

**Minutes of the Meeting of the United States Election Assistance
Commission
STANDARDS BOARD
August 6-7, 2009**

Sheraton Phoenix Downtown
Phoenix, AZ

The following are the Minutes of the Public Meeting of the United States Election Assistance Commission ("EAC") Standards Board, held August 6-7, 2009. The meeting convened on Thursday, August 6, 2009, at 8:30 a.m. in Phoenix, AZ at the Sheraton Phoenix Downtown, and adjourned at 9:05 a.m. on Friday, August 7, 2009.

Thursday, August 6

Call to Order:

Executive Board Chair Dan English called the meeting to order at 8:37 a.m., extending a welcome to all in attendance. The following new Standards Board members were introduced and welcomed: John McGarry of Massachusetts; Shelly Hiatt Parris of Indiana; Juanita Woods of Texas; Bob Giles of New Jersey; Linda Von Nessi of New Jersey; Brandi Seskes of Ohio; Amy Bjelland of Arizona; Mark Goins of Tennessee; Rokey Suleman of the District of Columbia; and, James Alcorn of Virginia.

Roll Call:

Executive Board Vice-Chair Jim Silrum called the roll and found present: Shelly Growden of Alaska; Amy Bjelland and Reynaldo Valenzuela, Jr., of Arizona; Lowell Finley and Stephen Weir of California; Stephanie Cegielski and Russ Ragsdale of Colorado; Howard G. Sholl, Jr. of Delaware; Rokey Suleman of District of Columbia; Donald L. Palmer and Lori Edwards of Florida; Lynn Bailey of Georgia; Scott Nago and Lyndon Yoshioka of Hawaii; Timothy A. Hurst and Dan English of Idaho; Brad King and Shelly Hiatt Parris of Indiana; Janine Sulzner of Iowa; Donald Merriman of Kansas; Julie L. Flynn and Lucette S. Pellerin of Maine; James E. Massey, Jr. of Maryland; John McGarry of Massachusetts; Tonni Bartholomew of Michigan; Gary Poser of Minnesota; John Helmert and Robert Harrell of Mississippi; Leslye Winslow and Richard T. Struckhoff of Missouri; Jorge Quintana of Montana; David Dowling of Nebraska; Matthew Griffin and Larry Lomax of Nevada; Anthony Stevens and Robert Dezmelyk of New Hampshire; Robert F. Giles and Linda Von Nessi of New Jersey; Jeffrey Pearlman of New York; Gary O. Bartlett and

Deborah J. Bedford of North Carolina; James Silrum and Michael M. Montplaisir of North Dakota; Brandi Seskes and Dale Fellows of Ohio; Chet Harhut and Regis Young of Pennsylvania; Nestor J. Colon-Berlinger and Maria D. Santiago-Rodriguez of Puerto Rico; Marci Andino and Marilyn Bowers of South Carolina; Kea Warne of South Dakota; Mark Goins of Tennessee; Juanita Woods of Texas; Michael J. Cragun of Utah; Kathleen DeWolfe of Vermont; James Alcorn and Allen Harrison, Jr. of Virginia; John Abramson, Jr. and Corrine Halyard Plaskett of Virgin Islands; Nick Handy and Kristina Swanson of Washington; Nathaniel E. Robinson and Sandra L. Wesolowski of Wisconsin; Peggy Nighswonger of Wyoming. Sixty-six (66) members were present.

Vice-Chair Silrum declared a quorum present.

Welcoming Remarks:

Chair English encouraged the newly appointed members' participation in the various committees of the Board and also presented Tonni Bartholomew (MI) with a gift bag in recognition and appreciation of her prior service as Chair of the Executive Board.

Appointment of Parliamentarian

Chair English appointed John Abramson of the Virgin Islands to serve as parliamentarian.

Appointment of Proxy Committee

Chair English appointed Gary Poser (MN), Committee Chair; Susan McRill (MI); Tonni Bartholomew (MI); Corrine Plaskett US Virgin Islands; and Anthony Stevens (NH).

Appointment of Resolutions Committee

Chair English appointed Larry Lomax (NV) Committee Chair; Peggy Nighswonger (WY); James Silrum (ND); Ann McGeehan (TX) and Lowell Finley (CA).

Chair English announced that Brad King (IN) will Chair the Bylaws Committee. Anyone desiring to serve on the various standing committees of the Board were directed to notify Chair English either in-person or via email.

Review of Meeting Materials

Chair English reviewed the materials found in the meeting binder.

Adoption of Agenda:

Chair English called for a motion to adopt the agenda as published. Allen Harrison (VA) made the motion and Tim Hurst (ID) seconded to adopt the agenda. The motion passed unanimously.

Adoption of the Minutes of the February 26-27, 2009, Meeting:

Chair English called for a motion to adopt the minutes from the February 26-27, 2009, meeting of the Standards Board that was held in Orlando, Florida. Gary Poser (MN) made the motion and Nathaniel Robinson (WI) seconded to adopt the minutes as published. The motion passed unanimously.

EAC Welcoming Remarks:

Gineen Bresso Beach, Chair of the U.S. Election Assistance Commission (EAC) and Designated Federal Officer (DFO) to the Standards Board, expressed her appreciation to the members of the Standards Board for their attendance and participation, in addition to welcoming the newly appointed members of the Standards Board.

Chair Beach introduced the following staff who were present on behalf of the EAC: Commissioner Donetta Davidson; Executive Director Tom Wilkey; Deputy General Counsel Gavin Gilmour; Matt Masterson, Attorney/Advisor, Testing and Certification Division; Counsel Sharmili Edwards; Events Coordinator Emily Jones; Ted Brown, law clerk; Jeannie Layson, Communications Director; and, James Long, Testing and Certification Division.

Chair Beach explained that Board members will have the opportunity to comment on EAC's five new Election Management Guidelines via the Virtual Meeting Room that will cover the following topics: Recounts and Audits, Canvassing and Certification, Provisional Ballots, Building Community Partnerships and Communicating with the Public. Chair Beach invited Board members' participation in upcoming working groups that will be convening to address three new Election Management Guidelines, in addition to three studies that will be covering language, Social Security and absentee ballot postage. Chair Beach also explained the process by which Board members may serve as peer reviewers for the various grants that EAC administers.

Emily Jones, Events Coordinator, provided some brief direction/reminders to the Board members regarding their rooming and travel.

Voluntary Voting System Guidelines (VVSG) Overview – Matt Masterson, Attorney/Advisor, EAC Testing and Certification Program

Matt Masterson addressed the Board to provide an overview of the VVSG. He defined the 2005 VVSG, the Next Iteration of the VVSG and the 2005 VVSG Revision. He also explained the reasons for revising the 2005 VVSG. Mr. Masterson explained that the number one priority for revising the 2005 VVSG was to improve the quality, consistency and efficiency of EAC's Testing and Certification Program.

The following two ground rules were used in determining revisions to the standards:

1. No requirements would be added that would cause manufacturers to make significant hardware changes to current voting systems.
2. No requirements would be included that would require complex changes to software in current voting systems.

Mr. Masterson concluded by encouraging the Board members to both review the comments to the revisions to Version 1.1 that have been posted on EAC's Website to date, and to also report that any comments they desire to make to the revisions need to be submitted before the September 28, 2009, deadline.

Mr. Masterson responded to the Board's questions/comments regarding his overview.

National Institute of Standards and Technology (NIST) Presentation – John Wack, Computer Scientist and Researcher

John Wack addressed the Board to report that as part of NIST's role in conducting research on the standards, it will be holding two upcoming workshops, the first centered on end-to-end voting systems and the second on common data format for voting systems.

Mr. Wack then moved into a PowerPoint presentation to give an overview of the selection criteria that was involved in drafting the revisions to VVSG Version 1.1, and also what the intent of the revisions included. Mr. Wack expounded on the following areas of the standards where revisions were made:

- Human factors, i.e., poll worker usability related requirements

- Security, i.e., Voter Verified Paper Audit Trail (VVPAT), Electronic Records and Cryptography, System Security Specifications and External Interface
- Core, i.e., software workmanship, reliability and accuracy, humidity

Introduction:

Chair English acknowledged the presence of Dana DeBeauvoir (TX).

Recess:

The Board recessed from 10:45 a.m. until 10:58 a.m.

Proxy Committee Report:

Gary Poser reported that the following proxies were submitted, reviewed and approved by the Committee: Chair Dan English (ID) is the proxy representative for Carolee Sunderland (NY), Peggy Nighswonger (WY) is the proxy representative for Sarah Ball Johnson (KY), Gary Poser (MN) is the proxy representative for Sharon Anderson (MN), Peggy Nighswonger is the proxy representative for Nikki Trella (MD), and Lynn Bailey (GA) is the proxy representative for Secretary Karen Handel (GA).

National Institute of Standards and Technology (NIST) Presentation – John Wack, Computer Scientist and Researcher (Cont’d)

Mr. Wack resumed his PowerPoint presentation to continue with an overview of the security requirements (VVPAT, Electronic Records and Cryptography, System Security Specifications and External Interface) and the core requirements (software workmanship, reliability and accuracy and humidity) that were ported into VVSG Version 1.1. from VVSG Version 2.0.

Recess:

The Board recessed for its working luncheon at 11:59 a.m.

Working Lunch - EAC Update:

EAC Executive Director Tom Wilkey’s PowerPoint presentation covered the following topics: EAC’s short-term objectives and its next steps and how they are being and will be achieved; an overview of recent Testing and Certification Program milestones; an overview of HAVA funds and grants; an overview of new tools and resources for election officials; an overview of the EAC’s elections research; an overview of what EAC is

doing to communicate with stakeholders; an overview of EAC's operations budget; and in looking ahead an overview of EAC's five strategic goals which are as follows: Communicate; fund and oversee; study guide and assist; test and certify; and manage.

A seven-minute video on Voting System Testing and Certification was played for viewing by the membership.

Recess:

The Board recessed from 1:26 p.m. until 1:52 p.m.

EAC Update (Cont'd):

Executive Director Tom Wilkey and Mr. Masterson gave an overview of the following Standards Board Resolutions and the action that EAC took on each: Resolution 2006-01; Resolution 2006-02; Resolution 2006-03; Resolution 2007-01; Resolution 2007-02; Resolution 2007-03; Resolution 2007-04; Resolution 2007-5; Resolution 2007-06; Resolution 2007-07; Resolution 2007-08; Resolution 2007-09; Resolution 2007-10; Resolution 2007-11; Resolution 2007-12; Resolution 2007-13; Resolution 2007-14; Resolution 2007-15; Resolution 2007-16; Resolution 2007-17; Resolution 2007-18; Resolution 2007-19; Resolution 2007-20; Resolution 2009-01; Resolution 2009-02; Resolution 2009-03; Resolution 2009-04; Resolution 2009-05; and, Resolution 2009-06.

Mr. Masterson and Mr. Wilkey responded to questions/comments raised by the Board concerning their overview of the Resolutions.

Mr. Masterson strongly encouraged the membership to review a document entitled "The Scope of Certification" that is posted on EAC's Website.

National Institute of Standards and Technology (NIST) Presentation – John Wack, Computer Scientist and Researcher (Cont'd)

Mr. Wack concluded his PowerPoint presentation by reviewing the remaining core requirements (software workmanship, reliability and accuracy and humidity) that were ported into VVSG Version 1.1. from VVSG Version 2.0.

Mr. Wack responded to questions/comments raised by the Board during the course of and following his overview of the revisions to the VVSG.

Recess:

The Board recessed from 3:07 p.m. until 3:36 p.m.

VVSG Ad-Hoc Committee Report:

Chair Russ Ragsdale addressed the Board to give a brief background on how the Ad Hoc Committee was formed, its purpose and what its role in 2009 has been. He personally recognized and thanked the following members of the Committee for their dedication and hard work in reviewing and making recommendations to revise VVSG Version 1.1: Gary Poser, Jim Silrum, Don Merriman, Peggy Nighswonger, Sandy Wesolowski, Ann McGeehan, Mary Herrera, Shelly Growden, Nikki Trella and Leslye Winslow. Mr. Ragsdale then referred members to the written report in their meeting book entitled "Substantive Change Recommendations" and summarized the Committee's recommended changes to the following areas of the VVSG: Volume 1, Section 4.1.2.13 – Environmental Control – Operating Environment; Volume 1, Section 7.9.1 – Display and Print a Paper Record; Volume 1, Section 7.9.2 – Approve or Void the Paper Record; Volume 1, Section 7.9.3 – Electronic and Paper Record Structure; Volume 2, Section 2.6.2 – Equipment and Data Security; and, Volume 2, Section 2.6.4 – System Event Logging.

Mr. Ragsdale made a motion to adopt Resolution 2009-07 which he read into the record as follows:

Whereas, The Election Assistance Commission is an agency of the United States Federal Government, created by the Help America States Federal Government, created by the Help America Vote Act; and

Whereas, the Executive Board and the Standards Board requested the assistance of the Voluntary Voting System Guidelines Ad Hoc Committee to review the draft of the VVSG Version 1.1; and

Whereas, the VVSG Ad Hoc Committee has spent many hours reviewing the draft of the VVSG Version 1.1; and

Whereas, the VVSG Ad Hoc Committee has provided the attached report with suggestions titled "Substantive Change Recommendations, Corrections and Comments or Requests for Clarification - Responses; and

Whereas, the Standards Board would like to formally acknowledge the efforts of the VVSG Ad Hoc Committee; now, therefore, be it

Resolved, that the Standards Board hereby forwards the attached VVSG Ad Hoc Committee report to the United States Election Assistance Commission for their consideration during their review of the next iteration of the VVSG.

Sandy Wesolowski (WI) seconded the motion to adopt Resolution 2009-07. The floor was open for discussion. The motion was voted on and passed unanimously.

Resolutions:

Brad King addressed the membership to present and read into the record the following three (3) proposed Resolutions that were brought by the Executive Board:

Brad King (IN) moved for adoption of Resolution 2009-08 which he read into the record as follows:

Whereas, The Election Assistance Commission is an agency of the United States Federal Government created by the Help America Vote Act (HAVA); and

Whereas, voting systems are currently being certified to 2002 Voting System Standards and Voluntary Voting System Guidelines Version 1.0; and

Whereas, voting systems will soon be submitted for certification according to VVSG Version 1.1; and

Whereas, these voting system standards and guidelines are applicable to voting systems currently used across the country; and

Whereas, the first voting systems to achieve EAC certification testing to the 2002 VSS and VVSG Version 1.0 were in the process for more than two years; and

Whereas, due to the lengthy certification process the certified voting systems may already and certainly will eventually need to be modified as a result of state law changes occurring prior to the purchase of a new voting system; therefore, be it

Resolved, the Commissioners of the Election Assistance Commission are asked to vote in favor of allowing EAC certified voting systems to be modified by the manufacturer and tested by the voting system test laboratory (VSTL) according to the standards or guidelines by which they were first certified, by a subsequent version of guidelines, or by a combination of guidelines from various versions of the VVSG as long as the guidelines are not in conflict; and be it further

Resolved, the modified voting system shall maintain the original VSS or VVSG version certification upon approval by the VSTL and the EAC; and be it further

Resolved, that the first paragraph under Effective Date on page vi of the Voluntary Voting System Guidelines Overview section of the proposed Volume 1 of the VVSG Version 1.1 be rewritten as follows: “The Voluntary Voting System Guidelines will take effect after their final adoption by the EAC. At that time, all new systems submitted for national certification will be tested for conformance with these guidelines. If a modification to a system qualified or certified to a previous standard is submitted for national certification, every component of the modified system will be tested against the standards or guidelines under which it was certified, the VVSG Version 1.1, or a combination of the guidelines from VVSG Versions 1.0 and 1.1 to the extent that the guidelines are not in conflict. And be it further

Resolved, Section 4.4.2.3 of the EAC’s Voting System Testing and Certification Program Manual be rewritten as follows: Modification. A modification to a previously EAC-certified voting system shall be tested in a manner necessary to ensure that all changes meet applicable voting system standards and that the modified system (as a whole) will properly and reliably function. Any system submitted for modification shall be subjected to full testing of the modifications (delta testing) and those systems or subsystems altered or impacted by the modification (regression testing). The system will also be subject to system integration testing to ensure overall functionality. The modification will be tested to the version or versions of the VVSG/VSS currently accepted for modification testing and certification by the EAC. This requirement, however, does not mean that the full system must be tested to such standards. If the system has been previously certified to a VVSG/VSS version deemed acceptable by the EAC (see Section 3.2.2.2), it may retain that level of certification with only the modification being tested to the present version(s); and be it finally resolved;

Resolved, these revisions will supersede any other previous rulings of the EAC that are inconsistent with these revisions.

Jim Silrum (ND) seconded the motion to adopt Resolution 2009-08. After lengthy discussion, the motion was voted on and passed by a majority vote of the membership.

Brad King (IN) moved for adoption of Resolution 2009-09 which he read into the record as follows:

Whereas, the Election Assistance Commission is an agency of the United States Federal Government created by the Help America Vote Act; and

Whereas, the Voluntary Voting System Guidelines do not provide any analysis of the fiscal impact such guidelines will have on the conduct of federal, state and local elections; and

Whereas, the cost of running elections has dramatically increased since the implementation of HAVA and impacted state and local government's ability to purchase new voting systems; and

Whereas, local jurisdictions are being more and more of the financial load for voting systems, upgrades and maintenance costs; and

Whereas, the Congress, state policy-makers, and the general public do not understand the cost of purchasing voting systems and would benefit greatly from a fiscal impact analysis of the costs associated with the new voting system standards; and

Whereas, the EAC Standards Board members stand committed to working with the EAC, National Institute of Standards and Technology, organizations representing state and local election officials, voting system manufacturers and other stakeholders to provide input in determining the fiscal impact of future iterations of the VVSG; now therefore, be it

Resolved, that the EAC Standards Board recommends that EAC and NIST work in consultation with organizations representing state and local election officials, voting system manufacturers and other stakeholders to provide a fiscal analysis on the national, state and local costs associated with future iterations of the VVSG beyond VVSG Version 1.1; and be it further

Resolved, that any such fiscal analysis should be completed prior to the public comment period and prior to the consideration and adoption of the next iteration of the VVSG by the EAC.

Anthony Stevens (NH) seconded the motion to adopt Resolution 2009-09. After discussion, the motion was voted on and passed unanimously.

Brad King (IN) moved for adoption of Resolution 2009-10 which he read into the record as follows:

Whereas, the Election Assistance Commission, the Election Assistance Commission Standards Board, and the Election Assistance Commission Board of Advisors were established by Public Law 107-252 (HAVA): and,

Whereas, Section 215(b) of HAVA provides that, “The Standards Board and the Board of Advisors may each secure directly from any federal department or agency such information as the Board considers necessary to carry out this Act, upon the request of the Executive Board (in the case of the Standards Board) or the Chair (in the case of the Board of Advisors), the head of such department or agency shall furnish such information to the Board”; and

Whereas, the Board of Advisors on June 4, 2009, adopted the following motion by unanimous vote: “The Board of Advisors recommends that the EAC, upon the request of the Board of Advisors or the Standards Board, prepare a report for presentation at the meeting of both Boards regarding the status of all Resolutions that have been presented to the EAC for consideration by either Board, the report should indicate the Resolution number; a short description of the Resolution; the status of the Resolution including whether the Resolution was implemented at all; and the reason for the status of each Resolution. The presentation should include adequate time for the discussion of the report” and

Whereas, the Standards Board, on February 27, 2009, adopted Resolution 2009-06, which states in part “it is vitally important for the Standards Board members to keep current with the actions and decisions of the EAC...”; and

Whereas, the Standards Board expresses its appreciation to the EAC and its staff for their diligence and ongoing efforts to keep the Standards Board members informed regarding the actions and decisions of the EAC; and

Whereas, the Standards Board finds that the presentation of more detailed information on a regular basis by the EAC regarding the Resolutions adopted by the Standards Board, both at meetings of the Board, and on the EAC’s Website, will enhance the ability of the EAC and the Standards Board to perform their duties under HAVA;

Now, therefore, be it Resolved, by the Election Assistance Commission Standards Board, that

The Board recommends that the Election Assistance Commission prepare a report for presentation at each meeting of the Board regarding the status of all Resolutions that have been presented to the EAC for consideration by either the Standards Board or the Board of Advisors; and

Be it further resolved that the report presented by the EAC should indicate the Resolution number; a short description of the Resolution; the status of the Resolution, including whether the Resolution was implemented at all; and the reason for the status of each Resolution. Provided: that if the

EAC has reported at a previous Standards Board meeting that final action has been taken regarding a Resolution, that the EAC report need not refer to that Resolution, unless so requested by a member of the Standards Board before the Standards Board meeting; and

Be it further resolved that the report presented by the EAC should include adequate time for discussion of the report; and

Be it finally resolved that the information set forth in the report presented by the EAC should be incorporated in the EAC Web page currently providing copies of the Resolutions adopted by the Standards board, and that the information on this Web page be updated regularly by the EAC to indicate the current status of each Resolution and the reason for the status of each Resolution so that members of the Standards Board may keep current with the actions and decisions of the EAC taken since the last report given at a meeting of the Standards Board.

Jim Silrum (ND) seconded the motion to adopt Resolution 2009-10. The floor was open for discussion. Dale Fellows (OH) moved for an amendment, which was seconded by Patty McGee (SD). After discussion, the proposed amendment was voted on and passed unanimously. Dale Fellows (OH) moved for an additional amendment, which was seconded by Brad King. After discussion, the proposed amendment was voted on and passed unanimously. The amended main motion was voted on and passed unanimously.

Other Board Business:

Chair English opened the floor for discussion concerning the scheduled start time for the Friday session. Dana DeBeauvoir (TX) made a motion to change the agenda and move the starting time from 8:30 a.m. until 9:00 a.m. Amy Bjelland (AZ) seconded the motion. The motion was defeated.

The meeting recessed at 5:23 p.m.

Friday, August 7, 2009

Chair English called the meeting to order at 8:30 a.m.

Resolutions:

Chair Larry Lomax addressed the membership on behalf of the Resolutions Committee to report that two (2) proposed Resolutions were received.

Julie Flynn (ME) moved for adoption of Resolution 2009-11 which she read into the record as follows:

Whereas, the Election Assistance Commission (EAC) is an agency of the United States Federal Government created by the Help America Vote Act (HAVA); and

Whereas, vote by phone is used in jurisdictions as an accessible voting station, one, for polling place in the States of Connecticut, Maine, New Hampshire, Oklahoma, and Vermont, and the Commonwealth of Puerto Rico; and

Whereas, the vote by phone system is a voter interface for marking the paper ballot that is available to all voters in these jurisdictions; and

Whereas the 2009 National Institute of Standards and Technology response to Resolution 2007-18 references no scientific study that synchronizing audio and video presented through an electronic display screen creates a significant advantage for voters over alternative methods of providing a visual presentation of the ballot; therefore be it

Resolved, the requirement for an electronic display screen as the only method of providing synchronized audio/visual presentation of the ballot be removed from VVSG Version 1.1 in all areas, including 3.2.5(6), 3.3.7(a), and 3.3.2(d).

Howard Sholl (DE) seconded the motion. After discussion, the motion was voted on and passed unanimously.

Dale Fellows (OH) moved for adoption of Resolution 2009-12, which he read into the record as follows:

Whereas, the Election Assistance Commission (EAC) is an agency of the United States Federal Government created by the Help America Vote Act (HAVA); and

Whereas the EAC presented a draft of the Voluntary Voting System Guidelines (VVSG) Version 1.1 to the members of the EAC Standards Board for its review, comments and suggestions; and

Whereas, there are sections of the VVSG 1.1 that are in need of clarification, therefore be it

Resolved, Section 7.9.1(c)(v) of the VVSG Version 1.1, Display and Print Paper Record, the word "final" should be added between the words

“voters” and “choices” to clarify that the paper record contains a complete record of the voters’ final choices; and be it further

Resolved, Section 7.9.2(b) and (c) of the VVSG 1.1, Approve or Void the Paper Record, should be rewritten so that it reflects that any references to a “paper record” reads “paper record or vote” and that any reference to a “vote” reads “paper record or vote.”

Brandi Seskes (OH) seconded the motion. After discussion, the motion was voted on and passed unanimously.

Mr. Lomax pointed out a typographical error that he discovered in Resolution 2009-11 in which reference to Section 3.2.5(6) should be corrected to read Section 3.2.5(b). Tonni Bartholomew (MI) made a motion to reconsider the motion that adopted Resolution 2009-11. Anthony Stevens (NH) seconded the motion. The motion was voted on and passed unanimously. Tonni Bartholomew (MI) moved to amend Resolution 2009-11 which was seconded by Nathaniel Robinson (WI). The proposed amendment was voted on and passed unanimously. The amended main motion was voted on and passed unanimously.

Adjournment

The Board expressed its appreciation to the EAC for helping to coordinate the meeting and conduct business with a round of applause. The Board also expressed its appreciation to Chair English for conducting an excellent meeting through a round of applause. Chair English encouraged the Board to give strong consideration to topics/presentations for future meeting. DFO Gineen Bresso Beach, Chair, EAC, thanked the Executive Board members, past and present, for their work with her. Nestor J. Colon Berlingeri requested that the EAC and/or Standards Board consider holding a future meeting in Puerto Rico.

With there being no other business, Chair English called for a motion to adjourn the meeting. Brad King (IN) moved to adjourn, which was seconded by Peggy Nighswonger (WY). The motion carried unanimously.

The meeting adjourned at 9:05 a.m.