Officio</b>
<b>Zoucha , Mr. Robert</b>	<b>3/7/2003</b>	<b>9/30/2005</b>	<b>Boone County Clerk</b>	<b>Ex Officio</b>

Total Count of Committee Members

116

006124

# 2005 Current FY Report: Review of Federal Advisory Committee

Committee Menu

5/7/2007 10:32:55 AM

1. Department or Agency

**Election Assistance Commission**

2. Fiscal Year

**2005**

3. Committee or SubCommittee

**Technical Guidelines Development Committee**

3b. GSA Committee No.

**21509**

4. Is this New During Fiscal Year?

**No**

5. Current Charter

**6/17/2004**

6. Expected Renewal Date

**6/17/2006**

7. Expected Term Date

**6/17/2008**

8a. Was Terminated During FY?

**No**

8b. Specific Termination Authority

8c. Actual Termination Date

9. Agency Recommendation for Next FY

**Continue**

10a. Legislation Req to Terminate?

10b. Legislation Pending?

11. Establishment Authority

**Statutory (Congress Created)**

12. Specific Establishment Authority

**Public Law 107-252, Help America Vote Act of 2002**

13. Effective Date

**10/29/2002**

14. Committee Type

**Continuing**

14c. Presidential?

**No**

15. Description of Committee

**Scientific Technical Program Advisory Board**

16a. Total Number of Reports

**2**

16b. Report Titles and Dates

**2004-2005 Adopted Resolutions**

**4/21/2005**

**Voluntary Voting System Guidelines Version 1 - TGDC Deliverable to the Election Assistance Commission**

**5/9/2005**

17a Open:

**65**

17b. Closed: **0**

17c. Partially Closed: **0**

17d. Total Meetings **65**

Meeting Purposes and Dates

**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**  
**to meet goals of EAC as mandated through HAVA**

**11/3/2004 11/3/2004**  
**11/17/2004 11/17/2004**  
**11/18/2004 11/18/2004**  
**11/23/2004 11/23/2004**  
**11/30/2004 11/30/2004**  
**12/2/2004 12/2/2004**  
**12/6/2004 12/6/2004**  
**12/6/2004 12/6/2004**  
**12/6/2004 12/6/2004**  
**12/9/2004 12/9/2004**

006125

to meet goals of EAC as mandated through HAVA	12/14/2004 12/14/2004
to meet goals of EAC as mandated through HAVA	12/20/2004 12/20/2004
to meet goals of EAC as mandated through HAVA	1/4/2005 1/4/2005
to meet goals of EAC as mandated through HAVA	1/6/2005 1/6/2005
to meet goals of EAC as mandated through HAVA	1/6/2005 1/6/2005
to meet goals of EAC as mandated through HAVA	1/11/2005 1/11/2005
to meet goals of EAC as mandated through HAVA	1/13/2005 1/13/2005
to meet goals of EAC as mandated through HAVA	1/14/2005 1/14/2005
to meet goals of EAC as mandated through HAVA	1/14/2005 1/14/2005
To discuss work processes and framework for the April 2005 draft Voluntary Voting Systems Guidelines. A webcast of this meeting may be found at <a href="http://www.nist.gov/cgi-bin/exit_nist.cgi?url=http://www.eastbaymedia.com/tgdc-webcast">http://www.nist.gov/cgi-bin/exit_nist.cgi?url=http://www.eastbaymedia.com/tgdc-webcast</a> .	1/18/2005 1/19/2005
to meet goals of EAC as mandated through HAVA	2/1/2005 2/1/2005
to meet goals of EAC as mandated through HAVA	2/3/2005 2/3/2005
to meet goals of EAC as mandated through HAVA	2/3/2005 2/3/2005
to meet goals of EAC as mandated through HAVA	2/9/2005 2/9/2005
to meet goals of EAC as mandated through HAVA	2/16/2005 2/16/2005
to meet goals of EAC as mandated through HAVA	2/17/2005 2/17/2005
to meet goals of EAC as mandated through HAVA	2/17/2005 2/17/2005
to meet goals of EAC as mandated through HAVA	2/24/2005 2/24/2005
to meet goals of EAC as mandated through HAVA	3/1/2005 3/1/2005
to meet goals of EAC as mandated through HAVA	3/1/2005 3/1/2005
To discuss how National Institute of Standards and Technology ("NIST") staff have prioritized work product in response to the TGDC Resolutions adopted during previous TGDC meetings. A webcast of this meeting may be found at <a href="http://www.nist.gov/cgi-bin/exit_nist.cgi?url=http://www.eastbaymedia.com/tgdc-march/">http://www.nist.gov/cgi-bin/exit_nist.cgi?url=http://www.eastbaymedia.com/tgdc-march/</a> .	3/9/2005 3/9/2005
to meet goals of EAC as mandated through HAVA	3/17/2005 3/17/2005
to meet goals of EAC as mandated through HAVA	3/22/2005 3/22/2005
to meet goals of EAC as mandated through HAVA	3/24/2005 3/24/2005
to meet goals of EAC as mandated through HAVA	3/31/2005 3/31/2005
to meet goals of EAC as mandated through HAVA	4/1/2005 4/1/2005
to meet goals of EAC as mandated through HAVA	4/5/2005 4/5/2005
to meet goals of EAC as mandated through HAVA	4/6/2005 4/6/2005
to meet goals of EAC as mandated through HAVA	4/12/2005 4/12/2005
to meet goals of EAC as mandated through HAVA	4/12/2005 4/12/2005
To present and discuss the Final Draft of the Voluntary Voting Systems Guidelines. A webcast of this meeting may be found at <a href="http://www.eastbaymedia.com/nist/tgdc-april">http://www.eastbaymedia.com/nist/tgdc-april</a> .	4/20/2005 4/21/2005
to meet goals of EAC as mandated through HAVA	5/5/2005 5/5/2005

006126

to meet goals of EAC as mandated through HAVA 5/10/2005 5/10/2005  
to meet goals of EAC as mandated through HAVA 5/19/2005 5/19/2005  
to meet goals of EAC as mandated through HAVA 5/19/2005 5/19/2005  
to meet goals of EAC as mandated through HAVA 6/2/2005 6/2/2005  
to meet goals of EAC as mandated through HAVA 6/7/2005 6/7/2005  
to meet goals of EAC as mandated through HAVA 6/9/2005 6/9/2005  
to meet goals of EAC as mandated through HAVA 6/16/2005 6/16/2005  
to meet goals of EAC as mandated through HAVA 6/23/2005 6/23/2005  
to meet goals of EAC as mandated through HAVA 6/28/2005 6/28/2005  
to meet goals of EAC as mandated through HAVA 7/14/2005 7/14/2005  
to meet goals of EAC as mandated through HAVA 7/14/2005 7/14/2005  
to meet goals of EAC as mandated through HAVA 7/20/2005 7/20/2005  
to meet goals of EAC as mandated through HAVA 7/28/2005 7/28/2005  
to meet goals of EAC as mandated through HAVA 8/11/2005 8/11/2005  
to meet goals of EAC as mandated through HAVA 8/11/2005 8/11/2005  
to meet goals of EAC as mandated through HAVA 8/23/2005 8/23/2005  
to meet goals of EAC as mandated through HAVA 9/1/2005 9/1/2005  
to meet goals of EAC as mandated through HAVA 9/6/2005 9/6/2005  
to meet goals of EAC as mandated through HAVA 9/7/2005 9/7/2005  
to meet goals of EAC as mandated through HAVA 9/15/2005 9/15/2005  
to meet goals of EAC as mandated through HAVA 9/20/2005 9/20/2005  
to meet goals of EAC as mandated through HAVA 9/22/2005 9/22/2005  
**To discuss the outline and timeline of future iterations of the Voluntary Voting Systems Guidelines. A webcast of this meeting may be found at [http://www.nist.gov/cgi-bin/exit\\_nist.cgi?url=http://www.westream.tv/nist](http://www.nist.gov/cgi-bin/exit_nist.cgi?url=http://www.westream.tv/nist).** 9/29/2005 9/29/2005

	Current Fiscal Year	Next Fiscal Year
18a(1) Personnel Pmts to Non-Federal Members	\$0	\$0
18a(2) Personnel Pmts to Federal Members	\$0	\$0
18a(3) Personnel Pmts to Federal Staff	\$0	\$0
18a(4) Personnel Pmts to Non-member Consultants	\$0	\$0
18b(1) Travel and Per Diem to Non-Federal Members	\$32,160	\$33,000
18b(2) Travel and Per Diem to Federal Members	\$28,140	\$29,000
18b(3) Travel and Per Diem to Federal Staff	\$24,000	\$25,000
18b(4) Travel and Per Diem to Non-Member Consultants	\$0	\$0
18c. Other (rents, user charges, graphics, printing, mail etc.)	\$71,200	\$72,000
18d Total	\$155,500	\$159,000
19. Federal Staff Support Years	0.0	0.0

20a. How does the Committee accomplish its purpose?

**TGDC meets in plenary sessions to discuss, debate and pass resolutions that instruct the National Institute of Standards and Technology on the policy considerations for developing**

006127

**voluntary voting system guidelines. In addition, three subcommittees (Security and Transparency, Human Factors and Privacy, and Core Requirements and Testing) meet to discuss issues related to their subject matter and involving the development of testable guidelines for voting systems.**

20b. How does the Committee balance its membership?

**The membership of TGDC is established by Section 221 of the Help American Vote Act of 2002. All members and representatives were chosen in keeping with the provisions of that statute.**

20c. How frequent and relevant are the Committee meetings?

**TGDC has met in 4 plenary sessions over the past year. In addition, the subcommittees have met via teleconferences 61 times during the past year. These meetings are crucial to the development of comprehensive guidelines regarding the technical functioning of voting systems. It is anticipated that TGDC will continue to meet with the same frequency over the next year.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**EAC is required by law (Section 221 of HAVA) to obtain advice from the TGDC. To use some other body or group to provide such advice would violate Federal law.**

20e. Why is it necessary to close and/or partially close committee meetings?

**All TGDC meetings have been open to the public. A webcast of each FY 2005 meeting may be found on the website <http://www.vote.nist.gov/>.**

## 21. Remarks

Designated Federal Official: **Mr. Paul S. DeGregorio Vice Chairman, U.S. Election Assistance Commission**

Committee Members	Start	End	Occupation	Member Designation
<b>Bement Jr., Dr. Arden L.</b>	<b>7/9/2004</b>	<b>12/1/2004</b>	<b>Director</b>	<b>Regular Government Employee (RGE)</b>
<b>Berger , Mr. H. Stephen</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Chair, IEEE SEC 38 (Voting Syst. Stds.)</b>	<b>Representative</b>
<b>Caldas , Anne</b>	<b>7/9/2004</b>	<b>3/29/2005</b>	<b>Director, Procedures and Standards Administration, ANSI</b>	<b>Representative</b>
<b>Craft , Mr. Paul</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Consultant</b>	<b>Representative</b>
<b>Davidson , Ms. Donetta</b>	<b>7/9/2004</b>	<b>7/28/2005</b>	<b>Colorado Secretary of State</b>	<b>Representative</b>
<b>Elekes , Mr. James</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>ACCESS Board Member</b>	<b>Representative</b>
<b>Gale , Mr. John</b>	<b>9/16/2005</b>	<b>9/16/2007</b>	<b>Nebraska Secretary of State</b>	<b>Representative</b>
<b>Gannon , Mr. Patrick</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>President and CEO, OASIS</b>	<b>Special Government Employee (SGE)</b>
<b>Harding , Dr. James</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>ACCESS Board Member</b>	<b>Representative</b>
<b>Jeffrey , Dr. William</b>	<b>7/25/2005</b>	<b>7/25/2007</b>	<b>Director</b>	<b>Regular Government Employee (RGE)</b>
<b>Karmol , Mr. David</b>	<b>5/2/2005</b>	<b>7/9/2006</b>	<b>Vice President, Policy and Government Affairs, ANSI</b>	<b>Representative</b>
<b>Miller , Ms. Alice</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Director of Elections - District of Columbia</b>	<b>Representative</b>

006128

<b>Purcell , Ms. Helen</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Maricopa County Recorder</b>	<b>Representative</b>
<b>Quesenbery , Ms. Whitney</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>President, Usability Professionals' Association</b>	<b>Special Government Employee (SGE)</b>
<b>Rivest , Dr. Ronald</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Professor, Massachusetts Institute of Technology</b>	<b>Special Government Employee (SGE)</b>
<b>Schutzer , Dr. Daniel</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Vice President &amp; Director of External Standards &amp; Advanced Technology, e-Citi, CitiGroup</b>	<b>Special Government Employee (SGE)</b>
<b>Semerjian , Dr. Hratch</b>	<b>12/1/2004</b>	<b>7/25/2005</b>	<b>Acting Director</b>	<b>Regular Government Employee (RGE)</b>
<b>Turner-Buie , Ms. Sharon</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Director of Elections - Kansas City</b>	<b>Representative</b>
<b>Williams , Dr. Britain</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Retired Professor, Kennesaw State University</b>	<b>Representative</b>

Total Count of Committee Members

19

006129

## 2006 Current FY Report: Review of Federal Advisory Committee

Committee Menu
----------------

5/7/2007 10:33:34 AM

1. Department or Agency

2. Fiscal Year

**Election Assistance Commission****2006**

3. Committee or SubCommittee

3b. GSA Committee No.

**EAC Standards Board****21503**

4. Is this New During Fiscal Year?

5. Current Charter

6. Expected Renewal Date

7. Expected Term Date

**No****7/8/2006****7/8/2008****7/8/2008**

8a. Was Terminated During FY?

8b. Specific Termination Authority

8c. Actual Termination Date

**No**

9. Agency Recommendation for Next FY

10a. Legislation Req to Terminate?

10b. Legislation Pending?

**Continue****No****Enacted**

11. Establishment Authority

**Statutory(Congress Created)**

12. Specific Establishment Authority

13. Effective Date

14. Committee Type

14c. Presidential?

**Public Law 107-252, Help America Vote Act of 2002****10/29/2002****Continuing****No**

15. Description of Committee

**National Policy Issue Advisory Board**

16a. Total Number of Reports

**5**

16b. Report Titles and Dates

**Quick Start Election Management Guides - New Voting Systems****6/1/2006****Quick Start Election Management Guides - Poll Workers****9/1/2006****Quick Start Management Guide - Ballot Preparation/Printing & Pre-Election Testing****9/1/2006****Quick Start Election Management Guide - Voting System Security****9/1/2006****2006 Election Administration and Voting Survey****9/1/2006**

17a Open:

**1**17b. Closed: **0**17c. Partially Closed: **0**17d. Total Meetings **1**

Meeting Purposes and Dates

**Standards Board members met to conduct Board business, to review and provide comments on the four Quick Start Management Guides there issued before the November mid-term elections, and to assist in the development or the 2006 Election Administration & Voting Survey that will be sent to state and local election officials after the November elections. Board members also received information about on-going EAC**

**5/23/2006 5/24/2006****006130**

**activities including research projects.**

	Current Fiscal Year	Next Fiscal Year
18a(1) Personnel Pmts to Non-Federal Members	\$0	\$0
18a(2) Personnel Pmts to Federal Members	\$0	\$0
18a(3) Personnel Pmts to Federal Staff	\$8,775	\$9,003
18a(4) Personnel Pmts to Non-member Consultants	\$0	\$0
18b(1) Travel and Per Diem to Non-Federal Members	\$50,521	\$69,000
18b(2) Travel and Per Diem to Federal Members	\$0	\$0
18b(3) Travel and Per Diem to Federal Staff	\$0	\$5,000
18b(4) Travel and Per Diem to Non-Member Consultants	\$1,277	\$2,500
18c. Other (rents, user charges, graphics, printing, mail etc.)	\$65,932	\$50,000
18d Total	\$126,505	\$135,503
19. Federal Staff Support Years	1.0	0.0

20a. How does the Committee accomplish its purpose?

**The duties of the Standards Board are to review proposed voluntary voting system guidelines and EAC technical guidance. Members play a role in recommending candidates for the EAC Executive Director. They also may hold hearings and take testimony related to carrying out the provisions of the Help America Vote Act.**

20b. How does the Committee balance its membership?

**The Standards Board is comprised of 110 members: 55 State election officials selected by the chief State election official of each State and 55 local election officials selected by their peers. The two officials from each State may not be members of the same political party.**

20c. How frequent and relevant are the Committee meetings?

**Estimated Number of Meetings per Year - 1 According to the Help America Vote Act, the Standards Board should hold a meeting of its members not less frequently than once every year for purposes of voting on the voluntary voting system guidelines.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**CHARTER OF THE U.S. ELECTION ASSISTANCE COMMISSION STANDARDS BOARD**  
**The U.S. Election Assistance Commission (EAC) hereby Charters the Standards Board established in title II section 211 of the Help America Vote Act of 2002 (HAVA) [Public Law 107-252] pursuant to the Federal Advisory Committee Act. OBJECTIVES AND DUTIES 1. The objective of the Standards Board (the Board) is to advise the EAC through review of the voluntary voting systems guidelines described in title II Part 3 of the HAVA; through review of the voluntary guidance described under title III of HAVA; and through the review of the best practices recommendations contained in the report submitted under Section 242(b) of title II (HAVA title II section 212). 2. The Board will function solely as an advisory body and will comply fully with the provisions of the Federal Advisory Committee Act. MEMBERSHIP 1. The Board shall consist of 110 members. 55 members shall be State election officials selected by the chief State election official of each State. 55 shall be local election officials selected under a process supervised by the chief election official of the State. The 2 members of the Standards Board who represent the same State may not be members of the same political party. (HAVA title II section 213 (a)). Vacancy appointments shall be made in the same manner as the original appointments. 2. The Board shall select 9 of its members as an Executive Board of whom, not more than 5 may be State election officials; not more than 5 may be local election officials; and not more than 5 may be members of the same political party. Members of the Executive Board**

006131

shall serve 2 year terms and may not serve more than 3 consecutive terms. Of the initial Executive Board, 3 members shall serve for 1 term; 3 shall serve for 2 consecutive terms; and 3 shall serve for 3 consecutive terms, as determined by lot at the time the members are first appointed (HAVA title II, section 213 (c)). ADMINISTRATIVE PROVISIONS 1. The Board will report to the EAC through the Advisory Committee Management Officer pursuant to 5 U.S.C. App.1 section 8 (b). This officer shall be an EAC Commissioner designated by the Chairman of the EAC. 2. The Board will meet a minimum of once a year for purposes of voting on the voluntary voting system guidelines and not less frequently than once every 2 years for purposes of selecting the Executive Board. Additional meetings may be called at such other times as it considers appropriate for the purposes of conducting other business as it considers appropriate consistent with title II of HAVA. (HAVA title II, section 215 (a)(2)). 3. The EAC and GAO will provide clerical and other necessary support services to the Board. (HAVA title II, section 215 (d)). 4. Members of the Board will not be compensated for their services but will be reimbursed for travel expenses and subsistence. (HAVA title II section 215 (e)). 5. The Board may use the United States mails in the same manner and under the same conditions as a department or agency of the Federal Government. (HAVA title II, section 215 (c)). 6. The annual cost for operating the Board is estimated at \$210,000 which includes one quarter staff year for support services. 7. The Board may establish such committees of its members as may be necessary subject to the provisions of the law. 8. The Board may, by simple majority vote, adopt resolutions and make recommendations. Such resolutions and recommendations will, however, be only advisory to the EAC and will be restricted to the EAC's activities described in title II section 212 of the Help America Vote Act of 2002. 9. The EAC will provide liaison services between the Board and the Advisory Panel Secretariat as required by the Federal Advisory Committee Act. DURATION This is a permanent committee as established in title II section 215 (f) of the Help America Vote Act of 2002.

20e. Why is it necessary to close and/or partially close committee meetings?

Meetings are not closed.

21. Remarks

The Bad Dates for Members Report is the result of resignations and political turnovers, as a result of elections. Standards Board members' terms have ended and new appointments have been made. Subcommittees were established during FY06 but meetings and reports for these committees will occur in FY07.

Designated Federal Official: **Ms. Gracia Hillman Commissioner, U.S. Election Assistance Commission**

Committee Members	Start	End	Occupation	Member Designation
Anderson , Ms. Sharon K.	1/28/2005	12/31/2010	Cass County Auditor-Treasurer	Ex Officio
Andino , Ms. Marci	3/7/2003	12/31/2010	Executive Director, State Election Commission	Ex Officio
Armbruster , Ms. Joanne	3/7/2003	12/31/2010	Atlantic county Superintendent of Elections	Ex Officio
Atkins , Ms. Kim A.	3/7/2003	12/31/2010	Voter Registration Manager	Ex Officio
Avery , Ms. Marilyn	3/7/2003	12/31/2010	Election Commissioner, Hinds County	Ex Officio
Bailey , Ms. Lynn	3/7/2003	12/31/2010	Election Administrator, Richmond County Board of Elections	Ex Officio

006132

<b>Bartholomew , Ms. Tonni</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Troy City Clerk</b>	<b>Ex Officio</b>
<b>Bedford , Ms. Deborah</b>	<b>7/24/2006</b>	<b>12/31/2010</b>	<b>Director of Elections, Rutherford County Board of Elections</b>	<b>Ex Officio</b>
<b>Bernard , Mr. Louie</b>	<b>2/9/2005</b>	<b>2/7/2007</b>	<b>Elections Official</b>	<b>Representative</b>
<b>Bernard , Mr. Louie</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Clerk of Court, Natchitoches Parish</b>	<b>Ex Officio</b>
<b>Blackwell , Secretary J. Kenneth</b>	<b>3/7/2003</b>	<b>1/31/2007</b>	<b>Secretary of State, Ohio</b>	<b>Ex Officio</b>
<b>Blevins , Mr. Don</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Fayette County Clerk</b>	<b>Ex Officio</b>
<b>Bowers , Ms. Marilyn</b>	<b>1/31/2005</b>	<b>12/31/2010</b>	<b>Executive Director, Charleston County Board of Elections &amp; Voter Registration</b>	<b>Ex Officio</b>
<b>Brewster , Ms. Whitney</b>	<b>10/1/2005</b>	<b>12/31/2010</b>	<b>Director, Division of Elections</b>	<b>Ex Officio</b>
<b>Calio , Mr. Frank B.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Commissioner of Elections</b>	<b>Ex Officio</b>
<b>Campbell , Mr. Bill</b>	<b>2/9/2005</b>	<b>2/7/2007</b>	<b>Woburn Town Clerk</b>	<b>Representative</b>
<b>Campbell , Mr. Willaim</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>City Clerk, city of Woburn</b>	<b>Ex Officio</b>
<b>Cappy , Ms. Annette</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Town Clerk, Town of Brattleboro</b>	<b>Ex Officio</b>
<b>Clark , Mr. Bradley</b>	<b>3/7/2003</b>	<b>7/31/2006</b>	<b>Alameda County Registrar of Voters</b>	<b>Ex Officio</b>
<b>Clark , Secretary Eric</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary of State, Mississippi</b>	<b>Ex Officio</b>
<b>Clark , Ms. Marian</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Chair, town of Jamestown Board of Canvessers</b>	<b>Ex Officio</b>
<b>Colon-Berlingeri , Mr. Nestor J.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>First Vice President</b>	<b>Ex Officio</b>
<b>Cooley , Judge Luke</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Judge of Probate, Houston County</b>	<b>Ex Officio</b>
<b>Cooper , Ms. Kathie Chastain</b>	<b>3/7/2003</b>	<b>6/30/2006</b>	<b>Director of Elections, Forsyth County</b>	<b>Ex Officio</b>
<b>Cortes , Secretary Pedro</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary of the Commonwealth</b>	<b>Ex Officio</b>
<b>Cowen , Mr. Richard</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Chicago Board of Election Commissioners</b>	<b>Ex Officio</b>
<b>Cowles , Mr. Bill</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Supervisor of Elections, Orange County</b>	<b>Ex Officio</b>
<b>Cragun , Mr. Michael</b>	<b>2/4/2005</b>	<b>12/31/2010</b>	<b>Director of Elections</b>	<b>Ex Officio</b>
<b>Culver , Secretary Chet</b>	<b>3/7/2003</b>	<b>1/15/2007</b>	<b>Secretary of State, Iowa</b>	<b>Ex Officio</b>

006133

<b>Daniels , Secretary Charlie</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary of State, Arkansas</b>	<b>Ex Officio</b>
<b>DeBeauvoir , Ms, Dana</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Travis County Clerk</b>	<b>Ex Officio</b>
<b>Dennis , Secretary Gigi</b>	<b>8/21/2005</b>	<b>1/15/2007</b>	<b>Colorado Secretary of State</b>	<b>Ex Officio</b>
<b>English , Mr. Dan</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Kootenai County Clerk</b>	<b>Ex Officio</b>
<b>Enoch , Mr. Joe</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Dyer County Election Commissioner</b>	<b>Ex Officio</b>
<b>Etter , Mr. Mitch</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Assistant Elections Director</b>	<b>Ex Officio</b>
<b>Flynn , Ms. Julie</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Deputy Secretary of State</b>	<b>Ex Officio</b>
<b>Freese , Ms. Julie</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Fremont Coutny Clerk</b>	<b>Ex Officio</b>
<b>Fuimaono , Mr. Soliai</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Chief Election Officer</b>	<b>Ex Officio</b>
<b>Gale , Secretary John</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary of State, Nebraska</b>	<b>Ex Officio</b>
<b>Galvin , Secretary William Francis</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary of the Commenwealth</b>	<b>Ex Officio</b>
<b>Graveley , Ms. Elaine</b>	<b>10/10/2005</b>	<b>12/31/2010</b>	<b>Deputy Secretary of State of Elections</b>	<b>Ex Officio</b>
<b>Green , Mr. Markus</b>	<b>10/1/2005</b>	<b>12/31/2010</b>	<b>Deputy Chief of Staff, Office of the Attorney General</b>	<b>Ex Officio</b>
<b>Growden , Ms. Shelly</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Division of Elections Regional III Supervisor</b>	<b>Ex Officio</b>
<b>Haggerty Jr., Mr. John</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Deputy Executive Director, Task Force on Election Modernization</b>	<b>Ex Officio</b>
<b>Harrison Jr., Mr. Allen</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Chair, Arlington County Electoral Board</b>	<b>Ex Officio</b>
<b>Heller , Secretary Dean</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary of State, Nevada</b>	<b>Ex Officio</b>
<b>Hurst , Mr. Timothy</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Chief Deputy, Secretary of State</b>	<b>Ex Officio</b>
<b>Hutton , Ms. Sandra</b>	<b>1/1/2005</b>	<b>12/31/2010</b>	<b>Municipal Town Clerk, City of Middletown</b>	<b>Ex Officio</b>
<b>Jensen , Ms. Jean</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary, State Board of Elections</b>	<b>Ex Officio</b>
<b>Johnson , Ms. Carol</b>	<b>10/1/2005</b>	<b>12/31/2010</b>	<b>Deputy City Clerk</b>	<b>Ex Officio</b>
<b>Johnson , Ms. Sarah Ball</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Executive Director, State Board of Elections</b>	<b>Ex Officio</b>
<b>Johnson , Ms. Sarah Ball</b>	<b>2/9/2005</b>	<b>2/7/2007</b>	<b>State Election Director</b>	<b>Representative</b>
<b>Kennedy , Mr. Kevin J.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Executive Director, State Elections Board</b>	<b>Ex Officio</b>
<b>Kiffmeyer , Secretary Mary</b>	<b>3/7/2003</b>	<b>1/2/2007</b>	<b>Secretary of State, Minnesota</b>	<b>Ex Officio</b>
<b>Kozik , Mr.</b>	<b>10/24/2005</b>	<b>12/31/2010</b>	<b>Managing Attorney - Legislation</b>	<b>Ex Officio</b>

006134

<b>Michael</b>		<b>and Elections Administration Division</b>		
<b>Kunko , Mr. David</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Chaues County Clerk</b>	<b>Ex Officio</b>
<b>Lamone , Ms.</b>	<b>3/7/2003</b>	<b>11/17/2006</b>	<b>Administrator of Elections</b>	<b>Ex Officio</b>
<b>Linda H, Lindback , MR.</b>	<b>2/9/2005</b>	<b>2/7/2007</b>	<b>State Election Director OR</b>	<b>Representative</b>
<b>John Lindback , Mr.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Director, State of Oregon Elections Division</b>	<b>Ex Officio</b>
<b>John Lomax , Mr.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Clark County Registrar of Voters</b>	<b>Ex Officio</b>
<b>Harvard L. Lomax , Mr. Larry</b>	<b>2/9/2005</b>	<b>2/7/2007</b>	<b>Clerk(Elections), Nevada</b>	<b>Representative</b>
<b>Luitje , Mr.</b>	<b>10/1/2005</b>	<b>12/31/2010</b>	<b>Department Analyst</b>	<b>Ex Officio</b>
<b>Thomas Mageo , Mr. Filivaa</b>	<b>3/7/2003</b>	<b>11/6/2006</b>	<b>Election Administrator</b>	<b>Ex Officio</b>
<b>M. Markowitz ,</b>	<b>2/9/2005</b>	<b>2/7/2007</b>	<b>SOS NH</b>	<b>Representative</b>
<b>Deborah Markowitz ,</b>	<b>3/7/2003</b>	<b>12/11/2006</b>	<b>Secretary of State, Vermont</b>	<b>Ex Officio</b>
<b>Secretary Deborah Matherne , Ms.</b>	<b>10/1/2005</b>	<b>12/31/2010</b>	<b>City Clerk</b>	<b>Ex Officio</b>
<b>Clairma McClellan , Ms.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Hardin County Auditor</b>	<b>Ex Officio</b>
<b>Renee McFarlane , Ms.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>DC Board of Elections and Ethics, Board Member</b>	<b>Ex Officio</b>
<b>Jonda McLean , Ms.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Deputy Director</b>	<b>Ex Officio</b>
<b>Johnnie Merriman , Mr.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Saline County Clerk</b>	<b>Ex Officio</b>
<b>Donald Miller , Ms. Alice P.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Executive Director, DC Board of Elections and Ethics</b>	<b>Ex Officio</b>
<b>Miller , Mr. Paul</b>	<b>10/1/2005</b>	<b>12/31/2010</b>	<b>Voting systems Certification Manager, State of Washington</b>	<b>Ex Officio</b>
<b>Montplaisir , Mr.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>County Auditor</b>	<b>Ex Officio</b>
<b>Michael Nago , Mr. Scott</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Section Head, Counting Center Operations</b>	<b>Ex Officio</b>
<b>Nighswonger , Ms.</b>	<b>2/8/2006</b>	<b>2/8/2007</b>	<b>State Elections Director</b>	<b>Representative</b>
<b>Peggy Nighswonger , Ms.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>State Elections Director</b>	<b>Ex Officio</b>
<b>Peggy Parr , Mr. Clint</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Vice Chairman, Tulsa County Election Board</b>	<b>Ex Officio</b>
<b>Pero , Mr. Robert</b>	<b>10/10/2005</b>	<b>12/31/2010</b>	<b>Carbon County Clerk</b>	<b>Ex Officio</b>

006135

<b>Plaskett , Ms. Corinne Halyard</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Deputy Supervisor of Elections</b>	<b>Ex Officio</b>
<b>Ragsdale , Mr. Russ</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>City and County of Broomfield Clerk and Recorder</b>	<b>Ex Officio</b>
<b>Roberts , Ms. Dawn Kimmel</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Director of the Division of Elections, Florida Department of State</b>	<b>Ex Officio</b>
<b>Rogers , Ms. Kathy</b>	<b>3/7/2003</b>	<b>9/30/2006</b>	<b>Director of Election Administration</b>	<b>Ex Officio</b>
<b>Rokita , Mr. Todd</b>	<b>2/9/2005</b>	<b>2/7/2007</b>	<b>SOS</b>	<b>Representative</b>
<b>Rokita , Secretary Todd</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary of State, Indiana</b>	<b>Ex Officio</b>
<b>Roust , Ms. Sue</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Minnehaha County Auditor</b>	<b>Ex Officio</b>
<b>Ruggiero , Ms. Jan</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Director of Elections</b>	<b>Ex Officio</b>
<b>Sholl Jr., Mr. Howard</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Deputy Administrative Director, Department of Elections for New Castle County</b>	<b>Ex Officio</b>
<b>Silrum , Mr. I. James</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Deputy Secretary of State</b>	<b>Ex Officio</b>
<b>Slinkard , Ms. Mary Lou</b>	<b>3/7/2005</b>	<b>12/31/2010</b>	<b>Benton County Clerk</b>	<b>Ex Officio</b>
<b>Spencer-Norton , Ms. Merietta</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>General Counsel</b>	<b>Ex Officio</b>
<b>Spevak , Ms. Lynne</b>	<b>3/7/2003</b>	<b>4/11/2006</b>	<b>LaPorte County Clerk</b>	<b>Ex Officio</b>
<b>Stevens , Mr. Anthony</b>	<b>10/1/2001</b>	<b>12/31/2010</b>	<b>Assistant Secretary of State</b>	<b>Ex Officio</b>
<b>Struckhoff , Mr. Richard T.</b>	<b>1/27/2005</b>	<b>1/31/2007</b>	<b>County Clerk Green County</b>	<b>Ex Officio</b>
<b>Szczesniak , Mr. Edward J.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Onondaga County Commissioner of Elections</b>	<b>Ex Officio</b>
<b>Taitano , Mr. Gerald</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Executive Director</b>	<b>Ex Officio</b>
<b>Takahashi , Mr. Glen</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Election Administrator</b>	<b>Ex Officio</b>
<b>Terwilliger , Mr. Bob</b>	<b>3/7/2003</b>	<b>9/30/2006</b>	<b>Snohomish County Auditor</b>	<b>Ex Officio</b>
<b>Thomas , Ms. Natalie</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Deputy Chairperson</b>	<b>Ex Officio</b>
<b>Thompson , Ms. Brook</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>State Coordinator of Elections</b>	<b>Ex Officio</b>
<b>Thornburgh , Secretary Ron</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Secretary of State, Kansas</b>	<b>Ex Officio</b>
<b>Toledo-Diaz , Mr. Juan M.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Second Vice President</b>	<b>Ex Officio</b>
<b>Trainor , Mr. Trey</b>	<b>10/1/2005</b>	<b>10/1/2006</b>	<b>General Counsel, Office of the Secretary of State</b>	<b>Ex Officio</b>
<b>Tyne , Mr. Kevin</b>	<b>12/23/2004</b>	<b>12/31/2010</b>	<b>Deputy Secretary of State, Arizona</b>	<b>Ex Officio</b>

006136

<b>Vigil-Giron , Secretary Rebecca</b>	<b>3/7/2003</b>	<b>1/15/2007</b>	<b>Secretary of State, New Mexico</b>	<b>Ex Officio</b>
<b>Warne , Ms. Kea</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>State Election Supervisor</b>	<b>Ex Officio</b>
<b>Weisheit , Ms. Shannon</b>	<b>4/11/2006</b>	<b>12/31/2010</b>	<b>Warrick Circuit Court Clerk</b>	<b>Ex Officio</b>
<b>Wesolowski , Ms. Sandi</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>City of Franklin Clerk</b>	<b>Ex Officio</b>
<b>White , Mr. Daniel W.</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Executive Director, State Board of Elections</b>	<b>Ex Officio</b>
<b>Williams , Mr. Gary W.</b>	<b>8/24/2005</b>	<b>12/31/2010</b>	<b>Boone County Clerk</b>	<b>Ex Officio</b>
<b>Winslow , Ms. Leslye</b>	<b>1/18/2005</b>	<b>12/31/2010</b>	<b>Deputy Secretary of State</b>	<b>Ex Officio</b>
<b>Worley , Secretary Nancy L.</b>	<b>3/7/2003</b>	<b>1/2/2007</b>	<b>Secretary of State, Alabama</b>	<b>Ex Officio</b>
<b>Young , Mr. Regis</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Butler County Election Director</b>	<b>Ex Officio</b>
<b>Zeier , Ms. Vickie</b>	<b>3/7/2003</b>	<b>12/31/2010</b>	<b>Missoula County Clerk and Recorder/Treasurer</b>	<b>Ex Officio</b>
<b>Zoucha , Mr. Robert</b>	<b>3/7/2003</b>	<b>9/26/2006</b>	<b>Boone County Clerk</b>	<b>Ex Officio</b>

Total Count of Committee Members

114

006137

## 2006 Current FY Report: Review of Federal Advisory Committee

Committee Menu
----------------

5/7/2007 10:33:20 AM

1. Department or Agency

2. Fiscal Year

**Election Assistance Commission****2006**

3. Committee or SubCommittee

3b. GSA Committee No.

**EAC Board of Advisors****21504**

4. Is this New During Fiscal Year?

5. Current Charter

6. Expected Renewal Date

7. Expected Term Date

**No****7/8/2006****7/8/2008****7/8/2006**

8a. Was Terminated During FY?

8b. Specific Termination Authority

8c. Actual Termination Date

**No**

9. Agency Recommendation for Next FY

10a. Legislation Req to Terminate?

10b. Legislation Pending?

**Continue****No****Enacted**

11. Establishment Authority

**Statutory(Congress Created)**

12. Specific Establishment Authority

13. Effective Date

14. Committee Type

14c. Presidential?

**Public Law 107-252, Help America Vote Act of 2002****10/29/2002****Continuing****No**

15. Description of Committee

**National Policy Issue Advisory Board**

16a. Total Number of Reports

**5**

16b. Report Titles and Dates

**Quick Start Management Guide for New Voting Systems****6/1/2006****Quick Start Management Guide for Ballot Preparation/Printing and Pre-Election Testing****9/1/2006****Quick Start Management Guide for Voting System Security****9/1/2006****Quick Start Management Guide for Poll Workers****9/1/2006****2006 Election Day Survey****9/1/2006**

17a Open:

**1**17b. Closed: **0**17c. Partially Closed: **0**17d. Total Meetings **1**

Meeting Purposes and Dates

**The first purpose was the introduction of new members and election of officers. Second, was to gain guidance and advice from the Board of Advisors on EAC's management guidelines and 2006 election day survey. Finally the Board was updated on EAC activities and ongoing research.**

**5/23/2006 5/24/2006**

Current Fiscal Year

Next Fiscal Year

18a(1) Personnel Pmts to Non-Federal Members

**\$0****\$0****006138**

18a(2) Personnel Pmts to Federal Members	\$0	\$0
18a(3) Personnel Pmts to Federal Staff	\$7,302	\$7,000
18a(4) Personnel Pmts to Non-member Consultants	\$2,786	\$2,700
18b(1) Travel and Per Diem to Non-Federal Members	\$15,692	\$16,000
18b(2) Travel and Per Diem to Federal Members	\$252	\$400
18b(3) Travel and Per Diem to Federal Staff	\$0	\$0
18b(4) Travel and Per Diem to Non-Member Consultants	\$1,293	\$1,300
18c. Other(rents,user charges,graphics,printing,mail etc.)	\$32,966	\$33,000
18d Total	\$60,291	\$60,400
19. Federal Staff Support Years	1.0	1.0

20a. How does the Committee accomplish its purpose?

**The Board of Advisors provide valuable input and expertise in the formation of guidance and policy. Members are required to hold meetings at least once a year. They may hold hearings for the purpose of carrying out the requirements of HAVA. The Board of Advisor Chair may secure directly from any Federal department or agency any information deemed necessary to do the work of the Board.**

20b. How does the Committee balance its membership?

**The Board of Advisors consists of 37 members as required by the Help America Vote Act who were appointed by a number of non-profit groups and associations of elected officials. Also, the U.S. House and Senate, including the majority and minority leadership of both Houses, shall make appointments to the Board of Advisors.**

20c. How frequent and relevant are the Committee meetings?

**Estimated Number of Meetings per Year - 1 According to the Help America Vote Act, the Board of Advisors should hold a meeting of its members not less frequently than once every year for purposes of voting on the voluntary voting system guidelines.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**CHARTER OF THE U.S. ELECTION ASSISTANCE COMMISSION BOARD OF ADVISORS** The U.S. Election Assistance Commission (EAC) hereby Charters the Board of Advisors established in title II section 211 of the Help America Vote Act of 2002 (HAVA) [Public Law 107-252] pursuant to the Federal Advisory Committee Act. **OBJECTIVES AND DUTIES** 1. The objective of the Board of Advisors (the Board) is to advise the EAC through review of the voluntary voting systems guidelines described in title II Part 3 of the HAVA; through review of the voluntary guidance described under title III of HAVA; and through the review of the best practices recommendations contained in the report submitted under Section 242(b) of title II (HAVA title II section 212). 2. The Board will function solely as an advisory body and will comply fully with the provisions of the Federal Advisory Committee Act. **MEMBERSHIP** 1. The Board shall consist of the following: -Two members appointed by the National Governors Association. -Two members appointed by the National Conference of State Legislatures. -Two members appointed by the National Association of Secretaries of State. -Two members appointed by the National Association of State Election Directors. -Two members appointed by the National Association of Counties. -Two members appointed by the National Association of County Recorders, Election Administrators, and Clerks. -Two members appointed by the United States Conference of Mayors. -Two members appointed by the Election Center. -Two members appointed by the International Association of County Recorders, Election Officials, and Treasurers. -Two members appointed by the United States Commission on Civil Rights. -Two members appointed by the Architectural and

006139

**Transportation Barrier Compliance Board under section 502 of the Rehabilitation Act of 1973 (29 U.S.C. 792).** -The chief of the Office of Public Integrity of the Department of Justice, or the chief's designee. -The Chief of the Voting Section of the Civil Rights Division of the Department of Justice or the chief's designee. -The director of the Federal Voting Assistance Program of the Department of Defense. -Four members representing professionals in the field of science and technology, of whom— (A) one each shall be appointed by the Speaker and the Minority Leader of the House of Representatives; and (B) one each shall be appointed by the Majority Leader and the Minority Leader of the Senate. -Eight members representing voter interests, of whom— (A) four members shall be appointed by the Committee on House Administration of the House of Representatives, of whom two shall be appointed by the chair and two shall be appointed by the ranking minority member; and (B) four members shall be appointed by the Committee on Rules and Administration of the Senate, of whom two shall be appointed by the chair and two shall be appointed by the ranking minority member. (HAVA title II section 214 (a)). 2. Vacancy appointments shall be made in the same manner as the original appointments. 3. Members of the Board shall serve for a term of 2 years and may be reappointed. 4. The Board shall elect a Chair from among its members. **ADMINISTRATIVE PROVISIONS** 1. The Board will report to the EAC through the Advisory Committee Management Officer pursuant to 5 U.S.C. App.1 section 8 (b). This officer shall be an EAC Commissioner designated by the Chairman of the EAC. 2. The Board will meet a minimum of once a year for purposes of voting on the voluntary voting system guidelines. Additional meetings may be called at such other times as it considers appropriate for the purposes of conducting other business as it considers appropriate consistent with title II of HAVA. (HAVA title II, section 215 (a)(2)). 3. The EAC and GAO will provide clerical and other necessary support services to the Board. (HAVA title II, section 215 (d)). 4. Members of the Board will not be compensated for their services but will be reimbursed for travel expenses and subsistence. (HAVA title II section 215 (e)). 5. The Board may use the United States mails in the same manner and under the same conditions as a department or agency of the Federal Government. (HAVA title II, section 215 (c)). 6. The annual cost for operating the Board is estimated at \$100,000 which includes one quarter staff year for support services. 7. The Board may establish such committees of its members as may be necessary subject to the provisions of the law. 8. The Board may, by simple majority vote, adopt resolutions and make recommendations. Such resolutions and recommendations will, however, be only advisory to the EAC and will be restricted to the EAC's activities described in title II section 212 of the Help America Vote Act of 2002. 9. The EAC will provide liaison services between the Board and the Advisory Panel Secretariat as required by the Federal Advisory Committee Act. **DURATION** This is a permanent committee as established in title II section 215 (f) of the Help America Vote Act of 2002.

20e. Why is it necessary to close and/or partially close committee meetings?

**Meetings do not have to be closed.**

#### 21. Remarks

**As a newly established commission, EAC had to convene a meeting for both boards in a short period of time. The meetings were held together, therefore, the cost figures for Federal Staff, Travel:Federal Staff, and Federal Staff Support are the same as those given for the Standards Board. One full-time staff member supported the activities of the board during FY2006, and it is estimated that this person spent about 10% of their time providing administrative support for the boards and their coordinating activities. Board of Advisors members serve two year terms. Several members were replaced by new members.**

Designated Federal Official: **Mr. Paul DeGregorio Chair, U.S. Election Assistance Commission**

Committee Members	Start	End	Occupation	Member Designation
-------------------	-------	-----	------------	--------------------

006140

Arnwine , Barbara	6/28/2006	6/28/2008	Executive Director, Lawyers Committee for Civil Rights Under Law	Representative
Brunelli , Ms. Polli	6/28/2004	6/28/2008	Director, Federal Voting Assistance Program United States Department of Defence	Regular Government Employee (RGE)
Buckingham , Michael	6/28/2006	6/28/2008	Representative, South Dakota State Legislature	Representative
Buie , Ms. Sharon Turner	6/28/2004	6/28/2008	Director of Elections, Kansas City (Missouri) Board of Election Commissioners	Representative
Carnahan , Honorable Robin	6/28/2004	6/28/2006	Attorney at Law	Representative
Carnes , Mr. Jim	6/28/2004	6/28/2006	Deputy Director, Ohio Department of Natural Resources	Representative
Crangle , Mr. Joseph	5/27/2006	5/27/2008	Attorney, Colucci & Gallaher, P.C.	Representative
Cunningham , Keith	6/28/2006	6/28/2008	Board of Elections, Allen County, Ohio	Representative
Dickson , Mr. James	6/28/2004	6/28/2008	V.P. for Governmental Affairs, American Association of People with Disabilities (AAPD)	Representative
Donsanto , Craig	6/28/2006	6/28/2008	U.S. Department of Justice - Election Crimes Branch	Regular Government Employee (RGE)
Elekes , Mr. James	6/28/2004	6/28/2006	Board Member U.S. Access Board	Special Government Employee (SGE)
Fuentes , Tom	6/28/2006	6/28/2008	The Claremont Institute	Representative
Guess , Mr. Francis	8/17/2004	8/17/2006	Vice President, Danner Company	Representative
Harding , Mr. James R.	6/28/2004	6/28/2006	Board Member, The U.S. Access Board	Special Government Employee (SGE)
Hawkins , Mr. Ernie	6/28/2004	6/28/2008	Former Registrar of Voters, Sacramento County	Representative
Hegarty , Mary Therese	6/28/2006	6/28/2008	City Clerk, City of Grand Rapids	Representative
Herrera , Ms. Mary	1/4/2005	1/4/2007	Bernalillo County Clerk	Representative
Hillman , Mr. Noel	6/28/2004	6/28/2006	Chief, Office of Public Integrity, United States Department of Justice	Regular Government Employee (RGE)
Kaufman , Ms. Beverly	6/28/2004	6/28/2006	Harris County Clerk	Representative
Kliner Jr., Mr. Wesley R.	6/28/2004	6/28/2008	Attorney	Representative

006141

Lamone , Linda H	6/28/2006	6/28/2008	Executive Director - Maryland Board of Elections	Representative
Lewis , Mr. Doug	6/28/2004	6/28/2008	Executive Director, The Election Center	Representative
Markowitz , Deborah	6/28/2006	6/28/2008	Vermont Secretary of State	Representative
Nelson , Honorable Chris	1/4/2005	1/4/2007	Secretary of State, South Dakota	Representative
Noren , Ms. Wendy	6/28/2006	6/28/2008	Boone County Clerk	Representative
Orr , Mr. David	6/28/2004	6/28/2006	Cook County Clerk	Representative
Overton , Spencer	6/28/2006	6/28/2008	Professor, George Washington University School of Law	Special Government Employee (SGE)
Palmer , Mr. Douglas	10/14/2004	10/14/2006	Mayor, Trenton, New Jersey	Representative
Purcell , Ms. Helen	6/28/2006	6/28/2008	Maricopa County Recorder	Representative
Quinn , Cameron	6/28/2006	6/28/2008	U.S. Department of Justice - Civil Rights Division	Representative
Rants , Mr. Christopher	6/28/2004	6/28/2006	Iowa Speaker of the House	Representative
Reed , Honorable Sam	8/19/2005	6/28/2006	Secretary of State, Washington	Representative
Reed , Hon. Sam	6/28/2006	6/28/2008	Washington Secretary of State	Representative
Sandoval , Edward	6/28/2006	6/28/2008	Representative, New Mexico State Legislature	Representative
Sautermeister , Ms. Sue	6/28/2004	6/28/2008	Municipal Election Commissioner - City of Ridgeland	Representative
Shelton , Mr. Hilary	6/28/2004	6/28/2006	Director, Washington Bureau , NAACP	Representative
Shortbull , Mr. Thomas	5/27/2004	5/27/2006	President, Oglala Lakota College	Representative
Silver , Mr. Sheldon	6/28/2004	6/28/2006	Speaker, New York Assembly	Representative
Sirvello, III , Mr. Tony	6/28/2006	6/28/2008	IACREOT Executive Director (formerly Harris County Elections Administrator)	Representative
Somerville , Ms. Tamara	6/28/2004	6/28/2006	Senior V.P. for Governmental Affairs National Food Processors Assn.	Representative
Taylor , Ashley	6/28/2006	6/28/2008	U.S. Commission on Civil Rights	Regular Government Employee (RGE)
Thernstrom , Abigail	6/28/2006	6/28/2008	U.S. Commission on Civil Rights	Regular Government Employee (RGE)

006142

<b>Thomas , Mr. Christopher</b>	<b>6/28/2006</b>	<b>6/28/2008</b>	<b>Director of Elections, State of Michigan</b>	<b>Representative</b>
<b>Vigil-Giron , Honorable Rebecca</b>	<b>12/3/2004</b>	<b>6/28/2006</b>	<b>Secretary of State, New Mexico</b>	<b>Representative</b>
<b>von Spakovsky , Mr. Hans</b>	<b>6/28/2004</b>	<b>6/28/2006</b>	<b>Counsel to the Assistant Attorney General United States Department of Justice</b>	<b>Regular Government Employee (RGE)</b>
<b>Watts , Ann</b>	<b>6/28/2006</b>	<b>6/28/2008</b>	<b>Senate Committee on Rules and Administration</b>	<b>Representative</b>
<b>Watts , Honorable JC</b>	<b>7/14/2004</b>	<b>7/14/2006</b>	<b>Former Congressman</b>	<b>Representative</b>
<b>Wilson , Ms. Victoria</b>	<b>8/17/2004</b>	<b>8/17/2006</b>	<b>Vice President, Alfred A. Knopf Publishers</b>	<b>Representative</b>
<b>Total Count of Committee Members</b>			<b>48</b>	

006143

## 2006 Current FY Report: Review of Federal Advisory Committee

Committee Menu
----------------

5/7/2007 10:36:26 AM

1. Department or Agency

2. Fiscal Year

**Election Assistance Commission****2006**

3. Committee or SubCommittee

3b. GSA Committee No.

**Technical Guidelines Development Committee****21509**

4. Is this New During Fiscal Year?

5. Current Charter

6. Expected Renewal Date

7. Expected Term Date

**No****8/9/2006****8/9/2008****8/9/2008**

8a. Was Terminated During FY?

8b. Specific Termination Authority

8c. Actual Termination Date

**No**

9. Agency Recommendation for Next FY

10a. Legislation Req to Terminate?

10b. Legislation Pending?

**Continue****No****Enacted**

11. Establishment Authority

**Statutory(Congress Created)**

12. Specific Establishment Authority

13. Effective Date

14. Committee Type

14c. Presidential?

**Public Law 107-252, Help America Vote Act of 2002****10/29/2002****Continuing****No**

15. Description of Committee

**Scientific Technical Program Advisory Board**

16a. Total Number of Reports

**No Reports for this Fiscal Year.**

17a Open:

**1**17b. Closed: **0**17c. Partially Closed: **0**17d. Total Meetings **1**

Meeting Purposes and Dates

**to meet goals of EAC as mandated through HAVA****3/29/2006 3/29/2006**

	Current Fiscal Year	Next Fiscal Year
18a(1) Personnel Pmts to Non-Federal Members	\$0	\$0
18a(2) Personnel Pmts to Federal Members	\$0	\$0
18a(3) Personnel Pmts to Federal Staff	\$0	\$0
18a(4) Personnel Pmts to Non-member Consultants	\$0	\$0
18b(1) Travel and Per Diem to Non-Federal Members	\$10,300	\$10,300
18b(2) Travel and Per Diem to Federal Members	\$0	\$0
18b(3) Travel and Per Diem to Federal Staff	\$0	\$0
18b(4) Travel and Per Diem to Non-Member Consultants	\$0	\$0
18c. Other(rents,user charges,graphics,printing,mail etc.)	\$6,500	\$0
18d Total	\$16,800	\$10,300
19. Federal Staff Support Years	0.0	0.0

006144

20a. How does the Committee accomplish its purpose?

**TGDC meets in plenary sessions to discuss, debate and pass resolutions that instruct the National Institute of Standards and Technology on the policy considerations for developing voluntary voting system guidelines. In addition, three subcommittees (Security and Transparency, Human Factors and Privacy, and Core Requirements and Testing) meet to discuss issues related to their subject matter and involving the development of testable guidelines for voting systems.**

20b. How does the Committee balance its membership?

**The membership of TGDC is established by Section 221 of the Help American Vote Act of 2002. All members and representatives were chosen in keeping with the provisions of that statute.**

20c. How frequent and relevant are the Committee meetings?

**TGDC has met in 4 plenary sessions over the past year. In addition, the subcommittees have met via teleconferences 61 times during the past year. These meetings are crucial to the development of comprehensive guidelines regarding the technical functioning of voting systems. It is anticipated that TGDC will continue to meet with the same frequency over the next year.**

20d. Why can't the advice or information this committee provides be obtained elsewhere?

**EAC is required by law (Section 221 of HAVA) to obtain advice from the TGDC. To use some other body or group to provide such advice would violate Federal law.**

20e. Why is it necessary to close and/or partially close committee meetings?

**All TGDC meetings have been open to the public. A webcast of each FY 2006 meeting may be found on the website <http://www.vote.nist.gov/>.**

## 21. Remarks

Designated Federal Official: **Ms. Donetta Davidson Chair, U.S. Election Assistance Commission**

Committee Members	Start	End	Occupation	Member Designation
<b>Berger , Mr. H. Stephen</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Chair, IEEE SEC 38 (Voting Syst. Stds.)</b>	<b>Representative</b>
<b>Craft , Mr. Paul</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Consultant</b>	<b>Representative</b>
<b>Elekes , Mr. James</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>ACCESS Board Member</b>	<b>Representative</b>
<b>Gale , Mr. John</b>	<b>9/16/2005</b>	<b>9/16/2007</b>	<b>Nebraska Secretary of State</b>	<b>Representative</b>
<b>Gannon , Mr. Patrick</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>President and CEO, OASIS</b>	<b>Special Government Employee (SGE)</b>
<b>Harding , Dr. James</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>ACCESS Board Member</b>	<b>Representative</b>
<b>Jeffrey , Dr. William</b>	<b>7/25/2005</b>	<b>7/25/2007</b>	<b>Director</b>	<b>Regular Government Employee (RGE)</b>
<b>Karmol , Mr. David</b>	<b>5/2/2005</b>	<b>7/9/2006</b>	<b>Vice President, Policy and Government Affairs, ANSI</b>	<b>Representative</b>
<b>Miller , Ms. Alice</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Director of Elections - District of Columbia</b>	<b>Representative</b>
<b>Purcell , Ms. Helen</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Maricopa County Recorder</b>	<b>Representative</b>
<b>Quesenbery , Ms. Whitney</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>President, Usability Professionals' Association</b>	<b>Special Government Employee (SGE)</b>

006145

<b>Rivest , Dr. Ronald</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Professor, Massachusetts Institute of Technology</b>	<b>Special Government Employee (SGE)</b>
<b>Schutzer , Dr. Daniel</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Vice President &amp; Director of External Standards &amp; Advanced Technology, e-Citi, CitiGroup</b>	<b>Special Government Employee (SGE)</b>
<b>Turner-Buie , Ms. Sharon</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Director of Elections - Kansas City</b>	<b>Representative</b>
<b>Williams , Dr. Britain</b>	<b>7/9/2004</b>	<b>7/9/2006</b>	<b>Retired Professor, Kennesaw State University</b>	<b>Representative</b>

Total Count of Committee Members

15

006146



Curtis Crider/EAC/GOV

04/25/2007 01:29 PM

To EAC Personnel

cc

bcc

Subject Investigation

The investigator's name is Eric Myers - sorry for the confusion.

Curtis Crider  
Office of Inspector General, Election Assistance Commission  
Phone - (202) 566-3125  
Fax - (202) 566-0957

Important: This electronic transmission is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected from disclosure under applicable law.

---

Mr. Eric Miller from the U.S. Department of the Interior, Office of Inspector General will be conducting the investigation of the EAC's handling of the voter fraud report and voter identification report. He will begin conducting interviews within the next couple of days. He will be assisted by Mr. Joe Ansnick.

If you have any questions concerning this matter, please feel free to contact me.

Curtis Crider  
Office of Inspector General, Election Assistance Commission  
Phone - (202) 566-3125  
Fax - (202) 566-0957

Important: This electronic transmission is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected from disclosure under applicable law.

006147

Curtis Crider /EAC/GOV

04/25/2007 01:26 PM

To EAC Personnel

cc

bcc

Subject Investigation

Mr. Eric Miller from the U.S. Department of the Interior, Office of Inspector General will be conducting the investigation of the EAC's handling of the voter fraud report and voter identification report. He will begin conducting interviews within the next couple of days. He will be assisted by Mr. Joe Ansnick.

If you have any questions concerning this matter, please feel free to contact me.

Curtis Crider  
Office of Inspector General, Election Assistance Commission  
Phone - (202) 566-3125  
Fax - (202) 566-0957

Important: This electronic transmission is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected from disclosure under applicable law.

006148



Curtis Crider /EAC/GOV

04/23/2007 02:33 PM

To EAC Personnel

cc

bcc

Subject documentation for evaluation

A question has been raised on the e-mails.

Q. Are these emails among staff, to recipients outside the office, or both?

A. We would like ALL e-mails including those among staff and recipients outside of the office.

Curtis Crider  
Office of Inspector General, Election Assistance Commission  
Phone - (202) 566-3125  
Fax - (202) 566-0957

Important: This electronic transmission is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected from disclosure under applicable law.

---

All:

The Office of Inspector General has initiated an evaluation of the contracting process used by the EAC for the voter fraud and voter intimidation projects. In order for us to complete our evaluation, we need copies of all e-mails or other documents that you have regarding either project. Electronic documents can be sent to an e-mail account that we have set up- [eacon@eac.gov](mailto:eacon@eac.gov). If you have any hard copy documents, please let me know.

If you do not have any documents or e-mails, please send me an e-mail to that effect.

Thank you,

Curtis Crider  
Office of Inspector General, Election Assistance Commission  
Phone - (202) 566-3125  
Fax - (202) 566-0957

Important: This electronic transmission is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected from disclosure under applicable law.

006149

Curtis Crider/EAC/GOV

04/23/2007 02:27 PM

To EAC Personnel

cc

bcc

Subject documentation for evaluation

All:

The Office of Inspector General has initiated an evaluation of the contracting process used by the EAC for the voter fraud and voter intimidation projects. In order for us to complete our evaluation, we need copies of all e-mails or other documents that you have regarding either project. Electronic documents can be sent to an e-mail account that we have set up- [eacon@eac.gov](mailto:eacon@eac.gov). If you have any hard copy documents, please let me know.

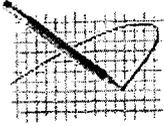
If you do not have any documents or e-mails, please send me an e-mail to that effect.

Thank you,

Curtis Crider  
Office of Inspector General, Election Assistance Commission  
Phone - (202) 566-3125  
Fax - (202) 566-0957

Important: This electronic transmission is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected from disclosure under applicable law.

006150



Curtis Crider /EAC/GOV

04/20/2007 11:46 AM

To Donetta L. Davidson/EAC/GOV@EAC, jhodgkins@eac.gov,  
Margaret Sims/EAC/GOV@EAC, Diana  
Scott/EAC/GOV@EAC, Gracia Hillman/EAC/GOV@EAC,

cc

bcc

Subject evaluation of contracting

To complete our evaluation of the contracting process and related issues for the voter fraud research and voter intimidation and voter identification research projects, we will need copies of all e-mails and a number of documents related to the projects including copies of all of the various drafts (versions) of the reports. I am requesting that all EAC personnel be notified that they are to preserve all of the documents including e-mails related to the projects. We are in the process of setting up an e-mail account to receive the documents, it is imperative that all documents related to the projects be preserved. As soon as the account is set up we will notify you of the address.

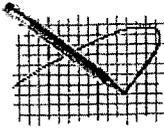
In addition, we are requesting access to the backup e-mail files maintained by GSA and EAC. As a result, we are requesting that no backup tapes or files be destroyed.

Curtis Crider  
Office of Inspector General, Election Assistance Commission  
Phone - (202) 566-3125  
Fax - (202) 566-0957

blackberry 202 725 0969

Important: This electronic transmission is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected from disclosure under applicable law.

006151



Edgardo Cortes /EAC/GOV

05/04/2007 02:08 PM

To Juliet E. Hodgkins/EAC/GOV@EAC

cc

bcc

Subject Fw: Job Serebrov emails

Edgardo Cortés  
Election Research Specialist  
U.S. Election Assistance Commission  
1225 New York Ave. NW, Ste. 1100  
Washington, DC 20005  
866-747-1471 toll free  
202-566-3126 direct  
202-566-3127 fax  
[ecortes@eac.gov](mailto:ecortes@eac.gov)

-----Forwarded by Edgardo Cortes/EAC/GOV on 05/04/2007 02:07PM -----

>To: [eaccon@eac.gov](mailto:eaccon@eac.gov)  
>From: Edgardo Cortes/EAC/GOV  
>Date: 04/27/2007 10:38AM  
>Subject: Job Serebrov emails  
>  
>Edgardo Cortés  
>Election Research Specialist  
>U.S. Election Assistance Commission  
>1225 New York Ave. NW, Ste. 1100  
>Washington, DC 20005  
>866-747-1471 toll free  
>202-566-3126 direct  
>202-566-3127 fax  
>[ecortes@eac.gov](mailto:ecortes@eac.gov)  
>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:38 AM  
>-----  
>  
>"Job Serebrov" <[serebrov@sbcglobal.net](mailto:serebrov@sbcglobal.net)>  
>02/13/2006 03:57 PM  
>  
>To  
>[ecortes@eac.gov](mailto:ecortes@eac.gov), [wang@tcf.org](mailto:wang@tcf.org)  
>  
>  
>cc  
>  
>  
>  
>Subject  
>Re: Interviews  
>  
>  
>  
>Please add this one for 2 pm Eastern Standard Time on  
>Thursday 16th--Robin DeJarnette, Executive Director,

006152

>American Center for Voting Rights.  
>  
>Job  
>  
>  
>  
>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:38 AM  
>-----  
>  
>"Job Serebrov" <serebrov@sbcglobal.net>  
>02/15/2006 11:15 AM  
>  
>To  
>psims@eac.gov, wang@tcf.org  
>  
>  
>cc  
>serebrov@sbcglobal.net, ecortes@eac.gov  
>  
>  
>Subject  
>RE: Interview  
>  
>  
>  
>Peggy:  
>  
>He is not being paid and he is only aiding us as Tamar  
>(also not mentioned in the contract) did.  
>  
>I don't think there is a legal issue.  
>  
>Job  
>  
>--- psims@eac.gov wrote:  
>  
>> Tova:  
>> I am not permitted to authorize subcontractors or  
>> additional personnel not  
>> identified in the personal services contract.  
>> (Counsel's Office reminded  
>> me of that the other day.) It concerns me that if  
>> Edgardo or I call Alex  
>> into the teleconferences, we will be out of line.  
>> --- Peggy  
>>  
>>  
>>  
>>  
>>  
>> "Tova Wang" <wang@tcf.org>  
>> 02/15/2006 10:31 AM  
>>  
>> To  
>> psims@eac.gov  
>> cc

006153

>> serebrov@sbcglobal.net  
>> Subject  
>> RE: Interview  
>>  
>>  
>>  
>>  
>>  
>>  
>> He works with me, and Job and I have both agreed  
>> that it would be useful  
>> to have another set of ears and another person  
>> taking notes.  
>> -----Original Message-----  
>> From: psims@eac.gov [mailto:psims@eac.gov]  
>> Sent: Wednesday, February 15, 2006 10:29 AM  
>> To: wang@tcf.org  
>> Subject: RE: Interview  
>>  
>>  
>> Tova:  
>>  
>> Please refresh my memory. (Sorry about my pea  
>> brain.) Who is Alex and  
>> why is he or she to be included? --- Peggy  
>>  
>>  
>>  
>> "Tova Wang" <wang@tcf.org>  
>> 02/10/2006 09:45 AM  
>>  
>>  
>> To  
>> "Job Serebrov" <serebrov@sbcglobal.net>,  
>> psims@eac.gov  
>> cc  
>> baker@tcf.org  
>> Subject  
>> RE: Interview  
>>  
>>  
>>  
>>  
>>  
>>  
>>  
>> Can Alex Baker also be included in these calls  
>> please? He is at  
>> 212-452-7705. Thanks.  
>>  
>> -----Original Message-----  
>> From: Job Serebrov [mailto:serebrov@sbcglobal.net]  
>> Sent: Thursday, February 09, 2006 6:01 PM  
>> To: psims@eac.gov; wang@tcf.org  
>> Subject: Interview

006154

>>  
>>  
>> Peggy & Tova:  
>>  
>> We have an telephone interview with Douglas Webber  
>> from the Indiana Attorney General's Office on Feb 15  
>> at 2 pm EST.  
>>  
>> Job  
>>  
>>  
>>  
>>  
>>  
>>  
>  
>  
>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:38 AM  
>-----  
>  
>"Job Serebrov" <serebrov@sbcglobal.net>  
>02/14/2006 04:39 PM  
>  
>To  
>ecortes@eac.gov, wang@tcf.org  
>  
>  
>cc  
>psims@eac.gov  
>  
>  
>Subject  
>Doug Webber Call  
>  
>  
>  
>Douglas Webber will be at a funeral in Southern  
>Indiana early tomorrow so he asked if we could use his  
>cell number for the conference call. That is  
>317-373-4346.  
>  
>Thanks,  
>  
>Job  
>  
>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:38 AM  
>-----  
>  
>"Job Serebrov" <serebrov@sbcglobal.net>  
>02/10/2006 04:06 PM  
>  
>To  
>ecortes@eac.gov  
>  
>  
>cc

006155

>wang@tcf.org  
>  
>  
>Subject  
>Voter Fraud Project-Additions to the Interview Spreadsheet Schedule  
>  
>  
>  
>Edwardo:  
>  
>Can you please add these two interviews to the spread  
>sheet and arrange them.  
>  
>Douglas Webber, Indiana Assistant Attorney General,  
>Feb 15th at 2 pm Eastern Standard Time, telephone #  
>317-232-6224  
>  
>Evelyn Stratton, Justice Ohio Supreme Court, Feb 17th  
>at 3 pm Eastern Standard Time, telephone #  
>614-387-9050  
>  
>Thanks,  
>  
>Job  
>  
>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:38 AM  
>-----  
>  
>"Job Serebrov" <serebrov@sbcglobal.net>  
>02/13/2006 03:18 PM  
>  
>To  
>ecortes@eac.gov  
>  
>  
>cc  
>  
>  
>  
>Subject  
>Re: Interviews  
>  
>  
>  
>Edgardo:  
>  
>You missed Bill Groth, attorney for defendants in the  
>Indiana litigation, 4pm on the 22nd. His number is  
>317-353-9363.  
>  
>Thanks,  
>  
>Job  
>  
>---- ecortes@eac.gov wrote:  
>

006156

>> Tova and Job,  
>> Here is the updated schedule based on the info you  
>> both gave me. Tova will  
>> take care of tomorrow's call and Peggy or I will set  
>> up the calls the rest  
>> of this week. Let me know if you need anything else.  
>> Thanks.

>>  
>>  
>>

>> Edgardo Cortés  
>> Election Research Specialist  
>> U.S. Election Assistance Commission  
>> 1225 New York Ave. NW, Ste. 1100  
>> Washington, DC 20005  
>> 866-747-1471 toll free  
>> 202-566-3126 direct  
>> 202-566-3127 fax  
>> ecortes@eac.gov

>  
>

>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:38 AM

>-----

>

>"Job Serebrov" <serebrov@sbcglobal.net>

>02/13/2006 04:00 PM

>

>To

>ecortes@eac.gov, wang@tcf.org

>

>

>cc

>

>

>

>Subject

>Re: Interviews

>

>

>

>Robin's number is- 804-241-5368.

>

>Job

006157



Edgardo Cortes /EAC/GOV  
05/04/2007 02:08 PM

To Juliet E. Hodgkins/EAC/GOV@EAC  
cc  
bcc  
Subject Fw: Additional Tova Wang email

Edgardo Cortés  
Election Research Specialist  
U.S. Election Assistance Commission  
1225 New York Ave. NW, Ste. 1100  
Washington, DC 20005  
866-747-1471 toll free  
202-566-3126 direct  
202-566-3127 fax  
[ecortes@eac.gov](mailto:ecortes@eac.gov)

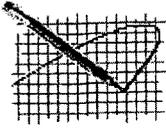
-----Forwarded by Edgardo Cortes/EAC/GOV on 05/04/2007 02:07PM -----

>To: [eacon@eac.gov](mailto:eacon@eac.gov)  
>From: Edgardo Cortes/EAC/GOV  
>Date: 04/27/2007 10:39AM  
>Subject: Additional Tova Wang email  
>  
>Edgardo Cortés  
>Election Research Specialist  
>U.S. Election Assistance Commission  
>1225 New York Ave. NW, Ste. 1100  
>Washington, DC 20005  
>866-747-1471 toll free  
>202-566-3126 direct  
>202-566-3127 fax  
>[ecortes@eac.gov](mailto:ecortes@eac.gov)  
>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:38 AM  
>-----  
>  
>[wang@tcf.org](mailto:wang@tcf.org)  
>02/13/2006 10:08 PM  
>  
>To  
>"Job Serebrov" , "Tova Wang" ,  
>[psims@eac.gov](mailto:psims@eac.gov)  
>  
>  
>cc  
>[ecortes@eac.gov](mailto:ecortes@eac.gov), [baker@tcf.org](mailto:baker@tcf.org)  
>  
>  
>Subject  
>Neil Bradley  
>  
>  
>  
>4 PM on Tuesday, the 21st. He's the lawyer for the plaintiffs in the

006158

>Georgia case. 404.523.2721 ext 217  
>Tova  
>PS -- No clue why this is in purple

006159



Edgardo Cortes /EAC/GOV  
05/04/2007 02:08 PM

To Juliet E. Hodgkins/EAC/GOV@EAC  
cc  
bcc  
Subject Fw: emails sent to Tova Wang

Edgardo Cortés  
Election Research Specialist  
U.S. Election Assistance Commission  
1225 New York Ave. NW, Ste. 1100  
Washington, DC 20005  
866-747-1471 toll free  
202-566-3126 direct  
202-566-3127 fax  
[ecortes@eac.gov](mailto:ecortes@eac.gov)

-----Forwarded by Edgardo Cortes/EAC/GOV on 05/04/2007 02:08PM -----

>To: [eaccon@eac.gov](mailto:eaccon@eac.gov)  
>From: Edgardo Cortes/EAC/GOV  
>Date: 04/27/2007 10:41AM  
>cc: Jeannie Layson/EAC/GOV  
>Subject: emails sent to Tova Wang  
>  
>Edgardo Cortés  
>Election Research Specialist  
>U.S. Election Assistance Commission  
>1225 New York Ave. NW, Ste. 1100  
>Washington, DC 20005  
>866-747-1471 toll free  
>202-566-3126 direct  
>202-566-3127 fax  
>[ecortes@eac.gov](mailto:ecortes@eac.gov)  
>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:40 AM  
>-----  
>  
>Edgardo Cortes/EAC/GOV  
>02/13/2006 03:05 PM  
>  
>To  
>"Tova Wang" @GSAEXTERNAL, "Job Serebrov"  
><[serebrov@sbcglobal.net](mailto:serebrov@sbcglobal.net)>  
>  
>  
>cc  
>Margaret Sims/EAC/GOV@EAC  
>  
>  
>Subject  
>Interviews  
>  
>  
>Tova and Job,

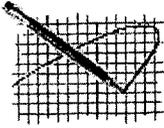
006160

>Here is the updated schedule based on the info you both gave me. Tova  
>will take care of tomorrow's call and Peggy or I will set up the  
>calls the rest of this week. Let me know if you need anything else.  
>Thanks.

>  
>  
>  
>

>Edgardo Cortés  
>Election Research Specialist  
>U.S. Election Assistance Commission  
>1225 New York Ave. NW, Ste. 1100  
>Washington, DC 20005  
>866-747-1471 toll free  
>202-566-3126 direct  
>202-566-3127 fax  
>ecortes@eac.gov  
[attachment "Schedule of Interviews.xls" removed by Edgardo Cortes/EAC/GOV]

006161



Edgardo Cortes /EAC/GOV

05/04/2007 02:09 PM

To Juliet E. Hodgkins/EAC/GOV@EAC

cc

bcc

Subject Fw: Peggy Sims emails

Edgardo Cortés  
Election Research Specialist  
U.S. Election Assistance Commission  
1225 New York Ave. NW, Ste. 1100  
Washington, DC 20005  
866-747-1471 toll free  
202-566-3126 direct  
202-566-3127 fax  
[ecortes@eac.gov](mailto:ecortes@eac.gov)

-----Forwarded by Edgardo Cortes/EAC/GOV on 05/04/2007 02:08PM -----

>To: [eacon@eac.gov](mailto:eacon@eac.gov)  
>From: Edgardo Cortes/EAC/GOV  
>Date: 04/27/2007 10:44AM  
>cc: Jeannie Layson/EAC/GOV  
>Subject: Peggy Sims emails  
>  
>Edgardo Cortés  
>Election Research Specialist  
>U.S. Election Assistance Commission  
>1225 New York Ave. NW, Ste. 1100  
>Washington, DC 20005  
>866-747-1471 toll free  
>202-566-3126 direct  
>202-566-3127 fax  
>[ecortes@eac.gov](mailto:ecortes@eac.gov)  
>----- Forwarded by Edgardo Cortes/EAC/GOV on 04/27/2007 10:44 AM  
>-----  
>  
>Margaret Sims/EAC/GOV  
>02/15/2006 10:19 AM  
>  
>To  
>[wang@tcf.org](mailto:wang@tcf.org), [serebrov@sbcglobal.net](mailto:serebrov@sbcglobal.net)  
>  
>  
>cc  
>Edgardo Cortes/EAC/GOV@EAC  
>  
>  
>Subject  
>Interview Schedule  
>  
>  
>Here is the latest schedule. --- Peggy  
>

006162